

WATERLOO PARKS COMMISSION - Minutes

February 18, 2014 – MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Commissioner Stinnett called the meeting to order at 5:00 p.m. Commissioners present: Quimby, Cotting, Stinnett, Springer, Kegler and Joyce. Absent: none with one vacancy. Others attending – Penny Yerges, Nancy Yerges, Terri Kohls, Mark Sanzenbacher, Maureen Giese and Clerk/Treasurer Hansen.
2. **Approval Of The Past Unapproved Meeting Minutes. Motion:** Moved by Cotting, seconded by Quimby to approve all previously unapproved meeting minutes presented on this night (All minutes up to December 2013). Voice vote: Motion carried.
3. **Citizen Input.** # Maureen Giese submitted a written statement and inquired about work she participated in previously, working with school children, relating to concept planning for the Waterloo Regional Trailhead. She said the Waterloo Regional Trailhead should be a regional park rather than a municipal park. She said the top priority should be Firemen’s Park and included the Carousel.
4. **Election Of Parks Commission Chair.** Cotting nominated John Joyce. Quimby nominated Bill Springer. Stinnett seconded the nomination for Bill Springer. Stinnett asked for any other nominations. With no other nominations, a call for nominations was closed. Stinnett then called for a roll call vote for Bill Springer, that nominee having received a nomination and a second. **Roll call vote:** Ayes: Joyce, Kegler, Quimby, Stinnett and Cotting. Noes: none with Springer abstaining. Springer was elected Parks Commission Chair.
5. **Updates, Reports And Informational Items**
 - a. **Waterloo Regional Trailhead - Volunteer Coordinator Update** (recurring item, Cotting). **Discussion:** Cotting reviewed the operations budget in the packet. No action taken.
 - b. **Youker Park Landscaping Improvements** (recurring item, Kegler). **Discussion:** Kegler reviewed a handout, and said he was in over his head. He said a lot of things have to be done. He reviewed an aerial photo. He said Eric Seidl would be present next time with the numbers and a plan. Kegler said, at the request of others, he had priced out a skating rink liner for \$9,000 with a 5-year liner lifespan. He outlined phases. No action taken.
6. **Unfinished Business.** MEETING NOTE: At this time with a motion by Quimby and a seconded by Cotting the agenda was modified moving 7b to this point on the agenda. This motion passed unanimously. For purposes of the minutes the order is retained as originally indicated on the posted agenda.
 - a. **Firemen’s Park Further Discussion & Review - Park Operations And Park & Recreation Director Position.** **Discussion:** Cotting proposed moving more of the Clerk/Treasurer’s salary from the General Fund to the a Tax Incremental Finance Fund and to use the transfer amount to fund recurring General Fund expenditures to pay for the salary of a Park & Recreation Direction position. Hansen reviewed YSO supplied information in the meeting packet and said little if any revenue was available on a recurring basis from the YSO. Terri Kohls summarized the YSO position. Mark Sanzenbacher reviewed a YSO submitted document consisting of a high level transition plan spanning a year or more. Hansen reviewed a “sources of funds” memo.” Cotting suggested starting with a trial LTE type of position. Cotting and Quimby noted the desire for Adult Sport programs. Kohls was encouraged to continue with YSO activities as planned for. **Motion:** Moved by Cotting, seconded by Stinnett to refer to the Finance, Insurance & Personnel Committee the idea of establishing in 2014 a part-time position based upon the job description already in place. **Roll call vote.** Ayes: Quimby, Cotting, Kegler and Stinnett. Noes: Springer with Joyce abstaining. Motion carried.
 - b. **Firemen’s Park Repairs, Improvements – Further review of Kunkel Engineering documents.** **Discussion:** Cotting said the City Engineer was to meet with the Trustees. She said a list from Kunkel Engineering had yet to be reviewed. No action taken. MEETING NOTE: At this time by consensus 6c was moved to the bottom of the agenda. For purposes of the minutes, the order is retained as originally indicated on the posted agenda.
 - c. **Youth Director Position.** **Motion:** Moved by Quimby, seconded by Cotting to convene in closed session. **Voice vote.** Motion carried. MEETING NOTE: The purpose was to review submitted applications per State Statute

19.85(1)(c). This permitted exemption states that the body shall meet in closed session to consider employment, promotion, compensation or performance of a public employee over which the governmental body has jurisdiction or exercises responsibility. Upon conclusion of the closed session the committee reconvened in open session. No action taken.

- d. **Dog Park. Discussion:** Stinnett reported making contact with an interested individual, Matt. Kegler asked if a dog park could be put in a floodplain area. No action taken.
- e. **Skate Board Facility. Discussion:** Springer said he was looking into the matter and would seek pricing information. No action taken.
- f. **Review Of Municipal Comprehensive Outdoor Recreation Plan. Discussion:** Quimby said the plan just needed updating. No action taken.
- g. **Memorial Display At Veteran's Memorial Park. Discussion:** Springer expressed interest in getting prices from Dale Wetzel for a concept of moving the Memorial to 720 West Madison Street.
- h. **720 West Madison Street - Phase 2 Planning.** No action taken.

7. New Business

- a. **Parks Commission Project Prioritization.** No action taken.
- b. **Request To Permit Overnight Camping And The Sale Of Goods In A Public Park – Waterloo Regional Trailhead - May 2-4. Motion:** Moved by Cotting, seconded by Quimby to approve overnight campaign and food sales with the condition that the event holders are responsible for the disposal of trash. **Voice vote:** Motion carried.

8. Announcements, Future Agenda Items And Next Meeting Date. Next meeting – March 18, 2014 at 5:00 p.m.

9. Adjournment. Motion: Moved by Quimby, seconded by Stinnett to adjourn. **Voice vote:** Motion carried. The approximate time was 6:00 p.m.

Attest:

Mo Hansen, Clerk/Treasurer