

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES  
COUNCIL CHAMBERS  
February 6, 2014**

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:00 p.m. Committee members present – Springer and Stinnett. Absent – Ziaja. Others present – Mayor Thompson, Public Works Director Gary Yerges, Parker Dow, Mitch Leisses of Kunkel Engineering and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes: January 16, 2014. Motion:** Moved by Springer and seconded by Stinnett to approve the January 16, 2014 and October 3, 2013 meeting minutes. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Project Status Reports:**
  - a. **Community Development Block Grant EAP Project – Project Update Discussion:** Hansen said DNR staff is meeting this week to determine if a close-out of the non-petroleum piece is approved. He said Midwest Engineering Services will carry out required petroleum remediation consisting of minor excavation work scheduled for the Spring of 2014. No action taken.
  - b. **2014 Defective Sidewalks -- Update & Schedule. Discussion:** Hansen presented a schedule and reviewed the statutory requirement for considering a special assessment to the property owners for sidewalk repairs. No action taken.
5. **Unfinished Business**
  - a. **Ordinance Review Continued Discussion:** Yerges reviewed a handout covering both items 5a(i) and 5a(ii). Springer said he had reviewed the items and had no objections. **Motion:** Moved by Stinnett, seconded by Springer to recommend to Council approval of the Public Work Director's ordinance additions as presented on this night. **Voice vote:** Motion carried.
    - i. **Public Right-Of-Way And Planting Of Trees**
    - ii. **Care of Sidewalks**
6. **New Business**
  - a. **Review And Consideration Of Preliminary Engineer's Plans - Railroad Avenue Reconstruction Project. Discussion:** Mitch Leisses reviewed engineering plans. He suggested coordinating with property owner Parker Dow to include as defined stretch of sanitary sewer line on Dow's property to be included in with the municipal bid. Dow would then reimburse the City for the work done on private property. Springer said he agreed with he suggestion. Thompson raised a concern about the direction trucks would back into Sussek Machine Corporation's plant. Leisses said any new action by two adjacent property owners, Sussek Machine Corporation and Leonard Klein, to seek abandonment of the public right-of-way could be folded in over the course fo the project and an easement would be needed for sanitary sewer to a southern most manhole. Leisses indicated that after comments from this meeting were incorporated, he would be ready to advertise for construction bids. **Motion:** Moved by Stinnett, seconded by Stinnett to direct Kunkel Engineering to proceed to the bid stage of the project after adding minor modifications discussed and after including the work requested by property owner Dow to be paid by the property owner. **Voice vote:** Motion carried
7. **Future Agenda Items And Announcements**
  - a. **Special Assessment – Step #1.** The schedule above was noted.
8. **Adjournment. Motion:** Moved by Stinnett, seconded by Springer to adjourn. **Motion carried.** The time was approximately 6:45 p.m.

Attest:

Mo Hansen, Clerk/Treasurer