

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

JANUARY 21, 2014 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

1. **Roll Call And Call To Order.** Sellnow called the meeting to order at 6:00 p.m. Members present: Sellnow, Norton, Freund, Stinnett, Strasser, Thurnbauer and Ziaja. Absent: none. Others attending: Laura Cotting, Clerk/Treasurer Hansen, Paul Mattson, Sharon Burbach and other citizens.
2. **Approval Of The Past Unapproved Meeting Minutes.** **Motion:** Moved by Stinnett, seconded by Freund to table approval of minutes until such time as they are available. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **Recurring Reports - Informational**
 - a. **Budget Report.** Noted. Laura Cotting suggested putting together an APP of the Interactive Map for cell phones as a source of revenue for the CDA. There was discussion to include in the WLOO CATV RFP as an addendum. No action taken.
 - b. **Find Your Path Here Program.** Clerk/Treasurer Hansen informed the committee of the ending of the program. There may be a few more before the end of the month and there were two that already pulled permits for new homes. Outreach has been accomplished to realtors that the program ends January 31. A Thank You celebration was planned for February 22, invitations by e-vite for participants.
 - c. **Review Of 2014 Budget As Adopted.** There were some questions and comments referencing the budgeted numbers.
5. **Unfinished Business**
 - a. **Redevelopment & Reuse Of Targeted Sites: 333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street – Update.** Clerk/Treasurer Hansen updated the committee of the CDA's progress with the Gauthier sites.
 - b. **Lighting Find Your Path Here Welcome Signs.** Sellnow informed the committee that the lighting will have to be placed on hold. It was discussed to pass the lighting issue on to the Chamber of Commerce.
 - c. **120 West Madison Street – Demolition Proposal Requests.** Clerk/Treasurer Hansen updated the committee of the progress of the demolition proposal request. Paul Mattson asked why the city wanted to tear the building down. Sharon Burbach told the committee that she was not informed of certain processes with the building which she was supposed to be informed about and was not. There was extensive discussion regarding the issue. Hansen was given direction to prepare and send out the Demolition Proposal RFP. Cotting offered to announce, at the next Council meeting, that 120 W. Madison Street is being offered for sale to the public.
 - d. **Project Prioritization Exercise.**
6. **New Business**
 - a. **Annual Calendar Outline.** Clerk/Treasurer Hansen circulated a calendar for members to enter recurring items for the new members and the public to see what activities the committee will be reviewing annually.
 - b. **Identifying & Assembling The Community Development Authority Toolkit.**
7. **Future Agenda Items And Announcements.** None.
8. **Adjourn.** **Motion:** By consensus the body adjourned. Time was approximately 7:40 p.m.

Attest:

Mo Hansen, Clerk/Treasurer