



136 N. MONROE STREET, WATERLOO, WI 53594  
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**CITY OF WATERLOO COUNCIL AGENDA  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, December 5, 2013  
Immediately Following A Public Hearing Scheduled For 7:00 p.m.**

- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF MEETING MINUTES: November 21, 2013**
- 3. CITIZEN INPUT**
- 4. COMMUNICATIONS TO THE COUNCIL**
  - a. Appointment Of Police Lieutenant Denis Sorenson As Interim Police Chief During Such Time As A Vacancy Exists Due To The Retirement Of Police Chief Thomas
  - b. Previously Approved Resolution #2013-51 – In Finalized Form (no action required)
- 5. CONSENT AGENDA ITEMS**
  - a. Approval To Grant An Operator's License For A Period Ending June 30, 2015 -- Doreen D. Schultz, N2483 County Highway T
  - b. Confirmation Of Mayoral Appointments To The Community Development Authority And Board Of Review -- Linda Norton, 121 South Monroe Street, To Fill Unexpired Terms Ending In 2017
  - c. Library Board: Resolution #2013-53 Contract For County Library Services
- 6. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. Finance Insurance & Personnel Committee: Resolution #2013-54 Adopting An Annual Budget And Appropriating The Necessary Funds For The Operation Of The City Of Waterloo, Wisconsin, For The Year 2014.
  - b. Public Safety & Health Committee: Ordinance #2013-06 Amending Sections 385-2 And 385-26c Of The Municipal Code To Allow For A Change In Temporary Signs And Residential Development Signs
- 7. NEW BUSINESS**
  - a. Resolution #2013-55 Redevelopment Of 217 North Monroe Street – Extending Out An Option To Purchase To May 1, 2015 And Indicating Tax Incremental Finance Project Support For Residential Development Generating \$850,000 In Assessed Value
  - b. Resolution #2013-56 Redevelopment Of 575 West Madison Street – Tax Increment Financing Developer's Performance Agreement Between City Of Waterloo and Lang Group, LLC
  - c. Resolution #2013-57 A Resolution Authorizing The Issuance And Sale Of \$950,000 Combined Utility Revenue Refunding Bonds, Series 2014A, Of The City Of Waterloo, Jefferson County, Wisconsin, And Providing For The Payment Of The Bonds And Other Details With Respect To The Bonds
  - d. Resolution #2013-58 Approving An Amendment To The Project Plan And Boundaries Of Tax Incremental District No. 2, City Of Waterloo, Wisconsin
  - e. Resolution #2013-59 Approving The Project Plan And Establishing The Boundaries For And The Creation Of Tax Incremental District No. 4, City Of Waterloo, Wisconsin

**8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

**9. ADJOURNMENT**

Morton Hansen  
Clerk/Treasurer

*Mo Hansen*

Posted and Emailed: November 27, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**Minutes of Municipal Committees, Commissions and Boards Attached**

**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, November 21, 2013**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Quimby, Springer, Van Holten, Cotting, and Reynolds. Absent – Stinnett. Others present – Police Chief Thomas, Library Director Kelli Mountford, Dawn Gunderson of Ehler's & Associates, Diane Graff of the Courier, Tammy Krueger of the Watertown Daily Times, two videographers and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED 2013 MEETING MINUTES: April 4th and November 7th.**  
**Motion:** Moved by Cotting, seconded by Van Holten to approve the minutes from April 4, 2013 and November 7, 2013. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Noted.
  - a. **Final Estimate of January 31, 2013 Population – 3,321**
  - b. **Published Notices: (1) Notice of Spring Election – April 1, 2014, (2) 2014 Municipal Budget Public Hearing, December 5, 2013 at 7:00 p.m.**
  - c. **575 West Madison Street – Report Submitted By Developer – For 11/7/13 Meeting**
5. **CONSENT AGENDA ITEMS.** **Motion:** Moved by Cotting, seconded by Quimby to approve all consent agenda items. **Voice vote:** Motion carried.
  - a. **Reports Of City Officials & Contract Service Providers**
    - i. **Waterloo Active Fire Department For October 2013**
    - ii. **Building Inspector - Building, Plumbing, And Electrical Permits For October 2013**
    - iii. **Public Works Director Gary Yerges For October 2013**
    - iv. **Police Chief Timothy Thomas For October 2013**
    - v. **Library Director Kelli Mountford For October 2013**
    - vi. **Waterloo Water & Light Commission For November 5, 2013**
    - vii. **Watertown Humane Society For September and October 2013**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer**
    - i. **Payroll For October, 2013 - \$85,846.04.** **Motion:** Moved by Springer, seconded by Quimby to approve payroll in the stated amount. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting and Reynolds. Noes: none with Stinnett absent. Motion carried.
    - ii. **Pay Vouchers – October 18, 2013 through November 21, 2013.** **Motion:** Moved by Springer, seconded by Quimby to approve pay vouchers for the stated period. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting and Reynolds. Noes: none with Stinnett absent. Motion carried.
    - iii. **Treasurer's Report & Budget Reports for October 2013.** **Motion:** Moved by Springer, seconded by Quimby to approve pay vouchers for the stated period. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting and Reynolds. Noes: none with Stinnett absent. Motion carried.
    - iv. **Resolution #2013-52 Providing For The Sale Of \$950,000 Combined Utility Revenue Refunding Bonds.** **Motion:** Moved by Springer, seconded by Quimby to adopt the resolution as presented. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting and Reynolds. Noes: none with Stinnett absent. Motion carried.
7. **NEW BUSINESS**
  - a. **Issuance Of A Parking Permit Per Section 350-7(g) Of The Municipal Code, Applicant Linda Lofton, 345 Pierce Street.** **Discussion:** In reply to a question from the Mayor, the Police Chief reported no concerns with the renewal of the permit. **Motion:** Moved by Van Holten, seconded by Quimby to issue the license. **Voice vote:** Motion carried with Reynolds noted as abstaining. Motion carried.
8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** All were noted.

- a. 575 West Madison Street – Approval Of Lang Group LLC October Report – December 5th
- b. 575 West Madison Street – Consideration Of Development Agreement – December 5<sup>th</sup>
- c. Public Safety & Health Committee Public Hearing On A Revised Dog Ordinance – December 4<sup>th</sup> at 6 p.m.

9. **ADJOURNMENT. Motion:** Moved by Springer, seconded by Quimby to adjourn. Motion carried. The time was approximately 7:06 p.m.

Attest:

Morton Hansen  
Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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**RESOLUTION #2013-51**

**AUTHORIZING MODIFICATIONS IN BENEFITS RELATING TO THE APPOINTMENT OF KELLI MOUNTFORD AS LIBRARY DIRECTOR AND AUTHORIZING A COMPENSATION AND BENEFIT ADJUSTMENT RELATING TO THE LIBRARY BOARD'S APPOINTMENT OF AN INTERIM DIRECTOR**

[ Clerk/Treasurer's note: this resolution requested by the Council serves to document the motion passed on October 17, 2013 which was done in the absence of this completed document.]

**Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin that it authorizes benefit modifications as approved September 24, 2013 by the Library Board approving the honoring of Amanda Bruekner's previously accrued vacation days from past full time employment, the granting of first year vacation time to the newly hired Director and the waiving the 60 day delay in health insurance benefits.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of October 2013.

**City of Waterloo**

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Library Board

***COUNCIL APPROVAL 12-05-13 2013-2015 OPERATOR'S LICENSES***

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENEW	LICENSE #	EMPLOYER
SCHULTZ	DOREEN	D	N2483	HWY T	WATERLOO	1979-NSF	NEW		KWIK TRIP

RESOLUTION #2013-53

**CONTRACT FOR COUNTY LIBRARY SERVICES**

This agreement made this 13th day of November, 2013, by and between the County of Jefferson, hereinafter called "County," and **Karl Junginger Memorial Library (Waterloo)** hereinafter called "Municipal Library," witnesseth:

I. PURPOSE

The Jefferson County Board of Supervisors has, by resolution, stated the intent to provide public library services for the inhabitants of the County and has levied a tax to provide funds for such services. It is the intention of the parties to implement such County-wide public library services through the use of existing municipal libraries.

II. TERM

The monetary payment and the services hereinafter stated shall be for a term commencing January 1, 2014 and ending December 31, 2014.

III. MUNICIPAL LIBRARY SERVICES

1. The Municipal Library shall serve all residents of Jefferson County equally.
2. The Municipal Library shall direct the librarian or other representative to attend periodic County meetings with the Jefferson County Library Council to coordinate and improve county library services.
3. The Municipal Library shall furnish such statistical information as may be requested by the County pertaining to the use of said library by persons residing beyond the municipal boundaries.

IV. MONETARY PAYMENT

In consideration of the Municipal Library services, the County shall pay to the Municipal Library, for the term of this agreement, the total sum of **\$32,655** payable in one sum not later than March 1, 2014.

V. LOCAL AUTONOMY

The Municipal Library shall in all respects remain an independent legal entity and not an agent or an employee of the County of Jefferson. The governing board or body of the Municipal Library shall retain all of the existing powers and duties related to the operation and maintenance of said Municipal Library.

VI. LOCAL USE OF FUNDS

It is mutually agreed by the County and the Municipal Library that the funds paid by the County are to cover the additional labor, material, capital outlay, and other expenses reasonably related to the County-wide services as set forth herein, and that the Municipal Library will not use said funds for the purpose of reducing the local tax levy.

COUNTY OF JEFFERSON

By:

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County Administrator


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Date

-----  
County Clerk

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Date

MUNICIPAL LIBRARY

By:

  
-----  
Library Board President

11/13/2013  
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Date

-----  
Financial Agent of Library

-----  
Date

-----  
Municipal Representative

-----  
Date

**Note: The 2014 payment is contingent on having a signed contract returned no later than February 1, 2014 to:**

Jefferson County Clerk  
Jefferson County Courthouse  
320 S. Main St.  
Jefferson, WI 53549