

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
November 21, 2013

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer and Cotting. Late – Quimby. Others present: Police Chief Thomas, Mayor Robert Thompson, Dawn Gunderson, Ehlers & Associates and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Cotting, seconded by Springer to table approval of meeting minutes as none were presented. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATION TO THE COMMITTEE**
 - a. **Bestflex Plan Amendment, Change Waiting Period Eligibility Requirement To 60 Days To Coincide With Health Insurance Waiting Period Per Department of Labor (informational only).** Clerk/Treasurer explained to the Committee the reason for the Bestflex Plan Amendment. No action required.
5. **UNFINISHED BUSINESS.**
 - a. **Review Of Sanitary Sewer Rates.** Clerk/Treasurer presented information regarding the issue.
6. **NEW BUSINESS**
 - a. **Payroll For October, 2013 - \$85,846.04.** **Motion:** Moved by Cotting, seconded by Quimby to recommend Council approval of payroll in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
 - b. **Pay Vouchers – October 18, 2013 through November 21, 2013.** **Motion:** Moved by Quimby, seconded by Cotting to recommend Council approval of the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
 - c. **Treasurer's Report & Budget Reports For October 2013.** **Motion:** Moved by Quimby, seconded by Cotting to approve the report as presented. **Voice vote:** Motion carried.
 - d. **Police Chief Vacancy.** Cotting inquired as to the process of the hiring of a new Police Chief. Mayor Thompson replied that applications were being accepted at this time through January 15th. The entire committee will review applications on the 16th, select 5 applicants, then in March hold interviews. Cotting felt that hiring within the department would be the best process. Police Chief Thomas explained that other departments have hired within. Cotting asked who would be sitting on the interview board. Mayor Thompson replied that the board will consist of himself, the Dodge County Sheriff, and Springer as the Chair of the committee. Cotting was concerned about the rumors that Lt. Sorenson would not be qualified for the position. Mayor Thompson stated that Sorenson would be given a fair chance in the process. He also encouraged anyone on the committee to relay questions or comments that they have to him prior to the interview process. Mayor Thompson will appoint Lt. Sorenson as Interim Chief when the time arises.
 - e. **Resolution #2013-52 Providing For The Sale of \$950,000 Combine Utility Revenue Refunding Bonds.** Dawn Gunderson, Ehlers & Associates explained the reason for Resolution #2013-52. **Motion:** Moved by Cotting, seconded by Quimby to recommend to the Council for approval of Resolution #2013-52. **Voice vote:** Motion carried.
 - f. **Renewal Of Service Agreement With The Watertown Humane Society.** **Motion:** Moved by Springer, seconded by Quimby to recommend to the Council for approval of the agreement with the Watertown Humane Society. **Voice vote:** Motion carried.
7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.**
 - a. **2014 Budget Public Hearing Before Council – December 5th, 7 p.m.** Noted.
 - b. **Council Action On Budget – December 5th.** Noted
 - c. **Capital Project Rankings.** Clerk/Treasurer noted that the Capital Project Ranking would be available in January, 2014.
8. **ADJOURN.** **Motion:** Moved by Quimby, seconded by Cotting to adjourn. **Voice Vote:** Motion passed. Time: 6:35 p.m.

Attest:

