



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, November 21, 2013
7:00 p.m.

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF PREVIOUSLY UNAPPROVED 2013 MEETING MINUTES: April 4th and November 7th
3. CITIZEN INPUT
4. COMMUNICATIONS TO THE COUNCIL
 - a. Final Estimate of January 31, 2013 Population – 3,321
 - b. Published Notices: (1) Notice of Spring Election – April 1, 2014, (2) 2014 Municipal Budget Public Hearing, December 5, 2013 at 7:00 p.m.
 - c. 575 West Madison Street – Report Submitted By Developer – For 11/7/13 Meeting
5. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials & Contract Service Providers
 - i. Waterloo Active Fire Department For October 2013
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For October 2013
 - iii. Public Works Director Gary Yerges For October 2013
 - iv. Police Chief Timothy Thomas For October 2013
 - v. Library Director Kelli Mountford For October 2013
 - vi. Waterloo Water & Light Commission For November 5, 2013
 - vii. Watertown Humane Society For September and October 2013
6. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS
 - a. Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer
 - i. Payroll For October, 2013 - \$85,846.04
 - ii. Pay Vouchers – October 18, 2013 through November 21, 2013
 - iii. Treasurer's Report & Budget Reports for October 2013
 - iv. Resolution #2013-52 Providing For The Sale Of \$950,000 Combined Utility Revenue Refunding Bonds
7. NEW BUSINESS
 - a. Issuance Of A Parking Permit Per Section 350-7(g) Of The Municipal Code, Applicant Linda Lofton, 345 Pierce Street
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 575 West Madison Street – Approval Of Lang Group LLC October Report
 - b. 575 West Madison Street – Consideration Of Development Agreement

9. ADJOURNMENT

Morton Hansen
Clerk/Treasurer

Posted and Emailed: November 19, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes of Municipal Committees, Commissions and Boards Attached

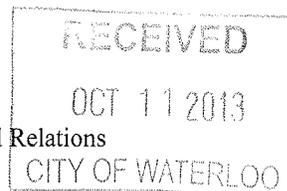
- Public Safety & Health Committee - October 3, 2013 (amended), November 7, 2013
- Waterloo Fire & EMS - Various meetings throughout 2013
- No Meetings - Plan Commission - October 22, 2013
 - Public Works & Property – November 7, 2013



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR
MIKE HUEBSCH
SECRETARY

Division of Intergovernmental Relations
Post Office Box 8944
Madison, WI 53708-8944
Voice (608) 266-0288
Fax (608) 267-6917 TTY (608) 267-9629



0712

MORTON HANSEN, JR
CLERK, CITY OF WATERLOO
136 N MONROE ST
WATERLOO, WI 53594 - 1198

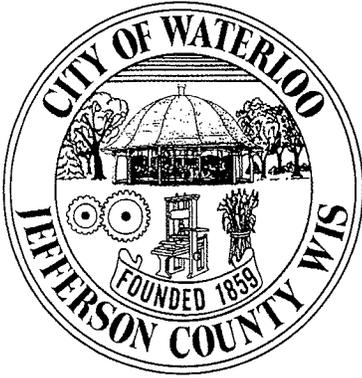
October 10, 2013

FINAL ESTIMATE OF JANUARY 1, 2013 POPULATION

Dear Municipal Clerk:

The final estimate of the January 1, 2013 population for the CITY OF WATERLOO in JEFFERSON County is 3,321.

Approximately 2,472 of the estimated population for the CITY OF WATERLOO are of voting age. This approximation is a courtesy estimate that helps you comply with Wisconsin Statute 5.66, which requires municipal clerks to approximate the number of electors prior to elections. The voting age population was calculated by applying the 2010 Census proportion of persons age 18 and over to the final January 1 estimate, and then multiplying the result by a state-wide factor to account for the general aging of the population. Please note that, if you have an adult correctional facility in your municipality, its population is included in this voting-age estimate.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
E-mail: cityhall@waterloowi.us
Website: www.waterloowi.us

**CITY OF WATERLOO
NOTICE OF MUNICIPAL SPRING ELECTION
APRIL 1, 2014**

NOTICE IS HEREBY GIVEN that an election is to be held in the City of Waterloo on Tuesday, April 1, 2014 and the following offices are to be elected to succeed the present incumbents listed. The term for alderperson begins on Tuesday, April 15, 2014. All terms are for four years unless otherwise indicated.

<u>Office</u>	<u>Incumbent</u>
Aldersperson At Large	Dale Van Holten
Aldersperson Ward Two	William G. Springer

NOTICE IS FURTHER GIVEN, that the first day to circulate nomination papers is Sunday, December 1, 2013, and the final day for filing nomination papers is 5:00 p.m. on Tuesday, January 7, 2014 in the office of the City Clerk/Treasurer, 136 N. Monroe Street, Waterloo, WI 53594.

INCUMBENT OFFICEHOLDERS must file a Notification of Noncandidacy by 5:00 p.m. on Friday, December 27, 2013 with the City Clerk/Treasurer to avoid an extension of time for filing such papers.

NOTICE IS FURTHER GIVEN that if a primary is necessary, the primary will be held on Tuesday, February 18, 2014.

Morton J. Hansen
City Clerk/Treasurer

Posted: November 21, 2013

Publish: The Courier, November 21, 2013

**CITY OF WATERLOO
2014 PROPOSED BUDGET**

NOTICE IS HEREBY GIVEN that on Thursday, December 5, 2013, at 7:00 p.m. in the Council Chambers of the Municipal Building, a public hearing on the proposed budget for the City of Waterloo will be held. The proposed budget, in detail, is available for inspection at the City Clerk's Office from 8:00 a.m. to 4:30 p.m. on Monday through Friday. The following is a summary of the proposed 2014 Budget:

2014 PROPOSED BUDGET **General Fund**				
REVENUES:	2013 BUDGET	2013 ESTIMATED ACTUAL	2014 PROPOSED	% CHANGE 2013-2014
Taxes (Other than Property Taxes)	\$ 297,182	\$ 297,182	\$ 296,787	-0.13%
Intergovernmental Revenues	786,003	786,003	800,595	1.86%
Licenses & Permits	33,406	33,406	31,606	-5.39%
Fines & Forfeitures	21,000	21,000	21,000	0.00%
Public Charges for Services	208,831	208,831	197,202	-5.57%
Miscellaneous Revenues	44,467	44,467	45,600	2.55%
Other Financing Sources	46,467	46,467	9,684	-79.16%
TOTAL REVENUES:	\$ 1,437,356	\$ 1,437,356	\$ 1,402,474	-2.43%
EXPENDITURES:				
General Government	\$ 411,785	\$ 411,785	\$ 455,240	10.55%
Public Safety	1,134,202	1,134,202	1,113,944	-1.79%
Public Works	682,354	682,354	661,460	-3.06%
Culture & Recreation	420,315	420,315	393,526	-6.37%
Conservation & Development	5,222	5,222	4,193	-19.71%
Other Financing Uses	0	0	0	
TOTAL EXPENDITURES:	\$ 2,653,878	2,653,878	\$ 2,628,363	-0.96%
Excess(Deficiency) of Revenues	\$ (1,216,522)	\$ (1,216,522)	\$ (1,225,889)	
Over Expenditures	0	\$ 0	\$ 0	
Surplus Funds Applied	0	0	0	
Local Property Taxes	1,216,522	\$ 1,216,522	1,225,889	0.77%
NET SURPLUS (Deficit)	\$ 0	\$ 0	\$ 0	

2014 PROPOSED BUDGET

All Governmental and Proprietary Funds Combined

	ESTIMATED FUND BALANCE JANUARY 1	less fund balance applied TOTAL REVENUES	TOTAL EXPENDITURES	FUND BALANCE DECEMBER 31	PROPERTY TAX CONTRIBUTION
General Fund	\$ 1,502,533	\$ 2,628,363	\$ 2,628,363	\$ 1,502,533	\$ 1,225,889
Cable TV Fund	148,192	37,016	36,016	149,192	0
Stormwater Impact Fee Fund	450	226	0	676	0
Public Works Impact Fee Fund	988	497	0	1,485	0
Park & Recreation Impact Fee Fund	683	344	0	1,027	0
Sanitary Sewer Impact Fee Fund	1,594	804	0	2,398	0
Water Impact Fee Fund	30	738	0	768	0
Waterloo Fire & EMS Dept. Fund	361,261	769,789	784,152	346,898	** 0
Debt Service Fund	67,759	610,087	678,040	(194)	421,949
Capital Projects Fund	581,046	452,262	1,033,308	0	273,262
Special Assessments	3,279	1,000	40,000	(35,721)	0
TIF District No. 1 Fund	1,357,471	299,189	84,010	1,572,650	148,847
TIF District No. 2 Fund	(1,092,344)	1,976	50,000	(1,140,368)	1,976
TIF District No. 3 Fund	(188,856)	16,083	0	(172,773)	16,083
Community Development Authority	55,469	0	50,000	5,469	0
Library Memorial Trust Fund	67,491	4,600	3,000	69,091	0
Clark Memorial Fund	108,209	40,000	40,000	108,209	0
Agency Fund (Park Trustees/Carousel)	129,727	0	0	129,727	0
Water & Light Utility Proprietary Fund	6,456,271	5,851,200	5,815,900	6,491,571	0
TOTALS	\$ 9,561,252	\$ 10,714,175	\$ 11,242,789	\$ 9,032,637	\$ 2,088,006

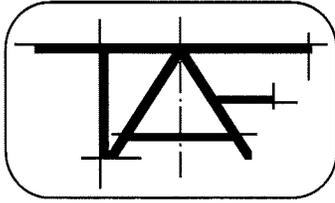
NOTES:

(1) ** \$246,500 appropriated from the General Fund to this fund

(2) Discontinued Activity As Proposed

None.

PUBLISHED: November 14, 2013



The Architectural Firm

138 S. Main Street
Jefferson, WI. 53549
920-674-3100, 414-852-3555
Craig T. Ellsworth, Architect

Nov 4, 2013

City Of Waterloo Common Council
136 N Monroe St,
Waterloo, WI 53594

RE: 575 W. Madison Street, Waterloo WI

Summary Of Report For 11/7/13 Meeting

In the Aug 15th Common Council for the Aug 15th meeting, I announced our intention to move forward with a commercial use for the building. Our feasibility analysis led us to determine that the existing features of the building represent assets that should be maintained and not lost to an extensive adaptive use redesign. You will receive our notice of exercising our option to purchase the building this week before the meeting.

FUNCTION

The Waterloo Technology Center plans to include the following uses:

1. Anchor tenant: Specialized Data Mining tech company. This is a new corporation owned and operated by Jay Lang and Craig Ellsworth. The data mining operations have been thoroughly tested off site since June. Further testing is now underway on site. The information produced by the tests is being used to support financial feasibility modeling. The initial projections are supported by the actual performance making this tenant capable of supporting the building base line costs of approximately \$120,000.00 per year.
2. The anchor tenant doesn't use the entire building. It does have the potential to attract similar operations. There is substantial space left available for leasing. We will be seeking compatible technology companies to occupy the remaining spaces. This may include light tech related manufacturing.
3. There is excess space on site in the SW corner now occupied by the parking lot. Modern uses do not require the extensive parking now located on site.

The SW corner of the site will be made available for an appropriate out lot spin off use or separate development site.

4. There are areas of the building that lend themselves to short-term income generation such as indoor vehicle storage, and conditioned storage. Short-term rental may make good sense until the ultimate use of the building demands that all the space be used for the anchor and other tenants.
5. Only after it has been determined that there is not enough demand for commercial space will we consider a residential adaptive use project. Considering the space taken up by the anchor and associated tenants, and the configuration of the building, it is likely that any residential project will be limited to a maximum of 10 living units located on the upper floor. This requires that the zoning allow mixed use of residential through light manufacturing.

FORM

The existing building's large scale presents challenges to feasibly stabilizing it for a sustainable long-term ownership.

1. The east side pyramid may have been appropriate for a large corporation but is over the top for present day financial reality. We have investigated alternatives to stop the leaking. Our budget will include approximately \$100,000.00 to spend immediately on the east end of the building with some left over for the remaining curtain wall maintenance.
2. It is important to make sure that our future tech tenants have enough electrical capacity to support their operations. It is hard to believe but our budget includes \$30,000.00 to add a minimum of 800 Amps. This will result in enough electrical capacity to support the anchor and other tech centered tenants.
3. Leaking, humidity and age have adversely affected ceiling tile through out the building. We will be selectively cleaning and replacing tiles in an effort to make the building look as new.
4. Carpets remain in usable condition but need to be cleaned and selectively replaced to make the building show well to prospective tenants.
5. An initial capital expense will be required for landscaping due to the deterioration that has taken its toll on exiting planting areas and trees. It is necessary to restore the landscaping to make sure the building presents the proper image.
6. The paving is in need of restoration and repair.
7. The front doors will have to be replaced to present a new high tech image.
8. Some work is required on the HVAC system to alter it and make it appropriate for the multi tenant scenario.
9. The elevator will have to have some work done on its pit to insure that water does not accumulate in the pit.

FINANCIAL

It is important that the building has a capital infusion to stabilize it and reduce life cycle cost in an effort to make future commercial rents affordable.

Capital Expense Building Stabilization and Restoration Budget

Anchor tenant use development	\$225,000.00
The east side pyramid & curtain wall:	\$100,000.00
Additional electrical capacity and distribution:	\$30,000.00
Restoration of ceilings	\$25,000.00
Restoration of Carpets	\$10,000.00
Restoration of landscaping:	\$15,000.
Restoration and repair of Paving:	\$15,000.00
Front doors replacement:	\$5,000.00
Alterations to HVAC system:	\$12,000.00
Elevator pit work:	\$2,500.00
Cleaning entire building including removal of excess:	\$10,000.00
Roof work:	\$2,000.00
Contingency:	\$10,000.00
TOTAL CAPITAL EXPENSE BUDGET	\$461,500.00

Future Potential Use Capital Expense Building Budget

Storage facility development, or other corner lot use:	\$300,000
Interior conditioned storage facility budget	\$30,000
Second floor apartment development	\$800,000
Commercial internet based tenant space building allowance*	\$250,000
Internet Café & Fitness Center Development	\$100,000
POTENTIAL DEVELOPMENT BEYOND RESTORATION	\$1,480,000.00

*Note: The anchor tenant use has the potential to stimulate specialized technology based businesses that may affect the potential developments. Our plan is to concentrate on this use in our primary promotions beginning in 2014 after the building is stabilized.

Financial Resources Used For Initial Building Stabilization

Developer's investment into anchor use	\$61,500
Developer's incentive invested directly into anchor use	\$100,000
Private financing obtained from banking source*	\$400,000
Total funds available for initial stabilization process	\$561,500.00

*Note: The Developer will be providing personal guarantees to the bank for this loan. The municipal guarantee will also continue to be required on that loan by the bank.

Building Operating Expense Budget

Electric very basic per month (no heat)	\$2000	12	24,000.00
Heating & Cooling season	12000	2	24,000.00
Internet per month	300	12	3,600
Water and sewer	150	12	1,800
Site maintenance	7500	1	7,500
Snow	2500	1	2,500
Maintenance	5000	1	5,000
Building Insurance	10000	1	10,000
Property Taxes	42000	1	42,000
TOTAL YEARLY OPERATIONS COSTS			\$120,400

Operating Income Budget

Gross rental income from anchor tenant			\$115,000.00
Space rental operations First Year (projected)			\$20,000.00
Total rental operations income, 2014			\$135,000.00

TIMING

Initial activities will center on establishment of the anchor tenant and addressing critical building shell stabilization.

2013 Oct & November	Obtain building appraisal
2013 November	Final testing of the fiber optic cable cannot begin until Nov 20 th at the earliest.
2013 December	Testing of fiber optic cable will take 30 days to make sure we have data to support the financial submittal to the bank
2013 December	Obtain final financing approval.
2014	Continue to grow the anchor operations to the level required to support the operating expense budget.
2014 winter	Install the new electrical service
2014 spring	East end of the building project
2014 spring through fall	Interior restoration projects
2014 summer	Site restoration projects
2014 summer	Tenant space leasing operations begin

EMPLOYMENT PROJECTIONS

Initial activities will require several part time positions including construction trades.

First Year Activity	
First Half 2014	2 full time equivalents for the anchor tenant during run up to full capacity operations.
First Half 2014	6 part time equivalents for stabilization and restoration activities on site during that process
Second Half 2014	3 Full time equivalents for the anchor tenant.
Second Half 2014	TAF relocating main Jefferson County office to the site. 1 full time equivalent.
Second Half 2014	The Lang Group Waterloo Office. 1 full time equivalent.
Second Half 2014	Anticipated tenant activities on site: 1 full time equivalent
Additional Activity Second Year	
First Half 2015	6 part time equivalents for stabilization and restoration activities on site during that process
Yearly building and operations maintenance activities	Yearly building and operations maintenance activities
Anticipated tenant activities	2 additional full time equivalents
Additional Activity Third Year	
Anticipated tenant activities	4 additional full time equivalents
Yearly building and operations maintenance activities	1 full time equivalent
Additional Activity Fourth Year	
Anticipated tenant activities	4 additional full time equivalents
Yearly building and operations maintenance activities	1 full time equivalent

**WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594**



Department Activity Report – October 2013
Call Report for the month of October

EMS Calls:

City of Waterloo	14
Township of Waterloo	1
Township of Portland	2
Township of Milford	1
Mutual Aid for Marshall	1

Total EMS 19

EMS & Fire Accidents Calls:

City of Waterloo	0
Township of Waterloo	1
Mutual Aid for Marshall	1

Total MVA 2

False Alarms:

City Of Waterloo	1
Township of Waterloo	1

Fire Calls:

City of Waterloo	0
Mutual Aid for Watertown	1

Hazardous Condition:

City of Waterloo	0
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Weather Related Calls:

Waterloo Fire District	0
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Good Intent:

City of Waterloo	1
Township of Waterloo	1

Total Fire 5

October Total 26

Year totals:

Fire (Structure, Wild land, Motor Vehicle)	30
Rescue/EMS	177
Hazardous Conditions (No Fire)	7
Good Intent Calls	6
False Alarm or Call	12
Motor Vehicle Accidents	7
Weather Related Calls	2

Up to Date Total 241

Up to Date Total Personnel Response: 1477 (for the month): 164

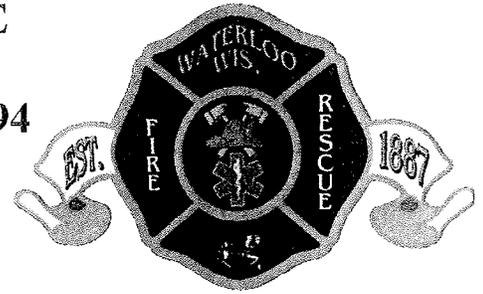
Up to Date Year Response Time (All Incidents) 1428

(From 1st page to enroute times) average 6.0 min (for the month)

Up to Date Minutes Spent Responding 1202

(Enroute time to on scene time) average 5.3 min (for the month)

**WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594**



Monday November 4th, 2013

On Monday October 14th, 2013 we had a combined Fire and EMS training. Every year we practice search and rescue for a hunter accident or medical problems with the hunter being in a tree. This year we did something a little different with having a lot of different types of hunting around our area. We trained on a hunter that was walking and who had a cardiac problem. The DNR land that we trained on had a lot of tall brush and grass so if a hunter would go down it would be difficult to find him. We practice our communications and team work with this type of drill. We did find our downed hunter, the EMS had to triage him and got him packaged and ready to be transported. With the UTV's that we have once the hunter is found we can get him out faster. The DNR appreciates us doing these types of training and they allow us to use the properties that are around us.

On Monday October 21st, 2013 we had a combined Fire & EMS meeting. We had our meetings and then we had a budget meeting with the township members that we serve.

Sincerely,

Chief Vern Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
admin@waterloofd.com



Independent Inspections, Ltd
 W241 S4135 Pine Hollow Court
 Waukesha WI 53189

RECEIVED
 NOV 07 2013
 CITY OF WATERLOO

Invoice	307729
Date	10/31/2013
Page	1
Due Date	11/15/2013

Bill To:

Please Remit To:

ATTN: ACCOUNTS PAYABLE
 CITY OF WATERLOO
 136 N MONROE STREET
 WATERLOO WI 53594-1198

Independent Inspections, Ltd
 W241 S4135 Pine Hollow Court
 Waukesha WI 53189

Customer ID	Payment Terms										
WATE10	Net 15										
Description		Gross Fees	Retainage	Amount Due							
Permits for October 2013		\$3,278.49	\$1,311.40	\$1,967.09							
Special Inspections/Services		\$22.50		\$22.50							
		<table border="1"> <tr> <td>REC'D</td> <td>11/07/2013</td> </tr> <tr> <td>RECEIPT</td> <td>#30011</td> </tr> <tr> <td></td> <td>\$3,278.49</td> </tr> </table>				REC'D	11/07/2013	RECEIPT	#30011		\$3,278.49
REC'D	11/07/2013										
RECEIPT	#30011										
	\$3,278.49										
BUILDING PERMITS	\$ 762.00										
ELECTRICAL PERMITS	\$ 293.49										
PLUMBING PERMITS	\$ 74.25										
HVAC PERMITS	\$ 394.25										
OCCUPANCY PERMITS	\$ -										
EROSION CONTROL	\$ 1,754.50										
BUILDING PERMIT SEALS	\$ -										
REINSPECT FEE	\$ -										
O.S. SEWER	\$ -										
TOTALS	\$ 3,278.49										
		Subtotal		\$1,989.59							
		Misc		\$0.00							
		Total		\$1,989.59							

Independent Inspections, Ltd.

Billing Recap

From: 10/01/2013 To 10/31/2013

City of Waterloo (C)

Permit No.	Permit Type	Project Description	Contractor Name	Owner's Name	Project Address	Permit Fee	WI Seal	Admin Fee	Other Fee	Deposit Fee	Total Fee
0049-13-09-0	ADDF	RAZE/NEW DETACHED GARAGE	ADDITIONAL WOR	ABEL, RODNEY	540 N HARRISON ST	12.00		0.00			12.00
0052-13-10-0	ELEC	SERVICE UPGRADE 100A	ACTION PLMB & H	NOVOTNY, HEAT	508 WASHINGTON ST	45.00		0.00			45.00
0053-13-10-0	ELEC	SERVICE 200A	QUALITY ONE ELE	KOVALASKI, RIC	163 N MONROE ST	45.00		0.00			45.00
0054-13-10-0	ELEC	MISC ELEC/SERVICE 400A	QUALITY ONE ELE	GORDER, COLIN	134 E MADISON ST	54.00		0.00			54.00
0055-13-10-0	ERC	RAZE-PERRY JUDDS PLANT (CITY WAIVED FEE)	HAWTHORN & ST	HAWTHORN & S	333 W MADISON ST	1,404.50		0.00			1,404.50
0056-13-10-0	HVAC	AC(4)/FURNACE(4)	SERVICE SPECIAL	ST JOHN LUTHE	413 E MADISON ST	320.00		0.00			320.00
0057-13-10-0	BLDG	ALT #2	OWNER	KOVALASKI, RIC	163 N MONROE ST	75.00		0.00			75.00
0057-13-10-0	ELEC	ALT #2	QUALITY ONE ELE	KOVALASKI, RIC	163 N MONROE ST	74.25		0.00			74.25
0057-13-10-0	HVAC	ALT #2	CARDINAL HTG &	KOVALASKI, RIC	163 N MONROE ST	74.25		0.00			74.25
0057-13-10-0	PLMB	ALT #2	JEFF LINS	KOVALASKI, RIC	163 N MONROE ST	74.25		0.00			74.25
0058-13-10-0	BLDG	ADD-SCREEN PORCH	IN STYLE SCREEN	BUTZINE, CARL	745 HERRON CT	75.00		0.00			75.00
0059-13-10-0	BLDG	ADD/ALT	OWNER	FELLER, CHRIS	805 S PIERCE ST	950.00		0.00			950.00
0059-13-10-0	ELEC	ADD/ALT	OWNER	FELLER, CHRIS	805 S PIERCE ST	75.24		0.00			75.24
Total Fees for the City of Waterloo (C):						3,278.49	0.00	0.00	0.00	0.00	3,278.49

MUNICIPALITY: City of Waterloo

MONTH: October

YEAR: 2013

DATE	INSPECTOR	SERVICES PERFORMED DURING NORMAL BUSINESS HOURS ONE HOUR MINIMUM		SERVICES OUTSIDE OF NORMAL BUSINESS HOURS ONE HOUR MINIMUM		DESCRIPTION	GROSS	NET
		HOURS	\$45.00/HR	HOURS	\$55.00/HR			
10/25/2013	Word Processing	0.50	\$ 22.50		\$ -	Property maintenance notice letter-362 E Madison St-Uttech; Inspection to follow 11/6/13	\$ 22.50	\$ 22.50
			\$ -		\$ -		\$ -	\$ -
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		0.50	\$ 22.50	0.00	\$ -		\$ -	\$ -
					\$ 22.50			

MACHINERY AND EQUIPMENT

October 2013

544 H ENDLOADER	General Maintenance	Start	End	Total
		1,039	1,074	35
		Fuel Used	GPH	
		79	2.2	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		3,576	3,599	23
		FUEL USED	GPH	
		19	1.2	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,346	1,364	18
		FUEL USED	GPH	
		52	2.8	
2520 TRACTOR	General Maintenance	START	END	TOTAL
		116 / 2,334	140 / 2,345	24 / 11
		FUEL USED	TOTAL	
495 TRACTOR		24 / 11	1 / 1	
485 JOHN DEERE	General Maintenance	START	END	TOTAL
		1,405	1,421	16
		FUEL USED	GPH	
		16	1	
WACKER ROLLER	General Maintenance	START	END	TOTAL
		276	276	0
		FUEL USED	GPH	
		0	0	
2010 INTERNATIONAL TRUCK #1	General maintenance	START	END	TOTAL
		9,906	9,994	88
		FUEL USED	MPG	
		34	2.6	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		29,417	29,615	198
		FUEL USED	MPG	
		35	5.6	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,332	1,341	9
		FUEL USED	GPH	
		22	2.4	
2011		START	END	TOTAL
		10,172	10,466	294

FORD F-550	General Maintenance	FUEL USED		MPG
		64		4.6
2008 INTERNATIONAL TRUCK #5	General Maintenance	START	END	TOTAL
		13,640	13,666	26
		FUEL USED		MPG
		11		2.4
1991 ELGIN PELICAN STREET SWEEPER	General Maintenance	START	END	TOTAL
		10,298	10,445	147
		FUEL USED		GPH
		70		2.1
2006 CHEVEROLET TRUCK #4	General Maintenance	START	END	TOTAL
		52,459	53,085	626
		FUEL USED		GPH
		74		8.5

October 2013

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	0	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	7	56

Miscellaneous Items

October 2013
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	BRIAN		OT HOURS	TOTAL HOURS
ON CALL	0	0	0	0		0	0
MUNICIPLE BUILDING	0	2	1	0		0	3
WARMING HOUSE	0	0	1	0		0	1
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	1	1	4	0		0	6
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	0	0	10	19		0	29
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	0	0	0	0		0	0
SICK LEAVE	81.5	0	.75	20		0	102.25
MACHINERY / EQUIPMENT	8.5	15	7	8.5		0	39
GARAGE / SHED	19.5	16	15	2.5		0	53
Meeting/Seminars	2	1	0	0		3	3
	0						
STREET REPAIR AND MAINTENANCE	1	21	18	2.5		0	42.5
STREET CLEANING	0	0	0	51.5		0	51.5
Snow/ice	0	0	0	0		0	0
	0	0	0	0			
STORM SEWER	0	0	2	0		0	2
TRAFFIC CONTROL	3	41.5	23.25	2.5		0	70.5
BRIDGES / CULVERTS	0	0	0	0		0	0
TREE / BRUSH	11	10	25.5	9		0	55.5
REFUSE COLLECTION	16	32.5	25	18		0	91.5
SANITARY SEWER	0	0	0	0		0	0
INSECT CONTROL	0	0	0	0		0	0
ANIMAL CONTROL	0	0	0	0		0	0

CEMETERY	4.5	0	2.5	8		0	15
LIBRARY	2	8.5	12.5	3		0	26
PARKS	35	30.5	30.5	21		0	117
CELEBRATIONS ENTERTAINMENT	0	0	0	0		0	0
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	0	0	0	9		0	9

Karl Junginger Memorial Library Mayor/Council/Board Report
October 2013

Circulation

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	2249	2032	2094	2031	2049	2622	2616	2393	2063	2441		
Non-residents	1502	1266	1322	1133	1077	1492	1679	1249	862	988		
Monthly Total	3751	3298	3416	3164	3126	4114	4295	3642	2925	3429		
FYTD Total	3751	7049	10465	13629	16755	20869	25,164	28806	31731	35160		

Interlibrary loan

Items loaned to												
SHARE	904	746	811	823	795	755	873	907	741	770		
WISCAT	17	16	12	14	10	11	16	17	14	16		
Monthly Total	921	762	823	837	805	766	889	924	755	786		
FYTD Total	921	1683	2506	3343	4148	4914	5803	6727	7482	8268		

Items received from

SHARE	968	777	754	822	709	745	777	897	767	842		
WISCAT	28	33	15	34	35	29	16	33	8	29		
Monthly Total	996	810	769	856	744	774	793	930	775	871		
FYTD Total	996	1806	2575	3431	4175	4949	5742	6672	7447	8318		

Additional Circulation Statistics

Children's Materials

Monthly Total	1436	1323	1509	1332	1181	2118	2258	1740	1282	1433		
FYTD Total	1436	2759	4268	5600	6781	8899	11157	12897	14179	15612		

DVDs

Monthly Total	1535	1241	1268	1116	1189	1342	1425	1237	961	1169		
FYTD Total	1535	2776	4044	5160	6349	7691	9116	10353	11314	12483		

Additional Statistics

**Public Access
Computer Use**

Wi Fi												
Monthly Total	60	60	40	56	37	38	46	37	34	33		
FYTD Total	60	120	160	216	253	291	337	374	408	441		

Public Internet

Monthly Total	335	473	352	335	377	310	403	393	387	468		
FYTD Total	335	808	1160	1495	1872	2182	2585	2978	3365	3833		

Total Public Computer Use

Monthly Total	395	533	392	391	414	348	449	430	421	501		
FYTD Total	395	928	1320	1711	2125	2473	2922	3352	3773	4274		

Programs

Adult Programs

Number of programs												
Monthly Total	4	2	2	2	2	0	0	0	2	1		
FYTD Total	4	6	8	10	12	12	12	12	14	15		
Attendance												
Monthly Total	34	15	52	13	12	0	0	0	15	5		
FYTD Total	34	49	101	114	126	126	126	126	141	146		

Teen (12-18) Programs

Number of programs												
Monthly Total	0	0	1	1	0	3	3	1	1	0		
FYTD Total	0	0	1	2	2	5	8	9	10	10		
Attendance (Adult + Teen)												
Monthly Total	0	0	6	1	0	25	22	2	10	0		
FYTD Total	0	0	6	7	7	32	54	56	66	66		

Children's Programs

Number of programs												
Monthly Total	9	8	7	9	5	17	20	1	7	9		
FYTD Total	9	17	24	33	38	55	75	76	83	92		
Attendance (Adult + Child)												
Monthly Total	232	174	777	164	448	1117	1131	50	78	197		
FYTD Total	232	406	1183	1347	1795	2912	4043	4093	4171	4368		

November 5, 2013

The Waterloo Water & Light Commission held their regular meeting on Tuesday, November 5, 2013 at 7:00 pm at the Waterloo Utilities office at 575 Commercial Ave., Waterloo, Wisconsin, 53594.

The meeting was called to order by President Raymond Robertson. Present were Commissioners Steve Hegstrom, Tom Bergan, Cliff Butzine, and Superintendent Eugene Weihert. Also present was John Spies. Commissioner Ray Burbach was absent.

Motion by Butzine, seconded by Bergan to approve the minutes of the October 1, 2013 Commission meeting. Motion carried.

Motion by Bergan, seconded by Butzine to approve payment of the October bills as presented. Motion carried.

A discussion was held regarding the high water consumption at the VFW due to a leaking toilet. The utility will waive the late payment fee and allow the VFW to make payments on the bill.

Motion by Butzine, seconded by Hegstrom to approve the 2014 utility budget. Motion carried.

Railroad Avenue will be updated in 2014. The estimated cost of water and sewer replacement is \$187,000.

Motion by Butzine, seconded by Robertson to re-finance the 2002 bond. Motion carried.

Motion to adjourn by Hegstrom, seconded by Butzine. Motion carried.

Respectfully submitted,

Tom Bergan
Secretary

List of Bills

City of Waterloo Treasurer	85,095.10	Postmaster	503.14
Farmers & Merchants State Bank	46,849.47	Neitzel Auto & Hardware	390.77
SEERA	1,238.79	Frontier	422.82
Badger Welding Supplies, Inc.	12.00	Waterloo Building Center, LLC	25.00
Border States Electric Supply	148.02	BP Credit Card Center	1,191.57
Baker Tilly Virchow Krause, LLP	2,800.00	Waterloo Utilities	10,368.22
Century Link	53.29	We Energies	51.35
Charter Communications	174.00	WPPI Energy	290,767.86
Cintas Corporation	863.90	GFC Leasing	637.62
Hometown News, LP	24.65	Wisconsin Dept. of Revenue	14,672.59
U.S. Cellular	43.98	Waterloo Chamber of Commerce	100.00
Hawkins, Inc.	7,874.31	K&B Auto Service, Inc.	198.00
Lane Tank Co., Inc.	137,100.00	NCL of Wisconsin, Inc.	939.19
Lannoy Foods, Inc.	42.21	Public Service Commission	4,306.11
VISA	846.90	Northern Lake Service, Inc.	14.40
United Liquid Waste Recycling, Inc.	937.50	Resco	221.80
Eugene Weihert	50.00	HD Supply Power Solutions, Ltd.	85.30
Central Service Co.	112.29	Superior Chemical Corp.	190.88
C&M Hydraulic Tool Supply, Inc.	29.33	American Water Works Association	325.00
Hurley Computers, LLC	407.50	Jonas Office Products, Ltd.	225.32
Quality One Electric, LLC	1,745.00	MEUW	5,500.00
Service Specialists, Inc.	934.59	Share Corporation	277.50
Petty Cash	112.31	Wisconsin State Lab of Hygiene	20.00
Justin/Carly Johnson	172.56	Justin/Jessica Langer	115.52
USA Blue Book, Inc.	374.18	Universal Recycling Technologies	185.32
Payment Service Network	12.95	Wisconsin Department of Administration	3,711.18
Holy Family Congregation	90.00	Portland Sanitary District	7,120.39
Payroll	35,506.56		
		Total Disbursements	\$666,218.24

Report of Cash

Checking Account #102-613:

Balance 9/30/13	\$26,131.47
Transfers	350,000.00
Disbursements	-361,710.59
Interest	5.19
Service Charge	<u>-19.91</u>
Balance 10/31/13	\$14,406.16

WWTP Account #374-547

Balance 9/30/13	\$374,886.04
Interest	101.89
Balance 10/31/13	\$374,987.93

Certificate of Deposit #608590:

Balance 10/31/13	\$290,261.90
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Debt Service Account #3015323:

Balance 9/30/13	\$342,990.30
Deposit	46,650.00
Disbursements	-365,610.02
Interest	<u>\$17.43</u>
Balance 10/31/13	\$24,047.71

Money Market Account #110-832:

Balance 9/30/13	\$318,858.68
Deposits	730,246.55
Transfer	-350,000.00
Disbursements	-304,295.23
Interest	319.63
Service Charge	<u>-192.51</u>
Balance 10/31/13	\$394,937.12

Bond Construction Account:

Balance 9/30/13	816,800.00
Transfer	<u>-137,100.00</u>
Balance 10/31/13	679,700.00

Certificate of Deposit #614470:

Balance 10/31/13	\$112,748.37
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Certificate of Deposit #614748:

Balance 10/31/13	\$25,334.00
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Certificate of Deposit #613386:

Balance 10/31/13	\$284,386.49
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Waterloo Police Department

Monthly Report

Animal Impound

Month Of: **OCTOBER** Year: **2013**

Owner Name	Pickup fees	Boarding fees	Total fees	Receipt number
NORD, KAREN	\$25.00	\$0.00	\$25.00	010988

TOTAL PICKUP FEES: \$25.00

TOTAL BOARDING FEES: \$0.00

TOTAL FEES COLLECTED: \$25.00

Rec'd \$25.00
10/31/2013
25.00
Receipt # 29988
lc

9/2013

Stray Cats Q

Stray Dogs 2 Reclaimed 2
was the same dog both
times it came in as a "stray"

2nd time police requested the info so they
could find out who she belongs to and possibly
send a "dog @ large" ticket.

Any other questions please call us
@ 920.261.1270.

Thanks
Melissa

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
09/28/13	PC	10/03/13	26571	BUTZINE, RAYNELLE M	1001	565.72
09/28/13	PC	10/03/13	26572	BAIRD, LOIS A.M.	1002	1,093.34
09/28/13	PC	10/03/13	26573	HANSEN JR., MORTON J.	1008	1,377.38
09/28/13	PC	10/03/13	26574	BUSCHKOPF, MASON RO	1042	36.94
09/28/13	PC	10/03/13	26575	BURGOS COLON, JESUS	1043	371.03
09/28/13	PC	10/03/13	26576	GARTNER, FRANCINE A	1101	876.26
09/28/13	PC	10/03/13	26577	LANGE, RANDIE R	1104	1,363.81
09/28/13	PC	10/03/13	26578	SORENSEN, DENIS P	1106	1,492.49
09/28/13	PC	10/03/13	26579	THOMAS, TIMOTHY R	1108	1,530.82
09/28/13	PC	10/03/13	26580	BOLLIG, RANDY P	1113	1,266.21
09/28/13	PC	10/03/13	26581	THOMFORD, SARAH A	1115	1,429.68
09/28/13	PC	10/03/13	26582	VIRCHOW, KYLE J	1116	1,186.34
09/28/13	PC	10/03/13	26583	CULLEN, NATHANIEL J	1120	1,318.34
09/28/13	PC	10/03/13	26584	THOM, TRACY S	1121	113.44
09/28/13	PC	10/03/13	26585	CEDARWALL, BRANDEN M	1125	404.42
09/28/13	PC	10/03/13	26586	RUPPRECHT, JOSEPH JA	1126	1,268.82
09/28/13	PC	10/03/13	26587	SCHLEIF, BRIAN S	1202	693.66
09/28/13	PC	10/03/13	26588	YERGES, GARY A	1203	298.85
09/28/13	PC	10/03/13	26589	ROBBINS, JEFFREY K	1204	995.54
09/28/13	PC	10/03/13	26590	YERGES, CHAD M	1206	1,022.12
09/28/13	PC	10/03/13	26591	ZIBELL, JOEL R	1251	992.61
09/28/13	PC	10/03/13	26592	WILTZIUS, CECILIA	1252	1,221.22
09/28/13	PC	10/03/13	26593	GRENAWALT, BEVERLY A	1260	337.18
09/28/13	PC	10/03/13	26594	BRUECKNER, AMANDA EF	1261	405.58
09/28/13	PC	10/03/13	26595	GEISE, SANJA KAY	1264	634.88
09/28/13	PC	10/03/13	26596	PARSONS, MARY MARGA	1277	30.79
09/28/13	PC	10/03/13	26597	SOLDNER, JANELLE G	1279	149.77
09/28/13	PC	10/03/13	26598	COOK, VANEESA MARIE	1282	126.18
09/28/13	PC	10/03/13	26599	TARNOWSKI, JEFFREY MI	1283	189.77
09/28/13	PC	10/03/13	26600	HENNING, LYLE THOMAS	1332	422.71
09/28/13	PC	10/03/13	26601	SCHOENWETTER, LOREN	1338	217.02
09/28/13	PC	10/03/13	26602	BULTMAN, RYAN PHILLIP	1345	19.74
09/28/13	PC	10/03/13	26603	NEUPERT, DALE EDWARD	1606	120.52
09/28/13	PC	10/03/13	26604	SCHOENWETTER, LOREN	1607	137.14
09/28/13	PC	10/03/13	26605	BUTZINE, JASON V	1706	1,134.97
09/28/13	PC	10/03/13	26606	CHRISTIAN, TODD MICHA	1753	179.03
09/28/13	PC	10/03/13	26607	PETRIE, MATTHEW T	1756	967.52
10/12/13	PC	10/17/13	26608	BUTZINE, RAYNELLE M	1001	594.18
10/12/13	PC	10/17/13	26609	BAIRD, LOIS A.M.	1002	1,009.51
10/12/13	PC	10/17/13	26610	HANSEN JR., MORTON J.	1008	1,377.38
10/12/13	PC	10/17/13	26611	CHRISTIAN, CODY RYAN	1041	18.47
10/12/13	PC	10/17/13	26612	BUSCHKOPF, MASON RO	1042	36.94
10/12/13	PC	10/17/13	26613	BURGOS COLON, JESUS	1043	178.14
10/12/13	PC	10/17/13	26614	GARTNER, FRANCINE A	1101	879.76
10/12/13	PC	10/17/13	26615	LANGE, RANDIE R	1104	1,363.21
10/12/13	PC	10/17/13	26616	SORENSEN, DENIS P	1106	1,495.99
10/12/13	PC	10/17/13	26617	THOMAS, TIMOTHY R	1108	1,534.32
10/12/13	PC	10/17/13	26618	BOLLIG, RANDY P	1113	1,266.21
10/12/13	PC	10/17/13	26619	THOMFORD, SARAH A	1115	1,426.31
10/12/13	PC	10/17/13	26620	VIRCHOW, KYLE J	1116	1,193.82
10/12/13	PC	10/17/13	26621	CULLEN, NATHANIEL J	1120	1,331.86
10/12/13	PC	10/17/13	26622	CEDARWALL, BRANDEN M	1125	102.34
10/12/13	PC	10/17/13	26623	RUPPRECHT, JOSEPH JA	1126	1,267.61
10/12/13	PC	10/17/13	26624	SCHLEIF, BRIAN S	1202	693.66
10/12/13	PC	10/17/13	26625	YERGES, GARY A	1203	282.31
10/12/13	PC	10/17/13	26626	ROBBINS, JEFFREY K	1204	1,017.12

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
10/12/13	PC	10/17/13	26627	YERGES, CHAD M	1206	1,022.13
10/12/13	PC	10/17/13	26628	ZIBELL, JOEL R	1251	1,024.59
10/12/13	PC	10/17/13	26629	WILTZIUS, CECILIA	1252	2,891.87
10/12/13	PC	10/17/13	26630	GRENAWALT, BEVERLY A	1260	337.18
10/12/13	PC	10/17/13	26631	BRUECKNER, AMANDA EF	1261	450.52
10/12/13	PC	10/17/13	26632	GEISE, SANJA KAY	1264	634.88
10/12/13	PC	10/17/13	26633	SOLDNER, JANELLE G	1279	149.77
10/12/13	PC	10/17/13	26634	COOK, VANEESA MARIE	1282	126.18
10/12/13	PC	10/17/13	26635	TARNOWSKI, JEFFREY MI	1283	189.77
10/12/13	PC	10/17/13	26636	HENNING, LYLE THOMAS	1332	418.68
10/12/13	PC	10/17/13	26637	SCHOENWETTER, LOREN	1338	221.64
10/12/13	PC	10/17/13	26638	MELCHIOR, CODY JAMES	1347	276.29
10/12/13	PC	10/17/13	26639	ROSENTHAL, KIMBERLY A	1348	60.03
10/12/13	PC	10/17/13	26640	NEUPERT, DALE EDWARD	1606	145.45
10/12/13	PC	10/17/13	26641	SCHOENWETTER, LOREN	1607	147.53
10/12/13	PC	10/17/13	26642	BUTZINE, JASON V	1706	1,223.00
10/12/13	PC	10/17/13	26643	PETRIE, MATTHEW T	1756	1,048.02
10/26/13	PC	10/31/13	26644	BUTZINE, RAYNELLE M	1001	600.67
10/26/13	PC	10/31/13	26645	BAIRD, LOIS A.M.	1002	1,096.84
10/26/13	PC	10/31/13	26646	HANSEN JR., MORTON J.	1008	1,377.38
10/26/13	PC	10/31/13	26647	BUSCHKOPF, MASON RO	1042	83.11
10/26/13	PC	10/31/13	26648	BURGOS COLON, JESUS	1043	399.34
10/26/13	PC	10/31/13	26649	GARTNER, FRANCINE A	1101	927.59
10/26/13	PC	10/31/13	26650	LANGE, RANDIE R	1104	1,439.33
10/26/13	PC	10/31/13	26651	SORENSEN, DENIS P	1106	1,535.03
10/26/13	PC	10/31/13	26652	THOMAS, TIMOTHY R	1108	1,579.78
10/26/13	PC	10/31/13	26653	BOLLIG, RANDY P	1113	1,282.25
10/26/13	PC	10/31/13	26654	THOMFORD, SARAH A	1115	1,447.23
10/26/13	PC	10/31/13	26655	VIRCHOW, KYLE J	1116	1,278.12
10/26/13	PC	10/31/13	26656	CULLEN, NATHANIEL J	1120	1,209.66
10/26/13	PC	10/31/13	26657	CEDARWALL, BRANDEN M	1125	298.06
10/26/13	PC	10/31/13	26658	RUPPRECHT, JOSEPH JA\	1126	1,273.98
10/26/13	PC	10/31/13	26659	SCHLEIF, BRIAN S	1202	703.59
10/26/13	PC	10/31/13	26660	YERGES, GARY A	1203	302.36
10/26/13	PC	10/31/13	26661	ROBBINS, JEFFREY K	1204	999.04
10/26/13	PC	10/31/13	26662	YERGES, CHAD M	1206	1,022.12
10/26/13	PC	10/31/13	26663	ZIBELL, JOEL R	1251	1,042.64
10/26/13	PC	10/31/13	26664	GRENAWALT, BEVERLY A	1260	337.18
10/26/13	PC	10/31/13	26665	BRUECKNER, AMANDA EF	1261	994.05
10/26/13	PC	10/31/13	26666	GEISE, SANJA KAY	1264	634.88
10/26/13	PC	10/31/13	26667	SOLDNER, JANELLE G	1279	116.49
10/26/13	PC	10/31/13	26668	COOK, VANEESA MARIE	1282	106.76
10/26/13	PC	10/31/13	26669	TARNOWSKI, JEFFREY MI	1283	149.77
10/26/13	PC	10/31/13	26670	HENNING, LYLE THOMAS	1332	366.10
10/26/13	PC	10/31/13	26671	CLOVER, AMANDA ANN	1337	250.28
10/26/13	PC	10/31/13	26672	SCHOENWETTER, LOREN	1338	191.62
10/26/13	PC	10/31/13	26673	MELCHIOR, CODY JAMES	1347	192.19
10/26/13	PC	10/31/13	26674	ROSENTHAL, KIMBERLY A	1348	127.87
10/26/13	PC	10/31/13	26675	THOMPSON, KAREN M	1350	113.52
10/26/13	PC	10/31/13	26676	NEUPERT, DALE EDWARD	1606	41.56
10/26/13	PC	10/31/13	26677	SCHOENWETTER, LOREN	1607	51.94
10/26/13	PC	10/31/13	26678	BUTZINE, JASON V	1706	1,176.78
10/26/13	PC	10/31/13	26679	CHRISTIAN, TODD MICHA	1753	73.88
10/26/13	PC	10/31/13	26680	PETRIE, MATTHEW T	1756	1,029.64
10/26/13	PC	10/31/13	26681	BENISCH, WESLEY L	1900	1,109.84
10/26/13	PC	10/31/13	26682	LANGE, TINA MARIE	1903	124.36

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
10/26/13	PC	10/31/13	26683	BUTZINE, VERN LEROY	1904	10.16
10/26/13	PC	10/31/13	26684	OLSON, DUANE C	1918	28.63
10/26/13	PC	10/31/13	26685	SCHEEL JR, ROBERT A	1921	9.23
10/26/13	PC	10/31/13	26686	SAYRE, PATRICK MICHAEL	1932	140.99
10/26/13	PC	10/31/13	26687	STROBEL, CRAIG RANDAL	1933	18.47
10/26/13	PC	10/31/13	26688	JOYCE, LINDA MAY	1934	105.26
10/26/13	PC	10/31/13	26689	KUHLOW, JULIE A	1936	885.36
10/26/13	PC	10/31/13	26690	DORNACKER, KURT R	1941	289.66
10/26/13	PC	10/31/13	26691	BUTZINE, CHAD A	1952	9.23
10/26/13	PC	10/31/13	26692	ORCUTT, KURT L	1960	83.04
10/26/13	PC	10/31/13	26693	VEIT, JAMES C	1961	18.47
10/26/13	PC	10/31/13	26694	COTTING, JOHN ERIC	1963	633.57
10/26/13	PC	10/31/13	26695	ZIEROTH, DAVID M	1981	65.24
10/26/13	PC	10/31/13	26696	BOEDEFELD, JON HARALT	1982	9.23
10/26/13	PC	10/31/13	26697	HINTZ, MICHAEL E	1987	404.68
10/26/13	PC	10/31/13	26698	BENISCH, EMILIE K	1990	126.83
10/26/13	PC	10/31/13	26699	FISH, CHRYSTAL MARIE	2002	379.28
10/26/13	PC	10/31/13	26700	PEDERSEN IV, JENS AXEL	2003	440.81
10/26/13	PC	10/31/13	26701	SCHMIDT, MARLYS J	2004	299.21
10/26/13	PC	10/31/13	26702	PEDERSEN, EMILY ANNE	2005	230.87
10/26/13	PC	10/31/13	26703	TEUBERT, CAMERON JEA	2008	9.23
10/26/13	PC	10/31/13	26704	FILLMORE, ADAM MICHAEL	2009	129.29
10/26/13	PC	10/31/13	26705	COLLINS, BILLIE LYNN	2011	279.38
10/26/13	PC	10/31/13	26706	HERING, KEENAN BRADLE	2012	225.02
10/26/13	PC	10/31/13	26707	BEUTIN, KEITH JAMES	2014	9.23
10/26/13	PC	10/31/13	26708	FRITSCH, RYAN MICHAEL	2015	243.80
10/26/13	PC	10/31/13	26709	RUPNOW, MICHELLE KATI	2017	107.08
10/26/13	PC	10/31/13	26710	CHRISTIANSON, RUSSELL	2022	129.29
10/26/13	PC	10/31/13	26711	CLAYTON, JAMES A	2023	10.16
Grand Totals:						85,846.04

RESOLUTION PROVIDING FOR THE SALE OF
\$950,000 COMBINED UTILITY REVENUE REFUNDING BONDS

WHEREAS, the City of Waterloo, Jefferson County, Wisconsin (the "City") is presently in need of approximately \$950,000 for the public purpose of refunding obligations of the City, including interest on them, specifically its outstanding Combined Utility Revenue Refunding Bonds, Series 2002, dated September 15, 2002; and

WHEREAS, it is desirable to borrow said funds through the issuance of combined utility revenue bonds pursuant to Section 66.0621, Wis. Stats.;

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Issuance of the Bonds. The City shall issue its Combined Utility Revenue Refunding Bonds in the aggregate principal amount of approximately \$950,000 (the "Bonds") for the purpose above specified.

Section 2. Sale of Bonds. The Common Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the Common Council shall consider such bids or proposals for purchase of the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk/Treasurer be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk/Treasurer may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk/Treasurer may determine.

Section 4. Official Statement. The City Clerk/Treasurer shall cause an Official Statement concerning this issue to be prepared by the City's financial advisor, Ehlers & Associates, Inc. The appropriate City officials shall determine when the Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Passed and approved this 21st day of November, 2013.

Robert Thompson, Mayor

Attest:

Morton J. Hansen, City Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

PARKING PERMIT APPLICATION – Municipal Code 350-7(G)

Chapter 350: VEHICLES AND TRAFFIC

§ 350-7. Parking restrictions.

- G. Winter parking regulations. No person shall park in any City street or public parking lot in the City between the hours of 1:00 a.m. and 6:00 a.m. from November 15 to April 1, except by permit as set forth in Subsection E or as hereinafter set forth:
- (1) Overnight parking on City streets may be allowed by permit only. The permit fee shall be as stated in the City of Waterloo Fee Schedule for each winter season from November 15 to April 1. Editor's Note: The Fee Schedule is on file at the office of the City Clerk-Treasurer.
 - (2) Permits for winter on-street parking shall be issued only on the basis of unusual need for vehicles owned by City residents residing on property which does not have a driveway, lacks sufficient space to provide for off-street parking and does not have a reasonable alternative for overnight parking.
 - (3) Permit applications are to be obtained, completed and paid for at the office of the Clerk-Treasurer. Applications shall be submitted to the Council for review and granting or denial.
 - (4) The permit shall be displayed as required on the permit whenever a vehicle is parked on the City street overnight from November 15 to April 1. Failure to display the permit, as required, shall result in vehicle parking violations and subject the vehicle to being towed at the expense of the operator/owner.

APPLICATION DATE: 11-12-13 NAME: Linda Coffon
ADDRESS: 345 Pierce Waterloo WI 53594
PHONE: 920-253-7783
OWN OR RENT? OWN
IF RENTER FURNISH NAME, ADDRESS & PHONE NUMBER OF LANDLORD:

(NAME) (PHONE)

(ADDRESS)
BRIEFLY EXPLAIN NEED FOR PERMIT: No driveway

VEHICLE DESCRIPTION: MAKE: Plymouth MODEL: _____
COLOR: Blue YEAR: 1993? LICENSE#: 133 PVP

(OFFICE USE ONLY)
PERMIT # _____ ISSUE DATE: _____ EXPIRATION DATE: _____
FEES PAID: 52⁷⁵ DATE: 11-12-13 RECEIPT NUMBER 30923



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

AMENDED PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES

October 3, 2013

1. Call to Order

Alderson Cotting called the Public Safety Committee meeting to order 6:00 p.m.

2. Roll Call

Present: Aldersons Cotting, Van Holten and Reynolds. Others present: Jasmine Herrington, Diane Graff, Samantha Arthur, Seth Whitney, Laurie Hoffmann, Jeff Robbins, Lt Sorenson, and Chief Thomas.

3. Approval of the September 5, 2013 Regular Committee Minutes.

Motion by Cotting and seconded by Reynolds to approve the September 5, 2013 minutes. Motion carried.

4. Citizen Input

Alderson Van Holten reported he received a number of complaints concerning bicyclists during riding 5- 6 abreast particularly during the Time Trial Race.

5. Unfinished Business

- No Parking on the South Side of Taylor Street.

Street Department representative Jeff Robbins appeared before the committee requesting no parking on the South side of Taylor St for approximately 140 feet from Harrison St. This is to facilitate semis turning off of Harrison St on Taylor Street and snow plowing. Motion by Cotting and Seconded by Van Holten to prohibit parking on the south side of Taylor Street for a distance of approximately 140 feet from Harrison St. Motion carried.

6. New Business

- Wisconsin & Southern Railroad Maintenance And Herbicide Spray Drift

Alderson Reynolds was concerned with the spraying of herbicides by the railroad on railroad property earlier this year without any type of notification. It was decided that Chief Thomas would send the railroad a letter requesting that they notify adjoining property owners before spraying in the future.

- Consideration of Model Airplane Ordinance (Prohibiting those with gas powered motors)

There was discussion about prohibiting gas powered model airplanes. Upon completion, it was decided that an Ordinance was not necessary at this time. No action taken

- Consideration of Amending Vicious Dog Ordinance.

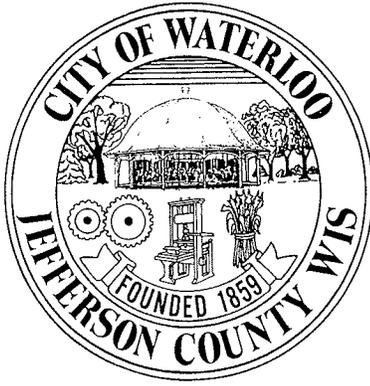
After much discussion, it was decided to remove breed specific language from the definition of a vicious animal. Further discussion included adding the requirement for dogs to be on a leash. Motion by Cotting and seconded by Van Holten to have Chief Thomas write up the comments and discussion in an amendment form for the next meeting

7. Future Agenda Items and Announcements

None

8. Adjourn

Motion by Alderson Van Holten and seconded by Reynolds to adjourn at 6:53 PM. Motion carried.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
Phone (920) 478-3025
Fax (920) 478-2021

PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES

November 07, 2013

1. Call to Order

Aldersperson Cotting called the Public Safety Committee meeting to order 6:02 p.m.

2. Roll Call

Present: Alderspersons Cotting, Van Holten and Reynolds. Others present: 39 citizens (See attached sign in sheet), Lt Sorenson, and Chief Thomas.

3. Approval of the October 3, 2013 Regular Committee Minutes.

Alder Cotting made a correction to the minutes under item 6 -Vicious Dog Ordinance – to read: to amend the dog ordinance write up the comments and discussion in an amendment form for the next meeting. Motion by Van Holten and seconded by Reynolds to approve the October 3, 2013 minutes as amended. Motion carried.

4. Citizen Input

None

5. Communications to the Public Safety & Health Committee

a. Advance Life Support Agreement

The agreement was acknowledged. No action needed

6. Unfinished Business

- Dog Ordinance.

39 citizens appeared at this meeting. There was discussion concerning proposed changes to the dog ordinance. Citizens were concerned about a possible requirement to have dogs tied or fenced on their property and a possible leash law. Comments primarily centered no requirements to tie or restrain animals on the owners property and to raise the amount of the forfeiture for violations.

- Sign Ordinance

Motion by Reynolds and seconded by Van Holten to approve the sign ordinance and recommend it to the full Council. Motion carried.

7. New Business

- Police Chief Vacancy.

Motion by Van Holten and seconded by Reynolds to table to the next meeting

8. Future Agenda Items and Announcements

Schedule a public hearing on the Dog Ordinance

9. Adjourn

Motion by Aldersperson Van Holten and seconded by Reynolds to adjourn at 7:00 PM. Motion carried.

EMS Meeting Minutes

January 15, 2013

Training consisted of: Quarterlies.

Called to order at 8:13 p.m.

Roll call taken.

Minutes read and approved by: Kurt Dornacker, 2nd by David Zieroth.

Treasurer's report read and approved by: David Zieroth, 2nd by Craig Strobel.

Public Comments: Marshall EMS Rumor – The EMS service is not keeping mutual aid out. They are trying to get their 2nd rig out more often. Also there will be a bike trail from Waterloo to Watertown. Possibly shutting down Island Rd. – more to come.

OLD BUSINESS:

- EMS schedule – check EMS Manager.
- No billing issues.
- Missed training – get this in soon. Motion was made to have supplemental training be paid out at the end of the year for Fire and EMS. Motion made by David Zieroth, 2nd by Emilie Benisch. All approved.
- Dodge County EMS Association Meeting – Lebonnon Jan. 28th. See Asst. Chief Benisch if interested in going.
- Rescue Committee meeting - Wednesday Jan 23rd @ 7p. Committee consisted of: Chief, Asst. Chief, Emilie Benisch, David Zieroth, Chrystal Fish, Pete Pedersen, Linda Joyce
- WEMSA – Jan 28-Feb 2nd – 4 members going.
- Communications – Simulcast paging system is up and running. If member has problems (scratching, static) let Asst. Chief know – will let Todd from JCSO know. Should be clearer now.
- New MABAS cards are in effect as of 1/1/13. Cheat sheet is in the book on each truck.

NEW BUSINESS:

- Next month's training: CPR
- POA questions – final saying – person that has medical authority has to be present at the scene with medical paperwork with them to make decision. Has to be able to prove. Releasing patient to POA – medical POA has to have that power.
- Refresher courses – EMT-B - take basic refresher. EMT-IV tech – take Advanced EMT refresher only. If state law changes to going to National Registry IV-techs will have to take test to keep that certifications. 199 will not have to take test.
- Election of Chief – at fire meeting after training. All members are able to vote if passed probation. Absentees in before meeting. Put in full-timers basket – sealed envelope.
- Reminder to clean and sanitize the ambulance really due to viruses right now.
- RSMBT – 18 open shifts yet. 1st weekend went well. Jan 20th – mutual aid departments bowl.
- New full-time personnel will be starting Jan. 16th. Matthew Petrie from Ixonia.
- Don't hesitate to put a mask on yourself or patient if they are coughing.
- Upcoming schools announced and posted on the board.
- Truck starting: Jason Butzine, Julie Kuhlow and Marlys Schmidt. New system – Top person contacts the rest of the crew. Such as Officer or EMT-I for that month. See Truck starting sheet.
- Door prizes: Todd Christian and Kurt Dornacker.

Meeting adjourned at 8:55 p.m.

EMS Meeting Minutes

February 11, 2013

Training consisted of: RIT Rehab, Trauma fall (C-Spine, assessments), Cardiac arrest.

Called to order at 8:28 p.m.

Roll call taken.

Minute read. Correction on Jan. minutes – 199 should be 185. Approved by David Zieroth, 2nd by Michael Hintz.

Treasurer's report – Draft. Approved by David Zieroth, 2nd by Craig Strobel.

No public comments.

OLD BUSINESS:

- EMS schedule – A lot of open Driver shifts on the weekends. See EMS Manager to help out.
- Billing issues – one from Dean Insurance. Also checking into Watertown Fire invoice.
- Missed training – must be getting in. Use FETN online or in house training for supplemental.
- Dodge County EMS Association – next meeting April 29th in Columbus. Looking into Mutual Aid pack – will be finalized in April. Banquet is April 13th in Juneau. Casino night. See board for reservation sheet.
- WEMSA update – went well. Classes were very good again.
- Refreshers – have been submitted to hold classes at Waterloo station. Advanced EMT has been approved to be here in February 2014. Not sure on EMT-B class. State has not made decision on going National Registry.

NEW BUSINESS:

- Next month's training – WEMSA student's presentations.
- Flight for Life App for smartphones – this will NOT be used by our service. Reasoning is because it is more alert to have dispatch take care of situation and be involved.
- MABA's radio drills – Dodge County will be doing on the 15th of every month. Jefferson County will be doing this on the 16th of every month. Will have to respond from base radio and not portables.
- Jerome Behm (husband of a patient) came down and thanked the service and was very appreciative of the care that was given to his wife.
- Euchre Tournament – Marshall FD vs. Waterloo. In Marshall on Feb. 25th starting at 7 p.m. Sign up on the board.
- Mock extrication for Waterloo public school – April 24th at 12:30 p.m. Sign up on the board to help out.
- Pancake Breakfast fundraiser – May 19th. Will need extra help. Any ideas and items for donations see Tina Lange. Had first meeting. Looking forward.
- Reminder to just watch verbiage while at the station.
- Truck starters: Jodi Driver, Michelle Rupnow and Craig Strobel.
- Door prizes: Julie Kuhlown and Michelle Rupnow.

Meeting adjourned at 9:01 p.m.

EMS Meeting Minutes

March 11, 2013

Training consisted of: WEMSA presentations, QA with Dr. Foster and Assessments.

Called to order at 8:55 p.m.

Roll call taken.

Minutes read and approved by David Zieroth, 2nd by Kurt Dornacker.

Treasurer's report – No updated report from city.

PUBLIC COMMENTS: IAMResponding – a program which member dials in to give if responding to the call or not. Will not get a “page” on the phone. A spreadsheet will show who is on their way and how long. A trial for 60 days.

OLD BUSINESS:

- EMS schedule – Check EMS Manager.
- Billing – Reviewing possible contract with Rainbow Hospice – sent to billing company. Would only be getting 25-30% discount of Medicare payment.
- Get missed training in.
- Dodge county EMS Association – next meeting April 29th at Columbus. If interested in going see Asst. Chief Benisch. Meeting at 7:30 p.m.
- Ambulance Committee update – next meeting March 21st at 6:30 p.m.
- Lt. Dornacker – If tank in ambulance shows close to $\frac{3}{4}$ of tank – refill. Don't wait for next call.

NEW BUSINESS:

- Next month's training: joint training with fire – extrication.
 - Pancake Breakfast – May 19th. Need donations and sign up on front table.
 - Mock Accident – April 24th. Will have a meeting beforehand. Sign up on board to help.
 - DOA – remember once announced as DOA, this becomes a crime scene. Report and document everything. Anything suspicious needs to be brought to the attention of police and secured if needed. DON'T TOUCH or MOVE things if needed. Only one person really needs to be in the scene.
 - Upcoming schools are posted.
 - Judy Kluetzman, the Asst. Chief from Columbus's wife, passed away. They have helped with our fundraisers.
 - Vote on Adam Fillmore and Cameron Tuebert for off probation. 14 yes for both. Motion made to destroy ballots. Welcomed Adam and Cameron off their probationary period.
 - Truck starters: Emily Pedersen, Raynelle Butzine and Adam Fillmore
 - Door prizes: Cameron Teubert and Vern Butzine
- Meeting adjourned at 9:25 p.m.

Fire/EMS Training
April 8, 2013/April 15, 2013

Training consisted of: FETN training on Mass Casualty Incident

Called to order at 7:30 p.m.

Roll call taken.

Minutes read for EMS and approved by David Zieroth, 2nd by Eric Cotting. Minutes read for Fire and approved by Michael Hintz, 2nd by David Zieroth.

Treasurer's report not read due to any new report from city. This issue is on the agenda with the finance committee.

Public comments – Michael Hintz stated that he went to great training on tractor accidents.

Recommended the class and also to call Mutual Aid.

OLD BUSINESS:

- EMS schedule – Drivers and Crew Chief shortage. Check schedule.
- FETN training – if problems let Jason Butzine know. Will be doing monthly training through the program.
- Training log – Make sure to be signing in. No sign in, not here.
- Supporters update – Grand total for RSMBT - \$12,600. Paid for the new ranger. Sold the old ATV for \$3,800 – will be going towards the new ATV. Pancake Breakfast – May 19th – sign up and sell tickets. Also help with any donations.
- Recruitment – new IV tech on probation.
- Engine #1 update – coming along.
- Rescue 15 – Fire and Rescue bed will be all-in-one.
- IAMRESPONDING – Jason needs pictures taken of everyone. Get phone numbers from everyone. Should be getting a confirmation back when in system. Options will be 1-4. #4 is “on scene” – use only if you are CLOSE to the scene and not having to re-route yourself. #5 – unavailable. Don't actually have to enter anything; the system will default after 11 seconds to station. Questions see Jason Butzine. Can be used for Fire and EMS calls.
- FF Entry Level class – Will be done May 1st.
- Rainbow Hospice Contract – will not be doing transports with Hospice. Too many legal issues.

NEW BUSINESS:

- Critiques on calls – Alarm call – went smooth, learned to check rooms thoroughly before leaving that room.
- Chief stated in regards to incident with passed firefighter with fire plates/t-shirts and such. Deputy questioned person and they were uncooperative. Brought up at the counties briefing and Chief was called. If representing as WFD member use mutual respect to other emergency responders.
- Auto Aid – Starting April 15th, Tender will be going to structure fire calls to Watertown up to HWY 26 bypass. Aerial will be going into city. This is for reported structure fires. Still working on a system with Marshall FD.
- Welcomed new members: Jon Zimmerman for Fire. Russell Christianson for EMS.

- Fire and EMS April 2013

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-
- Zach James will no longer be with the department.
- FDIC conference – Chief and Lt. Strobel will be going.
- Upcoming trainings on board. MPO class starting in Columbus – let chief know ASAP.
- EMS payout for May will be moved up to May 16th.
- Pop machine will be charging .50.
- Retired EMT Julie Radloff has been diagnosed with pancreatic cancer – please have her in your thoughts and prayers.
- Beltline will have lane closures coming up. Be cautious.
- TREK100 – June 8th – starting thinking of helping out.
- Trying to get the FF I class at the station in the fall.
- DOT inspection for the ambulances on Thursday April 11th. Clean very well!!!
- First Responder class will be held in Jefferson in the fall.
- FIRE and EMS EVOC refresher hopefully will be set for this year.
- Saturday morning fire trainings will be starting at 10 a.m. for anyone interested.
- Please keep David Zieroth and Robbie Scheel in your thoughts and prayers for they have both lost a grandparent recently.
- Truck starters: FIRE: Gary Kniesel, Chrystal Fish, Craig Strobel and Ben Weber.
 - EMS: Chrystal Fish, Cameron Teubert and David Zieroth.

Door prizes: Russell Christianson, Wes Benisch and Adam Fillmore.

Meeting adjourned at 8:30 p.m.

EMS Meeting Minutes

May 13, 2013

Training consisted of: Run reports with Dr. Foster, National Registry training (Airway, Medical and trauma assessment, cardiac arrest and 12 lead), and EVOC evaluations.

Called to order at 8:50 p.m.

Minutes read and approved by David Zieroth, 2nd by Kurt Dornacker.

Treasurer's report read and approved by Michael Hintz, 2nd by David Zieroth. Chief thanked Tres. Cotting for going to the finance committee meeting to help get issues rectified.

Public Comments: Reminder to clean out rig after EVERY call. Also to keep the station clean.

OLD BUSINESS:

- EMS schedule – still need drivers. Check EMS Manager for trades.
- Billing issues – none.
- Missed training – need to get in. Supplemental training notices have gone out.
- DCEMS update – The mutual aid agreement will be in effect 7/29. New Sheriff in Dodge County – working on a new CAD system. Next meeting is 7/29 at Lomira. If interested in going see Asst. Chief Benisch.
- Pancake Breakfast – Sun May 19th. Need help on Friday, Saturday and Sunday. Wear either blue polo shirt or blue t-shirt – NO dress uniform shirts.
- Mason's donations – A donation was made towards the LifeLine from the local, state and national foundation of \$4,000. They might also match what is made at the pancake breakfast.
- Mock Extrication update – went very well.

NEW BUSINESS:

- EMS training – TBA
- School shooting scenario: Beaver Dam 7/16 at 11 a.m... Need a crew to take a truck over.
- Chief's Convention June 20-22. Chief, Asst. Chief and 1st Captain will be out of town. Call Mutual Aid if needed.
- Weather tones – new frequency are in pagers if member's pager has been brought to Asst. Chief Benisch. There is one tone for all departments. Dispatch will be sending out only WARNINGS.
- Ordering shirts – explanation: U-uniform only S-support JR-juniors items. After fire meeting the order will be going in.
- No thank you.
- Proclamation for EMS Week from the city of Waterloo – read by Kurt Orcutt.
- EMS week: see board to help out at the schools.
- Truck starting: Robbie Scheel, Duane Olson and Christine Butzine.
- Door Prizes: Marlys (Harry & the Henderson's) and Keenan Hering.

Meeting adjourned at 9:35 p.m.

EMS Meeting Minutes

June ~~6~~¹⁰, 2013

Called to order at 8:15 p.m.

Roll call taken.

Minutes read and approved by Kurt Dornacker, 2nd by Michael Hintz.

Treasurer's report read and approved by David Zieroth, 2nd by Kurt Dornacker.

No public comments.

OLD BUSINESS:

- EMS schedule – members check EMS Manager.
- Billing issues – two patients with hardships.
- Missed training – make sure to be getting this done.
- Dodge County EMS Association meeting – July 29th in Lomira. Leaving at 6:30 p.m. See Asst. Chief Benisch if interested in going.
- Disaster Drill – Beaver Dam on July 16th @ 11 a.m. Meet at station let Asst. Chief Benisch know if interested. One rig going.
- Chief Convention – June 20-22. Chief, Asst. Chief and 1st Captain will be out of town. Call Mutual Aid if needed.
- Weather tones – all pagers should have this frequency in pager.

NEW BUSINESS:

- EMS training for next month – TBA.
- Independence Celebration – July 6th – sign up for bartending will be on the board. Sell tickets if you have them. Hand them in the Monday before. Wear summer dress Class A and black pants or shorts. When done working shift and would like to consume alcohol – take off any WFD/EMS apparel.
- Parades – check board for dates. All trucks come back right after parade. Also absolutely NO alcohol while trucks are out.
- New EMT Basics – Marlys Schmidt, Michelle Rupnow and Ryan Fritsch have passed their National Registry. Congrats!!
- MDA “Boot a Thon” – Hoping to be able to put out on July 6th at park. Maybe doing the entrances again. Also doing street donations in August.
- Mason's gave another \$4,000. Also a donation from Hank & Karen Holley.
- Pancake Breakfast profit of \$5,000.
- Supporters Inc. will be maintaining the Lifeline fund account.
- Beltline is a mess. Having major construction. During rush hour try to take another route.
- Upcoming events and schools announced and posted on the board.
- Dodge County Fair – Need one more person for the 1st aid tent. Sign up on the board.
- Billie Collins was voted as Member – Welcomed.
- Discussion on T/I accident – update given by Pete Pedersen.
- Supporters meeting June 18th.

- Columbia County dispatch now has MABAS and is in use.
- Reminder that patient's with DNR status need to have the bracelet on their body. Also needs to be legible and not worn.
- Welcomed Keith as a new driver.
- All EMT/First Responders to come down for fire calls. Can be used at Rehab. Marshall EMS has been put on for mutual aid.
- Truck starters: Linda Joyce, Tina Lange and Jim Veit.
- Door Prizes: Chief and Russ

Meeting adjourned at 8:50 p.m.

EMS Meeting Minutes

July 8, 2013

Training consisted of: Peds head injuries, Allergic reaction, Fire Rehab.

Called to order at 9:02 p.m.

Roll call taken.

Minutes read and approved.

Treasurer's report read and approved.

No public comments.

OLD BUSINESS:

- EMS schedule – need drivers to sign up on openings.
- No billing issues. Still holding on last month's hardship issue for billing.
- Supplemental training – please have done ASAP and put in Sec. Tina Lange's basket. Don't wait until end of year.
- Dodge County EMS Assoc. update – next meeting in Lomira July 29th at 6:30 p.m. County Wide Mutual Aid agreement will go in effect on July 29th also.
- Beaver Dam will be holding a Disaster Drill – please take POV if interested in going. July 16th at 11 am. See Asst. Chief Benisch if interested.
- MDA "Fill the Boot" update – Did excellent at the entrances of the park on July 6th. Raised \$1,032.00. Met a girl from the MDA participant that day and made a picture for the department. Thank you for everyone that helped out. Will also be doing the fundraising at the four corners in September.

NEW BUSINESS:

- Next month's training: TBA
- Radio Communications: For EMS calls – if going into or for Dodge County go on FIRE 1 frequency. Dodge County dispatch can request helicopter before EMS arrives on scene. Working on communications to let EMS service know this has been done.
- Cyclone race through TREK will be on Sept. 21st. Will find out more later.
- Construction – Hwy 89 city limits to Lake Mills city limits closed until Aug 30th. Hwy 19 from F&M Bank to railroad tracks by TREK will be under construction Aug 22-30.
- Upcoming schools and events announced and posted on board. Also, Madison College now has a pre-requisite for Advance EMT course.
- Welcomed new probationary members: Tandra Hilderbrand and James Clayton.
- Bake Sale for Supporters: Will be selling during Fish Fry at park. Please bring cookies and baked goods on that Friday before 4 p.m. Sign up on board to help at the park.
- Craig Strobel thanked members for helping out on July 6th. No final Talley on how it went.
- Fuel slips go into the big YELLOW box in the bay room. All other receipts go into Fulltime box with what it was for.
- Check and fill water in frig on Truck 6. Back fridge will also be stocked to drink. Don't take off of truck.
- EMS members should be coming down on Fire call also to help out.
- Truck starters: Ryan Fritsch, Chad Butzine and Keenan Herring.

EMS Meeting Minutes

September 9, 2013

Training consisted of: Diabetic, Seizures and Altered LOC scenarios.

Called to order at 7:57 p.m.

Roll call taken.

Minutes read and approved by David Zieroth, 2nd by Michael Hintz.

Treasurer's report (draft only) read and approved by Michael Hintz, 2nd by David Zieroth.

No public Comments.

OLD BUSINESS:

- EMS – check EMSManager for openings. A lot of driver shifts. If needing a trade also call members. NEED a replacement – don't assume someone will show up.
- Billing issues – good month.
- Missed Training – see updated sheet.
- Dodge County EMS meeting – Lowell on Oct. 28th at the VFW. See Asst. Chief Benisch if interested in going.
- MDA "fill the boot" update – made roughly \$3,149.00 for kids to go to camp. Great job!!!
- Cycloss bicycle races – September 21st & 22nd. Need 2nd crew for both days. Sign up on board. Use Knowlton St. to get to the 1st Aid tent. Also, November TREK will have a Cycloss race in the park. Might need a crew.
- Fulltimer Matt Petrie stated again PLEASE clean up after yourself after calls. Inspections can happen at anytime.

NEW BUSINESS:

- Next month's training: Hunter down- search and rescue.
- Homecoming parade – Sept. 26th – sign up on the board.
- Weiner & Kraut Day – Sept. 14th – Will be having a rig up at the park.
- Pager update – See Asst. Chief Benisch if member has not gotten pager tones updated. Longer opening tones so all or most of MABAS call can come through.
- Appreciation Dinner – November 9th. Cocktails at 6p, dinner at 7p.
- Police Pals 5K walk/run. Starting at the station. Need volunteers to help out. See board.
- Fire Prevention Open house/Supporters Fall Fundraiser – Oct. 12th – cookout. Sign up on the board.
- Supporter's Meeting – Sept. 17th at 6 p.m.
- EMS personnel/Mutual Aid calls – if crew is able to go on MABAS call – make sure crew member has gotten ok from member that is staying behind to take spot. Don't assume or tell another member.
- EMT Refreshers – Dates should be coming soon. Looking in February.
- Purchasing a new PulseOx for LifePak. Please take care of this. They are pricey.
- Truck starters: Vern Butzine, Todd Christian, Keith Beutin and James Clayton.
- Door Prizes: James Clayton and Eric Cotting.

Meeting adjourned at 8:37 p.m.

EMS Meeting Minutes

October 21, 2013

Training consisted of: Search and Rescue of hunter down.

Called to order at 6:14 p.m.

Roll call taken.

Minutes read and approved by Michael Hintz, 2nd by Eric Cotting

Treasurer's report read and approved.

No public comments.

OLD BUSINESS:

- EMS – Short on drivers.
- No billing issues.
- Missed trainings must be in by Dec 1st for payout.
- Dodge County EMS Association Meeting – October 28th.
- Cycloss Race in the park on November 3rd. Don't need EMS on site.
- Appreciation Dinner – November 9th.

NEW BUSINESS:

- Next Month's training: OB or pool.
- Renewal NEMT – can be done online.
- Ambulance Committee – will be meeting Oct. 23rd at 6:30 p.m.
- Refresher classes: 1st responder – Feb. 8-9 & Feb. 22 in Lake Mills.
EMT-B – March 1-2 & 15-16
AEMT - Feb. 8-9 & 22 in Waterloo
- Death Notification course – Wednesday Dec. 4th 8a-12p
- Upcoming schools and events announced and posted on the board.
- Truck starters: Pete Pedersen, Emilie Benisch and Jon Boedefeld.

Meeting adjourned at 6:30 p.m.

Fire Meeting Minutes

January 21, 2013

Training consisted of: RIT training and midnight drill training.

Called to order at 8:45 p.m.

Roll call taken.

Minutes read and approved by David Zieroth, 2nd by Michael Hintz.

Treasurer's report has not been updated by the city. Will be getting draft within the next week.

Audit will be in February.

No public comments.

OLD BUSINESS:

- EMS schedule – A lot of open shift for January. Check EMS Manager.
- FETN online – use for supplemental training. Make sure to keep up on this. Problems with downloading certificates. Will be contacting FETN.
- Supplemental training – don't wait until last minute.
- Training log – make sure to be signing in.
- RSMBT update – long but was a good turnout by all. Very proud of the members that came to help out. General raffle was \$500 over last year. Cash raffle was up \$1,000. Not sure on the Freezer raffle yet.
- Recruitment committee – no interviews lately.
- Pancake Breakfast fundraiser – starting to work on this. Anyone have any ideas or would like to help see Tina Lange. First meeting will be at 5:30 p.m. before the EMS meeting in February.
- Reminder to report all injuries IMMEDIATELY to officers. Need to fill out paperwork for city.
- R15 update – got a bid from a local resident. Offered \$3800 Motion made by Ryan Weber to take the bid. 2nd by Eric Cotting. All in favor. Chief will be calling bidder. Money will be going towards the new unit.
- Truck 4 – front bumper line is fixed. Hose reel line is also on and working.
- Annual meeting update – 4th of July Celebration will be held on the Saturday after the 4th for the next 3 years. This is a trial. Only minor bylaw changes. One open trustee position open – see Pres. Chris Abel or VP Craig Strobel.
- Simulcast paging system is working. Any pager problems such as major static or not getting pages let Lt. Dornacker know. Radios might still be garbled.
- AFG grant update – nothing yet. No news is actually good news right now.

NEW BUSINESS:

- Welcomed Michael Hintz back from military duties.
- Welcomed Matthew Petrie as the new full-timer for the department.
- Comments on tonight's training – want to bring any ideas up for trainings let Capt. Butzine know.
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- Policies and Procedures for the department – these are being updated and will be handed out probably in February. Chief thanked Marlys Schmidt for her assistance.
- Chief Butzine thanked everyone for their dedication and commitment this last year. And looking forward to the next year ahead. Also this is from the community too for all personnel Fire and EMS.
- Election of Chief: Motion made for Vern Butzine. A Unanimous vote was made by all members. Chief Vern Butzine will take term. Congratulations to Chief.
- Euchre Tournament – Waterloo vs. Marshall. At Marshall February 25th at 7 p.m. Sign up on the board.
- Michael Hintz presented a flag to the department from the 175th transportation unit. Thanked everyone that sent packages to the unit. Special thanks to David Zieroth and Kurt Dornacker for being there when he got home.
- Reminder to pump operator's to circulate the water. Rescue Drivers – stay in high throttle when idling.
- RIT Team – sign up on board if interested. Will be doing extra trainings. Looking at 4th Monday at 5:30 or 6:00 p.m. Let Jason know if this will not work.
- MABA's calls – Firefighter needs to be AT LEAST FF I level to go on these calls.
- If use tools make sure to clean them up when done. Also check the oil and fuel before putting away. Steel saws will not be loaned out. They stay at the station at all times.
- Truck starters: Vern Butzine, Pete Pedersen, Chris Hauptli and David Zieroth.
- Door Prizes: Kurt Dornacker and Gary Kneisel (Frosty).

Meeting adjourned at 9:25 p.m.

Fire Meeting Minutes February 18, 2013

Training consisted of: SCBA buddy breathing and mapping simulator.

Called to order at 9:35 p.m.

Roll call taken.

Minutes read and approved by Wes Benisch, 2nd by Michael Hintz.

Treasurer's report read and approved.

Public Comments: Read to Ride to school will be on Friday.

OLD BUSINESS:

- EMS – check on EMSManager. Short on drivers.
- FETN – use for supplemental training. New members can also use for training.
- Training log – make sure to be signing in.
- RSMBT – no final talley. Waiting on bills.
- Engine 1 update – all painted. Going to Main Street Lettering.
- Euchre Tournament – Feb. 25th at 7p.m. at Marshall FD.
- Pancake Breakfast – May 19th. Please help. See Tina if ideas or donations for prizes. Start of EMS week.
- Rescue 15 – has been gone. New ATV committee – going to Cobb to test out ATV's.

NEW BUSINESS:

- Critique fires – Discussion on miscommunications.
- Firefighter Conference – March 7-9. Chief and Tony Weber will be going.
- Equipment – anytime missing or lost equipment see officer or fulltime. Report anything missing or something possibly not right.
- Reminder that airpacks are numbered and on trucks. Put packs back where they belong. This is part of the system.
- Report on FF Entry Level class – going well.
- People clean up after themselves. Don't leave things for the fulltimers. It's not their responsibilities.
- Vote on probationary members – Brent Hohnmyer – 10 yes, 1 heck yah, 1 sure – WELCOMED!!!
- Ixonia Pancake Breakfast – March 2nd from 8-1
- Schools and events announced and posted on the board.
- If member sees airpacks are low, fill it. Don't just leave it or write it down. If unable to fill call Lt. Strobel to let him know.
- Discussion on having Saturday trainings – members stated "depending on the Saturday."
- Chief Randy Neil from Columbus has a MPO Entry Level class starting March 14th at 6:30 p.m. Need to be at least FFI. Let Chief know.
- Reminder to have the gas cans and ATV filled with only Premium gas.
- Also reminder to check the GFI after plugging the truck. A light should be on.
- Truck starters: Wes Benisch, Christine Butzine, Zach James and Michael Hintz.
- Door Prizes: Kurt Dornacker and James Harley.
- Meeting adjourned at 10:13 p.m.

Fire Meeting Minutes

March 18, 2013

Training consisted of: IAM Responding, Touring businesses, FETN training video on Ventilation.

Called to order at: 9:13 p.m.

Roll call taken.

Minutes not read.

Treasurer's report – no report from city.

No public comments.

OLD BUSINESS:

- EMS schedule – check EMS Manager for openings.
- No billing issues.
- Sign in on training log for training. 2nd shift training is on Wednesday mornings after training night. Also some training on Saturday's.
- FETN – use for supplemental training if needed.
- Recruitment update – interviewed on IV-tech.
- Supporters meeting Tuesday night March 19th at 6:00 p.m. Please come.
- Old Engine 1 update – working on detailing at Main Street Lettering. Went over budget – will be spoken about more at Supporters meeting.
- Euchre Tournament – David Zieroth won the “booby” prize.
- State FF conference update – went well. Good classes.
- FF Entry Level class update – going very well.
- If members notice holes in the hose please let officer or full-time know right away so it can be switched out.
- DNR grant update – still in the running. AFG grant – will not be getting an Engine, but still in for training for FFII and Haz Mat classes. This will be set up on our time.

NEW BUSINESS:

- Rescue 15 – new unit is in house. Everyone will be going through EVOC training with the unit before driving.
- New policy – see the doors for the policy on personnel call/truck response.
- Auto Aid - New Aid setting up for right now between Watertown and Waterloo Fire Departments. We will be sending a tender to all rural calls right away when paged. Aerial for city calls. Working on setting up a system with Marshall Fire Department.
- Welcomed Zeth Karls as a probationary member with Fire.
- Tom Gates is moved to the inactive as EMS driver.
- Upcoming schools and events announced and posted on the board.
- FFI class will be held at the station this fall on Wednesday nights.
- Truck starters: Chad Butzine, Tracy Anderson, Kory Wilke and Brent Hohynmeyer.
- Reminder: make sure packs are filled, put back in the correct places on the trucks and they are bled out and closed all the way. Also don't drag the airpicks on the ground at any time. Thank you to Matt Petrie and Mike Hintz for changing out all the batteries in the airpicks.
- Door Prizes: Jon Boedefeld and Ben Weber.

Meeting adjourned at 9:41 p.m.

Fire/EMS Training
April 8, 2013/April 15, 2013

Training consisted of: FETN training on Mass Casualty Incident
Called to order at 7:30 p.m.

Roll call taken.

Minutes read for EMS and approved by David Zieroth, 2nd by Eric Cotting. Minutes read for Fire and approved by Michael Hintz, 2nd by David Zieroth.

Treasurer's report not read due to any new report from city. This issue is on the agenda with the finance committee.

Public comments – Michael Hintz stated that he went to great training on tractor accidents. Recommended the class and also to call Mutual Aid.

OLD BUSINESS:

- EMS schedule – Drivers and Crew Chief shortage. Check schedule.
- FETN training – if problems let Jason Butzine know. Will be doing monthly training through the program.
- Training log – Make sure to be signing in. No sign in, not here.
- Supporters update – Grand total for RSMBT - \$12,600. Paid for the new ranger. Sold the old ATV for \$3,800 – will be going towards the new ATV. Pancake Breakfast – May 19th – sign up and sell tickets. Also help with any donations.
- Recruitment – new IV tech on probation.
- Engine #1 update – coming along.
- Rescue 15 – Fire and Rescue bed will be all-in-one.
- IAMRESPONDING – Jason needs pictures taken of everyone. Get phone numbers from everyone. Should be getting a confirmation back when in system. Options will be 1-4. #4 is “on scene” – use only if you are CLOSE to the scene and not having to re-route yourself. #5 – unavailable. Don't actually have to enter anything; the system will default after 11 seconds to station. Questions see Jason Butzine. Can be used for Fire and EMS calls.
- FF Entry Level class – Will be done May 1st.
- Rainbow Hospice Contract – will not be doing transports with Hospice. Too many legal issues.

NEW BUSINESS:

- Critiques on calls – Alarm call – went smooth, learned to check rooms thoroughly before leaving that room.
- Chief stated in regards to incident with passed firefighter with fire plates/t-shirts and such. Deputy questioned person and they were uncooperative. Brought up at the counties briefing and Chief was called. If representing as WFD member use mutual respect to other emergency responders.
- Auto Aid – Starting April 15th, Tender will be going to structure fire calls to Watertown up to HWY 26 bypass. Aerial will be going into city. This is for reported structure fires. Still working on a system with Marshall FD.
- Welcomed new members: Jon Zimmerman for Fire. Russell Christianson for EMS.

- Fire and EMS April 2013

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- Zach James will no longer be with the department.
- FDIC conference – Chief and Lt. Strobel will be going.
- Upcoming trainings on board. MPO class starting in Columbus – let chief know ASAP.
- EMS payout for May will be moved up to May 16th.
- Pop machine will be charging .50.
- Retired EMT Julie Radloff has been diagnosed with pancreatic cancer – please have her in your thoughts and prayers.
- Beltline will have lane closures coming up. Be cautious.
- TREK100 – June 8th – starting thinking of helping out.
- Trying to get the FF I class at the station in the fall.
- DOT inspection for the ambulances on Thursday April 11th. Clean very well!!!
- First Responder class will be held in Jefferson in the fall.
- FIRE and EMS EVOC refresher hopefully will be set for this year.
- Saturday morning fire trainings will be starting at 10 a.m. for anyone interested.
- Please keep David Zieroth and Robbie Scheel in your thoughts and prayers for they have both lost a grandparent recently.
- Truck starters: FIRE: Gary Kniesel, Chrystal Fish, Craig Strobel and Ben Weber.
 - EMS: Chrystal Fish, Cameron Teubert and David Zieroth.

Door prizes: Russell Christianson, Wes Benisch and Adam Fillmore.

Meeting adjourned at 8:30 p.m.

Fire Meeting Minutes

May 20, 2013

Called to order at 6:27 p.m.

Roll call taken.

Minutes read and approved by Michael Hintz, 2nd by Kurt Dornacker.

Treasurer's report read and approved.

No public comments.

OLD BUSINESS:

- EMS schedule – short on drivers ad crew chiefs.
- FETN – if having problems see Jason Butzine.
- Training log – make sure to sign in.
- Supporters update – Pancake Breakfast went very good.
- Independence Celebrations – July 6th. Sign up on board.

Went to training.

Fire Meeting Minutes

June 17, 2013

Training consisted of:

Called to order at 9:05 p.m.

Roll call taken.

Treasurer's rep-ort read and approved by Gary Kniesel, 2nd by Kurt Dornacker.

Charlie Kuhl's mother passed away. Wake 9a-11a and Funeral at 11a on June 18th.

OLD BUSINESS:

- EMS schedule – 3 more drivers are working on drive time. Need Driver's for all 3 shifts on Saturday June 22nd.
- Chief's convention – Chief, Asst. Chief and 1st Capt. Will be gone.
- FETN – Matt Petrie is not able to log in yet.
- Training – get supplemental training in. Don't wait til end of year.
- Supporter's meeting June 18th starting at 6 p.m. Please show up.
- Recruitment committee update – Interviewed 2 more for EMS.
- July Celebration – Sign up on the board for bartending.
- Brush pile and possible house burn on Island Rd. Looking at June 29th at 7:30 a.m. Resident donating \$1000 for doing burn.

NEW BUSINESS:

- Critiqued past fires. Dunneisen Excevatng – Aggressive moves saved the building. Also early call in. Everyone did a good job.
- Parades – see board. Marshall June 22nd, Lake Mills – June 29th and Columbus – July 4th.
- Schools and events announced and posted on the board.
- No thank you's.
- July 4th – will be having a race from US Cycling through TREK Bicycle.
- Craig Strobel stated 5 Alarm will be bringing down gloves to try on Monday June 23rd at 6 p.m.
- Jason Butzine and Craig Strobel are working on air pack downloads. This will tell how much air used to where you are. Make sure you lock facepiece regulators locked in to keep them from getting broken. Also the tank is secure and straps are pulled out after use.
- Matt Petrie stated to all members to please pick up after themselves around the station and keep everything clean. Also with the trucks too.
- Truck starters: Robbie Scheel, John Holzhueter, Kurt Dornacker and Bob Renforth.
- Door Prizes: Eric Cotting and Linda Joyce.

Meeting adjourned.

Minutes taken by Linda Joyce. Typed by Tina Lange

Fire Meeting Minutes

July 15, 2013

MDA representative came down to collect the money raised from July 6th Celebration. Raised \$1,035.00.

Training consisted of: Video and cleaning up trucks.

Called to order at 6:32 p.m.

Minutes read and approved by David Zieroth, 2nd by Eric Cotting.

Treasurer's report read and approved by David Zieroth, 2nd by Jon Boedefeld.

Public Comments: Tina Lange presented the members with a mailbox that was designed by retired member Randie Lange.

OLD BUSINESS:

- EMS schedule – still need drivers. See EMS Manager for openings.
- FETN Online – Couple members are doing this. All members should start doing 1-2 training video's a month.
- Training Log – don't sign in. Not seen as being at training.
- Supplemental training – don't wait until the end of year. Get done now. Can use Saturday trainings or FETN as such.
- Supporters update – Raised \$138.00 at the last bake sale.
- Recruitment committee update – 2 new EMT recruits.
- Park Celebration update – Had some problems with the fireworks. Won't be using the pre-filled boxes anymore. Had a lot of extra help this year from the department. Thank you to all.
- Rescue 15 – is on trailer. Still working on toolbox and skid. Ready to go for fire calls. ALL members must go through EVOC and maintenance before driving either UTV's. R2 will be going in for repairs.
- A donation was made – this will be going towards truck cameras.
- Brush piles – there are 2 in town that need to be burned. Possible on a Saturday early morning. NO MORE Live burns by residents anymore in the city. Only able to have a Fire pit with a burn permit.
- Watertown's Lights & Sirens – a good turnout. Thank you to Kurt Dornacker for going.

NEW BUSINESS:

- Critiqued fires – Car fire on East Madison St. – Good save of the structures nearby. Problems with MABA's paging's going out – will be brought up at chief's meeting.
- State Chief's – will be assembling a Safety Committee – this will be all around at departments. EVOC for EMS is more enforced.
- House Burns – possibly 3 different places.
- Airpack downloading information – is on hold. All packs have been tagged. 2-3 people in with IC to work on this process during the scene.
- Grant training – going to be FFI, FFII and Haz-Mat. Starting the process to sign members up.
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Fire Meeting Min ^{July} June 2013

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- Dodge County EMS Association – will be having Mass Casualty trailer. Need donations or money to go towards fixing up of trailer.
- Members needing HCP CPR training: Ben Weber, Kory Wilke, Zeth Karls and Brent Hohnmyer.
- Extra training available: Next EMS Meeting – SCRAT training program on Triage and burns.
- Truck starters: Vern Butzine, Jason Butzine, James Harley and Michael Hintz.
- Door Prizes: Zeth Karls and Craig Strobel.
- Meeting adjourned at 9:15 p.m.

Fire Meeting Minutes

August 19, 2013

Training consisted of: Search and rescue, Man out, Rapid out.

Called to order at 9:46 p.m.

Roll Call has been taken.

Minutes read and approved by David Zieroth, 2nd by Eric Cotting.

Treasurer's report read and approved by David Zieroth, 2nd by Michael Hintz.

Public Comments: Michael Hintz stated there are school supplies for anyone that needed them. It came from someone from military base.

OLD BUSINESS:

- EMS Schedule – still open driver spots. Check EMS Manager.
- FETN – Have problems see Jason Butzine. Should be using this more. At least 1 training module video a month.
- Training log – make sure to sign in.
- Supporters update – Next meeting Tuesday September 17th at 6p.m. A lot to go over. Fill the boot at the four corners on September 6th from 12-6p. Cookout for Fire Prevention week in October.
- Recruitment committee update – none.
- 2014 budget – has been sent into city. Haven't heard anything. Asking for 1% increase.
- T15 report – is almost done. Toolbox and plate needs to be done.
- FFI – starts Sept. 4th.
- Chief stated working on speaking with members that are not participating.

NEW BUSINESS:

- Critique on last fires – none, except car accident.
MABAS calls – dispatch only wants to know when enroute. If can't take the MABAS – call dispatch say "take a pass" on IFERN. Still discussion on paging problems.
- EMS payout will be Thursday August 22nd.
- Apron repairs – don't wash vehicles on apron – wash everything on the side of building. Trucks will be moved again to do the other side of the apron when ready.
- Upcoming schools and events announced and posted on the board.
- Christine Butzine was transferred to inactive for Fire. Motion made by Eric Cotting.
- "Change your clock, change your battery" will be at the open house Fire Prevention Cookout.
- Extra trainings will be on Sunday's for the next couple of months.
- Cycloss race at TREK – might need some crew. Sept. 21-22.
- Lt. Strobel asked about equipment. Need something see Strobel. Also make sure to check airpack batteries.
- High School football starting – reminder that the Friday night crew goes to the games.
- County policy will be changed to make sure Fire is paged out with EMS for accidents.
- Asst. Chief Benisch stated again that NOTHING gets posted on FACEBOOK or other media sights in regards to comments or otherwise regarding a scene.
- Truck Starters: Wes Benisch, Jon Boedefeld, Travis Schaller and David Markvart.
- Door Prizes: David Zieroth and Ben Weber.

Meeting adjourned at 10:30 p.m.

Fire Meeting Minutes September 16, 2013

Training consisted of: Equipment tools, roof ladder exercises, hole rescues and rapid out exercises.
Called to order at 9:37 p.m.

Roll call taken.

Minutes read and approved by David Zieroth, 2nd by Eric Cotting.

Treasurer's report read and approved by Michael Hintz, 2nd by David Zieroth.

OLD BUSINESS:

- EMS - A lot of openings for Driver shifts. See EMSManager.
- FETN – good online training. Problems getting in see Jason Butzine. All members should be using this monthly.
- Training log – not signed in, not considered here.
- Supporter's Meeting – September 17th at 6 p.m.
- Recruitment committee – nothing.
- Truck 5 update – going in for repairs. Working on in on Sept. 17th. Corrosion causing leaks.
- Rescue 15 update – almost done. Working on box. Quickfill will work well. All members still must go through driving time with Jason Butzine before driving live.
- FFI class – has started. Good luck!!
- MDA "Fill the Boot" – all together with July Celebration and downtown raised \$4,187.76. Will help someone in this county. Great job to everyone that helped out. Thank you!!!
- Pagers – need updating. See Asst. Chief Benisch if have not yet. Opening up longer tone for MABAS pages to come through.

NEW BUSINESS:

- Critique fires – Johnson Creek barn fire and River Bend – reminder on truck placement pulling up to scenes.
- EMT payout – will be Thursday September 19th.
- Homecoming – sign up on board to take a truck. Junior class will be building their float in the shed.
- Apron construction – should be ready soon to move trucks back in. The sidewalk at the main entrance will be next either this year or next. Also, shed door needs overhead opener.
- DNR house – will be burnt down on Sept. 29th. All come down to help. Also doing training.
- Police Pals 5K walk/run – Sept. 29th starting at the station. Please volunteer to help out.
- Cycloss races – at TREK Sept. 21 & 22. Take Knowlton St. to get to 1st aid tent – should have RN on site. Also, November – in the park.
- Fire Prevention Week – October 6-12. Sign up on board to help with schools. Also, Supporters Fall Fundraiser/ Open house Oct. 12 from 11-3p.
- Appreciation Dinner – November 9th. Cocktails at 6p, dinner at 7p.
- Upcoming schools and events announced and posted on the board.
- Truck starters: Tina Lange, Chad Butzine, Todd Christian and Keenan Hering.
- Door prizes: James Clayton and Craig Strobel.

Meeting adjourned at 9:57 p.m.

Fire Meeting Minutes

October 21, 2013

Training consisted of: Search and Rescue hunter down.

Called to order at 6:27 p.m.

Minutes read and approved by Eric Cotting, 2nd by Kurt Dornacker.

Treasurer's draft report read and approved by Kurt Dornacker, 2nd by Robbie Scheel.

No public comments.

OLD BUSINESS:

- EMS – short on drivers.
- Supplemental training – must be in by December 1st for 2013 payout.
- Training log – must sign in or considered not at training.
- Supporter's report – RSBT in January. Going to have gun raffle and again the cash raffle tickets and chest freezer with meat tickets. Fall fundraiser – no final talley. Whatever monies raised is going towards thermal imager for L3.
- Recruitment update – 2 applicants for driver – but not needed right now. Looking for firefighters.
- R15 – now done and all in service. Went over a little bit in budget. All paid by Supporter's. Members – be nice to it. Looking into why quarter panels are getting chewed up. Sale of trax went to R2.
- FFI/FFII – students in class spoke on how class is going. FFII will be starting in January.
- EI – has a cover on it now. Take 2 people to put on and take off. Supporter's also paid for this.
- Appreciation Dinner – November 9th.

NEW BUSINESS:

- Critique on past fires – Discussion on Watertown mutual aid on 4th st. Car accident – didn't have lines pulled and make sure 42's are secured. Discussed fire alarm, smoke in house and mutual aid car accident – worked good together.
- 2014 budget – welcomed townships and discussed budget.
- Fit test done. Airpacks were also checked.
- Fire prevention posters – in the hallway. Members vote from age groups. Winners will be going to state firefighter's convention.
- Welcomed Keenan Hering and Ben Weber from probationary status.
- Looking into fitness equipment. Members filled out survey.
- Truck starters: David Markvart, Craig Strobel, Chad Yerges and Tony Weber.
- Door prizes: Babe Ruth(Maryls), Kurt Dornacker, Seth Karls and Mr. Spoke.

Meeting adjourned.