

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY

Minutes – November 19, 2013

POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Chairperson Sellnow called the meeting to order at 6:00 p.m. Members present: Stinnett, Freund, Ziaja and Thurnbauer. Absent: Strasser with one vacancy. Others attending: Linda Norton and Clerk/Treasurer Hansen.
- 2) **Approval of Meeting Minutes.** **Motion:** Moved by Stinnett, seconded by Freund to table the meeting minute. **Voice vote:** Motion approved.
- 3) **Citizen Input.** None.
- 4) **Recurring Reports – Informational.**
 - a) **Budget Report.** A written report was presented.
 - b) **Find Your Path Here Program.** Clerk/Treasurer presented an update for the program. Discussion was held regarding the continuance of the program. **Motion:** Moved by Ziaja, seconded by Stinnett to potentially make notice that the campaign will end January 31, 2014 and will officially approach the City Council for funds to continue the program, notify the media of the success of the program and hold an event for the participants, merchants and the CDA members. **Voice vote:** Motion carried.
- 5) **Unfinished Business.**
 - a) **Redevelopment & Reuse Of Targeted Sites: 333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street – Update.** **Discussion:** Clerk/Treasurer Hansen reported that Jim Gauthier has not demonstrated any interest in the city's proposal. It was suggested to step back and let the private sector take control of the matter at hand.
 - b) **Interactive Map Update.** Struck from the agenda.
 - c) **Lighting Find Your Path Here Welcome Signs – Sellnow Solar Test.** **Discussion:** Keri Sellnow said to buy better solar lights. Sellnow mentioned that she discussed the landscaping around the signs, to which he said it could not be completed until spring.
 - d) **120 West Madison Street – Demolition Proposal Requests.** **Discussion:** Clerk/Treasurer Hansen reported that he has not acted on preparing the RFP for demolition. The demolition proposal requests will be tabled to the next meeting. Linda Norton mentioned that since the property was close to residential properties, it may be a security issue. Strasser mentioned that many people would like to see it placed back on the market.
 - e) **Project Prioritization Exercise.** Tabled to the next meeting.
 - f) **2014 Budget For Finance Committee Consideration.** Clerk/Treasurer Hansen suggested going through a prioritization process which will direct the budget numbers.
 - g) **Find Your Path Here – Additional Revenue Sources.** Addressed under 4b.
- 6) **New Business.** None.
- 7) **Future Agenda Items And Announcements.** #Clerk/Treasurer Hansen asked about the Holiday Parade, which is December 14th. #The next meeting is scheduled for December 17th.
- 8) **Adjournment.** **Motion:** Moved by Stinnett to adjourn at approximately 6:47 p.m. The tape was ended prior to a second to the motion.

Attest:

Mo Hansen
Clerk/Treasurer