

Karl Junginger Memorial Library
Board of Trustees Meeting
November 12, 2013
Minutes

- I. Call to Order
5:15PM. Roll Call: Deb Battenberg, Ellen Sullivan, Kelli Mountford, Art Biermeier, Lee Fiedorowicz, Mike Strasser, Lindsay Reynolds, Connie Schiestl (5:30)
Also Present: Amanda Brueckner, Mary Wiegand
- II. Approval of agenda
Sullian moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.
- III. Approval of the following minutes: July 30, 2013, August 27, 2013, September 11, 2013 closed minutes, September 18, 2013 open and closed minutes and September 24, 2013 open and closed minutes
Strasser moved to approve all minutes as presented. Fiedorowicz seconded. Motion passed unanimously. Trustees who were not present at the meetings abstained from the vote.
- IV. Correspondence, Appearance, Public Comments
 - A. Article to Courier from Magdalene Sippel
Mountford presented the letter to the editor that appeared in the Courier complimenting the library.
- V. Director's Report
Mountford reported that the air conditioning unit leak has been fixed, and a home schooled family has won the Fired Up Challenge.
- VI. Unfinished Business
 - A. Library staff raises for January 1, 2014 *Informational*
Waterloo City Council votes to increase part time and full time employee pay by 1%, which is the same increase the KJML Board recommended for its employees.
- VII. New Business
 - A. Patron Incident on ComputerAction
Mountford reported the incident at the library involving a patron viewing pornography on a library computer. Mary Weigand, another patron visiting the library with her grandchildren, reported the incident to the library, filled out a complaint form, and filed a police report. The offending patron was issued a citation for disorderly conduct, and library privileges were suspended until the board could meet and determine consequences per Policy 430 (Computer Use Policy).
Schiestl moved to send a letter to the patron giving notice of suspension of privileges at MWFLS libraries for one year, and in the case of a second incident involving misuse of computer, a permanent suspension of privileges. Battenberg seconded. Motion passed 6-1. Sullivan opposed.
 - B. 430. Computer Use Policy review

The board discussed using effective placement of computer stations and web filters on computers kept in the children's area. The board also discussed creating a sign-in web page that asks patrons to agree to proper use of the library computers.

- C. Official complaint paperwork needs to be created
Mountford will create a complaint form for incidents at the library.

VIII. Date, place and time of next meeting
5:15PM, January 28, 2013 in the conference room

IX. Adjournment
Battenberg moved to adjourn at 6:00PM. Sullivan seconded. Motion passed unanimously.