

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY

Minutes – October 15, 2013

POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Stinnett called the meeting to order at 6:00 p.m. Members present: Stinnett, Freund and Strasser and Sellnow via telephone. Absent: Ziaja with two vacancies. Others attending: Linda Norton and Clerk/Treasurer Hansen.
- 2) **Approval of Meeting Minutes.** **Motion:** Moved by Strasser, seconded by Freund to approve the September 18, 2012, April 16, 2013, June 18, 2013 (no meeting), and August 20, 2013 meeting minutes as presented. **Voice vote:** Motion approved.
- 3) **Citizen Input.** None.
- 4) **Recurring Reports – Informational.**
 - a) **Budget Report.** A written report was presented. Clerk/Treasurer Hansen reported that there were 29 recipients so far and that there are 2 new homes in progress. Hansen reported that the funds are quickly being exhausted. **Discussion:** The committee discussed different avenues of the program since the dollars are quickly being exhausted. It was suggested to approach the Finance Committee for more dollars and the possibility of using the impact fee dollars received on new home buildings. **Motion:** Moved by Stinnett, seconded that Keri Sellnow appear before the Finance, Insurance & Personnel Committee at 5:00 p.m. October 16, 2013 and present them with how the program has been successful and ask them for money. **Voice Vote:** Motion carried.
 - b) **Find Your Path Here Program.** Discussed and acted upon in 4a.
- 5) **Unfinished Business.**
 - a) **Redevelopment & Reuse Of Targeted Sites: 333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street – Update.** **Discussion:** Clerk/Treasurer Hansen reported that there has not been much new activity with Jim Gauthier.
 - b) **Interactive Map Update.** **Discussion:** Clerk/Treasurer Hansen reported no new information, but there was extensive discussion. **Motion:** Moved by Strasser, seconded by Freund to drop the Interactive Map item from the Community Development Authority Agenda. **Voice Vote:** Motion carried.
 - c) **Lighting Find Your Path Here Welcome Signs – Sellnow Solar Test.** **Discussion:** Keri Sellnow asked that the item be tabled. She ordered lights from the hardware store, but they are too low to the ground. It was suggested to have them placed on a post to raise them. The posts have not been received yet. Sellnow said the cost would be approximately \$70.00. **Motion:** Moved by Sellnow, seconded by Stinnett to table the Sellnow Solar Test to the next meeting. **Voice Vote:** Motion carried.
 - d) **120 West Madison Street – Demolition Proposal Requests.** **Discussion:** Clerk/Treasurer Hansen reported that he has not acted on preparing the RFP for demolition. The demolition proposal requests will be tabled to the next meeting.
- 6) **New Business**
 - a) **Project Prioritization Exercise.** **Discussion:** After some discussion it was decided to bring this back to the November meeting as unfinished business.
 - b) **2014 Budget For Finance Committee Consideration.** Clerk/Treasurer Hansen informed the committee that a budget should be put together to submit to the Finance, Insurance & Personnel Committee.
 - c) **Find Your Path Here – Additional Revenue Sources.** Discussed under 4a.
- 7) **Future Agenda Items And Announcements.** #Clerk/Treasurer Hansen reported that Al Kegler was very interested in taking care of Youker Park and energize citizens to participate. Kegler also asked Sellnow about the plans that Waterloo 2000 & Beyond had drawn up for that area. **Motion:** Moved by Stinnett, seconded Strasser to allow Kegler to take steps to update Youker Park. **Voice Vote:** Motion carried. #Confirmation of agenda items to be placed on the next agenda: Project Prioritization Exercise, 2014 Budget, Find Your Path Here – Additional Revenue Sources, RFP for demolition proposal of 120 West Madison Street, and Sellnow Solar Test.
- 8) **Adjournment.** **Motion:** Moved by Strasser, seconded by Freund to adjourn at approximately 7:00 p.m. **Voice vote:** Motion carried.

Attest:

Mo Hansen
Clerk/Treasurer