

136 N. MONROE STREET, WATERLOO, WI 53594  
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**CITY OF WATERLOO COUNCIL AGENDA  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, October 3, 2013  
7:00 p.m.**

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: September 19, 2013 and others
3. CITIZEN INPUT
4. COMMUNICATIONS TO THE COUNCIL
  - a. Mayoral Proclamation – To Designate The Week Of October 6 – 12, 2013 As Fire Prevention Week
  - b. Published Notice: Application For “Class A” Intoxicating Liquor And Class “A” Beer License – Ingegerd Sylvis, Agent For JC Acquisition, LLC (Jim’s Cheese, LLC), 410 Portland Road
5. CONSENT AGENDA ITEMS
  - a. Council Confirmation Of Mayoral Appointments
    - i. Parks Commission: Angie Stinnett, 334 Edison Street, To Complete An Unexpired Term Ending In 2014 As Council Representative
    - ii. Parks Commission: Jeni Quimby, 790 Lexington Way, To Complete An Unexpired Term Ending In 2014 As Waterloo School Board Representative
6. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS
  - a. Public Safety & Health Committee: Trick Or Treat Hours – October 27, 2013 From 2 PM To 5 PM
7. NEW BUSINESS
  - a. Approval to Grant License
    - i. Application For “Class A” Intoxicating Liquor And Class “A” Beer License – Ingegerd Sylvis, Agent For JC Acquisition, LLC (Jim’s Cheese, LLC), 410 Portland Road For The Period Ending June 30, 2014
8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

9. ADJOURNMENT

Morton Hansen  
Clerk/Treasurer

Posted and Emailed: September 27, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk’s office at the above location.

## **Minutes of Municipal Committees, Commissions and Boards Attached**

-CATV Regulatory Board Meeting – August 28, 2013

-Community Development Authority – April 16, 2013 and August 20, 2013

-Parks Commission – August 20, 2013

-Karl Junginger Memorial Library Board of Trustees Personnel Committee – September 11, 2013, September 18, 2013 and September 24, 2013

*Office of the Mayor  
Waterloo, Wisconsin  
Proclamation*

*TO DESIGNATE THE WEEK OF OCTOBER 6 – 12, 2013 AS  
“FIRE PREVENTION WEEK”*

*WHEREAS, the City of Waterloo Fire Department is committed to ensuring the safety and security of all those living in and visiting our city; and*

*WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and*

*WHEREAS, home fires killed more than 2,500 people in the United States in 2011, according to the latest research from the nonprofit National Fire Protection Association (NFPA), and fire departments in the United States responded to more than 370,000 home fires; and*

*WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 156,000 annually between 2007 and 2011; and*

*WHEREAS, two of every five home fires start in the kitchen; and*

*WHEREAS, unattended equipment was a factor in one-third of the reported cooking fires; and*

*WHEREAS, 57% of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and*

*WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire; and*

*WHEREAS, the City of Waterloo’s residents should stay in the kitchen when frying food on the stove top, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and*

*WHEREAS, the City of Waterloo’s residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and*

*WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and*

*WHEREAS, the City of Waterloo’s first responders are dedicated to reducing the occurrence of home fires and home injuries through prevention and protection education; and*

*WHEREAS, the City of Waterloo’s residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and*

*WHEREAS, the 2013 Fire Prevention Week theme, “PREVENT KITCHEN FIRES!” effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.*

*THEREFORE, I, Robert H. Thompson, Mayor of the City of Waterloo, do hereby proclaim October 6-12, 2013, as Fire Prevention Week throughout this city, and I urge all the people of the City of Waterloo to check their kitchens for fire hazards and use safe cooking practices during Fire Prevention Week 2013, and to support the many public safety activities such as*

*Fire Prevention Week Fall Fundraiser*

*October 12, 2013 from 11 am to 3 pm at the Fire Station*

*and to support the many efforts of Waterloo’s fire and emergency services.*

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

*Mayor Robert H. Thompson*

*Date: October 3, 2013*





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
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**OFFICIAL PUBLICATION**

**CITY OF WATERLOO, JEFFERSON COUNTY, WI**

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following Limited Liability Company has made application to sell intoxicating liquor and fermented malt beverages for the license period: beginning October 4, 2013 and ending June 30, 2014. The granting of said license is now pending and will be acted upon at a regular scheduled Council Meeting to be held on October 3, 2013.

**"CLASS A" INTOXICATING LIQUOR AND CLASS "A" BEER**

**NAME AND ADDRESS OF APPLICANT**

JC Acquisition, LLC  
Ingegerd Silvis, Agent  
829 E. Lake Forest Avenue, Whitefish Bay  
(Jim's Cheese, LLC)

**LOCATION OF PREMISE**

410 Portland Road

Morton J. Hansen  
Clerk/Treasurer

PUB: The Courier: September 26, 2013

# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning October 04 20 13 ;  
ending June 30 20 14

Applicant's Wisconsin Seller's Permit Number:	456-162744	2883-00
Federal Employer Identification Number (FEIN):	80-0774534	
LICENSE REQUESTED		
TYPE	FEE	
<input checked="" type="checkbox"/> Class A beer	\$ 375.03	
<input type="checkbox"/> Class B beer	\$	
<input type="checkbox"/> Class C wine	\$	
<input checked="" type="checkbox"/> Class A liquor	\$ 375.03	
<input type="checkbox"/> Class B liquor	\$	
<input type="checkbox"/> Reserve Class B liquor	\$	
Publication fee	\$ 10.00	
<b>TOTAL FEE</b>	<b>\$ 760.06</b>	

TO THE GOVERNING BODY of the:  Town of } Watneoo  
 Village of }  
 City of }  
County of Jefferson Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): JC Aquishino LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>Christ Kubly</u>	<u>833E Lake Forest Whitefish Bay, WI</u>	<u>5321</u>
Vice President/Member	<u>Sterlin Silvis</u>	<u>829E " " " " " "</u>	<u>" "</u>
Secretary/Member			
Treasurer/Member			
Agent	<u>Ingegerd Silvis</u>	<u>829 E Lake Forest Ave, Whitefish Bay</u>	<u>WI 5322</u>
Directors/Managers			

3. Trade Name Jim's Cheese LLC Business Phone Number 800-345-3571  
4. Address of Premises 410 Portland Rd Post Office & Zip Code Whitefish Bay, WI 53594

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state \_\_\_\_\_ and date \_\_\_\_\_ of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Basement, Kitchen, Restroom Office, "Big Cooler"

10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? JC Aquishino LLC  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776].  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**  
this 16 day of September, 20 13  
Lois Ann Banell  
(Clerk/Notary Public)  
My commission expires 2/22/2015

JG. Silvis  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
JG. Silvis  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK			
Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
<u>9/16/2013</u>	<u>10/3/2013</u>		
Date license granted	Date license issued	License number issued	

COPY



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**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
August 28, 2013  
3:30 p.m.**

1. **Call to Order and Roll Call** Steve Battenberg called the meeting to order at 3:30 p.m. CATV board members present: Shannon Koele, Bobbi Foutch-Reynolds and Jesus Burgos.
2. **Approval of Previously Unapproved Meeting Minutes**  
**Motion:** Moved by Shannon Koele to approve the minutes from the past meeting, seconded by Steve Battenberg. **Voice vote:** Approved.
3. **Citizen Input**  
None
4. **Director's Report**  
Jesus Burgos reported on the extension of the Leightronix total info virtual channel until the 7<sup>th</sup> of Sept. 2013 and once payment was made on the yearly subscription it would continue for one year. Jesus reported on the Courier newspaper's barter contract with CATV. Jesus also covered the beginning of the editing (Find Your Path Here) to be aired in Madison, WI.
5. **New Business**  
WLOO/CATV proposed budget submittal 2014 was presented and changes were made to the name of the Salary Coordinator to Technical Consultant and Web Hosting was changed to Web Hosting/Upgrade.  
**Motion:** Moved by Bobbi Foutch-Reynolds to approve the 2014 budget submittal, seconded by Shannon Koele.  
**Voice vote:** Approved.
7. **Adjournment**  
**Motion:** Moved by Bobbi Foutch-Reynolds, seconded by Shannon Koele to adjourn. **Voice vote:** Motion carried.

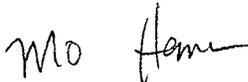
  
Jesus Burgos  
WLOO Coordinator/Director

# WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

APRIL 16, 2013 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Chairperson Sellnow called the meeting to order at 6:00. Members present: Van Holten, Sellnow, Stinnett, Cole, Ziaja, Wiltzius and Freund. Absent: none. Others attending Bill Springer and Clerk/Treasurer Mo Hansen.
- 2) **Approval of Meeting Minutes.** **Motion:** Moved by Ziaja, seconded by Wiltzius to approve the March 19, 2013 meeting minutes. **Voice vote:** Motion carried.
- 3) **Citizen Input.** None.
- 4) **Recurring Reports - Informational**
  - a) **Budget Report.** A written report was presented.
  - b) **Maunasha Business Development Program.** Hansen gave a verbal report of Craig Kettleson's work.
  - c) **Find Your Path Here Program.** A written report was presented.
- 5) **Unfinished Business.**
  - a) **Entering Into Negotiations Regarding Redevelopment & Reuse Sites - Update**
    - i. **333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street.**  
**Discussion:** The concept was reviewed. **Motion:** Moved by Van Holten, seconded by Wiltzius to table the matter until May. **Voice Vote:** Motion carried.
  - b) **Interactive Map Update.** No action.
- 6) **New Business.**
  - a) **Lighting Find Your Path Here Welcome Signs.** **Discussion:** Hansen said he would seek pricing and additional information. No action taken.
  - b) **120 West Madison Street – Considering Financial, Operational and Overall Project Feasibility Discussion:** It was noted that the Finance Committee has referred the matter to the CDA. Sellnow and other reviewed materials. It was noted that the City Engineer and the City Attorney had supplied information to previous committees. Van Holten said the issue had been before numerous other committees. Ziaja said he would like to be presented with a written statement from the City Engineer regarding possible structural effects of demolition. He asked that adjoining property owners be invited to the next meeting. **Motion:** Moved by Van Holten, seconded by Wiltzius to recommend to Council only the adoption of the original resolution accepting the property donation. **Voice Vote:** Motion carried.
- 7) **Future Agenda Items And Announcements.** Getting new members was discussed.
- 8) **Adjournment.** **Motion:** Moved by Cole, seconded by Stinnett to adjourn. **Voice vote:** Motion carried.

Attest:



Mo Hansen, Clerk/Treasurer

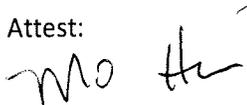
# WATERLOO COMMUNITY DEVELOPMENT AUTHORITY

## Minutes – August 20, 2013

POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Chairperson Sellnow called the meeting to order at 6:30 p.m. Members present: Sellnow, Stinnett, Strasser and Freund. Absent: Ziaja with two vacancies. Others attending: Dionne Ratliffe, Flora Ratliffe and Clerk/Treasurer Mo Hansen for a portion of the meeting.
- 2) **Approval of Meeting Minutes.** **Motion:** By consensus approval of meeting minutes was tabled. **By Consensus:** Motion approved.
- 3) **Citizen Input.** Keri Sellnow mentioned Flora Ratliffe as a possible interested person to serve on the Community Development Authority.
- 4) **Recurring Reports – Informational.** Written reports were presented for items 4a, 4b and 4c. No action taken.
  - a) **Budget Report.**
  - b) **Maunsha Business Development Program.**
  - c) **Find Your Path Here Program.**
- 5) **Unfinished Business.**
  - a) **Negotiations Regarding Redevelopment & Reuse Sites: 333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street Discussion:** Hansen said limited progress had occurred in the negotiations. No action taken.
  - b) **Interactive Map Update.** No action.
  - c) **Lighting Find Your Path Here Welcome Signs. Discussion:** Freund commented on contacts she had made to generate estimates for this topic. No action taken.
  - d) **120 W Madison Street – Post Acquisition Activities. Discussion:** Hansen said no new information was available on the topic at this time.
  - e) **Find Your Path Here Program, Marketing Options - \$5,000 TV Plan And Other Options. Discussion:** Strasser and Freund reviewed activities since the last meeting including review of testimonials, a video shoot at Firemen's Park, review of TV buy submittals and drafting of a script. The CDA reviewed a WKOW media buy proposal recommended by Jesus Burgos. Hansen provided information regarding billboards and Facebook ads. **Motion:** By consensus the body authorized the WKOW TV buy with the modifications to the buy to include certain shows. **By Consensus:** Motion approved.
- 6) **Future Agenda Items And Announcements.** # Sellnow asked that a 2014 budget recommendation be put on the next agenda.
- 7) **Adjournment. Motion:** By consensus the body adjourned.

Attest:



Mo Hansen  
Clerk/Treasurer

# WATERLOO PARKS COMMISSION – Minutes: August 20, 2013

COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING, 136 NORTH MONROE STREET

- 1) **Roll Call & Call To Order.** Seidl called the meeting to order at approximately 6:30. Commissioners present: Quimby, Cotting, Springer, Joyce and Seidl. Absent: Schultz and Lang. Others attending – Public Works Director Yerges and Clerk/Treasurer Hansen for a portion of the meeting.
- 2) **Approval Of The Past Unapproved Meeting Minutes.** **Motion:** Moved by Cotting, seconded by Springer to table meeting minutes approval. **Voice Vote:** Motion carried.
- 3) **Citizen Input.** None.
- 4) **Waterloo Regional Trailhead -- Volunteer Coordinator Update (recurring item) – Discussion:** Cotting informed the Commission of two additional grants for the facility. Hansen reviewed the draft memorandum of understanding with the Madison Audubon Society. **Motion:** Moved by Cotting, seconded by Springer to recommend approval of the draft with the understanding that revisions are to take place prior to the memo being presented to the Council Thursday. **Voice Vote:** Motion carried
- 5) **Unfinished Business**
  - a) **Youth Center Director Position.** **Discussion:** It was noted that the position was posted. No action taken.
  - b) **Dog Park.** **Motion:** Moved by Cotting, seconded by Seidl to table the item until the next meeting. **Voice Vote:** Motion carried.
  - c) **Skate Board Facility.** **Motion:** Moved by Cotting, seconded by Seidl to table the item until the next meeting. **Voice Vote:** Motion carried.
  - d) **Review Of June Water & Sewer Bills At Firemen’s Park.** *Informational.* **Discussion:** Joyce noted steps taken by the Trustees previously to repair minor leaks. By consensus it was determined that upcoming bills should be closely monitored.
  - e) **Firemen’s Park Repairs And Improvements.** **Discussion:** Cotting said Kunkel Engineering would be ready to present at the September meeting. No action taken.
- 6) **New Business.**
  - a) **Waterloo – Watertown Bike Trail.** **Motion:** Moved by Cotting, seconded by Quimby to recommend to Council that it go on record in support of County grants for the project.
- 7) **Possible Future Agenda Items, Announcements And Next Meeting Date.** #Quimby noted that a review of the Parks Commission Comprehensive Outdoor Recreation Plan could take place at the next meeting. # The next meeting date was set for September 17<sup>th</sup> at 6:30 p.m.
- 8) **Adjourn.** By consensus the body adjourned at 7:39.

Attest:



Mo Hansen  
Clerk/Treasurer

Karl Junginger Memorial Library  
Board of Trustees Personnel Committee

Open Session Minutes

September 11, 2013 4:30pm

I. Call to Order

*Meeting called to order at 4:34PM. Present: Lindsay Reynolds, Lee Fiedorowicz, Art Biermeier, Mike Strasser, Deb Battenberg*

II. Approval of agenda

III. Approval of July 30, 2013 and August 27, 2013 committee meeting minutes

*Strasser moved to approve both the agenda and the committee meeting minutes. Fiedorowicz seconded. Motion passed unanimously.*

IV. Correspondence, Appearance, Public Comments *none*

V. Unfinished Business

*Battenberg moved to convene to Closed Session on the matter per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility." Fiedorowicz seconded. Motion carried unanimously.*

*At 7:35, Fiedrowicz moved to come out of closed session and return to open session. Strasser seconded. Motion passed unanimously.*

VI. New Business *none*

VII. Date, place, and time of next Personnel Committee meeting

*September 18 at 5:30*

VIII. Adjournment

*Battenberg moved to adjourn at 7:40 PM. Strasser seconded. Motion carried unanimously.*

Karl Junginger Memorial Library  
Board of Trustees Personnel Committee

Open Session Minutes

September 18, 2013 5:30pm

I. Call to Order

*Meeting called to order at 5:33PM. Present: Lindsay Reynolds, Lee Fiedorowicz, Art Biermeier, Mike Strasser, Deb Battenberg*

II. Approval of agenda

*Strasser moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.*

III. Approval of September 11 committee meeting minutes

*Strasser moved to approve the committee meeting minutes. Fiedorowicz seconded. Motion passed unanimously.*

IV. Correspondence, Appearance, Public Comments *none*

V. Unfinished Business

*Biermeier moved to convene to Closed Session on the matter per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility." Battenberg seconded. Motion carried unanimously.*

*At 8:10, Battenberg moved to come out of closed session and return to open session. Biermeier seconded. Motion passed unanimously.*

VI. New Business *none*

VII. Date, place, and time of next Library Board meeting  
*September 24 at 5:30*

VIII. Adjournment

*Fiedorowicz moved to adjourn at 8:15 PM. Strasser seconded. Motion carried unanimously.*

**Karl Junginger Memorial Library  
Board of Trustees Meeting  
Open Session Minutes  
September 24, 2013**

- I. Call to order 5:15PM  
*Present: Lee Fiedorowicz, Cece Wiltzius, Art Biermeier, Mike Strasser, Late: Deb Battenberg (5:25)*  
*Other: Amanda Brueckner*
- II. Approval of agenda  
*Strasser moved to approve the agenda. Fiedorowicz seconded. Motion passed unanimously.*
- III. Reading of Minutes for Open and Closed Sessions August 6, 2013  
*Fiedorowicz moved to approve the minutes. Strasser seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments
  - A. Thank you from Waterloo Fit Triathlon  
*Wiltzius presented a thank you from the Swim Club for helping with the triathlon.*
- V. Director's Report  
*Action Logistics is now providing delivery of library materials. Wiltzius is instructing staff about her responsibilities as director to ensure a smooth transition. Member libraries will need to pay for Overdrive in 2014 (\$140.52 for 2014). There is new furniture in the children's area. Wiltzius expressed her thanks for a supportive board and for the opportunity to work at KJML.*
- VI. Unfinished Business  
*Battenberg moved to convene in closed session on the matter per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility." Fiedorowicz seconded. Motion passed unanimously.*
  - A. Library Director Search Action
    1. Interim Director Action
  - B. 2014 Library Budget
    1. Library staff raises for January 1, 2014 Action  
*After discussion of the above items, Biermeier moved to return to open session. Battenberg seconded. Motion carried unanimously.*
  - C. Photocopier lease with Gordon Flesch Action  
*Since this has not been put out to bid at this time, Wiltzius recommended going to a month-to-month contract until January 2014 when the new director can choose an option for a copier. Strasser moved to go to a month to month lease with Gordon Flesch and to put on the agenda in January; Fiedorowicz seconded. Motion passed unanimously.*
- VII. New Business  
*The board discussed a thank you gift to Cecilia.*
- VIII. Date, place, and time of next meeting  
*November 12, 2013 at 5:15 in the conference room.*
- IX. Adjournment  
*Strasser moved to adjourn at 6:53. Battenberg seconded. Motion passed unanimously.*