

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
September 19, 2013

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 5:00 p.m. Members present: Springer and Quimby. Absent – Cotting. Others present: Police Chief Thomas, Library Director Cecilia Wiltzius, Mayor Robert Thompson, Assistant Public Works Director Jeff Robbins and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Springer, seconded by Quimby to table approval of meeting minutes as none were presented. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** Jeff Robbins commented on the issue of tree removal.
4. **UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS**
 - a. **Consideration Of All Matters Relating To 2014 Budget.** **Note: An audio CD is submitted with the written minutes to serve as the documentation of the discussion portion of this meeting.**
 - b. **Payroll For August, 2013 - \$56,481.58.** **Motion:** Moved by Cotting, seconded by Quimby to recommend Council approval of payroll in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
 - c. **Pay Vouchers – August 16, 2013 through September 19, 2013.** **Motion:** Moved by Quimby, seconded by Cotting to recommend Council approval of the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
 - d. **Treasurer’s Report & Budget Reports For July & August 2013.** **Motion:** Moved by Quimby, seconded by Cotting to approve the reports as presented. **Voice vote:** Motion carried.
 - e. **Grant Application Strategy.** Clerk/Treasurer informed the committee of several grants that he would like to submit to the Council.
 - f. **Snap Fitness Corporate Plan.** Springer said the program was set to go and inform Snap Fitness to go forth with the program.
6. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.**
 - a. **Budget Meeting – October 16, 2013 at 5:00 p.m.**
 - b. **Regular Finance Meeting - October 17, 2013 at 5:00 p.m.**
7. **ADJOURN.** **Motion:** Moved by Cotting, seconded by Quimby to adjourn. **Voice Vote:** Motion passed. Time: 6:53 p.m.

Attest:

Mo Hansen, Clerk/Treasurer