



136 N. MONROE STREET, WATERLOO, WI 53594  
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**CITY OF WATERLOO COUNCIL AGENDA  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, September 19, 2013  
7:00 p.m.**

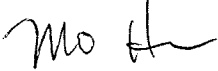
- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF PREVIOUSLY UNAPPROVED 2013 MEETING MINUTES: September 5<sup>th</sup>, June 6<sup>th</sup>, April 4<sup>th</sup> (public hearing), March 21<sup>st</sup>, March 7<sup>th</sup> & March 7<sup>th</sup> (public hearing)**
- 3. CITIZEN INPUT**
- 4. CONSENT AGENDA ITEMS**
  - a. Reports Of City Officials & Contract Service Providers**
    - i. Waterloo Active Fire Department For July 2013**
    - ii. Building Inspector - Building, Plumbing, And Electrical Permits For August 2013**
    - iii. Public Works Director Gary Yerges For August 2013**
    - iv. Police Chief Timothy Thomas For August 2013**
    - v. Library Director Cecilia Wiltzius For August 2013**
    - vi. Waterloo Water & Light Commission For September 3, 2013**
    - vii. Watertown Humane Society For August 2013**
  - b. Council Confirmation Of Mayor Appointments**
    - i. Parks Commission: Al Kegler, 249 Spring Street, To Fill To Complete An Unexpired Term Ending In 2015**
    - ii. Waterloo Water & Light Commission: Steve Hegstrom, 1080 Jaystone Terrace, For A Term Expiring In 2018**
  - c. Library Board: Resolution #2013-41 Requesting Exemption From County Library Tax**
- 5. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer**
    - i. Payroll For August, 2013 - \$56,481.58**
    - ii. Pay Vouchers – August 16, 2013 through September 19, 2013**
    - iii. Treasurer's Report & Budget Reports for August 2013**
  - b. Finance, Insurance & Personnel Committee: Resolution #2013-42 Permitting Sick Leave To Be Used To Acquire Health Insurance For A Retiring Employee Having Served Less Than Fifteen Years: Cecilia Wiltzius, Library Director**
  - c. Public Works & Property: Resolution #2013-43 Authorizing Immediate Repairs To The Public Works Department Vactor Truck And Directing The Creation Of A Budget Amendment Allocating Capital Fund Dollars For The Repairs**
  - d. Library Board: Appointment Of Library Director**
  - e. Parks Commission: Resolution #2013-44 Support Resolution For Jefferson County Recreational Trail Grants**
- 6. NEW BUSINESS**
  - a. Approval To Grant A License**
    - i. Agent Approval - Paul Mattson, 401 Anna Court, For VFW Krause/Langer Post #6614, 115 South Monroe Street**
    - ii. Application for Class "B" Beer License – Paul Mattson, Agent For VFW Krause/Langer Post #6614, 115 South Monroe Street For The Period Ending June 30, 2014**

- b. **575 West Madison Street – Approval Of Lang Group LLC September Report**
- c. **Review And Action On Request For Proposals For The Purchase And Reuse Of 200, 207 And 275 South Jackson Street** [The Council may convene to closed session employing the statutory exception for the closed session of Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." Upon conclusion of the closed session the Council will reconvene in open session.]

**7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

- a. **Amending The 2013 Budget To Increase Longevity Pay Benefits As Adopted In The Waterloo Employee Handbook**
- b. **Timeline For Amending TID #2 And Creating TID #4 – Process Triggered By Community Development Authority Motion**

**8. ADJOURNMENT**



Morton Hansen  
Clerk/Treasurer

Posted and Emailed: September 16, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**Minutes of Municipal Committees, Commissions and Boards Attached**

- Public Works & Property Committee – June 6, 2013, July 18, 2013, September 5, 2013
- Karl Junginger Memorial Library Board of Trustees Personnel Committee – August 27, 2013
- Public Safety & Health Committee – September 5, 2013
- Waterloo Fire Department Board of Trustees Treasurer's Report – June, July, and August, 2013

**CITY OF WATERLOO COUNCIL MINUTES  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, September 5, 2013**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Quimby, Springer, Van Holten, Cotting, Stinnett and Reynolds. Absent – none. Others present – Police Chief Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, a videographer and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES: March 7, 2013 (Public Hearing), April 4, 2013 (Public Hearing) and August 15, 2013. Motion:** Moved by Van Holten, seconded by Springer to approve the August 15, 2013 meeting minutes and to table approval of the public hearing meeting minutes for March 7, 2013 and April 4, 2013. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Noted.
  - a. **Published Notice: Application for Class “B” Beer License – Paul Mattson, Agent For VFW Krause/Langer Post #6614, 115 South Monroe Street**
  - b. **Wisconsin Department Of Administration Estimate Of January 1, 2013 Population**
5. **CONSENT AGENDA ITEMS. Motion:** Moved by Springer, seconded by Van Holten to approve the consent agenda items as presented. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none. Motion carried.
  - a. **Approval To Grant Operator’s Licenses For The License Period Beginning July 1, 2013 And Ending June 30, 2015**
    - i. **Thomas Gates, 834 Lum Avenue, Waterloo**
    - ii. **Danielle Smith, 515 Hubbell Street, Marshall**
    - iii. **Riley Zink W11007 Hubbleton Road, Waterloo**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Parks Commission: Resolution #2013-40 Entering Into A Memorandum Of Understanding With The Madison Audubon Society Regarding Waterloo Regional Trailhead Interns. Motion:** Moved by Cotting, seconded by Quimby to adopt resolution #2013-40 as presented. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none. Motion carried.
  - b. **Public Safety & Health Committee: Trek Cyclocross Collective Cup Special Event Application – September 21 & 22, 2013. Motion:** Moved by Cotting, seconded by Van Holten to approve the event application. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none. Motion carried.
  - c. **Public Safety & Health Committee: Friends of the Carousel -- Find Your Path Here – Downtown Waterloo Special Event Application – September 14, 2013. Motion:** Moved by Cotting, seconded by Stinnett to approve the event application. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Cotting, Stinnett and Reynolds. Noes: none with Van Holten abstaining. Motion carried.
7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS #** A fun run event reminder was given by Cotting.
8. **ADJOURNMENT. Motion:** Moved by Springer, seconded by Quimby to adjourn. **Voice vote:** Motion carried. Time was 7:15 p.m.

Attest:

Morton Hansen  
Clerk/Treasurer



**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, June 6, 2013**  
**OPEN SESSION**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Absent – Quimby. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, City Attorney Tim Fenner, Gene Weihert, Aaron Otto, Jay Lang, Craig Ellsworth, Errin Welty, Quinn Straubhaar, Ed Straubhaar and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** Moved by Van Holten, seconded by Ziaja to approve the meeting minutes for May 16, 2013 as presented. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Items 4a & 4b noted.
  - a. **Published Notice: 1) Class “B” Beer And “Class C” Wine License Application, JC Acquisitions, LLC, 410 Portland Road**
  - b. **Federal Emergency Management Agency – Proposed Flood Hazard Determinations**
5. **CONSENT AGENDA ITEMS.** **Motion:** Moved by Cotting, seconded by Van Holten to approve all consent agenda items. **Voice vote:** Motion carried.
  - a. **Council Confirmation Of Mayoral Appointments**
    - i. **Robert Crosby, 275 N. Monroe Street – Board Of Review, Completing An Unexpired Term Expiring In 2018**
    - ii. **Michael Strasser, 930 Herron Drive – Community Development Authority, Completing An Unexpired Term Expiring In 2015**
    - iii. **Kevin Putzke, 856 Anna Court – Zoning Appeals Board (Alternate), Completing An Unexpired Term Expiring In 2016**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Plan Commission:**
    - i. **Conditional Use Permit, Franklin Peot, Richard And Joyce Kovalaske, Owners Of The Property Located At 163 N. Monroe Street, Requesting A Conditional Use Permit For A Two-Family Dwelling In An R-2, Single-Family Residential District. Motion:** Moved by Reynolds, seconded Van Holten to approve the conditional use permit as presented. **Voice vote:** Motion carried.
    - ii. **Ordinance #2013-03 Land Use Rezoning Request, Community Development Committee, In Regards To The Property Located At 720 W. Madison Street, Requesting A Change In Land Use From Existing M-1, Limited Industrial District To CON, Conservancy District. Motion:** Moved by Cotting, seconded Van Holten to approve Ordinance #2013-03 as presented. **Voice vote:** Motion carried.
    - iii. **Resolution #2013-30 Comprehensive Plan Update To Future Land Use Map To Reflect Zoning Changes At 163 N. Monroe Street And 720 W. Madison Street. Motion:** Moved by Cotting, seconded Van Holten to approve Resolution #2013-30 as presented. **Voice vote:** Motion carried.
  - b. **Public Safety & Health Committee:**
    - i. **Ordinance: #2013-02 An Ordinance Amending Section 350-7 Of The Municipal Code To Regulate Parking Of Vehicles On Franklin Street. Motion:** Moved by Cotting, seconded Van Holten to approve Ordinance #2013-02 as presented. **Voice vote:** Motion carried.
7. **NEW BUSINESS**
  - a. **Approval To Grant Class “B” Beer And “Class C” Wine License To JC Acquisitions, LLC (Jim’s Cheese, LLC), 410 Portland Road For The License Period Beginning June 7, 2013 And ending June 30, 2013. Motion:** Moved by Cotting, seconded Van Holten to approve the granting of the license.

**Voice vote:** Motion carried.

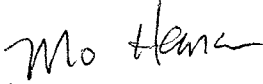
- b. **Approval To Grant Licenses For The License Period Beginning July 1, 2013 And Ending June 30, 2014. Motion:** Moved by Van Holten, seconded by Stinnett to approve the granting of licenses for items (i) and (ii) as stated below and as presented. **Voice vote:** Motion carried.
  - i. **Class A & B Beer & Intoxicating Liquor Licenses, Class C Wine License, Soda Water Licenses, Cigarette Licenses And Dance License**
  - ii. **Retail Soda Water Licenses, Annual Mobile Home Park Licenses, Annual Dance License, And Temporary Sign Permits**
- c. **Approval To Grant Operator's Licenses For The License Period Beginning July 1, 2013 And Ending June 30, 2015. Motion:** Moved by Springer, seconded by Reynolds to deny the granting of an Operator's License to Brittany Flores, 432 ½ Harrison Street. **Voice vote:** Motion carried. **Motion:** Moved by Van Holten, seconded by Cotting to approve the granting of Operator's Licenses presented with the exception of Brittany Flores. **Voice vote:** Motion carried.
- d. **Resolution #2013-27, Wastewater Treatment Plant Compliance Maintenance Report (CMAR). Discussion:** Cotting complemented Weihert on a good report. **Motion:** Moved by Springer, seconded by Reynolds to approve Resolution #2013-27 as presented. **Voice vote:** Motion carried.
- e. **Application For Temporary Sign Permit – Three Locations, Waterloo Farmer's Market In The Park, Linda Whitley, Manager. Discussion:** Cotting questioned why the market was in the park and not at 720 West Madison Street. Stinnett commented that merchants like the shade of the park. Cotting said she was not happy with temporary sign permits in general. Thompson said the matter had been referred to the Public Safety Committee. Van Holten said this permit could be issued and the broader issue then taken up in Committee. **Motion:** Moved by Cotting, seconded by Reynolds to refer the issuance of the sign permit to the Public Safety & Health Committee. **Voice vote:** Motion carried.
- f. **Resolution #2013-26 Entering Into A Tax Incremental Financing Developer's Agreement Between The City Of Waterloo And Hawthorn & Stone Development Inc. And Entering Into A Lease Agreement Between The City Of Waterloo And Hawthorn & Stone Development Inc. Relating To Private Improvements At Or Near 333 West Madison Street, Waterloo, Wisconsin. Motion:** Moved by Springer, seconded by Cotting to approve Resolution #2013-26 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.
- g. **Resolution #2013-28 Pre-Development Agreement Re: 565-629 W. Madison Street, Lang Group LLC. Motion:** Moved by Cotting, seconded by Reynolds to approve Resolution #2013-28 as presented. **Voice vote:** Motion carried.
- h. **565 W. Madison Street, Lang Group LLC – Acceptance Of Submitted Schedule. Motion:** Moved by Cotting, seconded by Reynolds to approve the schedule and associated documents as presented. **Voice vote:** Motion carried.
- i. **275 S. Jackson Street – Offer To Purchase, Quinn Straubhaar And Marketing And Selling Warehouses At 200, 207 and 275 S. Jackson Street. Motion:** Moved by Cotting, seconded by Van Holten to convene in closed session with the statutory exception for the closed session being Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." **Voice vote:** Motion carried. [Note: Upon conclusion of the closed session the Council reconvened in open session.] **Motion:** Moved by Van Holten, seconded by Cotting to direct the Clerk/Treasurer to conduct an open and public bidding process for all three of the warehouses currently owned by the municipality on South Jackson Street. **Voice vote:** Motion carried.
- j. **Resolution 2013-31 State/Municipal Agreement For A State-Let Highway Project – Revision #1. Motion:** Moved by Springer, seconded by Cotting to approve Resolution #2013-31 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.

k. **Resolution #2013-29 Kunkel Engineering Group -- Engineering Services Proposal, STH 19 Reconstruction.** Moved by Van Holten, seconded by Springer to approve Resolution #2013-29 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.

8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.

9. **ADJOURNMENT. Motion:** Moved by Springer, seconded by Reynolds to adjourn. Motion carried. Time was 8:20 p.m.

Attest:



Morton Hansen  
Clerk/Treasurer







136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
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**CITY OF WATERLOO COMMON COUNCIL  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Public Hearing Minutes - Thursday, April 4, 2013**

**A PUBLIC HEARING ON DEVELOPMENT LETTERS OF INTENT  
RECEIVED FROM HAWTHORN & STONE DEVELOPMENT INC. AND LANG  
GROUP, BOTH RELATING TO REDEVELOPMENT  
OF THE RR DONNELLEY LEASED PROPERTIES**

- 1. CALL PUBLIC HEARING TO ORDER.** Mayor Thompson called the public hearing to order at 7:00 p.m.. Alderpersons present – Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Reynolds. Absent – none. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, a videographer, and Clerk/Treasurer Hansen.
- 2. RECEIVE PUBLIC COMMENT ON DEVELOPER'S LETTER OF INTENT. Discussion:**  
Questions were documented and with an email reply sent by the Clerk/Treasurer several days following the meeting. The proposed activity was stated as being demolition of structures to allow for the building of an assisted living senior care facility with a memory-care focus.
- 3. ADJOURN PUBLIC HEARING.** No additional citizens wished to make a statement; the Mayor therefore closed the public hearing at approximately 7:00 p.m.

Attest:

Morton Hansen  
Clerk/Treasurer



**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, March 21, 2013**  
**7:00 p.m.**

1. **CALL TO ORDER AND ROLL CALL.** Council President Quimby called the meeting to order at 7:00 p.m. in the Mayor's absence. Alderpersons present – Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Reynolds. Absent – none. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, Jay Lang, Craig Ellsworth, Tama Griffin, Ron Griffin, Errin Welty, Tom Bergan, Fire Chief Butzine, Assistant Fire Chief Benisch, Maureen Giese, and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Springer, seconded by Cotting to table approval of unapproved meeting minutes. **Voice Vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL**
  - a. **Baker Tilly Notice On Federal Sequestration Affects: Build America Bonds.** Noted.
  - b. **Notice Relating To Municipal Licenses That Expire June 30, 2013: Application Due May 31, 2013.** Noted.
  - c. **Class A And B Liquor And Fermented Malt Beverage Licenses: Applications Due April 15, 2013.** Noted.
5. **CONSENT AGENDA ITEMS. Items 5a(i-vii) through 5d were taken up together.** **Motion:** Moved by Cotting, seconded by Van Holten to approve the consent agenda items as listed. **Voice Vote:** Motion carried.
  - a. **Reports Of City Officials & Contract Service Providers**
    - i. **Waterloo Active Fire Department For February 2013**
    - ii. **Building Inspector - Building, Plumbing, And Electrical Permits For February 2013**
    - iii. **Public Works Director Gary Yerges For February 2013**
    - iv. **Police Chief Timothy Thomas For February 2013**
    - v. **Library Director Cecilia Wiltzius For February 2013**
    - vi. **Waterloo Water & Light Commission For March 12, 2013**
    - vii. **Watertown Humane Society For February 2013**
  - b. **Resolution #2013-05 Confirmation of Mayoral Appointment – Vern L. Butzine As Fire Chief Of The Waterloo Fire Department As Directed In Section 57-2 Of The Municipal Code**
  - c. **Resolution #2013-06 Confirmation Of Waterloo Fire Department Appointments As Directed In Section 57-2 Of The Municipal Code**
  - d. **Resolution #2013-16 Adopting A Territorial Change In The Service Area Of The Waterloo Fire Department**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Reports Of The Clerk/Treasurer**
    - i. **Payroll For February, 2013 - \$56,378.06.** **Motion:** Moved by Springer, seconded by Cotting to approve payroll in the stated amount. **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.
    - ii. **Pay Vouchers – February 15, 2013 through March 21, 2013.** **Motion:** Moved by Springer, seconded by Cotting to approve pay vouchers for February 15, 2013 through March 21, 2013 as presented. **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.
  - b. **Finance, Insurance & Personnel Committee: Resolution #2013-14 Adopting A Revised City of Waterloo Employee Handbook.** **Motion:** Moved by Springer, seconded Cotting to approve the resolution amended to reflect changes presented by Springer in writing. **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.
  - c. **Parks Commission: Resolution #2013-15 Memorandum Of Understanding – Fox Lane & The**

**Garman/Knowlton Trailhead Facility Project. Motion:** Moved by Cotting, seconded Van Holten to approve the resolution as presented with the name changed from "Garman/Knowlton Trailhead Facility" to "Waterloo Regional Trailhead". **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.

**d. Parks Commission: Resolution #2013-17 Awarding A Construction Contract To Capelle Bros. & Diedrich Inc. Of Fond du Lac For Construction Of The Garman/Knowlton Trailhead Facility And Associated Work. Motion:** Moved by Cotting, seconded Van Holten to approve the resolution as presented with the name changed from "Garman/Knowlton Trailhead Facility" to "Waterloo Regional Trailhead". **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.

**7. UNFINISHED BUSINESS Note: Items 7a – 7d were taken up together. Motion:** Moved by Cotting, seconded by Van Holten to table items 7a – 7d. **Voice Vote:** Motion carried.

**a. CATV Regulatory Board: Ordinance #2013-01 Recreating Chapter 154 Of The Municipal Code.**

**b. Resolution #2013-09 Purchase And Sale Agreement Between PRINT (WI) QRS 12-40, INC, a Wisconsin Corporation having office at c/o W.P. Carey Inc., 50 Rockefeller Place, New York, NY And The City of Waterloo.**

**c. Resolution #2013-10 Entering Into A Development Agreement With Hawthorn & Stone Development Inc. Relating To Redevelopment And Reuses Of Properties Leased By RR Donnelley And Owned By W.P. Carey Represented As PRINT (WI) QRS 12-40 INC. A Wisconsin Corporation**

**d. Resolution #2013-12 Entering Into A Lease Agreement With Trek Bicycle At 200 South Jackson And/Or 207 South Jackson Street.**

#### **8. NEW BUSINESS**

**a. Resolution #2013-18 Authorizing Project Funding For Redevelopment Of 333 W. Madison Street For CDBG Matching Fund Purposes And Other Redevelopment Purposes, And To Initiate An Application To Borrow \$1,000,000 From The Board of Commissioners Of Public Lands For Said Purposes. Motion:** Moved by Springer, seconded Cotting to approve the resolution with additional text provided by the Clerk/Treasurer in writing at this time. **Roll Call Vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Quimby serving as chair. Motion carried.

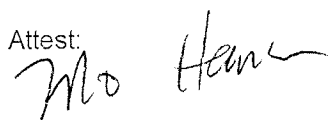
**b. Letter Of Intent From Lang Group Of Lake Mills: Reuse Of 565 West Madison Street Motion:** Moved by Cotting, seconded by Van Holten to convene in closed session for the purposes of discussing the Letter of Intent from the Lang Group of Lake Mills. **Voice vote:** Motion carried.

[Note: The statutory exception for the closed session is Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session."] **Upon Reconvening Back Into Open Session – Motion:** Moved by Cotting, seconded by Van Holten to direct the Clerk/Treasurer to draft a resolution accepting the Letter of Intent from the Lang Group. **Voice Vote:** Motion carried.

**9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** A Maunsha River cleanup was announced as scheduled for May 11, 2013.

**10. ADJOURNMENT. Motion:** Moved by Springer, seconded by Van Holten to adjourn. Motion carried. Time was 8:15 p.m.

Attest:



Morton Hansen, Clerk/Treasurer

**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, March 7, 2013**  
**Immediately Following A 7:00 p.m. Public Hearing**

1. **CALL TO ORDER AND ROLL CALL.** Council President Quimby called the meeting to order at 7:15 p.m. Alderpersons present – Ziaja, Springer, Quimby, Van Holten, Cotting, Abell and Reynolds. Absent – Ziaja and Mayor Thompson. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, a videographer, Bill Collins, Tama Griffin, Ron Griffin, Maureen Giese, Don Bonack, Mike Neitzel, Errin Welty, Tyler Schneckloth, Jeff Robbins, Agnes Yanke and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** Moved by Van Holten, seconded by Cotting to table the previously unapproved meeting minutes. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Noted.
  - a. **2012 Real Estate And Personal Property Taxes Collection**
  - b. **Notice Of Published Notices: (1) Voting By Absentee Ballot For April 2, 2013 Spring Election; (2) Public Notice Of Test Of Voting Equipment, Wednesday, March 27, 2013 At 1:00 PM**
  - c. **FEMA Preliminary Flood Insurance Rate Map Notification And Website Listing**
  - d. **Congressman Sensenbrenner At Municipal Building: March 9<sup>th</sup>, 8 a.m. and Sunday, June 9<sup>th</sup>, 6:30 p.m.**
5. **CONSENT AGENDA ITEMS.** **Motion:** Moved by Springer, seconded by Cotting to approve the consent agenda items as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - a. **Reports Of City Officials & Contract Service Providers**
    - i. **Waterloo Active Fire Department For January 2013**
    - ii. **Building Inspector - Building, Plumbing, And Electrical Permits For January 2013**
    - iii. **Public Works Director Gary Yerges For January 2013**
    - iv. **Police Chief Timothy Thomas For January 2013**
    - v. **Library Director Cecilia Wiltzius For January 2013 and 2012 Annual Report**
    - vi. **Waterloo Water & Light Commission For February 12, 2013**
    - vii. **Watertown Humane Society For December 2012 and 2012 Totals and January 2013**
  - b. **Confirmation Of Mayoral Appointment - Laurie Freund, 508 North Monroe Street To The Community Development Authority To Fill The Unexpired Term Of Zach Kluck Expiring In 2013**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Finance Insurance & Personnel Committee:**
    1. **Payroll For January, 2013 - \$56,671.08.** **Motion:** Moved by Springer, seconded by Cotting to approve payroll in the stated amount. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
    2. **Pay Vouchers – January 18, 2013 through February 14, 2013.** **Motion:** Moved by Springer, seconded by Cotting to approve the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - b. **Finance Insurance & Personnel Committee: Resolution #2013-08 Establishing A Credit Card Policy And Procedures For The City Of Waterloo.** **Motion:** Moved by Springer, seconded by Cotting to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - c. **CATV Regulatory Board: Ordinance #2013-01 Recreating Chapter 154 Of The Municipal Code.** **Motion:** Moved by Cotting, seconded by Van Holten to table consideration until the next meeting. **Voice vote:** Motion carried.
  - d. **Finance Insurance & Personnel Committee: (1) Considering Performance Evaluation Data, WLOO**

**Coordinator/Director; (2) Considering A Employment Separation Agreement, WLOO**

**Coordinator/Director. Motion:** Moved by Cotting, seconded by Van Holten to approve an employment separation agreement with the WLOO Coordinator/Director. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.

**7. NEW BUSINESS**

- a. **Resolution #2013-11 Authorizing The Issuance And Sale Of Up To \$1,466,056 Combined Utility Revenue Bonds, Series 2013, And Providing For Other Details And Covenants With Respect Thereto, And Approval Of Related \$1,835,988 Financial Assistance Agreement. Motion:** Moved by Cotting, seconded by Reynolds to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
- b. **Tax Incremental Finance – Hawthorn & Stone Inc. Redevelopment Of RR Donnelley Leased Properties, Letter Of Intent**
  - i. **Resolution #2013-07 Authorizing The Submittal Of A Community Development Block Grant Application To Facilitate Site Preparation For Redevelopment Of The RR Donnelley Leased Properties. Motion:** Moved by Cotting, seconded by Springer to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - ii. **Resolution #2013-09 Purchase And Sale Agreement Between PRINT (WI) QRS 12-40, INC, a Wisconsin Corporation having office at c/o W.P. Carey Inc., 50 Rockefeller Place, New York, NY And The City of Waterloo. Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
  - iii. **Resolution #2013-10 Entering Into A Development Agreement With Hawthorn & Stone Development Inc. Relating To Redevelopment And Reuses Of Properties Leased By RR Donnelley And Owned By W.P. Carey Represented As PRINT (WI) QRS 12-40 INC. a Wisconsin corporation. (See Letter Of Intent). Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
  - iv. **Resolution #2013-12 Entering Into A Lease Agreement With Trek Bicycle At 200 South Jackson And/Or 207 South Jackson Street. Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
- c. **Resolution #2013-13 Entering Into A Professional Services Agreement With Montgomery Associates For An Analysis Of Floodplain Issues. Motion:** Moved by Van Holten, seconded by Springer to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.

**8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** A Red Cross blood drive was noted.

**9. ADJOURNMENT. Motion:** Moved by Springer, seconded by Cotting to adjourn. Motion carried. Time was 8:20 p.m.

Attest:



Morton Hansen, Clerk/Treasurer



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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**CITY OF WATERLOO COMMON COUNCIL  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Public Hearing Minutes - Thursday, March 7, 2013**

**A PUBLIC HEARING ON RESOLUTION #2013-07  
AUTHORIZING THE SUBMITTAL OF A  
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION  
TO FACILITATE SITE PREPARATION FOR REDEVELOPMENT  
OF THE RR DONNELLEY LEASED PROPERTIES**

- 1. CALL TO ORDER AND ROLL CALL.** Council President Quimby called the public hearing to order at 7:00 p.m. in the Mayor's absence. Alderpersons present – Quimby, Springer, Van Holten, Cotting, Abell and Reynolds. Absent – Ziaja. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, a videographer, Bill Collins, Tama Griffin, Ron Griffin, Maureen Giese, Don Bonack, Mike Neitzel, Errin Welty, Tyler Schneckloth, Jeff Robbins, Agnes Yanke and Clerk/Treasurer Hansen.
- 2. PUBLIC COMMENT ON THE PROPOSED 2011 MUNICIPAL BUDGET. Discussion:** Hansen outline the proposal for a CDBG aid application seeking \$500,000 in matched funds for demolition of the structures on the proposed site. Bill Collins raised a concern about the use of Tax Incremental Financing asking what happens if the project goes bust? Maureen Giese asked if a health club was incorporated into the project. Bill Collins suggested that Section 8 housing would come to Waterloo bringing undesirable citizens to the community. Ron Griffin asked what amount of property tax would be shifted from the general fund to the tif fund.

Questions were documented and with an email reply sent by the Clerk/Treasurer several days following the meeting. The proposed activity was stated as being demolition of structures to allow for the building of an assisted living senior care facility with a memory-care focus.

- 3. CLOSE OF PUBLIC HEARING.** No additional citizens wished to make a statement; the Council President therefore closed the public hearing at approximately 7:30 p.m.

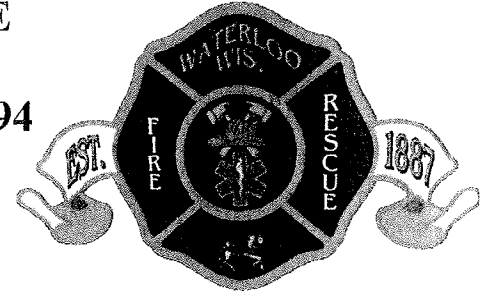
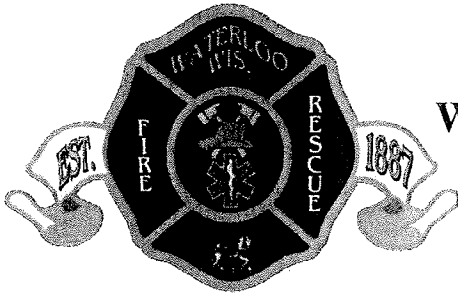
Attest:

Morton Hansen  
Clerk/Treasurer





**WATERLOO FIRE & RESCUE  
900 INDUSTRIAL LANE  
WATERLOO, WISCONSIN 53594**



Department Activity Report –July 2013  
Call Report for the month of July

**EMS Calls:**

City of Waterloo	16
Township of Portland	2
Township of Milford	1

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**Total EMS** 19

**EMS & Fire Accidents Calls:**

City of Waterloo	0
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**Total MVA** 0

**False Alarms:**

City Of Waterloo	2
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**Fire Calls:**

City of Waterloo	1
Mutual Aid for Johnson Creek	1
Mutual Aid for Columbus	1

**Hazardous Condition:**

City of Waterloo	1
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**Weather Related Calls:**

Waterloo Fire District	0
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**Good Intent:**

City of Waterloo	1
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**Total Fire** 7

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**July Total** 26

**Year totals:**

Fire (Structure, Wild land, Motor Vehicle)	19
Rescue/EMS	112
Hazardous Conditions (No Fire)	2
Good Intent Calls	3
False Alarm or Call	9
Motor Vehicle Accidents	4
Weather Related Calls	2

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Up to Date Total 151

Up to Date Total Personnel Response: 979 (for the month): 110

Up to Date Year Response Time (All Incidents) 940

(From 1<sup>st</sup> page to enroute times) average 5.5 min (for the month)

Up to Date Minutes Spent Responding 769

(Enroute time to on scene time) average 4.3 min (for the month)