



136 N. MONROE STREET, WATERLOO, WI 53594  
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**CITY OF WATERLOO COUNCIL AGENDA  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, August 15, 2013  
7:00 p.m.**

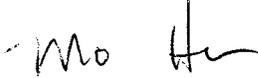
- 1. CALL TO ORDER AND ROLL CALL**
- 2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES: March 7, 2013 (Public Hearing), April 4, 2013 (Public Hearing) & July 18, 2013 and Note the Canceled Meeting Minutes of February 21, 2013 and July 4, 2013**
- 3. CITIZEN INPUT**
- 4. COMMUNICATIONS TO THE COUNCIL**
  - a. Published Noticed: 1) Public Hearing For Conditional Use Permit, 1311 Oak Street; (2) Public Hearing For Adoption Of The Jefferson County Natural Hazards Mitigation Plan 2013-2017
- 5. CONSENT AGENDA ITEMS**
  - a. Reports Of City Officials & Contract Service Providers
    - i. Waterloo Active Fire Department For July 2013
    - ii. Building Inspector - Building, Plumbing, And Electrical Permits For July 2013
    - iii. Public Works Director Gary Yerges For July 2013
    - iv. Police Chief Timothy Thomas For July 2013
    - v. Library Director Cecilia Wiltzius For July 2013
    - vi. Waterloo Water & Light Commission For August 6, 2013
    - vii. Watertown Humane Society For July 2013
  - b. Resolution #2013-38 Agreement Between City Of Waterloo And Jefferson County Relating To Voting Equipment
  - c. Approval To Grant Operator's License For The License Period Beginning July 1, 2013 And Ending June 30, 2015
    - i. Samantha Jo Braun, 5396 Box Elder Road, Marshall
    - ii. Sherri Smith, 810 Hiawatha Trail, Waterloo
- 6. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer
    - i. Payroll For July, 2013 - \$58,364.28
    - ii. Pay Vouchers – July 19, 2013 through August 15, 2013
    - iii. Treasurer's Report & Budget Reports for July 2013
  - b. Plan Commission: Conditional Use Permit, Nathan Galston, Owner Of The Property Located At 1311 Oak, Requesting A Conditional Use Permit To Allow The Construction Of An Additional 20' X 24' Accessory Building In A Residential District
  - c. Public Safety & Health Committee:
    - i. Special Event Application – VFW Post #6614, September 14, 2013
    - ii. Special Event Application – WPPA 113 Waterloo Professional Police Association, Police Pal 5K Fun Run/Walk, September 29, 2013
    - iii. Resolution #2013-37 Adopting The Jefferson County Natural Hazards Mitigation Plan: 2013-2017

**7. NEW BUSINESS**

- a. **Resolution #2013-39 Adopting A Moratorium On The Issuance Class "B" Liquor Licenses Until October 17, 2013**

**8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**

**9. ADJOURNMENT**



Morton Hansen  
Clerk/Treasurer

Posted and Emailed: August 9, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

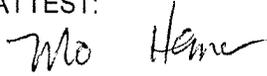
**Minutes of Municipal Committees, Commissions and Boards Attached**

- Board of Review Meeting – May 21, 2013 and June 10, 2013
- Public Safety & Health Meeting (corrected minutes) – June 6, 2013
- Karl Junginger Memorial Library Board Meeting – July 23, 2013

CITY OF WATERLOO COUNCIL MINUTES  
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER  
July 4, 2013

No meeting held due to 4<sup>th</sup> of July Holiday.

ATTEST:



Morton Hansen, Clerk/Treasurer



MACHINERY AND EQUIPMENT

July 2013

544 H ENDLOADER	General Maintenance	Start	End	Total
		957	988	31
		Fuel Used	GPH	
		63	2	
JOHN DEERE TRACTOR	General Maintenance	START	END	TOTAL
		3,502	3,537	35
		FUEL USED	GPH	
		35	1	
WOOD CHIPPER	General Maintenance	START	END	TOTAL
		1,284	1,303	19
		FUEL USED	GPH	
		35	1.8	
2520 TRACTOR	General Maintenance	START	END	TOTAL
		88 / 2,274	103 / 2,308	15 / 34
		FUEL USED	TOTAL	
495 TRACTOR		15 / 34	1 / 1	
485 JOHN DEERE	General Maintenance	START	END	TOTAL
		1345	1,370	25
		FUEL USED	GPH	
		25	1	
WACKER ROLLER	General Maintenance	START	END	TOTAL
		276	276	0
		FUEL USED	GPH	
		0	0	
2010 INTERNATIONAL TRUCK #1	General maintenance	START	END	TOTAL
		9,733	9,777	44
		FUEL USED	MPG	
		20	2.2	
2004 FREIGHTLINE TRUCK #2	General Maintenance	START	END	TOTAL
		29,256	29,318	62
		FUEL USED	MPG	
		9	6	
2004 INTERNATIONAL TRUCK #3	General Maintenance	START	END	TOTAL
		1,291	1,301	10
		FUEL USED	GPH	
		16	1.6	
2011		START	END	TOTAL
		9,301	9,553	252

FORD F-550	General Maintenance	FUEL USED		MPG
		60		4.2
2008 INTERNATIONAL TRUCK #5	General Maintenance	START	END	TOTAL
		13,550	13,594	44
		FUEL USED		MPG
		11		4
1991 ELGIN PELICAN STREET SWEEPER	General Maintenance	START	END	TOTAL
		10,257	10,272	15
		FUEL USED		GPH
		36		2.4
2006 CHEVEROLET TRUCK #4	General Maintenance	START	END	TOTAL
		50,168	50,994	826
		FUEL USED		GPH
		55		11.3

July 2013

	NO.OF LOADS	NO OF YARDS
NUMBER OF LOADS TAKEN TO THE LANDFILL	4	
NUMBER OF LOADS OF COMPOST MATERIALS COLLECTED	0	
NUMBER OF LOADS OF WOOD CHIPS COLLECTED CURBSIDE	8	64

### Miscellaneous Items

2- Weed notices were given.

July 2013  
MONTHLY HOURS FOR EACH EMPLOYEE

	GARY	JEFF	CHAD	BRIAN		OT HOURS	TOTAL HOURS
ON CALL	0	4	0	0		0	4
MUNICIPLE BUILDING	0	0	1.5	0		0	1.5
WARMING HOUSE	0	.5	1.5	0		0	2
POLICE ADMINISTRATION	0	0	0	0		0	0
FIRE DEPARTMENT	1.5	1	8	2		0	12.5
COMMUNITY BUILDING	0	0	0	0		0	0
VACATION	20	40	0	0		0	60
BEREAVMENT	0	0	0	0		0	0
HOLIDAY	8	8	8	8		0	32
SICK LEAVE	0	0	4	22.5		0	29
MACHINERY / EQUIPMENT	12.5	27	26	8		0	73.5
GARAGE / SHED	55.5	12.5	3.5	1.5		0	73
MEETING/SEMINARS	1.5						
	1					1.5	2.5
STREET REPAIR AND MAINTENANCE	2	28	30.5	9		0	69.5
STREET CLEANING	0	0	0	17.5		0	16
SNOW/ICE	0	0	0	0			
	0	0	0	0		0	0
STORM SEWER	0	0	0	0		0	0
TRAFFIC CONTROL	33.5	31.5	23.5	15.5		0	104
BRIDGES / CULVERTS	0	0	0	0		0	0
TREE / BRUSH	4.5	18	29.5	18.5		1	70.5
REFUSE COLLECTION	8	.5	15.5	22.5		0	46.5
SANITARY SEWER	0	2	0	0		0	2
INSECT CONTROL	0	0	0	0		0	0
ANIMAL CONTROL	0	0	.5	0		0	.5

CEMETERY	1.50	1	5	6		0	13.5
LIBRARY	2.5	3	4.5	4		0	14
PARKS	36.5	9	23	19		0	87.5
CELEBRATIONS ENTERTAINMENT	1	4	6.5	1		0	12.5
WINTER RECREATION	0	0	0	0		0	0
WEED CONTROL	2	0	0	35		0	37

# WATERLOO POLICE DEPARTMENT

Report For Month Of July 2013

## COMPLAINTS

Family:	2
Off Road Vehicles:	0
Vandalism:	4
Minor Theft - Less Than \$500:	7
Major Theft - More Than \$500:	1
Burglary:	2
Doors Found Open:	20
Animal Case:	9
Late Bar Closing:	0
Alarms:	0
Lous Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery To Person:	0
Domestic Abuse:	2
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	44
<b>TOTAL COMPLAINTS</b>	<b>92</b>

## INQUIRIES/CHECKS

Registration Checks:	545
Drivers License Checks:	230
NCIC/CIB/VIN Checks:	0
Check Welfare:	2
<b>TOTAL INQUIRIES/CHECKS</b>	<b>777</b>

## ACCIDENTS

More Than \$1,000:	2
Less Than \$1,000:	3
Pedestrian Accidents:	0
Bicycle Accidents:	0
Victims Injured:	0
Victims Killed:	0
<b>TOTAL ACCIDENTS</b>	<b>5</b>

## ASSISTS

Assist Jefferson County:	2
Assist Dodge County:	2
Assist Dane County:	0
Assist Marshall Police:	1
Assist Fire/Rescue:	17
Assist Other Agencies:	6
Assist Public:	123
Assist With Escort:	0
Assist All Other:	1
<b>TOTAL ASSISTS</b>	<b>152</b>

## MISCELLANEOUS

Investigations/Followups:	119
Traffic Control:	6
Radar Operations:	202
Special Assignment:	1
Speech/Presentations:	0
Serve Papers:	0
Other Miscellaneous:	0
<b>TOTAL MISCELLANEOUS</b>	<b>328</b>

# WATERLOO POLICE DEPARTMENT

Report For Month Of July 2013

## TRAFFIC VIOLATIONS

## MISDEMEANOR/CRIMINAL

### WARNINGS

### ARRESTS

### WARNINGS

### ARRESTS

Speeding:	29	2
Too Fast For Conditions:	0	0
Innattentive Driving:	0	0
Failure To Yield:	0	0
Stop Sign Violation:	12	1
Illegal Passing:	1	0
No Drivers License:	0	1
Illegal Parking:	7	10
Left Of Highway:	0	1
Operate While Intoxicated:	0	2
Unregistered Vehicle:	6	1
Driving Suspended/Revoked:	0	5
Hit And Run:	0	0
Illegal U-Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	2
Off Road Vehicles:	0	0
Power Display:	0	0
Equipment Violations:	12	2
All Other Traffic:	8	3

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	1
Theft:	1	0
Trespassing:	0	0
Breaking & Entering:	0	0
Vandalism:	0	0
All Other Misd/Criminal:	19	1

### WARNINGS

### ARRESTS

TOTALS

95

32

### Hourly Breakdown

Patrol:	658.25
Investigations:	59.75
Radar:	198.75
Court Appearances:	0.00
Office:	178.50
Special Duties:	55.50
Schools/Training:	5.00
On Call:	0.00

TOTAL:

1155.75

# Monthly Incident Comparison

## WATERLOO POLICE DEPARTMENT

From: 7/1/13 To: 7/31/13

Date Run: 8/8/2013

<i>Nature of Incident</i>	<i>Current Month</i>	<i>Prior Month</i>	<i>Since Jan 1</i>	<i>Same Mo. Last Year</i>	<i>Last Year</i>
<i>Assist</i>					
Assist Dane County Sheriff	0	0	2	1	5
Assist Dodge County Sheriff	2	3	17	1	23
Assist Jefferson County Sheriff	1	1	7	2	16
Assist Marshall PD	1	7	20	3	25
Assist Probation/Parole	0	0	2	0	0
Assist Social Services	1	1	6	0	13
EMS Calls	1	0	1	0	1
Fire Calls	0	0	0	0	2
Other Mutual Aid Assists	1	0	3	0	3
<i>Total for Assist</i>	<b>7</b>	<b>12</b>	<b>58</b>	<b>7</b>	<b>88</b>
<i>Criminal</i>					
Aggravated/Substantial Battery	0	0	1	0	0
Attempted Robbery	0	0	1	0	0
Bail Jumping/Escapes	0	0	0	0	3
Burglary - Attempted Non-Residential	0	0	0	0	1
Burglary - Residential/Forced	2	0	2	0	0
Burglary - Residential/No Force	0	0	1	0	8
Contributing to Delinquency of a Minor	0	0	0	0	1
Criminal Damage To Property/vandalism	0	1	4	3	24
Disorderly Conduct - All Other	0	0	2	0	4
Disorderly Conduct - Fight, Disturbance	0	0	0	0	3
Disorderly Conduct - Noise	0	2	3	1	7
Domestic Disturbance	1	1	3	2	11
Domestic Offense - Child Abuse/Neglect	0	0	1	1	3
Domestic Offense - Spousal Abuse/Fights	0	0	1	0	2
Drug Paraphernalia Possession	0	0	0	1	4
Drug Possession	0	0	1	0	3
Forgery/Counterfeiting	0	0	2	0	0
Fraud	0	0	2	0	4
Harassment - Harassing Telephone Calls	0	2	3	1	5
Harassment - Threats	1	0	5	0	3
Interfere with Child Custody	0	0	0	0	1

<i>Nature of Incident</i>	<i>Current Month</i>	<i>Prior Month</i>	<i>Since Jan 1</i>	<i>Same Mo. Last Year</i>	<i>Last Year</i>
Liquor Violation - Public Consumption	0	0	0	0	1
Motor Vehicle Theft	0	0	0	0	2
Other Sex Offenses	0	0	2	0	3
Probation/Parole Violation	0	0	2	0	2
School Violation, Presence Prohib, Etc.	0	0	0	0	1
Simple Battery	0	0	3	1	3
Tavern Violations, Closing Hours, Etc.	0	0	0	0	1
Theft - All Other	2	2	10	1	21
Theft - Bicycles	0	2	3	0	5
Theft - From a Motor Vehicle	0	0	1	0	4
Theft - From Building	1	1	3	2	5
Theft - Motor Vehicle Parts/Accessories	0	1	1	0	1
Theft - Retail/Shoplifting	2	0	2	1	4
Trespassing	0	0	1	0	3
Under Age Drinking - Adult (18-21)	0	2	4	0	2
Violation of Court/Restraining Order	0	0	0	0	2
Worthless Checks - Less Than \$1000	0	0	2	0	5
<i>Total for Criminal</i>	<i>9</i>	<i>14</i>	<i>66</i>	<i>14</i>	<i>152</i>
<i>Miscellaneous</i>					
Bar Tenders License	6	77	85	3	26
MISCELLANEOUS LICENSE	0	1	2	0	2
Receive Information	4	7	29	1	39
Transient Merchant License	0	0	0	0	1
Warning-Miscellaneous	11	2	28	4	68
<i>Total for Miscellaneous</i>	<i>21</i>	<i>87</i>	<i>144</i>	<i>8</i>	<i>136</i>
<i>Ordinance</i>					
Animal Bite	0	0	3	0	6
Animal Licensing/Shots/Etc.	0	0	0	0	2
Animal Running at Large	1	0	4	0	1
Illegal Dumping	0	0	0	0	1
License/Permit Violation	0	0	0	1	8
Other Animal Calls - Dead, Etc.	0	0	1	0	1
Possession of Tobacco by Minor	0	0	3	0	5
Truancy	0	1	11	0	6
<i>Total for Ordinance</i>	<i>1</i>	<i>1</i>	<i>22</i>	<i>1</i>	<i>30</i>
<i>Service</i>					

<i>Nature of Incident</i>	<i>Current Month</i>	<i>Prior Month</i>	<i>Since Jan 1</i>	<i>Same Mo. Last Year</i>	<i>Last Year</i>
Assist Citizen	1	1	8	1	12
Death Investigation	0	0	2	0	2
Drug Investigations	0	0	1	0	1
Found Items/Property	1	0	3	0	8
Keep the Peace	0	1	1	0	0
Lost Items/Property	0	0	0	0	1
Neighbor Problems	0	0	0	0	1
Other Service	0	0	0	0	1
Probation Hold	0	0	0	0	1
Runaway Juvenile	0	0	0	0	1
Search Warrant Execution	0	0	0	0	3
Suicide - Attempts/Threats	0	0	0	0	3
Suspicious Person/Activity, Prowler	0	0	0	0	5
Warrant Pickup - Other Agency	1	0	4	0	4
Warrant Pickup - Waterloo	0	0	1	0	0
Welfare Check	1	0	5	1	4
<i>Total for Service</i>	<i>4</i>	<i>2</i>	<i>25</i>	<i>2</i>	<i>47</i>
<i>Traffic</i>					
Driver's License Violations (Ex OAS/OAR)	0	0	1	0	0
Failure to Report, Stop Accident	0	0	0	0	1
Lane Violations - Left of Center, Etc.	1	0	2	0	3
OAS/OAR/Other License Violations	3	3	7	2	23
Open Intoxicants - Driver	0	1	1	0	1
Operate Motor Vehicle While Intoxicated	2	2	4	4	31
Other Traffic Violations	0	1	1	3	6
Parking Violation	0	1	5	0	6
Registration/Title Violation	0	2	2	0	14
Seatbelt Violation	3	7	16	2	41
Speeding - School Zone	0	0	4	0	4
Speeding Violation	1	1	172	3	176
Stop Sign/Signal Violation	1	1	2	1	4
Tow Vehicle	0	0	0	0	1
Traffic Accident - Hit and Run (Damage)	1	0	6	1	9
Traffic Accident - Non-Reportable	1	1	4	0	12
Traffic Accident - Property Damage	2	1	13	2	21
Traffic Warning - Written	34	32	103	17	201
Vehicle Equipment Violation - Lights	0	0	0	0	1

<i>Nature of Incident</i>	<i>Current Month</i>	<i>Prior Month</i>	<i>Since Jan 1</i>	<i>Same Mo. Last Year</i>	<i>Last Year</i>
Vehicle Equipment Violation - Other	0	0	1	0	0
Warning - 5 Day Equipment Violation	8	19	151	12	208
<i>Total for Traffic</i>	<i>57</i>	<i>72</i>	<i>495</i>	<i>47</i>	<i>763</i>
<b>Grand Totals:</b>	<b>99</b>	<b>188</b>	<b>810</b>	<b>79</b>	<b>1,216</b>

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# Waterloo Police Department

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## Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 07/01/2013 Thru 07/31/2013

Printed: 08/08/2013

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Date	Complaint	Case Descriptive	Action Taken
07/01/2013	TRAFFIC ACCIDENT	REPORT OF TWO VEHICLE ACCIDENT ON NORTH MONROE STREET	OFFICER TOOK REPORT.
07/04/2013	ASSIST CITIZEN.	REPORT OF ITEM MISSING AND POSSIBLY TAKEN BY SUBJECT.	INVESTIGATION CONTINUING.
07/05/2013	CHECK WELFARE.	REQUEST FOR WELFARE CHECKED ON SUBJECT LAST SEEN LAST NIGHT AND DID NOT SHOW UP FOR MEETING AS SCHEDULED.	SUBJECT ENTERED INTO SYSTEM. VARIOUS LOCATIONS CHECKED. SUBJECT WAS LOCATED.
07/06/2013	HIT AND RUN ACCIDENT.	REPORT OF PARKED VEHICLE BEING STRUCK BY UNKNOWN VEHICLE.	OFFICER TOOK REPORT. INVESTIGATION CONTINUING.
07/06/2013	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH A CRIMINAL DAMAGE TO PROPERTY COMPLAINT IN DODGE COUNTY.	OFFICER ASSISTED.
07/08/2013	FAIL TO STOP AT STOP SIGN.	OFFICER OBSERVED SUBJECT FAIL TO COME TO A COMPLETE STOP AT STOP SIGN.	SUBJECT ARRESTED AND ISSUED CITATION.
07/09/2013	THREATS.	REPORT OF JUVENILE THREATENING OTHER JUVENILES.	OFFICER SPOKE WITH ALL SUBJECTS INVOLVED. APOLOGIES WERE MADE.
07/10/2013	BURGLARY TO RESIDENCE.	REPORT OF RESIDENCE ENTERED AND COMPLAINANT STATES OLD MEDICATION TAKEN.	INVESTIGATION CONTINUING.
07/10/2013	THEFT FROM BUILDING.	SUBJECT REPORTS TV TAKEN FROM RESIDENCE.	OFFICER ATTEMPTING CONTACT WITH SUSPECT. INVESTIGATION CONTINUING.
07/11/2013	PARKING VIOLATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NOTATTEMPT TO PAY FOR CITATION.	CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.
07/11/2013	PARKING VIOLATION.	SUBJECT WAS ISSUED A PARKING CITATION AND HAS MADE NOTATTEMPT TO PAY FOR CITATION.	CITATION VOIDED AND STATE CITATION ISSUED FOR VIOLATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 07/01/2013 Thru 07/31/2013

Printed: 08/08/2013

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Date	Complaint	Case Descriptive	Action Taken
07/11/2013	OPERATE MOTOR VEHICLE WITHOUT PROOF OF INSURANCE.	SUBJECT WAS GIVEN A WARNING TO BRING IN PROOF OF INSURANCE.	SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING. SUBJECT ARRESTED AND ISSUED CITATION.
07/11/2013	ASSIST JEFFERSON COUNTY SHERIFF DEPARTMENT.	OFFICER REQUESTED TO ASSIST JEFFERSON COUNTY DEPUTY ON TRAFFIC STOP.	OFFICER ASSISTED.
07/11/2013	THEFT ALL OTHER.	SUBJECT REPORTS ITEMS MISSING FROM YARD AREA.	INVESTIGATION CONTINUING.
07/11/2013	OPERATE MOTOR VEHICLE WITHOUT OWNERS CONSENT.	SUBJECT REPORTS VEHICLE BEING TAKEN BY SUBJECT WITHOUT HER PERMISSION.	VEHICLE WAS LOCATED IN CITY. CASE STATUS PENDING.
07/14/2013	DEFECTIVE HEADLIGHT.	SUBJECT WAS GIVEN A WARNING TO REPAID HEADLIGHT. SUBJECT HAS MADE NOT ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
07/14/2013	FOUND PROPERTY.	LARGE KNIFE WAS FOUND LAYING ON EAST MADISON STREET.	OFFICER TOOK KNIFE TO POLICE DEPARTMENT FOR SAFEKEEPING.
07/14/2013	OPERATING AFTER SUSPENSION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON CHECKING DRIVER'S STATUS, OFFICER LEARNED SUBJECT'S DRIVER'S LICENSE WAS SUSPENDED.	SUBJECT ARRESTED AND ISSUED CITATIONS.
07/14/2013	CRACKED WINDSHIELD.	SUBJECT WAS GIVEN AN EQUIPMENT VIOLATION TO REPAIR WINDSHIELD AND HAS MADE NO ATTEMPT TO CLEAR NOTICE.	SUBJECT ARRESTED AND ISSUED CITATION.
07/15/2013	OPERATE MOTOR VEHICLE WITHOUT PROOF OF INSURANCE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON ASKING DRIVER FOR PROOF OF INSURANCE, DRIVER WAS NOT ABLE TO SHOW PROOF.	SUBJECT ARRESTED AND ISSUED CITATION.
07/15/2013	TRAFFIC ACCIDENT.	REPORT OF TWO VEHICLE ACCIDENT ON WEST DICKENSON STREET.	OFFICER TOOK REPORT.
07/16/2013	DOMESTIC DISTURBANCE.	WHILE INVESTIGATING ANOTHER COMPLAINT, OFFICERS LEARNED OF A DOMESTIC INCIDENT THAT OCCURRED EARLIER.	OFFICERS INVESTIGATED SUBJECTS INVOLVED. ONE SUBJECT ARRESTED. CHARGES TO BE FORWARDED TO DISTRICT ATTORNEY.
07/16/2013	ASSIST SOCIAL SERVICES.	REPORT OF POSSIBLE SUICIDAL SUBJECT AT RESIDENCE.	OFFICERS MADE CONTACT WITH SUBJECT WHO WAS THEN INTERVIEWED BY HUMAN SERVICES. SUBJECT WAS NOT SUICIDAL.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 07/01/2013 Thru 07/31/2013

Printed: 08/08/2013

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Date	Complaint	Case Descriptive	Action Taken
07/16/2013	THEFT-RETAIL.	REPORT OF SUBJECT CONSUMING AN ITEM AT STORE AND LEFT STORE WITHOUT PAYING FOR ITEM.	OFFICER SPOKE WITH SUBJET. ITEM WAS PAID FOR THE NEXT DAY. SUBJECT WARNED.
07/17/2013	SPEEDING.	OFFICER OBSERVED SUBJECT SPEEDING AND VERIFIED SPEED WITH RADAR.	SUBJECT ARRESTED AND ISSUED CITATION.
07/18/2013	RECEIVE INFORMATION	REPORT OF POSSIBLE SUSPICIOUS PERSON AT LOCAL BUSINESS.	OFFICER WAS ABLE TO LOCATE SUBJECT. SUBJECT HAD VALID REASON TO BE AT BUSINESS.
07/20/2013	ASSIST MARSHALL POLICE DEPARTMENT.	OFFICER REQUESTED TO ASSIST WITH POSSIBLE OVERDOSE VICTIM IN MARSHALL.	OFFICER ASSISTED.
07/20/2013	ASSIST DODGE COUNTY SHERIFF DEPARTMENT.	OFFICER DISPATCHED FOR A 911 CALL. UPON MAKING CONTACT WITH COMPLAINANT, OFFICER LEARNED INCIDENT OCCURRED IN DODGE COUNTY.	OFFICER ASSISTED.
07/21/2013	ASSIST CITIZEN	REPORT OF UNCONSCIOUS SUBJECT ON NORTH MONROE STREET.	OFFICER MADE CONTACT. SUBJECT TRANSPORTED TO HOSPITAL.
07/21/2013	OPERATING MOTOR VEHICLE WHILE INTOXICATED.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. UPON MAKING CONTACT WITH DRIVER , OFFICER OBSERVED DRIVER TO BE INTOXICATED.	SUBJECT ARRESTED AND ISSUED CITATION.
07/22/2013	SEATBELT VIOLATION.	OFFICER HAD SUBJECT ON A TRAFFIC STOP AND OBSERVED THE DRIVER WAS NOT WEARING A SEATBELT.	SUBJECT ARRESTED AND ISSUED CITATION.
07/23/2013	BURGLARY-RESIDENCE/NO FORCE.	REPORT OF ITEM STOLEN FROM RESIDENCE.	INVESTIGATION CONTINUING.
07/24/2013	RECEIVE INFORMATION.	REPORT OF POSSIBLE ALTERCATION AT RESIDENCE.	OFFICERS MADE CONTACT AT RESIDENCE. ONE SUBJECT LEFT.
07/26/2013	OPERATE LEFT OF CENTER LINE.	OFFICER OBSERVED SUBJECT DRIVING VEHICLE IN WRONG LANE OF TRAFFIC.	SUBJECT ARRESTED AND ISSUED CITATION.
07/26/2013	RECEIVE INFORMATION.	REPORT OF FOOD ITEM BEING SPRAYED ON DRIVEWAY.	OFFICER TOOK INFORMATION.

# Major Complaint Log - Formal Reports Required - Case Numbers Assigned

For Dates: 07/01/2013 Thru 07/31/2013

Printed: 08/08/2013

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Date	Complaint	Case Descriptive	Action Taken
07/27/2013	SEAT BELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEAT BELT.	SUBJECT ARRESTED AND ISSUED CITATION.
07/27/2013	SEAT BELT VIOLATION.	OFFICER OBSERVED DRIVER OF VEHICLE WAS NOT WEARING A SEAT BELT.	SUBJECT ARRESTED AND ISSUED CITATION.
07/27/2013	NON-REGISTRATION OF A MOTOR VEHICLE.	SUBJECT WAS ISSUED A WARNING NOTICE DUE TO VEHICLE NOT BEING CURRENTLY REGISTERED. SUBJECT HAS MADE NO ATTEMPT TO CLEAR WARNING.	SUBJECT ARRESTED AND ISSUED CITATION.
07/27/2013	EMS CALLS.	OFFICER HAD SUBJECT IN CUSTODY WHEN SUBJECT BECAME UNCONCIOUS.	EMS CALLED. SUBJECT TRANSPORTED TO WATERTOWN HOSPITAL.
07/28/2013	CUSTODY OTHER DEPARTMENT WARRANT.	OFFICER MADE CONTACT AT RESIDENCE WHERE SUBJECT LIVING THERE WAS WANTED ON A WARRANT.	OFFICER HAD CONTACT WITH SUBJECT. SUBJECT ARRESTED AND TRANSPORTED TO JEFFERSON COUNTY JAIL.
07/28/2013	OPERATING MOTOR VEHICLE WHILE INTOXICATED.	OFFICER WAS DISPATCHED FOR A CALL OF POSSIBLE INTOXICATED DRIVER ON PORTLAND ROAD. OFFICER DID OBSERVED VEHICLE TRAVELING OVER THE CENTERLINE.	UPON MAKING CONTACT WITH DRIVER, OFFICER OBSERVED DRIVER WAS INTOXICATED. SUBJECT ARRESTED AND ISSUED CITATIONS.
07/29/2013	TRAFFIC ACCIDENT.	REPORT OF VEHICLE BACKING INTO A PARKED CAR IN PARKING LOT.	OFFICER TOOK REPORT
07/30/2013	NO VALID DRIVER'S LICENSE.	OFFICER HAD SUBJECT ON A TRAFFIC STOP. OFFICER LEARNED DRIVER DID NOT POSSESS A VALID DRIVER'S LICENSE.	SUBJECT ARRESTED AND ISSUED CITATION.
07/31/2013	OTHER MUTUAL AID ASSISTS.	OFFICER REQUESTED TO CHECK VEHICLE BELONG TO CITY RESIDENT THAT MAY HAVE BEEN INVOLVED IN A HIT AND RUN IN SUN PRAIRIE.	OFFICER ASSISTED.

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>ARCE-ANDRADE, ANSELMO</b> 1029 HUBBELL STREET Marshall, WI 53559	DOB: 2/2/78 Age: 35		
P7111153-2	*343.44(1) / OPER AFT REVOK/SUSP 1ST	\$0.00	\$0.00
Case: 2013-0303	Officer: Offc. NATHANIEL J CULLEN Initial Appearance		
<b>BAGNESKI, LISA L</b> 316 S WASHINGTON ST Waterloo, WI 53594	DOB: 10/18/71 Age: 41		
S538969-4	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0265	Officer: Offc. RANDY P BOLLIG Initial Appearance		
<b>BONILLA, RAFAEL</b> 1034 LEWELLEN STREET Marshall, WI 53559	DOB: 8/20/76 Age: 36		
S538980-1	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0304	Officer: Offc. JOSEPH J RUPPRECHT Initial Appearance		
<b>BRATLAND, PHILLIP C</b> 510 INDIAN SUMMER RD MARSHALL, WI 53559	DOB: 7/11/67 Age: 45		
S538942-5	341.04(1) / Non-Registration of Vehicle	\$0.00	\$0.00
Case: 2013-0225	Officer: Offc. SARAH A THOMFORD Initial Appearance		
<b>BRICKHAM, BRADLEY J</b> 1275 CHADSWORTH DRIVE Sun Prairie, WI 53590	DOB: 6/13/73 Age: 39		
S538981-2	*346.57(5) / SPEED IN EXCESS OF POSTED	\$0.00	\$0.00
Case: 2013-0306	Officer: Offc. RANDY P BOLLIG Initial Appearance		
<b>BROWN, ROSS A</b> N1364 COUNTY ROAD BB REESEVILLE, WI 53579	DOB: 6/9/85 Age: 27		
P7111136-6	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0224	Officer: Offc. JOSEPH J RUPPRECHT Initial Appearance		
<b>BUSKO, MICHAEL H</b> N205 STATE ROAD 73 COLUMBUS, WI 53925	DOB: 7/20/87 Age: 25		
P7111143-6	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0238	Officer: Lt. DENIS SORENSON Initial Appearance		
<b>CALDWELL, RONNALDO S</b> 111 VINE ST SUN PRAIRIE, WI 53590	DOB: 7/12/88 Age: 24		
S538936-6	*344.62(2) / Operate MV w/o Proof of Insurance	\$0.00	\$0.00
Case: 2013-0208	Officer: Sgt. RANDIE R LANGE Initial Appearance		

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>COBY, NICOLE A</b> 2293 S THOMPSON RD APT 1 MADISON, WI 53716	DOB: 5/20/86 Age: 26		
S538935-5	341.03(1) / Operate Unregistered Vehicle	\$0.00	\$0.00
Case: 2013-0202	Officer: Offc. SARAH A THOMFORD	Initial Appearance	
<b>DERRA, DENNIS A</b> 213 GREGOR STREET WATERLOO, WI 53594	DOB: 8/10/58 Age: 54		
S538973-1	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0273	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>DETERT, KYLE L</b> 953 GLADSTONE WAY LAKEMILLS, WI 53551	DOB: 12/17/85 Age: 27		
P711142-5	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0237	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>EILENFELDT, DALE M</b> 363 CLEVELAND ST Waterloo, WI 53594	DOB: 8/9/60 Age: 52		
S538966-1	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0262	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>ERLANDSON, MICHAEL A</b> 219 AIR PARK DR #2 WATERTOWN, WI 53094	DOB: 6/29/89 Age: 23		
S538959-1	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0250	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>FORWARD, JOHN S</b> N6203 KROGHVILLE RD WATERLOO, WI 53594	DOB: 12/23/57 Age: 55		
S538949-5	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0236	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>FRANDLE, JACQUELINE M</b> 920 LUM AVE WATERLOO, WI 53594	DOB: 11/22/68 Age: 44		
S538962-4	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0255	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>GAMBOECK, GUY G</b> N1411 HWY BB REESEVILLE, WI 53579	DOB: 9/20/61 Age: 51		
S538950-6	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0241	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>GARCIA, ESAU</b> 970 LUM AVENUE WATERLOO, WI 53594	DOB: 10/13/90 Age: 22		
S538984-5	*346.63(1)(A) / OPER WHILE INTOX/DRUGS 1S	\$0.00	\$0.00
Case: 2013-0313	Officer: Offc. NATHANIEL J CULLEN	Initial Appearance	
<b>GERBITZ, JAMES H</b> W7992 ISLAND ROAD Waterloo, WI 53594	DOB: 8/11/95 Age: 17		
	*278-1-947.01 / DISORDERLY CONDUCT	\$95.00	\$0.00
Case: 2013-0219	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>GOERS, DAVID P</b> N7726 ROCK LAKE RD LAKE MILLS, WI 53551	DOB: 1/24/70 Age: 43		
S538952-1	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$10.00	\$0.00
Case: 2013-0240	Officer:	Initial Appearance	
<b>GUNN, TREVOR M</b> W8848 BOBOLINK ROAD Reeseville, WI 53579	DOB: 10/27/94 Age: 18		
P382829	*223-14 / UNDERAGE DRINKING	\$0.00	\$0.00
Case: 2013-0277	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>HATTON, SCOTT D</b> N8650 DEPPE LN WATERLOO, WI 53594	DOB: 4/8/76 Age: 37		
P711139-2	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0227	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>HENNING, LYLE T</b> 620 KNOWLTON ST APT 5 WATERLOO, WI 53594	DOB: 2/2/63 Age: 50		
S538956-5	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0247	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>HENNING, NEAL K</b> 42 MULLER RD WATERLOO, WI 53594	DOB: 11/20/61 Age: 51		
S538958-0	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0249	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>HOLZAPFEL, MICOLE M</b> 624 KNOWLTON ST #4 WATERLOO, WI 53594	DOB: 6/24/72 Age: 40		
P711149-5	*344.62(1) / Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00
Case: 2013-0280	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>HOLZHUETER, TREVOR B</b> 149 E PRAIRIE ST COLUMBUS, WI 53925	DOB: 4/1/82 Age: 31		
S538954-3 Case: 2013-0244	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00
<b>HOVDE, RYAN T</b> 623 S MONROE ST Waterloo, WI 53594	DOB: 9/16/83 Age: 29		
P711147-3 Case: 2013-0276	*347.48(2M) / SEATBELT REQUIR OPER/PASS Officer: Lt. DENIS SORENSON Initial Appearance	\$0.00	\$0.00
<b>JAEHNKE, JOSEPH T</b> 1020 LEXINGTON WAY Waterloo, WI 53594	DOB: 3/15/74 Age: 39		
S538938-1 Case: 2013-242	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Officer: Offc. JOSEPH J RUPPRECHT Initial Appearance	\$0.00	\$0.00
<b>JOHNSON, CHERYL L</b> 310 ROCKWELL AVE #6 FORT ATKINSON, WI 53538	DOB: 9/8/70 Age: 42		
P711140-3 Case: 2013-0228	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Officer: Lt. DENIS SORENSON Initial Appearance	\$0.00	\$0.00
<b>JOHNSON, CHRISTIAN R JR.</b> 132 ADAMS ST Waterloo, WI 53594	DOB: 8/28/90 Age: 22		
R531439-6 Case: 2013-0252	346.63(1)(A) / Operating while Intoxicated Officer: Offc. JOSEPH J RUPPRECHT Initial Appearance	\$0.00	\$0.00
<b>KEACH, KURT E</b> 109 1/2 COLUMBUS STREET WATERLOO, WI 53594	DOB: 10/16/71 Age: 41		
S538971-6 Case: 2013-0271	*347.48(2M) / SEATBELT REQUIR OPER/PASS Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00
<b>KLAS, IAN M</b> 485 JEFFERSON ST Waterloo, WI 53594	DOB: 7/26/94 Age: 18		
P382828 Case: 2013-0277	*223-14 / UNDERAGE DRINKING Officer: Lt. DENIS SORENSON Initial Appearance	\$0.00	\$0.00
<b>KLUGE, TROY W</b> 336 EDISON ST Waterloo, WI 53594	DOB: 6/2/74 Age: 38		
S538975-3 Case: 2013-274	*347.48(2M) / SEATBELT REQUIR OPER/PASS Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>KOELLER, DANIEL R</b> 300 INDIAN SUMMER ROAD Marshall, WI 53559	DOB: 5/16/87 Age: 26		
P711150-6	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0283	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>KUHL, JUSTIN M</b> W8758 HUNTERS LANE WATERLOO, WI 53594	DOB: 7/5/84 Age: 28		
P711152-1	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0293	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>LASIEWICZ, JACOB W</b> 140 1/2 GROVE ST Waterloo, WI 53594	DOB: 8/25/86 Age: 26		
S538977-5	*343.44(1) / OPER AFT REVOK/SUSP 1ST	\$0.00	\$0.00
Case: 2013-0291	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>LEAVENS, JESSE T</b> 807 CHEYENNE CIRCLE Watertown, WI 53094	DOB: 6/3/92 Age: 21		
S538982-3	*343.44(1) / OPER AFT REVOK/SUSP 1ST	\$0.00	\$0.00
Case: 2013-0312	Officer: Offc. NATHANIEL J CULLEN	Initial Appearance	
S538983-4	*344.62(1) / Operate Motor Vehicle W/O Insurance	\$0.00	\$0.00
Case: 2013-0312	Officer: Offc. NATHANIEL J CULLEN	Initial Appearance	
<b>LEWIS, MICHAEL T</b> 702 SUMMIT AVENUE Sun Prairie, WI 53590	DOB: 8/26/47 Age: 65		
S538988-2	*344.62(2) / Operate MV w/o Proof of Insurance	\$0.00	\$0.00
Case: 2013-0319	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>MCINTOSH, BRODIE S</b> 387 S JACKSON ST Waterloo, WI 53594	DOB: 6/27/85 Age: 27		
S538957-6	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0248	Officer: Offc. RANDY P BOLLIG	Initial Appearance	

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>MEDRANO, JUAN N JR</b> 270 KNOWLTON ST Waterloo, WI 53594	DOB: 9/15/90 Age: 22		
R531442-2	*346.63(1)(B) / OPER W/PROHIBITED ALCOHOL CONCENTRATION Case: 2013-0295 Officer: Offc. NATHANIEL J CULLEN Initial Appearance	\$0.00	\$0.00
R531443-3	*346.05(1) / OPER LEFT OF CENTER LINE Case: 2013-0295 Officer: Offc. NATHANIEL J CULLEN Initial Appearance	\$0.00	\$0.00
S538979-0	*346.63(1)(A) / OPER WHILE INTOX/DRUGS 1S Case: 2013-0295 Officer: Offc. NATHANIEL J CULLEN Initial Appearance	\$0.00	\$0.00
<b>MILLER, JON E</b> N114 WEST ST APT 5 WATERLOO, WI 53594	DOB: 6/17/69 Age: 43		
S538968-3	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Case: 2013-0264 Officer: Offc. RANDY P BOLLIG Initial Appearance	\$10.00	\$0.00
<b>MONTENEGRO, ALEJANDRO D</b> 556 KNOWLTON STREET, #6 WATERLOO, WI 53594	DOB: 9/19/94 Age: 18		
P284921	*223-14 / UNDERAGE DRINKING Case: 2013-0194 Officer: Offc. TRACY THOM Initial Appearance Plea: DEFENDANT FAILED TO APPEAR Notes: PAY FINE OR WARRANT ISSUED FOR ARREST	\$95.00	\$0.00
<b>MONTES, LIZET</b> 154 EAST MAIN STREET MARSHALL, WI 53559	DOB: 4/7/76 Age: 37		
S538985-6	*343.05(3)(A) / OPER W/O VALID DL Case: 2013-0315 Officer: Offc. JOSEPH J RUPPRECHT Initial Appearance	\$0.00	\$0.00
<b>NOEL, SAMUEL R</b> N9152 STH 89 Waterloo, WI 53594	DOB: 8/26/73 Age: 39		
S538972-0	*347.48(2M) / SEATBELT REQUIR OPER/PASS Case: 2013-0272 Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00
<b>NOVAK, KEVIN L</b> W9129 TOWN HALL RD WATERLOO, WI 53594	DOB: 10/2/89 Age: 23		
S538964-6	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Case: 2013-0260 Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00
<b>POWERS, BRIAN L</b> 767 E MADISON ST Waterloo, WI 53594	DOB: 9/21/65 Age: 47		
S538947-3	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt Case: 2013-0234 Officer: Offc. RANDY P BOLLIG Initial Appearance	\$0.00	\$0.00

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>RASMUSSEN, MATTHEW T</b> 6096 STATE ROAD 73 MARSHALL, WI 53559	DOB: 6/28/88 Age: 24		
S538948-4	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0235	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>REICHERT, LISA P</b> 336 EDISON ST Waterloo, WI 53594	DOB: 10/8/68 Age: 44		
S538974-2	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-274	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>REYES, MICHELLE A</b> 1180 LEXINGTON WAY Waterloo, WI 53594	DOB: 8/30/95 Age: 17		
P382827	*223-14 / UNDERAGE DRINKING	\$0.00	\$0.00
Case: 2013-0277	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>RITTER, WALTER R</b> 940 JAYSTONE TER Waterloo, WI 53594	DOB: 10/31/67 Age: 45		
S538953-2	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0243	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>ROBERTSON, MATTHEW L</b> 350 SOUTH WASHINGTON STREET Waterloo, WI 53594	DOB: 9/5/77 Age: 35		
P297278	*278-1-947.01 / DISORDERLY CONDUCT	\$0.00	\$0.00
Case: 2013-0301	Officer: Offc. NATHANIEL J CULLEN	Initial Appearance	
<b>ROSE, THOMAS D</b> 638 NORTH LEWIS STREET, #3 Columbus, WI 53925	DOB: 9/21/60 Age: 52		
P711146-2	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0270	Officer: Lt. DENIS SORENSON	Initial Appearance	
<b>RUDOLPH, WILLIAM C</b> 1075 JILLS COURT WATERLOO, WI 53594	DOB: 10/24/63 Age: 49		
P 382817	*126-4G(3) / DOG RUNNING AT LARGE	\$0.00	\$0.00
Case: 2013-0183	Officer: Offc. SARAH A THOMFORD	Initial Appearance	



# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>SKALITZKY, JEROME E</b> W8491 BLUE JOINT RD WATERLOO, WI 53594	DOB: 3/13/55 Age: 58		
S538963-5	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0259	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>SMITH, AMY M</b> 103 HILLSIDE DR MARSHALL, WI 53559	DOB: 1/23/73 Age: 40		
S538960-2	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0253	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>SPRINGER, ELIZABETH A</b> 275 MILWAUKEE AVE Waterloo, WI 53594	DOB: 10/19/96 Age: 16		
R531440-0	346.68 / Hit and Run-Unattended Vehicle	\$0.00	\$0.00
Case: 2013-0239	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<b>TAPIA, MIGUEL A</b> 2245 WINNEBAGO ST #2 MADISON, WI 53704	DOB: 2/11/78 Age: 35		
S538944-0	341.04(1) / Non-Registration of Vehicle	\$0.00	\$0.00
Case: 2013-0231	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>TISCHER, DAVID C</b> 823 LUM AVE #3 WATERLOO, WI 53594	DOB: 2/26/80 Age: 33		
S538946-2	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0233	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>TRAUTMAN, LOGAN M</b> N149 WEST ST WATERLOO, WI	DOB: 3/28/92 Age: 21		
P711141-4	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0229	Officer: Lt. DENIS SORENSEN	Initial Appearance	
<b>UTTECH, JEREMY R</b> 362 E MADISON ST Waterloo, WI 53594	DOB: 10/24/76 Age: 36		
S538955-4	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0246	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<b>VALLE, MILTON C</b> 211 BISHOP CIR Waterloo, WI 53594	DOB: 9/8/81 Age: 31		
P382826	223-125.07(1) / INTOXICANTS-FURNISH TO UNDERAGE	\$0.00	\$0.00
Case: 2013-0277	Officer: Lt. DENIS SORENSEN	Initial Appearance	

# Court Calendar

## WATERLOO POLICE DEPARTMENT

For Court Date: 7/9/2013, JEFFERSON CO CIRCUIT CT, Initial Appearance

### Defendant Information

Citation No	Statute/Ordinance Violated	Bond Amount	Collected
<b>VELEZ, ANTHONY R</b>			
172 ROOD AVE		DOB: 1/19/77	
Waterloo, WI 53594		Age: 36	
P711151-0	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0284	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
P711154-3	*347.48(2M) / SEATBELT REQUIR OPER/PASS	\$0.00	\$0.00
Case: 2013-0311	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<hr/>			
<b>WILLIAMS, JOVITA E</b>			
1153 BOUGHTON ST # 2G		DOB: 12/6/84	
WATERTOWN, WI 53094		Age: 28	
S538937-0	*344.62(2) / Operate MV w/o Proof of Insurance	\$0.00	\$0.00
Case: 2013-0213	Officer: Offc. JOSEPH J RUPPRECHT	Initial Appearance	
<hr/>			
<b>YAHN, DEIDRA G</b>			
271 GOEHL RD		DOB: 9/3/70	
WATERLOO, WI 53594		Age: 42	
S538951-0	347.06(3) / Unclean/Defective Lights or Reflectors	\$162.70	\$0.00
Case: 2013-0226	Officer:	Initial Appearance	
<hr/>			
<b>ZIMBRIC, MARK E</b>			
348 HARRISON ST Apt.		DOB: 9/11/70	
WATERLOO, WI 53594		Age: 42	
S538967-2	347.48(2M)(B) / Vehicle Operator Fail/Wear Seat Belt	\$0.00	\$0.00
Case: 2013-0263	Officer: Offc. RANDY P BOLLIG	Initial Appearance	
<hr/>			
<b>76 Tickets</b>		<b>\$372.70</b>	<b>\$0.00</b>

WATERLOO POLICE DEPARTMENT  
PARKING CITATIONS FOR JULY, 2013

Date	Payment	Method	Receipt	Location	Notes	Last	First	Citation
7/8/2013	\$30.00	Check	10927	Mail	Check #3317	Sharrow	Nicholas	13003
7/8/2013	30.00	Check	010927	Mail	Check #: 3317, Ten	Sharrow	Nicholas	13004
7/8/2013	30.00	Check	010927	Mail	Check #: 3317, Ten	Sharrow	Nicholas	13017
7/10/2013	10.00	Cash	010928	Counter	Tendered: \$10.00, C	Samaniego-Ayala	Alejandrina	013203
7/17/2013	10.00	Cash	10931	Counter	Tendered: \$10.00, C	Barrette	Dianne	013204
7/17/2013	10.00	Cash	010930	Counter	Tendered: \$10.00, C	Worth	Martin	013205
7/19/2013	30.00	Cash	010933	Counter	Tendered: \$30.00, C	Winkers	Brian	13006
7/31/2013	30.00	Check	010935	Counter	Check #: 1407, Ten	Brannon	Trevor	013000
7/12/2013	10.00	Cash	10929	Counter	Tendered: \$10.00, C	Anacker	Jerome	013202
6/25/2013	10.00	Check	10925	Mail	Check #: 2111, Ten	Johnson	Erin	013025
Total	200.00							

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: July YEAR: 2013**

**2008 Ford Crown Victoria**

PRINTED  
08/08/2013  
Page 1 of 2

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
07/01/2013	63,273	11.2	\$37.75		
07/01/2013	88,391	8.8	\$30.32		
07/02/2013	88,367	9.5	\$32.50		
07/03/2013	88,555	9.4	\$32.00		
07/04/2013	88,624	7.2	\$24.60		
07/04/2013	88,683	6.7	\$22.80		
07/05/2013	88,747	8.5	\$29.00		
07/06/2013	88,806	8.2	\$28.00		
07/07/2013	88,894	10.0	\$34.01		
07/08/2013	88,959	8.3	\$28.15		
07/08/2013	89,025	6.4	\$22.30		
07/09/2013	89,084	7.7	\$26.65		
07/10/2013	89,170	9.4	\$32.52		
07/11/2013	89,255	10.2	\$35.45		
07/11/2013	89,318	6.9	\$24.40		
07/12/2013	89,396	9.6	\$34.01		
07/13/2013	89,489	12.6	\$44.75		
07/14/2013	89,544	7.9	\$28.40		
07/15/2013	89,616	9.9	\$35.70		
07/15/2013	89,678	9.3	\$33.33		
07/16/2013	89,747	9.7	\$35.51		
07/17/2013	89,815	9.1	\$33.40		
07/18/2013	89,894	10.1	\$36.91		
07/18/2013	89,959	8.0	\$29.25		
07/19/2013	90,015			WATER PUMP AND OIL CHANGE	\$180.97
07/19/2013	90,037	10.0	\$36.60		
07/20/2013	90,109	10.4	\$38.00		
07/21/2013	90,188	8.2	\$30.14		
07/21/2013	90,240	6.7	\$24.75		
07/22/2013	90,306	9.1	\$33.36		
07/23/2013	90,346	5.7	\$20.70		
07/23/2013	90,406	6.9	\$25.35		
07/24/2013	90,454	9.0	\$32.75		
07/25/2013	90,546	6.3	\$23.03		
07/26/2013	90,617	9.3	\$33.94		
07/26/2013	90,676	8.0			
07/27/2013	90,728	7.4	\$27.00		
07/28/2013	90,828	10.9	\$40.00		
07/29/2013	90,928	8.4	\$30.47		
07/30/2013	91,021	11.1	\$40.07		
07/31/2013	91,094	9.3	\$33.45		

**WATERLOO POLICE DEPARTMENT**  
**MONTHLY FLEET MAINTENANCE REPORT**  
**MONTH: July YEAR: 2013**  
**2008 Ford Crown Victoria**

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08/08/2013  
Page 2 of 2

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
07/31/2013	91,109			REPLACE O2 SENSOR	\$148.31

BEGINNING MONTHLY MILEAGE:	88,352.0	MILES
ENDING MONTHLY MILEAGE:	91,173.0	MILES
TOTAL MILES DRIVEN:	2,821.0	MILES
TOTAL FUEL ADDED:	351.3	GALLONS
TOTAL FUEL COSTS:	\$1,221.32	
MILES PER GALLON:	8.0	M.P.G.
TOTAL MAINTENANCE COSTS:	\$329.28	

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: July YEAR: 2013**

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Page 1 of 1

**2010 Ford Crown Victoria**

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
07/03/2013	46,969	7.9	\$26.94		
07/06/2013	47,072	9.5	\$32.22		
07/08/2013	47,128	7.6	\$25.58		
07/09/2013	47,192	6.9	\$24.00		
07/12/2013	47,301	11.7	\$41.81		
07/15/2013	47,353	7.2	\$25.89		
07/17/2013	47,423	9.4	\$34.43		
07/18/2013	47,525	9.8	\$35.80		
07/19/2013	47,577	8.7	\$32.00		
07/23/2013	47,608			OIL CHANGE AND FILTER	\$29.99
07/24/2013	47,640	8.8	\$32.26		
07/25/2013	47,691	6.2	\$22.52		
07/26/2013	47,750	7.0	\$25.63		
07/30/2013	47,819	6.2	\$22.45		
07/31/2013	47,877	6.6	\$23.89		

BEGINNING MONTHLY MILEAGE:	46,885.0	MILES
ENDING MONTHLY MILEAGE:	47,944.0	MILES
TOTAL MILES DRIVEN:	1,059.0	MILES
TOTAL FUEL ADDED:	113.5	GALLONS
TOTAL FUEL COSTS:	\$405.42	
MILES PER GALLON:	9.3	M.P.G.
TOTAL MAINTENANCE COSTS:	\$29.99	

**WATERLOO POLICE DEPARTMENT  
MONTHLY FLEET MAINTENANCE REPORT**

**MONTH: July YEAR: 2013**

**2011 Ford Crown Victoria**

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08/08/2013  
Page 1 of 1

Date Serviced	Mileage	Fuel Added	Fuel Costs	Maintenance Items	Maint. Costs
07/10/2013	15,805	7.7	\$26.58		
07/17/2013	15,909	8.5	\$31.10		
07/19/2013	16,043	7.2	\$26.20		
07/25/2013	16,154	7.3	\$26.71		

BEGINNING MONTHLY MILEAGE:	15,610.0	MILES
ENDING MONTHLY MILEAGE:	16,198.0	MILES
TOTAL MILES DRIVEN:	588.0	MILES
TOTAL FUEL ADDED:	30.7	GALLONS
TOTAL FUEL COSTS:	\$110.59	
MILES PER GALLON:	19.2	M.P.G.
TOTAL MAINTENANCE COSTS:		



Karl Junginger Memorial Library Mayor/Council/Board Report  
July 2013

**Circulation**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Waterloo residents	2249	2032	2094	2031	2049	2622	2616					
Non-residents	1502	1266	1322	1133	1077	1492	1679					
Monthly Total	3751	3298	3416	3164	3126	4114	4295					
FYTD Total	3751	7049	10465	13629	16755	20869	25,164					

**Interlibrary loan**

Items loaned to												
SHARE	904	746	811	823	795	755	873					
WISCAT	17	16	12	14	10	11	16					
Monthly Total	921	762	823	837	805	766	889					
FYTD Total	921	1683	2506	3343	4148	4914	5803					

Items received from												
SHARE	968	777	754	822	709	745	777					
WISCAT	28	33	15	34	35	29	16					
Monthly Total	996	810	769	856	744	774	793					
FYTD Total	996	1806	2575	3431	4175	4949	5742					

**Additional Circulation Statistics**

**Children's Materials**

Monthly Total	1436	1323	1509	1332	1181	2118	2258					
FYTD Total	1436	2759	4268	5600	6781	8899	11157					

**DVDs**

Monthly Total	1535	1241	1268	1116	1189	1342	1425					
FYTD Total	1535	2776	4044	5160	6349	7691	9116					

**Additional Statistics**

**Public Access  
Computer Use**

WI FI												
Monthly Total	60	60	40	56	37	38	46					
FYTD Total	60	120	160	216	253	291	337					

Public Internet												
Monthly Total	335	473	352	335	377	310	403					
FYTD Total	335	808	1160	1495	1872	2182	2585					

Total Public Computer Use												
Monthly Total	395	533	392	391	414	348	449					
FYTD Total	395	928	1320	1711	2125	2473	2922					

**Programs**

Adult Programs												
Number of programs												
Monthly Total	4	2	2	2	2	0	0					
FYTD Total	4	6	8	10	12	12	12					
Attendance												
Monthly Total	34	15	52	13	12	0	0					
FYTD Total	34	49	101	114	126	126	126					

Teen (12-18) Programs												
Number of programs												
Monthly Total	0	0	1	1	0	3	3					
FYTD Total	0	0	1	2	2	5	8					
Attendance (Adult + Teen)												
Monthly Total	0	0	6	1	0	25	22					
FYTD Total	0	0	6	7	7	32	54					

Children's Programs												
Number of programs												
Monthly Total	9	8	7	9	5	17	20					
FYTD Total	9	17	24	33	38	55	75					
Attendance (Adult + Child)												
Monthly Total	232	174	777	164	448	1117	1131					
FYTD Total	232	406	1183	1347	1795	2912	4043					

Karl Junginger Memorial Library Mayor/Council/Board Report  
July 2013

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
<b>Meeting Room Bookings</b>												
Monthly Total	22	31	22	29	31	12	12					
FYTD Total	22	53	75	104	135	147	159					
<b>Holdings</b>												
FYTD Total	29,363	29,192	28,940	29,239	29,059	29,045	29,002					
<b>Number of Registered Borrowers</b>												
Resident	2150	2159	2163	2171	2173	2173	2174					
Nonresident	1249	1253	1258	1257	1264	1269	1268					
FYTD Total	3399	3412	3421	3428	3437	3442	3442					
<b>Overdrive</b>												
<b>eBooks</b>												
Monthly Total	77	60	68	54	62	80	71					
FYTD Total	77	137	205	259	321	401	472					
<b>Audiobook downloads</b>												
Monthly Total	6	4	2	8	7	6	4					
FYTD Total	6	10	12	20	27	33	37					
<b>Video downloads</b>												
Monthly Total	0	0	0	0	0	0	0					
FYTD Total	0	0	0	0	0	0	0					
<b>Music downloads</b>												
Monthly total	0	0	0	0	0	0	0					
FYTD Total	0	0	0	0	0	0	0					



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
E-mail: [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
Website: [www.waterloowi.us](http://www.waterloowi.us)

**RESOLUTION #2013-38**

**AGREEMENT**

**WHEREAS**, Jefferson County has budgeted funds to purchase new uniform election equipment for all municipalities with election districts in Jefferson County which will be considered by the Board upon the agreement of the municipalities to continue the same equipment/ownership arrangement used successfully for the past 16 years,

**IN CONSIDERATION OF THE PROVISIONS SET FORTH, THE PARTIES AGREE** that if Jefferson County contracts to purchase DS200 Precinct Tabulator and Scanner which would become the property of the City of Waterloo, the City of Waterloo will trade in toward the County's purchase price for the new election equipment the City's OPTECH III P Eagle and blue metal stand owned by the City of Waterloo.

**IT IS FURTHER AGREED**, that the City of Waterloo will properly maintain at its cost the equipment provided by the County under this agreement.

**IT IS FURTHER AGREED**, that the City of Waterloo will exclusively use the new elections equipment for a period of at least 10 years from the first election occurring after delivery of the equipment, unless released from this obligation by the County.

Dated this 15<sup>th</sup> day of August 2013

City of Waterloo:

\_\_\_\_\_  
Mayor Robert H. Thompson

\_\_\_\_\_  
Clerk/Treasurer Morton J. Hansen

Dated this \_\_\_\_ day of \_\_\_\_\_, 2013.

County of Jefferson:

\_\_\_\_\_  
Barbara A. Frank  
Jefferson County Clerk

## Jefferson County Election Equipment Purchase

- ❖ Retirement: Jefferson County purchased 34 OPTECH IIIPE for the total cost of \$196,295 in 1996. 1990 technology outdated with 20 year lifetime. These are provided to 25 of our municipalities holding 42 elections. The Optechs have been under maintenance and have had very few problems.
- ❖ Outdated: WindowsXP software required for programming software will not be supported after April 2014
- ❖ Reliability: No replacement parts available for the OPTECH and very expensive to replace. Not sure if replacement parts will be certified by state.
- ❖ Unique: Wisconsin is one of the few states still using the OPTECH and therefore less software (programming) support available.

### DS200 advantages:

- ❖ Voter Friendly: Voters benefit from instant, on-line alerts regarding questionable ballots
- ❖ Compatibility: with Automark (ADA machines).
- ❖ Multiple Wisconsin counties with same system: LaCrosse County purchase in 9/2013; Brown County, Rock County, Dane County,
- ❖ Cost Savings: Will not need \$45 infrared ink cartridges for automarks savings \$90/polling place/election or \$2700/election
- ❖ Programmer Friendly: software enhancements to make work flow smoother

### Fiscal Impact:

The 2009 appropriation \$211,225 for purchase of 35 new ballot machines has been carried forward and is available for the purchase.

2013 estimated cost is \$248,600 for 38 new ballots machines. \$37,375 will be requested to be transferred from contingency fund. Cost increases due to 3 additional voting machines, additional jump drives, and 4 year old quote.

2014 maintenance hardware warranty are included (saving \$4275).

August 8, 2013 Finance Committee Funding

August 13, 2013 Government Accountability Board (GAB) Modem Approval

September 10, 2013 County Board Approval

# ***COUNCIL APPROVAL 08-15-13 (08-01-13 canc) 2013-2015 OPERATOR'S LICENSES***

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>MI</b>	<b>HOUSE #</b>	<b>STREET NAME</b>	<b>CITY</b>	<b>VIOLATIONS</b>	<b>NEW/RENEW</b>	<b>LICENSE #</b>	<b>EMPLOYER</b>
BRAUN	SAMANTHA	JO	5396	BOX ELDER RD	MARSHALL		NEW	086"OP"2013/2015	THE END ZONE
SMITH	SHERRI	L	810	HIAWATHA TR	WATERLOO		NEW	087"OP"2013/2015	VFW POST #6614



Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
07/20/13	PC	07/25/13	26311	ZIBELL, JOEL R	1251	1,024.59
07/20/13	PC	07/25/13	26312	WILTZIUS, CECILIA	1252	1,221.22
07/20/13	PC	07/25/13	26313	GRENAWALT, BEVERLY A	1260	337.18
07/20/13	PC	07/25/13	26314	BRUECKNER, AMANDA EF	1261	432.42
07/20/13	PC	07/25/13	26315	GEISE, SANJA KAY	1264	634.88
07/20/13	PC	07/25/13	26316	DATKA, AMBER ELIZABETI	1281	276.58
07/20/13	PC	07/25/13	26317	COOK, VANEESA MARIE	1282	174.71
07/20/13	PC	07/25/13	26318	TARNOWSKI, JEFFREY MI	1283	197.67
07/20/13	PC	07/25/13	26319	HENNING, LYLE THOMAS	1332	430.81
07/20/13	PC	07/25/13	26320	CLOVER, AMANDA ANN	1337	305.78
07/20/13	PC	07/25/13	26321	SCHOENWETTER, LOREN	1338	184.70
07/20/13	PC	07/25/13	26322	BRUNK, TAYLOR A	1344	225.80
07/20/13	PC	07/25/13	26323	BULTMAN, RYAN PHILLIP	1345	323.92
07/20/13	PC	07/25/13	26324	THOMPSON, KAREN M	1350	113.52
07/20/13	PC	07/25/13	26325	NEUPERT, DALE EDWARD	1606	211.11
07/20/13	PC	07/25/13	26326	SCHOENWETTER, LOREN	1607	216.10
07/20/13	PC	07/25/13	26327	BUTZINE, JASON V	1706	1,306.84
07/20/13	PC	07/25/13	26328	CHRISTIAN, TODD MICHAEL	1753	32.32
07/20/13	PC	07/25/13	26329	PETRIE, MATTHEW T	1756	1,018.12
07/20/13	PC	07/25/13	26330	BENISCH, WESLEY L	1900	817.98
07/20/13	PC	07/25/13	26331	LANGE, TINA MARIE	1903	77.25
07/20/13	PC	07/25/13	26332	BUTZINE, VERN LEROY	1904	9.23
07/20/13	PC	07/25/13	26333	OLSON, DUANE C	1918	21.53
07/20/13	PC	07/25/13	26334	STROBEL, CRAIG RANDAL	1933	9.23
07/20/13	PC	07/25/13	26335	JOYCE, LINDA MAY	1934	57.26
07/20/13	PC	07/25/13	26336	KUHLOW, JULIE A	1936	610.69
07/20/13	PC	07/25/13	26337	DORNACKER, KURT R	1941	220.67
07/20/13	PC	07/25/13	26338	ORCUTT, KURT L	1960	49.21
07/20/13	PC	07/25/13	26339	VEIT, JAMES C	1961	52.33
07/20/13	PC	07/25/13	26340	COTTING, JOHN ERIC	1963	592.04
07/20/13	PC	07/25/13	26341	ZIEROTH, DAVID M	1981	64.61
07/20/13	PC	07/25/13	26342	BOEDEFELD, JON HARALD	1982	9.23
07/20/13	PC	07/25/13	26343	HINTZ, MICHAEL E	1987	180.29
07/20/13	PC	07/25/13	26344	BENISCH, EMILIE K	1990	293.67
07/20/13	PC	07/25/13	26345	FISH, CHRYSTAL MARIE	2002	224.18
07/20/13	PC	07/25/13	26346	PEDERSEN IV, JENS AXEL	2003	475.03
07/20/13	PC	07/25/13	26347	SCHMIDT, MARLYS J	2004	203.17
07/20/13	PC	07/25/13	26348	PEDERSEN, EMILY ANNE	2005	277.05
07/20/13	PC	07/25/13	26349	FILLMORE, ADAM MICHAEL	2009	48.03
07/20/13	PC	07/25/13	26350	COLLINS, BILLIE LYNN	2011	211.03
07/20/13	PC	07/25/13	26351	HERING, KEENAN BRADLE	2012	27.70
07/20/13	PC	07/25/13	26352	FRITSCH, RYAN MICHAEL	2015	9.23
07/20/13	PC	07/25/13	26353	RUPNOW, MICHELLE KATI	2017	9.23
07/20/13	PC	07/25/13	26354	DRIVER, JODI RAE	2018	20.00
07/20/13	PC	07/25/13	26355	CHRISTIANSON, RUSSELL	2022	57.26
07/20/13	PC	07/25/13	26356	CLAYTON, JAMES A	2023	9.23
07/20/13	PC	07/25/13	26357	HILDERBRAND, TANDREA	2024	9.23

Grand Totals:

58,364.28

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
07/06/13	PC	07/11/13	26255	BUTZINE, RAYNELLE M	1001	565.73
07/06/13	PC	07/11/13	26256	BAIRD, LOIS A.M.	1002	1,006.01
07/06/13	PC	07/11/13	26257	HANSEN JR., MORTON J.	1008	1,377.38
07/06/13	PC	07/11/13	26258	BUSCHKOPF, MASON RON	1042	55.41
07/06/13	PC	07/11/13	26259	BURGOS COLON, JESUS	1043	366.04
07/06/13	PC	07/11/13	26260	GARTNER, FRANCINE A	1101	876.26
07/06/13	PC	07/11/13	26261	LANGE, RANDIE R	1104	1,487.47
07/06/13	PC	07/11/13	26262	SORENSEN, DENIS P	1106	1,492.48
07/06/13	PC	07/11/13	26263	THOMAS, TIMOTHY R	1108	1,530.82
07/06/13	PC	07/11/13	26264	BOLLIG, RANDY P	1113	1,446.34
07/06/13	PC	07/11/13	26265	THOMFORD, SARAH A	1115	1,433.25
07/06/13	PC	07/11/13	26266	VIRCHOW, KYLE J	1116	1,182.16
07/06/13	PC	07/11/13	26267	CULLEN, NATHANIEL J	1120	1,379.54
07/06/13	PC	07/11/13	26268	THOM, TRACY S	1121	123.46
07/06/13	PC	07/11/13	26269	CEDARWALL, BRANDEN M	1125	318.35
07/06/13	PC	07/11/13	26270	RUPPRECHT, JOSEPH JAY	1126	1,296.16
07/06/13	PC	07/11/13	26271	SCHLEIF, BRIAN S	1202	693.66
07/06/13	PC	07/11/13	26272	YERGES, GARY A	1203	278.81
07/06/13	PC	07/11/13	26273	ROBBINS, JEFFREY K	1204	1,043.75
07/06/13	PC	07/11/13	26274	YERGES, CHAD M	1206	890.19
07/06/13	PC	07/11/13	26275	ZIBELL, JOEL R	1251	992.61
07/06/13	PC	07/11/13	26276	WILTZIUS, CECILIA	1252	1,221.22
07/06/13	PC	07/11/13	26277	GRENAWALT, BEVERLY A	1260	337.18
07/06/13	PC	07/11/13	26278	BRUECKNER, AMANDA ER	1261	369.55
07/06/13	PC	07/11/13	26279	GEISE, SANJA KAY	1264	634.88
07/06/13	PC	07/11/13	26280	DATKA, AMBER ELIZABETI	1281	197.67
07/06/13	PC	07/11/13	26281	COOK, VANEESA MARIE	1282	135.89
07/06/13	PC	07/11/13	26282	TARNOWSKI, JEFFREY MI	1283	166.05
07/06/13	PC	07/11/13	26283	HENNING, LYLE THOMAS	1332	378.22
07/06/13	PC	07/11/13	26284	SCHOENWETTER, LOREN	1338	175.46
07/06/13	PC	07/11/13	26285	BRUNK, TAYLOR A	1344	215.01
07/06/13	PC	07/11/13	26286	BULTMAN, RYAN PHILLIP	1345	453.25
07/06/13	PC	07/11/13	26287	NEUPERT, DALE EDWARD	1606	238.76
07/06/13	PC	07/11/13	26288	SCHOENWETTER, LOREN	1607	256.24
07/06/13	PC	07/11/13	26289	BUTZINE, JASON V	1706	1,065.41
07/06/13	PC	07/11/13	26290	CHRISTIAN, TODD MICHAEL	1753	92.35
07/06/13	PC	07/11/13	26291	PETRIE, MATTHEW T	1756	1,004.32
07/20/13	PC	07/25/13	26292	BUTZINE, RAYNELLE M	1001	600.67
07/20/13	PC	07/25/13	26293	BAIRD, LOIS A.M.	1002	1,079.25
07/20/13	PC	07/25/13	26294	HANSEN JR., MORTON J.	1008	1,377.38
07/20/13	PC	07/25/13	26295	BUSCHKOPF, MASON RON	1042	36.94
07/20/13	PC	07/25/13	26296	BURGOS COLON, JESUS	1043	409.27
07/20/13	PC	07/25/13	26297	GARTNER, FRANCINE A	1101	879.77
07/20/13	PC	07/25/13	26298	LANGE, RANDIE R	1104	1,374.63
07/20/13	PC	07/25/13	26299	SORENSEN, DENIS P	1106	1,495.99
07/20/13	PC	07/25/13	26300	THOMAS, TIMOTHY R	1108	1,534.32
07/20/13	PC	07/25/13	26301	BOLLIG, RANDY P	1113	1,266.21
07/20/13	PC	07/25/13	26302	THOMFORD, SARAH A	1115	1,435.90
07/20/13	PC	07/25/13	26303	VIRCHOW, KYLE J	1116	1,193.82
07/20/13	PC	07/25/13	26304	CULLEN, NATHANIEL J	1120	1,331.86
07/20/13	PC	07/25/13	26305	CEDARWALL, BRANDEN M	1125	100.10
07/20/13	PC	07/25/13	26306	RUPPRECHT, JOSEPH JAY	1126	1,261.71
07/20/13	PC	07/25/13	26307	SCHLEIF, BRIAN S	1202	693.66
07/20/13	PC	07/25/13	26308	YERGES, GARY A	1203	312.37
07/20/13	PC	07/25/13	26309	ROBBINS, JEFFREY K	1204	999.04
07/20/13	PC	07/25/13	26310	YERGES, CHAD M	1206	890.19



136 N. MONROE STREET, WATERLOO, WI 53594  
PHONE (920) 478-3025  
EMAIL [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
FAX (920) 478-2021  
Website: [www.waterloowi.us](http://www.waterloowi.us)

**NOTICE OF PUBLIC HEARING FOR CONDITIONAL USE PERMIT UNDER PROVISIONS OF CHAPTER 385-10(B)(7) AND 385-21 OF THE ZONING CODE OF THE CITY OF WATERLOO, JEFFERSON COUNTY WISCONSIN.**

Please take notice that the Plan Commission of the City of Waterloo, Jefferson County, Wisconsin, acting under provisions of Chapter 385-10(B)(7) and 385-21 of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application for a conditional use permit received from Nathan Galston, owner of the property located at 1311 Oak Street, Waterloo.

The applicant is requesting a conditional use permit to allow the construction of an additional 20' X 24' (480 square feet) accessory building. The applicant currently has an attached garage. A conditional use permit is required for an additional garage or accessory building exceeding 144 square feet in a residential district.

The property is described as follows:

Tax Parcel: #290-0813-0544-029

Legal Description: Lot 17, Heritage Hills, City of Waterloo, Jefferson County, Wisconsin

Street Address: 1311 Oak Street

Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning this conditional use permit application at a public hearing. The public hearing will be held at 7:00 p.m. on Tuesday, ~~July 23, 2013~~ **JULY 30, 2013** in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial, or conditional approval of the conditional use permit to the Common Council. The City Council will act on the Plan Commission's recommendation at its regularly scheduled meeting on Thursday, August 1, 2013.

---

Morton J. Hansen  
City Clerk/Treasurer

Pub: The Courier: July 25, 2013

**Please note date change, the Public Hearing will be held on Tuesday, July 30, 2013 at 7:00 p.m.**



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021  
cityhall@waterloowis.com

**APPLICATION FOR CONDITIONAL USE PERMIT**  
(Review and Action by City Plan Commission/Common Council)

PD  
7/12/2013  
Receipt  
#29787  
ds

Number: 2013-02 Date Filed: 7-12-13 Fee Paid: 285<sup>00</sup>

Location of Property: 1311 Oak Street Waterloo WI

Applicant: Nathan Galston

Address: 1311 Oak Street Telephone: 608-843-9105

Owner of Property: Nathan Galston

Address: 1311 Oak Street Telephone: 608-843-9105

Contractor: Nathan Galston

Address: 1311 Oak Street Telephone: 608-843-9105

Architect or Professional Engineer: See Same as above

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Legal Description of Property: lot 17 Hergital Hills

Land Parcel Size: 90' x 140' Present Use: R-1 Zoning District: R-1

Type of Existing Structure (if any): \_\_\_\_\_

Proposed Use of the Structure or Site: Storage shed / snowmobile tools Number of Employees: \_\_\_\_\_

Terms of Municipal Code

Conditional Use Requested

CUP additional

20 x 24 additional accessory

Accessory Bldg over 144 sq. Ft

building

Specify Reason(s) for Application: (for example, insufficient lot area, setback, etc.)

For more storage

**ATTACH THE FOLLOWING:**

1. Adjoining owners, all names and addresses of all abutting and opposite property owners within 200 feet.
2. Site Plan showing the area involved, its location, dimensions, elevations, drainage, parking, etc., and location of adjacent structures within 200 feet.

Date: 7/12 2013

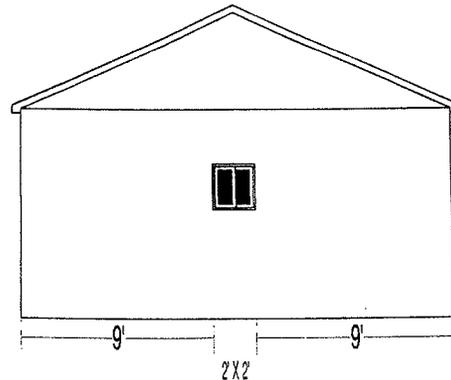
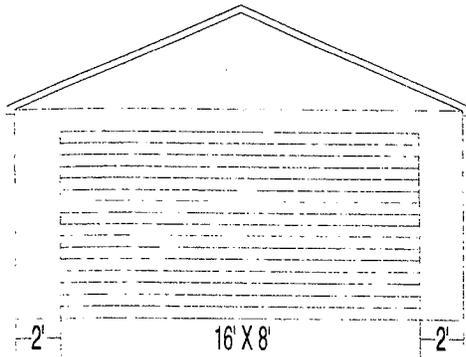
Nathan Galston  
Signature of Applicant

# Design # 1894



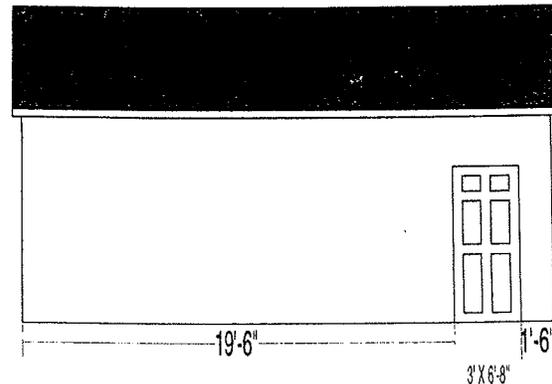
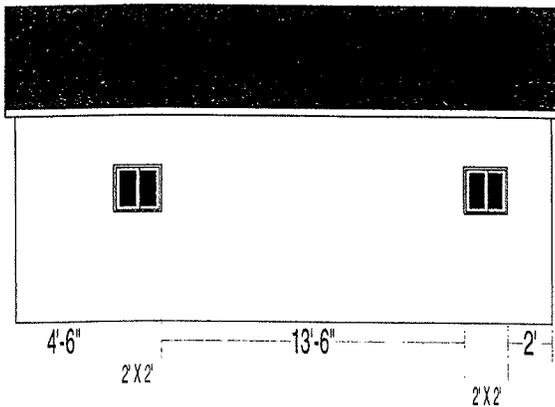
\*\*\* Here are the wall configurations for your design.

Illustration May Not Depict All Options Selected



Gable Front View  
(1) - M5EST 16X8 EZ-SET WHITE M5EST NONINS

(1) - 24X24 WHITE VINYL UTILITY WINDOW



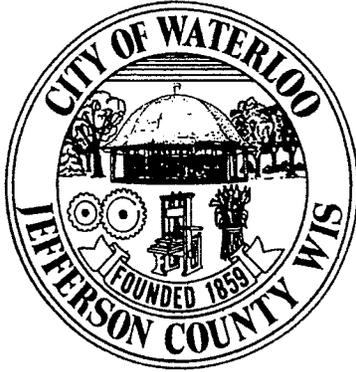
Eave Front View  
(2) - 24X24 WHITE VINYL UTILITY WINDOW

Eave Back View  
(1) - CM-1 6-PANEL STEEL DOOR 36X80 RH PH

Building Size: 20 feet wide X 24 feet long X 9 feet high  
Approximate Peak Height: 13 feet 7 inches (163 inches)

Menards provided material estimates are intended as a general construction aid and have been calculated using typical construction methods. Because of the wide variable in codes and site restrictions, all final plans and material lists must be verified with your local zoning office, architect and/or builder for building design and code compliance. Menards is a supplier of construction materials and does not assume liability for design, engineering or the completeness of any material lists provided. Underground electrical, phone and gas lines should be located and marked before your building plans are finalized. Remember to use safety equipment including dust masks and sight and hearing protection during construction to ensure a positive building experience.





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021  
cityhall@waterloowis.com

### APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): VFW Post 6614

STATUS: (circle one)  unincorporated  incorporated  individual  other Veterans Org

CONTACT NAME: Paul Mattson

PHONE NUMBER: 920 253 6709 /  
DAYTIME EVENING FAX

EMAIL ADDRESS: VFW6614@gmail.com

NAME OF EVENT: Sportsman Indoor Sale

TYPE OF EVENT: (circle one)  Festival  Parade  Caravan  Rally  March  
 Race  Tag  Day  Other Sale

PURPOSE OF EVENT: Sportsman Indoor Sale + Raffle + Sale of Wieners + Kraut

DATE OF EVENT: Sept 14 2013

EVENT HOURS: 10-8 SET UP HOURS 8am BREAKDOWN 9:00 pm

DESCRIPTION OF EVENT: Indoor Sale + Outdoor sale of Wieners + Kraut

SITE/ADDRESS FOR EVENT (list if multiple locations) 115 S Monroe St

PROJECTED ATTENDANCE: 500 PAST ATTENDANCE: 0

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 10-12

RAIN POLICY: Will be held rain or shine

DATE APPLICATION MADE July 12 2013

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:** *Attached*

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, 9/10 2013 to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594**. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at 115 S Monroe S in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of Sept 14 through Sept 14 2013. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Paul Mattson  
Name (please print)

*Paul Mattson*  
Signature

Quartermaster VFW 6614  
Signatory Title (if applicable)

July 12 2013  
Date

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594.** A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: 7/12/2013 Received by: Louise M. Raines  
Deputy City Clerk

Clerk's Office to complete the section below:

Cc:	<u>Approval date or permit number</u>
<input type="checkbox"/> Animal Control	<input type="checkbox"/> Public Works
<input checked="" type="checkbox"/> Fire Department	<input type="checkbox"/> Utilities
<input type="checkbox"/> Building & Permits	<input type="checkbox"/> Public Health Inspector
<input checked="" type="checkbox"/> Police Department	
<input checked="" type="checkbox"/> City Clerk	
<input type="checkbox"/> Public Property Use	
<input type="checkbox"/> Building Inspector	
<input checked="" type="checkbox"/> Certificate of Insurance	
<input type="checkbox"/> Fire Department	
<input checked="" type="checkbox"/> Council Approval	

Fee for Profit Events = \$50.00 per event.

Fee is **WAIVED** for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: Exempt Date Paid: \_\_\_\_\_

Received by: \_\_\_\_\_

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

## Attachment 1

### CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.

2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:

**\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**

3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.

4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.

5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.

**6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
7/12/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Christy Lobner (920) 478-2254 302 E Madison St Apt A Waterloo, WI 53594 (038/016)	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b>	<b>FAX (A/C, No):</b>
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> Vfw Post 6614 115 S. Monroe Street Waterloo, WI 53594-9663	<b>INSURER A :</b>	
	<b>INSURER B :</b>	
	<b>INSURER C :</b>	
	<b>INSURER D :</b>	
	<b>INSURER E :</b>	
	<b>INSURER F :</b>	

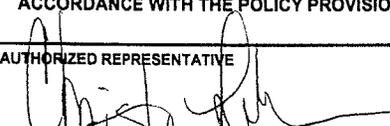
**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>GENERAL LIABILITY</b> <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			48-XB4207-02-00	6/26/2013	6/26/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N if yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

**CERTIFICATE HOLDER** **CANCELLATION**

City of Waterloo 136 N Monroe St Waterloo, WI 53594	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
---	---

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Sportsman Indoor Sale + Raffle

DATE (S) OF EVENT: Sept 14 2013 HOURS: 10am - 8pm

LOCATION/PROPERTY: 115 S Monroe St

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  NO

If yes, list security company name. \_\_\_\_\_

Where will security be needed? \_\_\_\_\_

What times will security be needed? \_\_\_\_\_

Will WPD officers be required? YES  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? Call 911

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  NO

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Paul Mattson phone # 920 253 6709

2) What time will set up begin: 8 am

3) Name of clean up contact person: Paul Mattson Cell Phone# 920 253 6709

4) Estimated time for clean up after event: 1 hr

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES  NO

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

3) Will alcoholic beverage(s) be sold?

YES  NO

If yes, what beverage and at what cost? Beer inside of VFW \$12.00 ea

4) What does the Sponsor intend to do with any revenue over and above the expenditures? Profits will be used for the VFW Scholarship fund & other donations

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

**ENTERTAINMENT AND PROMOTIONS:**

2) List names of performers and entertainment groups:

DS High Energy (tentative)

2) Describe other entertainment / activities planned for your event: Tables will be sold (rented) to public to sell outdoor items. Outside Wieners + Kraut will be sold.

3) How will your event be promoted? Television  Radio  Newspapers  Posters  Flyers  
other \_\_\_\_\_

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades?  YES  NO

Purpose of barricades: To block off 4 parking spaces in front of VFW

Location of placement: On 4 parking spaces Amount needed 4

Date barricades needed 8 am Sept 14 Time of placement 8 am

Name of company providing service if other than City \_\_\_\_\_

2) Will you require electrical service(s) YES   NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entainer name \_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entainer name \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed?  YES  NO

Purpose of fencing: Place around 20'x20' tent to allow 1 access point

Location: In front of UFW Amount: 50'

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed  YES  NO

Type(s) Allow No Parking

Location: In front of UFW Amount 4 parking places

Date: Sept 14 2013 Time: 8am - 9pm

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed? YES  NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

8) Will water connection be needed?

YES

NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021  
cityhall@waterloowis.com

**APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE**

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): WPPA 113 Waterloo Professional Police Association

STATUS: (circle one) unincorporated incorporated individual other \_\_\_\_\_

CONTACT NAME: Branden Cedarwall

PHONE NUMBER: 920-988-2401 / 920-478-4746  
DAYTIME EVENING FAX

EMAIL ADDRESS: bceda642@uwsp.edu

NAME OF EVENT: Police Pal 5K Fun Run/Walk

TYPE OF EVENT: (circle one) Race Festival Parade Caravan Rally March  
Tag Day Other \_\_\_\_\_

PURPOSE OF EVENT: Fundraiser for food pantry & Scholarship foundation

DATE OF EVENT: September 29, 2013

EVENT HOURS: 8:30AM-12:00PM SET UP HOURS 7:00 AM BREAKDOWN 1:00 PM

DESCRIPTION OF EVENT: 5K Fun Run/Walk

SITE/ADDRESS FOR EVENT (list if multiple locations) Waterloo Fire Station, Firemen Park  
Bike trail, N Monroe st, E Clarkson, Lum Ave, Couch Rd, Lexington Rd

PROJECTED ATTENDANCE: 100 PAST ATTENDANCE: —

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 12

RAIN POLICY: Continue

DATE APPLICATION MADE 7-19-2013

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:**

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, \_\_\_\_\_ 20\_\_ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594.** Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at \_\_\_\_\_ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of \_\_\_\_\_ through \_\_\_\_\_ 20\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

<u>Brandon Cedarwall</u>	<u>[Signature]</u>
Name (please print)	Signature
<u>[Signature] Office</u>	<u>7-26-2013</u>
Signatory Title (if applicable)	Date

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004



## Attachment 1

### CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:  
  
**\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
- 6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Police Pat 5K Run/Walk

DATE (S) OF EVENT: September 29, 2013 HOURS: 7:00 AM - 1:00pm

LOCATION/PROPERTY: Waterloo Fire Department

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  **NO**

If yes, list security company name. \_\_\_\_\_

Where will security be needed? \_\_\_\_\_

What times will security be needed? \_\_\_\_\_

Will WPD officers be required?  **YES**  NO

Municipal estimation of cost: N/A WPD Personnel @ \$ N/A /hour = \$ N/A

2) What are your plans for medical assistance? Waterloo Fire and EMS

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  **NO**

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Branden Cedarwall phone # 920-928-2401

2) What time will set up begin: 7:00 AM

3) Name of clean up contact person: Branden Cedarwall Cell Phone# 920-928-2401

4) Estimated time for clean up after event: 1 hour

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES  **NO**

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

3) Will alcoholic beverage(s) be sold? YES  NO

If yes, what beverage and at what cost? \_\_\_\_\_

4) What does the Sponsor intend to do with any revenue over and above the expenditures? \_\_\_\_\_

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

**ENTERTAINMENT AND PROMOTIONS:**

2) List names of performers and entertainment groups:

\_\_\_\_\_  
\_\_\_\_\_

2) Describe other entertainment / activities planned for your event: 5K run

Refreshments after race, door prizes

3) How will your event be promoted? Television Radio  Newspapers  Posters  Flyers

other \_\_\_\_\_

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades? YES  NO

Purpose of barricades: \_\_\_\_\_

Location of placement: \_\_\_\_\_ Amount needed \_\_\_\_\_

Date barricades needed \_\_\_\_\_ Time of placement \_\_\_\_\_

Name of company providing service if other than City \_\_\_\_\_

2) Will you require electrical service(s) YES  NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entainer name \_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entainer name \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s) \_\_\_\_\_

Location: \_\_\_\_\_ Amount \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed? YES NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

8) Will water connection be needed?

YES

NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs

Resolution 2013-37  
[City/Village] of WATERLOO

**A RESOLUTION ADOPTING THE JEFFERSON COUNTY  
NATURAL HAZARDS MITIGATION PLAN: 2013-2017**

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects; and

WHEREAS, the [City/Village] worked with Jefferson County Emergency Management to update the countywide mitigation plan, initially adopted in 2008; and

WHEREAS, the [City Council/Village Board] conducted a public hearing on 8/1, 2013, to accept public input concerning the updated plan; and

WHEREAS, the [City Council/Village Board] makes the following findings:

1. Natural disasters do pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this plan is in the public interest.
4. This plan is intended to serve as a general strategy and may be amended from time to time.
5. Nothing in this plan obligates the [city/village] to undertake any of the recommended activities and/or projects.

NOW THEREFORE, BE IT RESOLVED, the City/Village of Waterloo hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2013-2017; and

BE IT FURTHER RESOLVED, the [City/ Village] Clerk is directed to send a signed copy of this resolution, at [his/her] earliest convenience, to Donna Haugom, Emergency Management Director, at the following address: Jefferson County Courthouse; Emergency Management Office; 411 S Center Avenue; Jefferson, WI 53549.

Adopted this \_\_\_ day of \_\_\_\_\_, 2013

Attest:

\_\_\_\_\_, [Mayor/Village President]

\_\_\_\_\_, [City/Village] Clerk



# Jefferson County Natural Hazards Mitigation Plan: 2013-2017 5-Year Update

## Executive Summary

### 1. GENERAL OVERVIEW

In an effort to curb rising costs associated with natural disasters, the federal government adopted the Disaster Mitigation Act of 2000 (DMA 2000). It amended the Robert T. Stafford Disaster Relief and Emergency Act, which is the primary law at the federal level dealing with disaster planning, mitigation, response, and recovery.

DMA 2000 reinforced the importance of hazard mitigation planning to proactively devise strategies intended to avoid and reduce the negative effects of natural disasters. If a community wants to apply for grant funding from the Pre-Disaster Mitigation (PDM) Program or the Hazard Mitigation Grant Program (HMGP), it must have an approved hazard mitigation plan. If a disaster strikes a community that does not have an approved plan, it can only receive funding if it agrees to prepare a plan within one year.

Jefferson County and participating municipalities prepared a plan to meet this new requirement in 2008, and in so doing, helped its citizens mitigate the effects of natural disasters. Consistent with federal law, the county is undertaking a comprehensive five-year update of the 2008 plan. Although a plan must meet minimum requirements, this plan is an expression of local needs and priorities.

### 2. PLAN CONTENTS

The plan consists of six chapters, a map series, and a number of appendices. The first chapter provides an overview of the project. The second chapter reviews background information about Jefferson County including its setting, demographic and economic characteristics, climate, natural resources, land use, and development trends. Chapter 3 presents background information related to special needs populations and groups in the county. Chapter 4 contains a complete inventory of critical facilities in the county. Natural hazards are identified and reviewed in the fifth chapter along with estimated losses to buildings, infrastructure, and critical facilities. In chapter 6, mitigation strategies are reviewed and goals, objectives, and policies are identified that will help to craft appropriate solutions to the identified problems. A range of activities are presented to help foster hazard mitigation efforts. Various funding sources are also reviewed with an eye towards identifying options for funding identified projects. All of the maps in the plan are included in the final section of the plan.

The plan focuses on 12 types of natural hazards:

- ◆ dam failure
- ◆ flooding
- ◆ ice shoves
- ◆ dense fog
- ◆ tornado and high winds
- ◆ hailstorms
- ◆ thunderstorms
- ◆ winter storms
- ◆ extreme heat and cold
- ◆ drought
- ◆ wildland fire

As part of the inventory phase, more than 610 critical facilities in the county were identified including:

- ◆ bridges
- ◆ dams
- ◆ public-use airports
- ◆ telecommunication towers
- ◆ telephone facilities
- ◆ electric facilities
- ◆ natural gas facilities
- ◆ petroleum pipeline facilities
- ◆ public water facilities
- ◆ wastewater facilities
- ◆ fire and police services
- ◆ National Guard facilities
- ◆ government facilities
- ◆ schools (public and private)
- ◆ special care facilities-residential
- ◆ special care facilities-nonresidential
- ◆ health care facilities
- ◆ vulnerable housing, such as manufactured/mobile home parks and campgrounds

### **3. GOALS, OBJECTIVES, POLICIES, AND ACTIVITIES**

The most important part of the plan is Chapter 6, which presents a unified plan of action to mitigate the effects of hazards on property, people, and assets. It lists goals, objectives, and policies that should guide decision-makers and other officials. Goals are intended to describe an end state, usually in general terms. In contrast, objectives describe an end state in measurable and specific terms. Policies give clear direction on what will be done to help achieve a goal and objective.

Following the listing of goals, objectives, and policies, a chart lists specific action items along with estimated implementation costs. Responsible entities are listed for each so that implementation is well defined. The activity charts are a work in progress. As items are completed they should be deleted and as new opportunities or issues arise items will be added. Further, depending on available resources, including funding and staff time, priorities may change.

Activities are prioritized as low, medium, or high. Cost estimates are provided to help formulate funding priorities. When a project is to be undertaken, a more detailed budget should be prepared to assess a project's cost. At that time a benefit cost analysis should be completed to show how the benefits of the project compare to anticipated costs. Federal funding for mitigation activities can only be obtained when benefits clearly outweigh the costs.

**Goal 1. Public Education**

Provide the public with the education they need to adequately prepare for and respond to natural hazards identified in this plan including dam failure, flooding, ice shoves, fog, tornado/high winds, hailstorms, thunderstorms, winter storms, extreme temperature, drought, and wildland fire. (2008 Plan)

**Objectives**

1. Strengthen emergency service preparedness and response by enhancing public education throughout the county. (2008 Plan)
2. Increase the number of households that have prepared a family emergency plan. (2008 Plan)
3. Increase the number of public outreach materials in Spanish. (2008 Plan)

**Policies**

1. Work with non-governmental organizations (youth, service, professional, religious) to promote mitigation education and awareness. (2008 Plan)
2. Look for multiple and varied opportunities to disseminate educational information to county residents. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Develop, enhance, and implement education programs aimed at mitigating natural hazards and reducing the risk to citizens, public agencies, private property owners, businesses, and schools. (2008 Plan; 2012 status – no action)	\$5,000	Medium	X	X	Jefferson County Emergency Management; American Red Cross
2. Create displays for use at public events (health fair, public awareness day, county fair). (2008 Plan; 2012 status – ongoing effort)	Staff time and supplies	Low	X	X	Jefferson County Emergency Management
3. Establish a single webpage on the county's website to provide up-to-date hazard-related information. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X	X	Jefferson County Emergency Management
4. Work with the schools within the county to promote hazard mitigation education and awareness and discuss ways to better integrate mitigation into the curriculum. (2008 Plan; 2012 status – no action)	Staff time	Medium	X	X	Jefferson County Emergency Management; American Red Cross
5. Identify, improve, and sustain collaborative programs focusing on the real estate and insurance industries, public and private sector organizations, and individuals to avoid activity that increases risk to natural hazards. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
6. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office
7. Work to provide more hazard-related information in Spanish. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management Jefferson County Literacy Council; United Migrant Opportunity Service; Jefferson County Public Health; Workforce Development

**Goal 2. Flooding**

Protect the public health, safety, and welfare of county residents and public and private property during flood events. (2008 Plan)

**Objectives**

1. Minimize the impact of flooding on potentially affected structures. (2008 Plan)
2. Decrease the number of structures currently located in the 100-year floodplain that are not properly flood-proofed. (2008 Plan)
3. Minimize the amount of impervious surface in new development projects to allow more infiltration of stormwater into the ground. (2008 Plan)
4. Decrease the number of repetitive loss properties. (2008 Plan)
5. Decrease the number of repetitive loss communities in the county. (2008 Plan)
6. Increase public awareness of flooding. (2008 Plan)
7. Improve communication between the county and local units of government when floods occur or are likely to occur. (2008 Plan)

**Policies**

1. Continue to enforce floodplain regulations to ensure that future development in the 100-year floodplain meets established standards. (2008 Plan)
2. Continue the buyout program on Blackhawk Island. (2008 Plan)
3. Support the identification and conservation of land with high flood mitigation value (e.g., wetlands, upland storage, and infiltration areas). (2008 Plan)
4. Support land acquisition and other management strategies to preserve open space for flood mitigation purposes. (2008 Plan)
5. Ensure that governmental officials and employees, county residents, and real estate agents are aware of floodplain regulations. (2008 Plan)
6. Ensure that people owning property in the 100-year floodplain, and their agents, notify buyers when selling their property. (2008 Plan)
7. Adopt standards to control the proportion of a site that can be covered with impervious surfaces. (2008 Plan)
8. Locate public infrastructure outside of the 100-year floodplain. When infrastructure has been located in the 100-year floodplain, it should be flood proofed or otherwise protected from flood water. (2008 Plan)
9. Design and properly size all new stream crossings to not create a significant upstream back-water effect. (2008 Plan)
10. Continue to enforce stormwater management regulations. (2008 Plan)
11. Use data records in on-going assessment of flood problems and effectiveness of response programs. (2008 Plan)
12. Formalize communications links and establish procedures. (2008 Plan)
13. Update flood insurance rate maps (FIRMs) when it can be shown that they are substantially inaccurate. (2008 Plan)
14. Ensure that all large dams in the county have emergency action plans and that they are up to date. (2008 Plan)
15. Undertake such activities as may be required to remain compliant with the requirements of the National Flood Insurance Program. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Identify and analyze feasible mitigation options for repetitive flood properties. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X	X	Jefferson County Emergency Management
2. Apply for funding through the federal Hazard Mitigation Grant program, Flood Mitigation Assistance Program, and the Pre-Disaster Mitigation Program as well as any other resources that may be available to help flood proof repetitive loss sites or remove them through acquisition followed by demolition or relocation. (2008 Plan; 2012 status – in progress)	Staff time	High	X	X	Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, and Watertown; village of Cambridge
3. Design and budget for stormwater management facilities consistent with adopted stormwater management plans that have been or will be prepared / amended. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
4. Develop a computerized database containing information on each culvert and bridge within the county. (2008 Plan; 2012 status – in progress)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross

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Continued

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
5. Identify those culverts and bridges that are undersized or are otherwise unable to handle expected flood flows. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
6. Develop a geographic database for public roadways that are susceptible to flooding. (2008 Plan; 2012 status – ongoing)	Staff time	Medium	X		Jefferson County Emergency Management cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
7. Prepare a strategy to prioritize road improvements for public roadways that are susceptible to flooding. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; ; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
8. Identify undeveloped areas of the county, if any, that have flood mitigation value and develop appropriate strategies to protect them. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; ; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
9. Establish a framework to compile and coordinate surface water management plans and data throughout Jefferson County. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
10. Post flood recovery plans and programs to help county residents rebuild and implement mitigation measures to protect against future floods. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X	X	Jefferson County Emergency Management; ; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
11. Distribute National Flood Insurance Program information. (2008 Plan; 2012 status – no action)	Staff time	Medium	X	X	Jefferson County Emergency Management; ; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
12. Explore options for improving the ability of local units of government to report flooding, receive information, and request assistance. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan

Continued on next page

Continued

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
13. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X	X	Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
14. Evaluate the support for and the feasibility of becoming part of the Community Rating System (CRS) to lower flood insurance premiums for property owners. (2008 Plan; 2012 status – ongoing effort)	Staff time	High	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
15. Work with the DNR to ensure that an emergency action plan is prepared for large dams and that they are periodically updated. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management
16. Develop a prioritized list of areas of the county meriting detailed flood studies. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management
17. Install a surface water gaging station on the Crawfish River near Hubbleton. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management
18. Ensure that privately-owned large dams are inspected consistent with state law. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; Cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
19. Inspect publicly-owned large dams consistent with state law. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
20. Revise existing floodplain regulations to ensure they comply with the most recent (2006) model floodplain regulations developed by the Wisconsin Department of Natural Resources. (2008 Plan; 2012 status – ongoing effort)	Staff time	High	X		Cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan as appropriate
21. Conduct a study to determine feasible and cost effective solutions to minimize flooding in downtown Waterloo (Maunsha River). (2008 Plan; 2012 status – in progress)	\$8,000 to \$12,000	High	X		City of Waterloo
22. Enhance the 1.6-acre site the City acquired in 2012 for flood storage and restore the stream channel and other related efforts (2012 status – new action item)	Unknown	High	X		City of Waterloo
23. Repair the Mill Road Dam. (2008 Plan; 2012 status – ongoing effort)	Unknown	High	X		Village of Palmyra
24. Mitigation projects as may be identified as a result of the Water Resources Management Study within the Village of Johnson Creek. (2008 Plan; 2012 status – no action)	Variable	Variable	X		Village of Johnson Creek

Continued

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
25. Enlarge the capacity of the city's (Watertown) stormwater sewer system which may include detention basins (2012 status – new action item)	Unknown	Medium	X	X	City of Watertown
26. Complete a dam failure analysis for the Spring Lake Dam (2012 status – new action item)	Cost included in current budget	High	X		Village of Palmyra

**Goal 3. Tornadoes**

Lessen the effects of a tornado to the extent feasible and speed recovery following an event. (2008 Plan)

**Objectives**

1. Increase public education and awareness of the potential severity of tornadoes. (2008 Plan)
2. Minimize the amount of time that businesses damaged by a tornado are not operational. (2008 Plan)
3. Minimize the amount of time it takes to rebuild or restore dwellings damaged by a tornado. (2008 Plan)
4. Prevent injuries and death from tornadoes. (2008 Plan)

**Policies**

1. Bury overhead power and utility lines where feasible as a way to reduce power outages during all types of storm events. (2008 Plan)
2. Require that mobile homes and manufactured housing are securely anchored in place. (2008 Plan)
3. Ensure that adequate tornado shelters are available to county residents especially those living in mobile home parks. (2008 Plan)
4. Include redevelopment objectives in smart growth comprehensive plans to support post-disaster development activities. (2008 Plan)
5. Continue to support the efforts of severe weather spotters. (2008 Plan)
6. Keep the current siren system functioning and in good repair. (2008 Plan)
7. Encourage residents to obtain NOAA weather radios especially in those areas of the county that are not covered by a siren. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Periodically assess whether there are enough shelters to house displaced persons. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X	X	Jefferson County Emergency Management; American Red Cross
2. Apply for mitigation funding to purchase NOAA weather radios for county residents. (2008 Plan; 2012 status – no action)	Staff time	Low	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
3. Study the feasibility of and support for adopting a local regulation which would require new mobile home parks and future expansions of existing parks to provide for a tornado shelter. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management
4. Develop and implement strategies for debris management. (2008 Plan; 2012 status – in progress)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
5. Amend land development regulations to require a storm shelter in mobile home parks when the number of mobile homes exceeds a threshold as established by the jurisdiction. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Zoning Department; Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
6. Install storm shelters near or in existing mobile home parks and high occupancy campgrounds, such as Bark River Campground & Resort and River Bend. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Mobile home park operators and campground operations with Jefferson County Emergency Management
7. Investigate grant funding for storm shelters. (New 2012)	Staff time	Medium	X		Jefferson County Emergency Management
8. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office
9. Update and improve sirens (2012 status – new action item)	Unknown	Medium	X	X	City of Watertown

**Goal 4. Extreme Temperature**

Protect the health of Jefferson County residents from extreme temperature. (2008 Plan)

**Objectives**

1. Prevent deaths from extreme temperature. (2008 Plan)

**Policies**

1. Encourage volunteers to look after vulnerable individuals, especially the elderly, during times of extreme temperature. (2008 Plan)
2. Open county and other public facilities with air conditioning as appropriate for public access during periods of extreme heat. (2008 Plan)
3. Ensure that county residents are aware that there are different forms of assistance to help qualified individuals pay their winter heating costs. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Develop a directory of public buildings that would be open to the public during heat waves. (2008 Plan; 2012 status – in progress)	Staff time	Medium	X	X	Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
2. Call a meeting of public and nonprofit organizations that may be able to mobilize a volunteer corps of individuals willing to assist vulnerable people during periods of extreme temperature. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
3. Investigate the possibility of establishing a database of individuals who are vulnerable to extreme temperature and who have voluntarily placed their name on the call list. (2008 Plan; 2012 status – in progress)	Staff time	Medium	X		Jefferson County Volunteer Organization Acting in Disasters (VOAD); Jefferson County Emergency Management; Jefferson County Public Health
4. Publicise available programs that help residents pay for their utility expenses. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
5. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office
6. Amend the county's emergency operations plan to address extreme temperatures. (2008 Plan; 2012 status – ongoing effort)	Staff time	High	X		Jefferson County Emergency Management; American Red Cross; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan

**Goal 5. Severe Storms, Hail, & High Winds**

Protect and prepare Jefferson County residents from the dangers of extreme weather. (2008 Plan)

**Objectives**

1. Increase public education and awareness of the potential dangers of thunderstorms, snow storms, hail, and windstorms. (2008 Plan)

**Policies**

1. Bury overhead power and utility lines where feasible as a way to reduce power outages during all types of storm events. (2008 Plan)
2. Provide citizens with early storm warnings. (2008 Plan)
3. Encourage the use of surge protectors on critical electronic equipment in governmental and critical facilities. (2008 Plan)
4. Work with utility companies to assess and to improve, when necessary, electric service reliability. (2008 Plan)
5. Work with utility companies to ensure that trees are properly trimmed near utility lines. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Continue to update and/or monitor the County's public early warning system and network. (2008 Plan; 2012 status – no action)	Staff time	Medium	X	X	Jefferson County Emergency Management
2. Review local building codes to determine if revisions are needed to improve the structure's ability to withstand greater wind velocities and encourage provision of safe rooms, especially in structures that do not have a basement. (2008 Plan; 2012 status – no action)	Staff time	Low	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
3. Review local building codes to determine if revisions are needed to add requirements for hail-impact resistant roofing and other materials. (2008 Plan; 2012 status – no action)	Staff time	Low	X		Jefferson County Emergency Management
4. Produce and distribute emergency preparedness information related to thunderstorms, snow storms, hailstorms, and windstorm hazards. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross
5. Identify and pursue funding opportunities to develop and implement local and county mitigation activities. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
6. Install lightning grade surge protection devices for critical electronic components used by government, public service, and public safety facilities, such as warning systems, control systems, communications, and computers. (2008 Plan; 2012 status – ongoing effort)	\$3,000	Medium	X		Jefferson County Emergency Management; American Red Cross; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
7. Provide the public with information about proven lightning safety guidelines to reduce the risk of lightning hazards. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan

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Continued

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
8. Develop and implement strategies for debris management. (2008 Plan; 2012 status – ongoing effort)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
9. Apply for mitigation funding to purchase NOAA weather radios for county residents. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management
10. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office

**Goal 6. Drought**

Protect the public health, safety, and welfare of Jefferson County residents during periods of drought. (2008 Plan)

**Objectives**

1. Decrease water consumption during periods of drought. (2008 Plan)
2. Minimize the economic impacts of drought on the local economy. (2008 Plan)

**Policies**

1. Encourage water conservation during periods of drought. (2008 Plan)
2. Impose watering restrictions during periods of extreme drought. (2008 Plan)
3. Work with multiple agencies to conserve water, provide drought prediction, and provide stream and groundwater monitoring. (2008 Plan)
4. Work with agencies that can assist with and promote soil health, preserve soil moisture and help to minimize the loss of the crops and topsoil in the event of a drought. (2008 Plan)
5. Continue to monitor groundwater levels to identify the status of groundwater resources and trends. (2008 Plan)
6. Work cooperatively with state agencies and other levels of government in developing appropriate strategies on a regional basis. (2008 Plan)
7. Provide water for livestock when the needs of humans have been or are being met. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Create an ordinance to prioritize or control water use during drought conditions. (2008 Plan; 2012 status – no action)	Staff time	Medium	X	X	Municipalities with public water systems
2. Provide public education about the potential severity of drought events. (2008 Plan; 2012 status – no action)	Staff time	Low	X		Jefferson County Emergency Management, cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
3. Develop a set of procedures for water distribution during drought to those in need. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management
4. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office

**Goal 7. Wildland Fire**

Protect structures and residents in Jefferson County from the hazard of uncontrolled wildfire. (2008 Plan)

**Objectives**

1. Decrease the number of wildland fires occurring in the county. (2008 Plan)
2. Decrease the number of acres burned from wildland fires. (2008 Plan)
3. Increase public education. (2008 Plan)

**Policies**

1. Support the use of controlled burns as a way of reducing the threat of dangerous wildland fires. (2008 Plan)
2. Enhance emergency services to increase the efficiency of wildfire response and recovery activities. (2008 Plan)
3. Keep track of wildfire events in the county to better document the extent and location of these events. (2008 Plan)

Implementation Actions / Strategies	Cost Estimate (2012)	Priority	Schedule		Responsible Entity
			2013 to 2017	2018 to 2022	
1. Apply for federal and state grants to enhance the capability of local fire departments. (2008 Plan; 2012 status – no action)	Staff time	Medium	X	X	Jefferson County Emergency Management; local fire departments
2. Provide education to county and municipality personnel about federal cost-share and grant programs, Fire Protection Agreements, and other related federal programs so the full array of assistance available to local agencies is understood. (2008 Plan; 2012 status – no action)	Staff time	Low	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
3. Study the feasibility of and support for adopting a local burning permit program at the Town level. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, and Whitewater; villages of Cambridge, Johnson Creek, Lac La Belle, Palmyra, and Sullivan
4. Develop a database to keep track of wildfire events in the county. (2008 Plan; 2012 status – no action)	Staff time	Medium	X		Jefferson County Emergency Management; American Red Cross
5. Develop and maintain a geographic database for natural hazard events, including location, weather conditions, and resulting damage. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Emergency Management; Jefferson County Land Information Office
6. Investigate the establishment of a uniform way of providing information to the public regarding issuance of burning permits. (2008 Plan; 2012 status – no action)	Staff time	High	X		Jefferson County Sheriff's Department; local fire departments

**CITY OF WATERLOO  
BOARD OF REVIEW MEETING MINUTES  
May 21, 2012  
Council Chambers**

1. **CALL TO ORDER AND ROLL CALL.** 2011 Chairperson Dave Zastrow called the meeting to order at 10:00 a.m. Members present: Dave Zastrow, Angie Stinnett, Nick Bonura, Kay Radloff and Keri Sellnow. Absent – none. Others present: City Assessor John Spies and Clerk/Treasurer Hansen. Also attending for portions of the meeting: Linda Kuzdas, Jeanette Petts, Debra Hottinger and Susan Bakken.
2. **NOMINATIONS FOR 2012 CHAIR AND VICE CHAIR** **Motion:** Moved by Radloff, seconded by Sellnow to nominate Zastrow to serve as chair. **Motion:** Moved by Sellnow, seconded by Bonura to nominate Radloff to serve as vice-chair. **Voice vote:** A unanimous ballot was cast for Zastrow as chair and Radloff as vice-chair.
3. **VERIFY THAT A MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN SEC 70.46 (4) WIS. STATS.** **Discussion:** Hansen reported that Sellnow had received training verifying that a member has met the mandatory requirements.
4. **RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK.** **Discussion:** Hansen noted as part of a sworn statement that the meeting had been properly posted, that the assessment roll had been received and reviewed and that open book had been held with the Assessor in attendance.
5. **APPROVAL OF MINUTES – MAY 16, 2011.** **Motion:** Radloff moved, seconded by Bonura to approve the meeting minutes. **Voice vote:** Motion passed unanimously.
6. **CITIZEN OBJECTIONS**

**OBJECTION #1 – Daniel & Linda Kuzdas, 740 Hiawatha Trail**

She apologized for being late. The standard oaths were completed and background information stated by the Clerk/Treasurer. The assessed value was noted as \$281,900. Zastrow informed all that the burden of proof was on the objector and outlined the objection process. Kuzdas said they had purchased an adjacent lot and felt that the land value for the lot was in need of adjustment. She described the lot as a hill. She referenced Richard Weihert's lot in comparison. Kuzdas suggested that the lot was a buildable lot. Spies said the Kuzdas lot was more than double the size of any of the neighboring lots. Zastrow called the hearing to a close.

**DETERMINATION & DECISION – Daniel & Linda Kuzdas, 740 Hiawatha Trail**

**Discussion:** The lot in question was noted as previously being two subdivision lots. Sellnow noted comparables referencing an adjacent Krause-owned lot and a second lot nearby. Radloff said the presentation was not sufficient. Stinnett said the Kuzdas square foot comparison with Richard Weihert's property was not an accurate comparison. Lot 30 nearby was referenced. **Motion:** Bonura moved, seconded by Stinnett to keep the Assessor's values. Stinnett said the form was not properly completed. **Voice vote:** Motion passed unanimously.

**OBJECTION #2 – Jeanette Petts, 380 Adams Street**

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

Petts said she purchased the property on September 20, 2011 for \$63,000. She said an appraisal by Susan Buchholtz was completed in August of 2011 stating a figure of \$69,000. She said at the time of purchase the house had no working furnace or water heater. She said the assessed value should be close to \$85,000. Spies described the properties. He said as of January 1, there was a building permit pulled and work in progress so he did not make any changes. He said the appraisal used a distress property as a comparable. Spies listed comparables. Zastrow called the hearing to a close.

**DETERMINATION & DECISION – Jeanette Petts, 380 Adams Street**

**Motion:** Sellnow moved, seconded by Radloff to set the total assessment at \$89,500 with the property value set at \$16,500. **Voice vote:** Motion passed unanimously.

**OBJECTION #3 – Debra Hottinger, 173 Mill Street**

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

The Assessor's value was noted as \$125,400. Hottinger said she purchased the property in 2010 for \$37,500. She noted improvement since the purchase of several thousand dollars. Hottinger said the property in the past had abutted a mill pond which now was a swamp. She said it was an old two-bedroom house though it was listed as three. She said the basement was unfinished. She said drywall was removed in the basement due to mold. The Assessor described the property. Spies said the amount of the foreclosure in December of 2009 was \$176,016. Spies reviewed the neighborhood. Hottinger reported broken pipes and mold in the basement.

**DETERMINATION & DECISION – Debra Hottinger, 173 Mill Street**

**Discussion:** Zastrow reviewed the decision-making chart from the Board of Review Handbook. Stinnett noted that an insufficient amount of evidence was presented. **Motion:** Radloff moved, seconded by Sellnow to keep the property value the same but to reduce the improvements by 10% generating a total value of \$115,300. **Voice vote:** Motion passed unanimously.

**OBJECTION #4 – Susan Bakken, 607 East Indian Hills Drive**

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

Susan Bakken spoke to lowering her appraisal from \$230,000 to \$180,000. She submitted an appraisal. Assessor Spies said the assessment was reduced in 2011 from \$244,900 to \$230,000. He listed comparable properties. He described the property. Zastrow called the hearing to a close.

**DETERMINATION & DECISION – Susan Bakken, 607 East Indian Hills Drive**

**Discussion:** Stinnett noted that the appraisal was an exterior only inspection. It was noted that Spies did a complete walk through in 2011 and adjusted the assessment to \$230,000. **Motion:** Sellnow moved, seconded by Stinnett to uphold the Assessor's values. **Voice vote:** Motion passed unanimously.

7. **ADJOURNMENT.** **Motion:** Moved by Radloff, seconded by Sellnow to adjourn. The time was 2:30 p.m. **Voice vote:** Motion carried.

Attest:



Mo Hansen  
Clerk/Treasurer

**CITY OF WATERLOO  
BOARD OF REVIEW MEETING MINUTES  
June 10, 2013  
Council Chambers**

1. **CALL TO ORDER AND ROLL CALL.** 2012 Chairperson Dave Zastrow called the meeting to order at 2:00 p.m. Members present: Dave Zastrow, Bob Crosby, Kay Radloff and Keri Sellnow with one vacancy. Absent – none. Others present: City Assessor Paul Mauel of Associated Appraisals Consultants Inc. and Clerk/Treasurer Hansen. Also attending for portions of the meeting: Alan Coates, James Gabrus, Stephanie Gabrus, Elizabeth Frasier and William Frasier. NOTE: Linda Kuzdas registered as an objector. She did not attend the meeting and therefore no action was taken regarding her objection.
2. **NOMINATIONS FOR 2012 CHAIR AND VICE CHAIR.** Motion: Moved by Radloff, seconded by Sellnow to nominate Zastrow to serve as chair. Voice vote: Motion passed unanimously. Motion: Moved by Sellnow, seconded by Crosby to nominate Radloff as vice- chair. Voice vote: Motion passed unanimously.
3. **VERIFY THAT A MEMBER HAS MET THE MANDATORY TRAINING REQUIREMENTS SPECIFIED IN SEC 70.46 (4) WIS. STATS.** Discussion: Hansen reported that Sellnow has received training verifying that a member has met the mandatory requirements.
4. **APPROVAL OF MINUTES – MAY 21, 2012.** Motion: Radloff moved, seconded by Sellnow to table the approval of meeting minutes. Voice vote: Motion passed unanimously.
5. **RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK.** Discussion: Hansen noted as part of a sworn statement that the meeting had been properly posted, that the assessment roll had been received and reviewed and that open book had been held with the Assessor in attendance.
6. **EXAMINE THE ROLL AND CORRECT ERRORS IN DESCRIPTION OR COMPUTATION, AND ADD OMITTED OR ELIMINATE DOUBLE ASSESSED PROPERTY.** Discussion: Hansen noted the roll had been examined and that no errors, omissions or double entries were found.
7. **VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES HAVE BEEN INCLUDED IN THE ASSESSMENT ROLL.** Discussion: Assessor Mauel stated that all changes from the open book process had been incorporated into the roll in a timely fashion.
8. **SCHEDULED OBJECTORS**  
2:00 p.m. – Alan Coates, 620 Commercial Ave  
3:00 p.m. – James Gabrus, 951 Sunrise Court  
3:30 p.m. – Dan & Linda Kuzdas, 438 S Washington Street  
4:00 p.m. – William & Elizabeth Frasier, 1140 Lexington Way

**OBJECTION #1** – Alan Coates, Pappy's Property LLC/Regius Rubber, 620 Commercial Avenue

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

Coates presented a facility construction cost sheet showing \$734,100.10 in invoiced amounts. The Assessor said he had informed the Objector of the assessment in a timely manner and was only contacted by Coates on Friday prior to Board of Review. He submitted the rate card as evidence. He confirmed the invoice list contained reasonable items related to construction. Zastrow called the hearing to a close.

**DETERMINATION & DECISION** – Alan Coates, Pappy's Property LLC/Regius Rubber, 620 Commercial Avenue

Motion: Radloff moved, seconded by Crosby to reduce the total assessment from \$910,300 to \$806,400 making the adjustment to the improvement portion of the assessment. The change represented 103% of costs incurred by Coates. Voice vote: Motion passed unanimously.

**OBJECTION #2** – James Gabrus, 951 Sunrise Court

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

James and Stephanie Gabrus submitted an appraisal report from Buchholtz Appraisal Company. They stated that

they purchased the property in July of 2012. They listed a series of necessary repairs. They sought to be made eligible for the municipal Find Your Path Here program. They said if the tax bill went down they would be able to proceed faster with repairs. The Assessor submitted the rate card as evidence. The Assessor noted that the City has 28 properties that were generally similar to the subject property. They were, on average, assessed at \$99.20 per square foot. He submitted a sales analysis document covering the 2013 assessment year for the City of Waterloo. He referenced three parcels: 218 Beech Road, 136 Jefferson Street and 124 Minnetonka Way as comparables. He noted that the appraisal did not provide a replacement cost figure. Zastrow noted that the difference between the assessor and the objector was \$23,600. Zastrow called the hearing to a close.

**DETERMINATION & DECISION – James Gabrus, 951 Sunrise Court**

**Discussion:** Sellnow said the need for a lower tax bill to pay for improvements was not a valid reason for an adjustment. **Motion:** Crosby moved, seconded by Radloff to uphold the Assessor's values. **Voice vote:** Motion passed unanimously.

**OBJECTION #3 – Linda Kuzdas, 438 Washington Street**

The objector did not appear before the Board. The Clerk/Treasurer placed a call to the cell phone number listed on the objection form and left a message. Zastrow informed those attendees that because the objector was a no-show, no action could be taken by the Board.

**DETERMINATION & DECISION – Linda Kuzdas, 438 Washington Street**

**Motion:** Crosby moved, seconded by Radloff to take no action. **Voice vote:** Motion passed unanimously.

**OBJECTION #4 – William & Elizabeth Frasier, 1140 Lexington Way**

The standard oaths were completed and background information stated by the Clerk/Treasurer. Zastrow informed all that the burden of proof was on the objector and outlined the objection process.

William & Elizabeth Frasier submitted an appraisal for \$96,000. They noted 1170 Lexington Way as going from \$167,900 (2012) to \$123,600 in 2013 and 680 Bluegrass Trail changing from \$150,500 in 2012 to \$121,500 in 2013. They said their assessment stayed at \$164,500. The Assessor said the sale at 1140 occurred after January 1 and therefore would not be looked at until the next year. He said the appraisal did not provide a replacement cost, it used a foreclosure property and the sale was a short sale, not an arm's length transaction. Zastrow called the hearing to a close.

**DETERMINATION & DECISION – William & Elizabeth Frasier, 1140 Lexington Way**

**Discussion:** It was noted that the property owners should come back next year as the sale of the subject property took place after January 1. **Motion:** Crosby moved, seconded by Radloff to uphold the Assessor's values. **Voice vote:** Motion passed unanimously.

9. **ADJOURNMENT.** **Motion:** Moved by Radloff, seconded by Sellnow to adjourn. The time was 4:28 p.m. **Voice vote:** Motion carried.

Attest:



Mo Hansen  
Clerk/Treasurer



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

## PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES

June 6, 2013

### 1. Call to Order

Alderson Cotting called the Public Safety Committee meeting to order 6:33 p.m.

### 2. Roll Call

Present: Aldersons Cotting, Van Holten, and Reynolds. Others present: Chief Thomas.

### 3. Approval of the May 2, 2013 Regular Committee Minutes.

Motion by Reynolds and seconded by Van Holten to approve the May 2 2013 minutes. Motion carried.

### 4. Citizen Input

Chief Thomas reported problems with the Tornado Siren by Holy Family School. A company has been called to make repairs.

### 5. Unfinished Business

#### - Dance Permit Ordinance.

Motion by Cotting and seconded by Reynolds to amend Dance permit Ord. 172-1 as discussed. Motion carried.

#### - Redefining Temporary Sign Permit

There was discussion concerning temporary sign permits. It was the opinion of the committee to leave the ordinance intact with the exception of section 385-26C. Motion by Van Holten and seconded by Cotting to recommend to the council to create section 385-2C(4) Residential Development signs advertising the sale of lots in a subdivision up to 64 square feet. Motion carried.

#### - Parking on Knowlton Street

Parking in the 500 and 600 block of the south side of Knowlton Street was discussed. A resident in the area requested the committee review and possibly prohibit parking in the area. It was decided to take no action.

#### - Waterloo Regional Trailhead, Security System Enhancements

Motion by Cotting and seconded by Reynolds to place the Security System Enhancements for the Waterloo Regional Trailhead Facility out for bids. Motion carried

### 6. New Business

#### - Waterloo Swim team Special event License (Waterloo Fit City Triathlon) August 11, 2013.

Motion by Van Holten and seconded by Cotting to approve the Waterloo Swim Team Special Event License. Motion carried.

### 7. Future Agenda Items and Announcements

### 8. Adjourn

Motion by Alderson Van Holten and seconded by Reynolds to adjourn at 6:58 PM. Motion carried.



Karl Junginger Memorial Library  
Board of Trustees Meeting Minutes

July 23, 2013

5:15pm

Conference room

Present: Art Biermeier, Michael Strasser, Lindsay Reynolds, Lee Fiedorowicz, Deb Battenberg, Ellen Sullivan, Connie Schiestl (late) Cecilia Wiltzius, Mo Hansen (Waterloo Clerk/Treasurer)

- I. Call to order  
Biermeier called the meeting to order at 5:20pm.
- II. Approval of agenda
- III. Correspondence, Appearance, Public comments
- IV. Unfinished Business
- V. New Business
  - A. Identifying Process for Filling Library Director Position  
The board members who hired the current director reviewed the procedures they followed in 2005.  
It was agreed that the current Library Director position description did not need review.
  - B. Selection of Personnel Committee  
Michael Strasser, Art Biermeier, and Deb Battenberg agreed to serve on the Personnel Committee. All other board members are encouraged to attend Personnel Committee meetings.
- VI. Date, place, and time of next meeting  
The Personnel Committee will meet July 30 at 5:15pm in the library conference room. The next full board meeting is August 6 at 5:15pm.
- VII. Adjournment  
Battenberg moved adjournment. Strasser seconded the motion. The meeting adjourned at 6:15pm.

Please notify Cecilia at 478-3344 if you are unable to attend the meeting.

Posted and mailed: July 18, 2013

