

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
July 18, 2013

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 5:30 p.m. Members present: Springer and Cotting. Absent – Quimby. Others present: Police Chief Thomas, Library Director Cecilia Wiltzius, Mayor Robert Thompson, Chad Yerges, Public Works Director Gary Yerges and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Cotting, seconded by Springer to table approval of meeting minutes as none were presented. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS.** None.
5. **NEW BUSINESS**
 - a. **Payroll For June, 2013 - \$71,979.07.** **Motion:** Moved by Cotting, seconded by Springer to recommend Council approval of payroll in the stated amount. **Roll call vote:** Ayes: Springer and Cotting. Noes: none with Quimby absent. Motion carried.
 - b. **Pay Vouchers – June 21, 2013 through July 18, 2013.** **Motion:** Moved by Cotting, seconded by Springer to recommend Council approval of the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer and Cotting. Noes: none with Quimby absent. Motion carried.
 - c. **Treasurer’s Report & Budget Reports For June 2013.** **Motion:** Moved by Cotting, seconded by Springer to approve of the Treasurer’s & Budget Report as presented. **Voice vote:** Motion carried.
 - d. **Budget Planning & Capital Planning.** Clerk/Treasurer Hansen briefed the committee that departments are asked to submit budgets by August 2.
 - e. **Public Works Department Pay Rates – Review.** Springer informed the committee that Chad Yerges was offered a position in another municipality. Public Works Director was able to find funds to accommodate the position for wages and benefits in the amount of \$3,043.12 to be effective with the next payroll cycle. Gary Yerges will have to adjust his 2013 budget. **Motion:** Moved by Cotting, seconded by Springer to approve the wage adjustment in the amount of \$3,043.12 for Chad Yerges. **Roll call vote:** Ayes: Springer and Cotting. Noes: none with Quimby absent. Motion carried.
 - f. **Petition for County Highway Aid.** A resolution to be approved at the Council meeting for highway aid. **Motion:** Moved by Cotting, seconded by Springer to approve the resolution for Petition for County highway Aid. **Voice vote:** Motion carried.
 - g. **Resolution #2013-35 Amending 2013 Municipal Budget – Fund 200.** Cotting explained the reasoning for the budget amendment. **Motion:** Moved by Springer, seconded by Cotting to approve Resolution #2013-35 as presented. Clerk/Treasurer Hansen complimented Jesus Burgos on his accommodations to the Community Access Channel. **Roll call vote:** Ayes: Springer and Cotting. Noes: none with Quimby absent. Motion carried.
 - h. **Amending Tax Incremental District No. 2.** **Motion:** Moved by ringer, seconded by Cotting to approve to prepare a resolution to amend Tax Incremental District No. 2. **Roll call vote:** Ayes: Springer and Cotting. Noes: none with Quimby. Motion carried.
6. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
 - a. **Sanitary Sewer Inflow & Infiltration Study, August 15th.** Noted.
7. **ADJOURN.** **Motion:** Moved by Cotting, seconded by Springer to adjourn. Noes – none with Quimby absent. **Voice Vote:** Motion passed. Time: 6:40 p.m.

Attest:

Mo Hansen, Clerk/Treasurer