



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
 Phone (920) 478-3025  
 Fax (920) 478-2021  
 cityhall@waterloowis.com

**APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE**

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submission of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo Swim Team

STATUS: (circle one) unincorporated  incorporated individual other \_\_\_\_\_

CONTACT NAME: Christy Mosher

PHONE NUMBER: 920 478 4922 DAYTIME, 920 478 4150 EVENING, 920 478 4893 FAX

EMAIL ADDRESS: christy@omegamarkeingcompany.com

NAME OF EVENT: Waterloo Fit City Triathlon

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March  
 Race Tag Day Other \_\_\_\_\_

PURPOSE OF EVENT: Encourage fitness to City of Waterloo, bring in people to the city, help sustain Waterloo Swim Club

DATE OF EVENT: 8/11/2013

EVENT HOURS: 8a.m - 1p.m. SET UP HOURS 5a.m. BREAKDOWN 1-3

DESCRIPTION OF EVENT: Kid through Adult Triathlon

SITE/ADDRESS FOR EVENT (list if multiple locations) Waterloo High School plus area race routes (map attached)

PROJECTED ATTENDANCE: 320 PAST ATTENDANCE: 280

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 100

RAIN POLICY: rain or shine

DATE APPLICATION MADE 4-29-2013

Pursuant to Section 12.06 Waterloo Municipal Code  
 Application for Special Event or Entertainment License

Form created: 03/11/2004

**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:**

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by \_\_\_\_\_, 20\_\_ to the City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at \_\_\_\_\_ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of \_\_\_\_\_ through \_\_\_\_\_ 20\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event Permit applied for and all terms and stipulations agreed to by:

Christy Mosher  
Name (please print)  
Don Waterloo Swim Team Board  
Signatory Title (if applicable)

[Signature] - 4-29-13  
Signature  
[Signature] 04/29/13  
Date

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: \_\_\_\_\_ Received by: \_\_\_\_\_

Clerk's Office to complete the section below:

Cc:	<u>Approval date or permit number</u>
_____ Animal Control	_____ Public Works
_____ Fire Department	_____ Utilities
_____ Building & Permits	_____ Public Health Inspector
_____ Police Department	
_____ City Clerk	
_____ Public Property Use	
_____ Building Inspector	
_____ Certificate of Insurance	
_____ Fire Department	
_____ Council Approval	

Fee for Profit Events = \$50.00 per event.

Fee is **WAIVED** for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization. <sup>501 c(3)</sup>

Fee Paid: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Received by: \_\_\_\_\_

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

**Attachment 1**

**CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS**

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following minimum limits of insurance coverage required for special events on City property:  
**\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
6. **No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

*Will provide certificate from  
Service Insurance of Waterloo*

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Waterloo Fit City Triathlon

DATE (S) OF EVENT: ~~8-12-2013~~ 8-12-2013 HOURS: 8-1

LOCATION/PROPERTY: Waterloo HS and routes as described in maps

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  NO

If yes, list security company name. -

Where will security be needed? -

What times will security be needed? -

Will WPD officers be required? requested during road portion YES  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? Waterloo EMS notified of event

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  NO

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Christy Musher phone # 920 988 9822

2) What time will set up begin: 5 a.m.

3) Name of clean up contact person: ~~Christy Musher~~ Christy Musher Cell Phone# 608 285 0486

4) Estimated time for clean up after event: 2 hours

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES <sup>to race participants</sup>  NO <sup>to spectators</sup>

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

3) Will alcoholic beverage(s) be sold?

YES

NO

If yes, what beverage and at what cost? \_\_\_\_\_

4) What does the Sponsor intend to do with any revenue over and above the expenditures?

donate some to KIML & cover operating expenses for Waterloo Swim Team Program

(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)

Income \$8,000 expenditures \$ ~~6,600~~

**ENTERTAINMENT AND PROMOTIONS:**

6,600.00

2) List names of performers and entertainment groups:

\_\_\_\_\_  
\_\_\_\_\_

2) Describe other entertainment / activities planned for your event:

\_\_\_\_\_

3) How will your event be promoted?  Television  Radio  Newspapers  Posters  Flyers

other \_\_\_\_\_

internet

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades?

YES

NO

Purpose of barricades: line path for runners

Location of placement: HS parking Lot

Amount needed 20

Date barricades needed 8-10-13

Time of placement 8/10 6 a.m.

Name of company providing service if other than City \_\_\_\_\_

2) Will you require electrical service(s)

YES

NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entertainer name \_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entertainer name \_\_\_\_\_

Waterloo, WI

Concessions: X \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: High school parking lot

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s): no parking

Location: Lynn Ave Amount \_\_\_\_\_

Date: ~~8-11-13~~ 8-11-13 Time: 6 a.m. - 2 p.m.

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed? YES  NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

Waterloo, WI

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8) Will water connection be needed?

YES

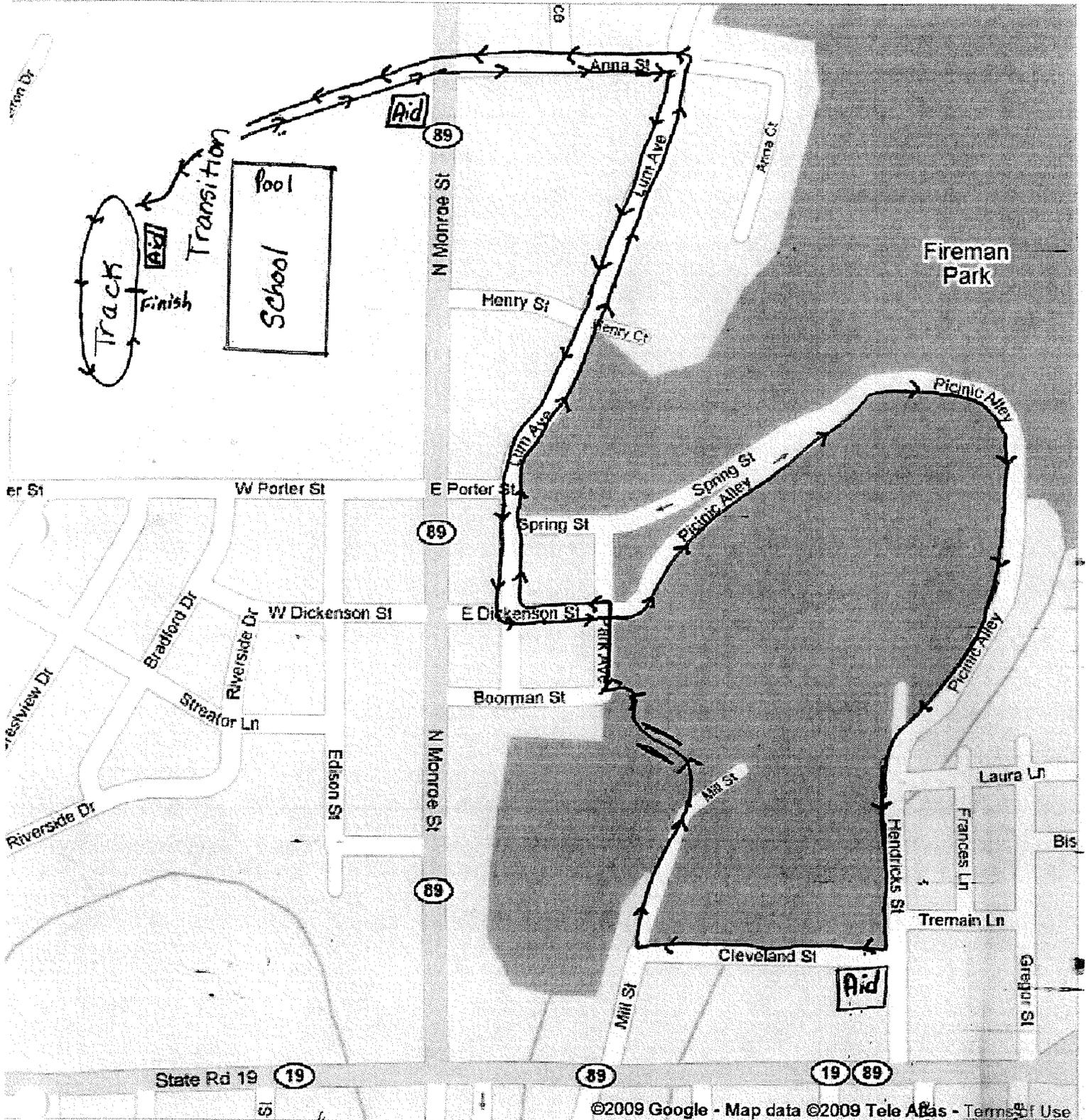
NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

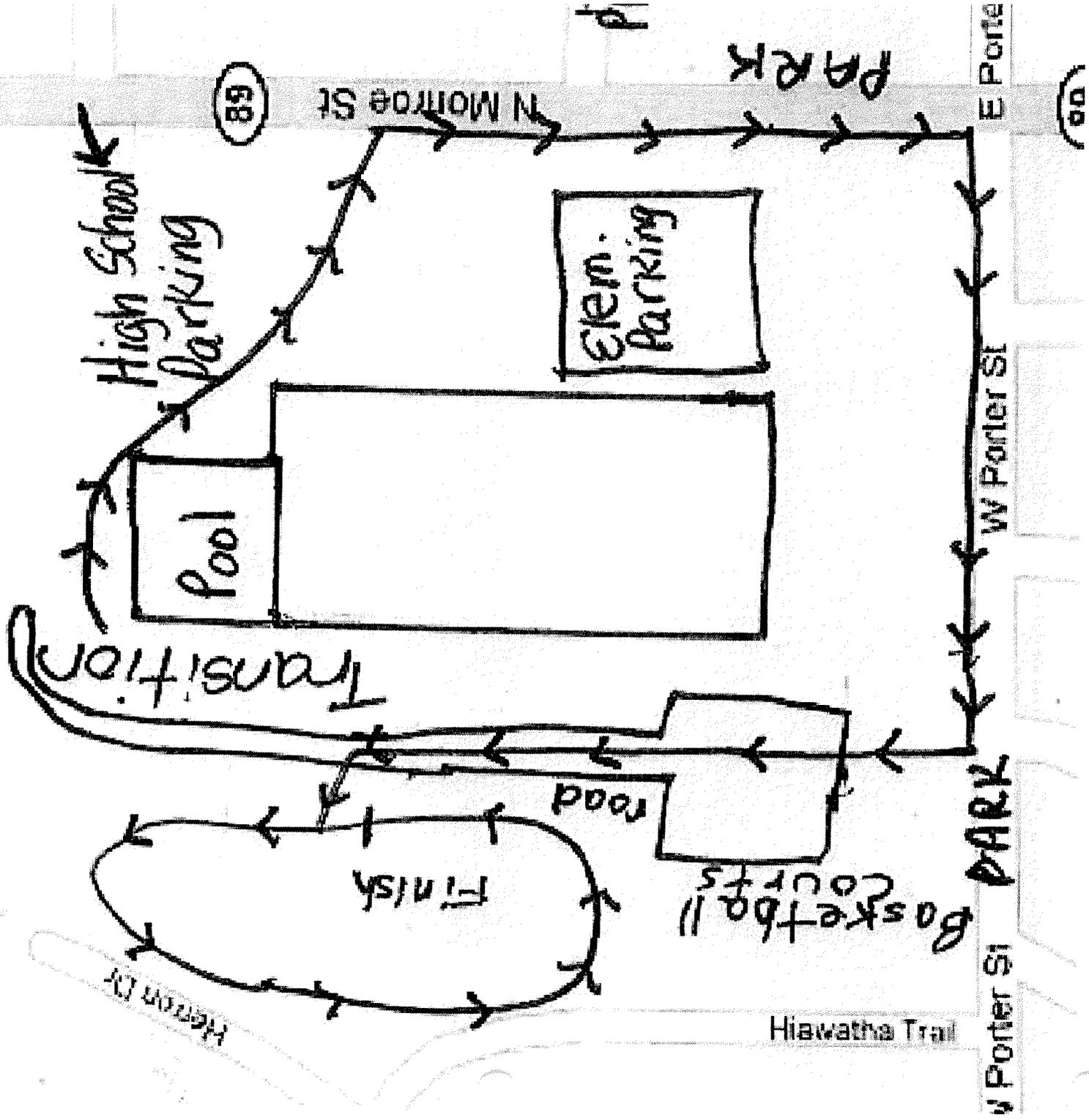
Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs

# 3 Mile Run





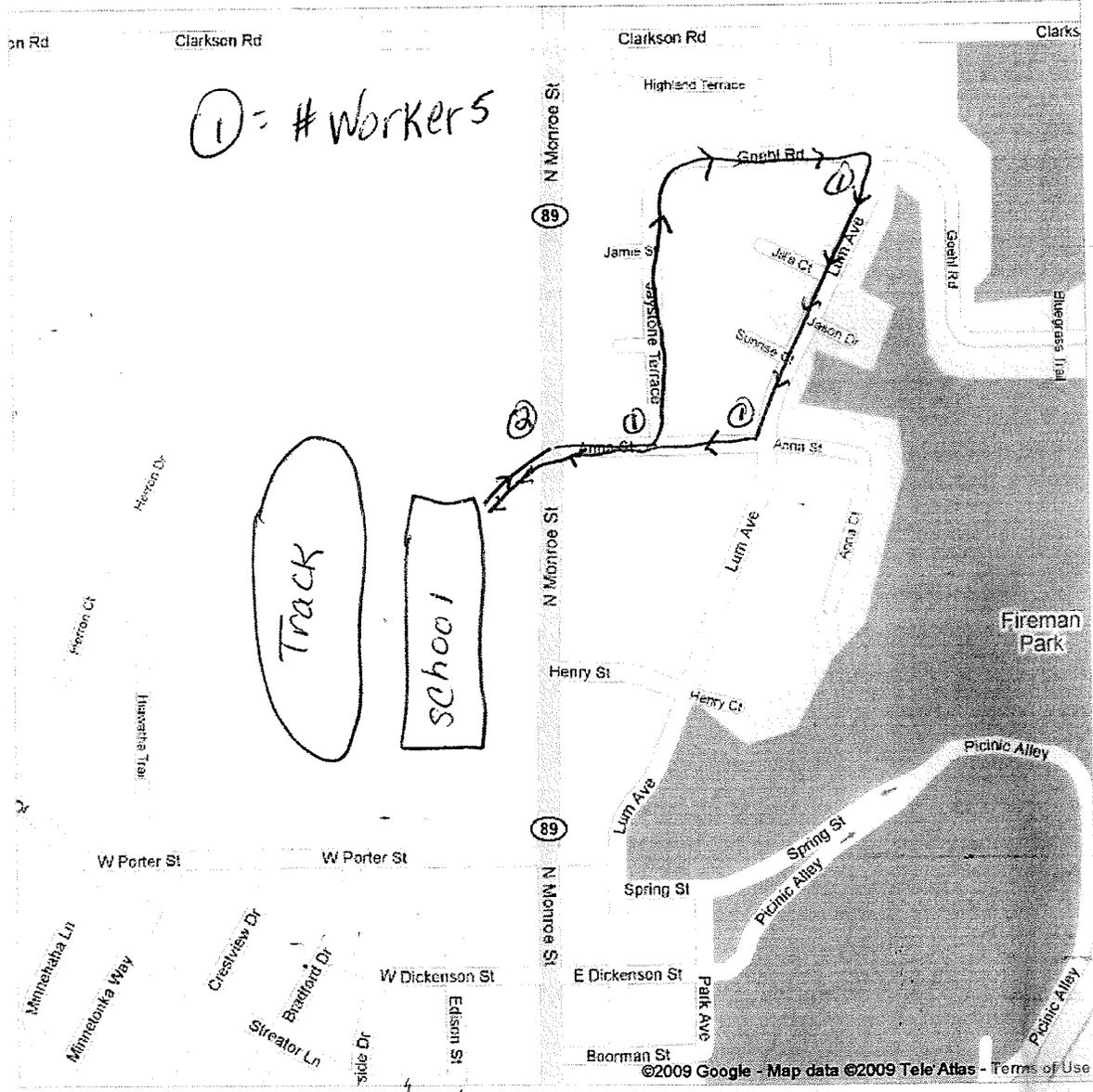
# 1 MILE RUN





# 1 MILE BIKE Sand Under

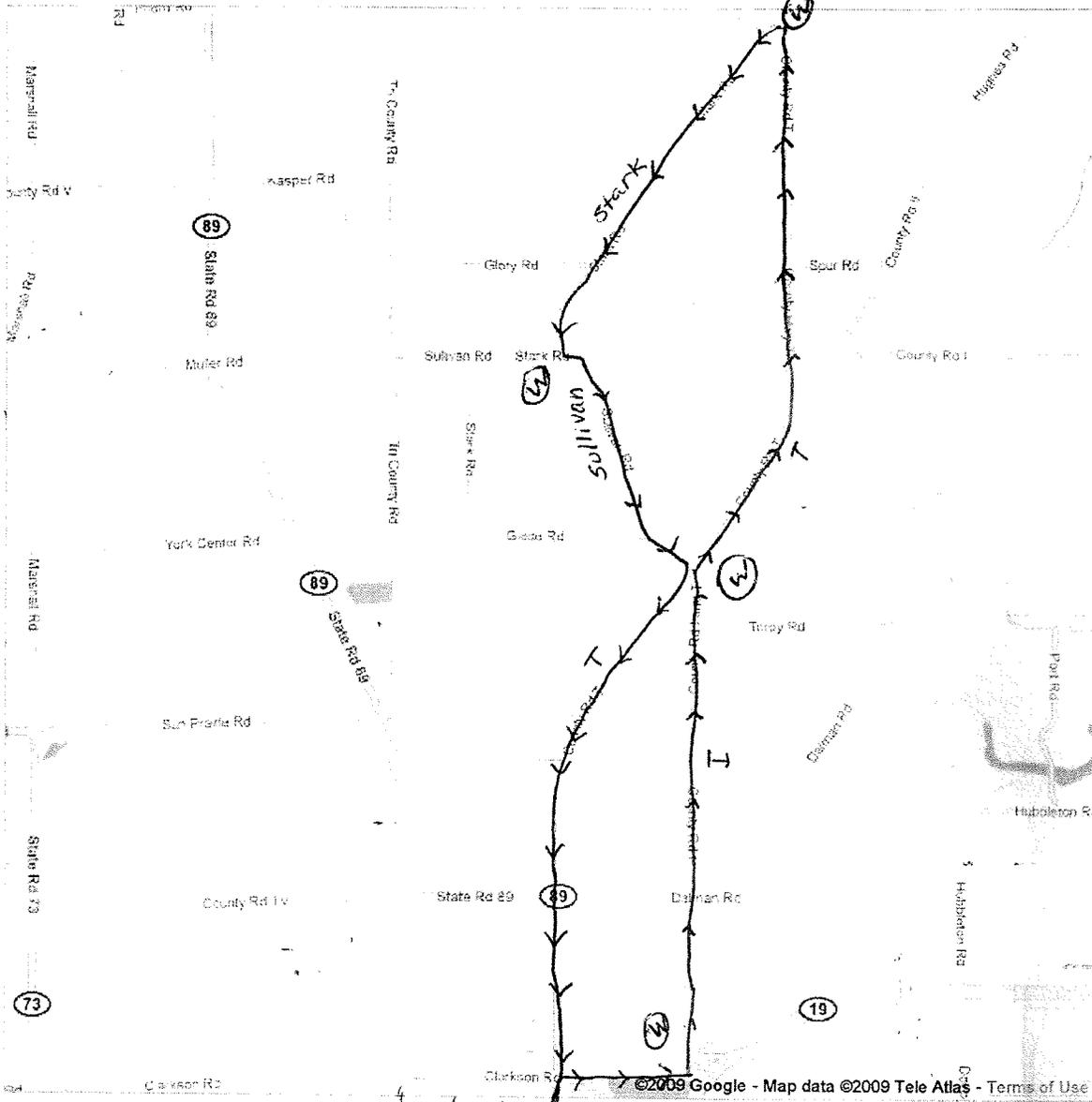
Get Google Maps on your phone  
Text the word "GMAPS" to 466453



# Adult Bike Loop 14.3 miles



Get Google Maps on your phone  
Text the word "GMAPS" to 466453



High School Staff  
14.3 miles

(W) = Worker

August 29<sup>th</sup> a.m.



**COUNCIL APPROVAL 06-20-13****2013-2015 OPERATOR'S LICENSES**

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENEW	LICENSE #	EMPLOYER
AYALA	GREGORIO		420	E MADISON ST	WATERLOO	02-DISORDERLY CONDUCT	RENEW		AYALA'S MARKET
BAGNESKI	WILLIAM	A	316	S WASHINGTON ST	WATERLOO	1991 & 2011 - OWI	RENEW		STUBBY'S BOWL
BARRETTE	PATRICK	M	631	RIVERVIEW DR	MARSHALL		RENEW		COACHES' ALLEY
BENNINGER	RON	W	N988	HWY BB	REESEVILLE		RENEW		NONE
CHAMPLIN	KATHRYN	K	N731	CTY RD G	REESEVILLE		RENEW		KWIK TRIP
DEPONS	MICHELLE	M	285	HARRISON ST	WATERLOO		RENEW		STUBBY'S BOWL
FREDRICK	DENNIS	H	W8178	ST RD 16/60	LOWELL	09-SERVE UNDERAGE PERSONS	RENEW		THE END ZONE
GINGLES	SARA	L	7538	ST HWY 89	COLUMBUS		RENEW		PIGGLY WIGGLY
GORDER	DAWN	M	704	PORTLAND RD	WATERLOO		RENEW		KWIK TRIP
GRIEPENTROG	COREY	S	156	JEFFERSON ST	WATERLOO		RENEW		KWIK TRIP
HENSLER	DELIGHT		287	N MONROE ST	WATERLOO		RENEW		KWIK TRIP
KRAUSE	BRANDI	M	318	N MAIN ST, APT 15	REESEVILLE		RENEW		THE MT BAR
LANNOY	PAMELA	J	622	WARNER ST	COLUMBUS		RENEW		PIGGLY WIGGLY
LAUERSDORF	CAROL	A	150	HENDRICKS ST	WATERLOO		RENEW		KWIK TRIP
LEMKE	CYNTHIA	A	185	GREGOR ST	WATERLOO	2003 & 2006 - OWI	RENEW		NONE
PRATT	MARK	A	319	ANNA ST	WATERLOO	90'S-DISORDERLY CONDUCT	RENEW		VFW POST 6614
QUIMBY	SCOTT	A	790	LEXINGTON WAY	WATERLOO		RENEW		NONE
RADLOFF	CHRISTINE	M	681	MCKAY WAY, APT F	WATERLOO		RENEW		KWIK TRIP
RAMOS	ADOLFO		210	STREATOR LA, #1	WATERLOO		RENEW		STUBBY'S BOWL
RENFORTH	ROBERT	L	425	MINNETONKA WAY	WATERLOO	2013 - OWI	RENEW		STUBBY'S BOWL
ROGERS	TINA	L	W8792	WELL RD	REESEVILLE		RENEW		PIGGLY WIGGLY

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENEW	LICENSE #	EMPLOYER
ROTHENBACH-BESL	CARRIE	M	135	JEFFERSON ST	WATERLOO		RENEW		STUBBY'S BOWL
RUESCH	BRIANA	L	167	CTY RD TV	WATERLOO	2010 - SERVING MINOR	RENEW		PIGGLY WIGGLY
SAYRE	PATRICK	M	219	BISHOP CIR	WATERLOO		RENEW		STUBBY'S BOWL
STENBERG	CYNTHIA		1317	OAK ST	WATERLOO		RENEW		STUBBY'S BOWL
STENBERG	KEVIN	D	134	E MADISON ST, #3/ PO BOX 162	WATERLOO		RENEW		STUBBY'S BOWL
THOMAS	MELISSA	A	235	N MONROE ST	WATERLOO	06-BAIL JUMPING, CRIMINAL DAMAGE TO PROPERTY	RENEW		NONE
WILSON	AMBER	M	N731	CTY RD G	REESEVILLE		RENEW		KWIK TRIP
YAHN	DEIDRA	G	271	GOEHL RD	WATERLOO		RENEW		KWIK TRIP
YERGES	JACQUELINE	R	1301	OAK ST	WATERLOO		RENEW		KWIK TRIP
ZUBKE	JEANNINE	L	207	NORMA DR	WATERTOWN		RENEW		KWIK TRIP

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
04/27/13	PC	05/02/13	25986	BUTZINE, RAYNELLE M	1001	565.26
04/27/13	PC	05/02/13	25987	BAIRD, LOIS A.M.	1002	1,040.88
04/27/13	PC	05/02/13	25988	HANSEN JR., MORTON J.	1008	1,377.38
04/27/13	PC	05/02/13	25989	HECHIMOVICH, BRENNON	1034	433.60
04/27/13	PC	05/02/13	25990	GARTNER, FRANCINE A	1101	876.26
04/27/13	PC	05/02/13	25991	LANGE, RANDIE R	1104	1,362.48
04/27/13	PC	05/02/13	25992	SORENSEN, DENIS P	1106	1,492.49
04/27/13	PC	05/02/13	25993	THOMAS, TIMOTHY R	1108	1,530.82
04/27/13	PC	05/02/13	25994	BOLLIG, RANDY P	1113	1,266.21
04/27/13	PC	05/02/13	25995	THOMFORD, SARAH A	1115	1,436.47
04/27/13	PC	05/02/13	25996	VIRCHOW, KYLE J	1116	1,181.50
04/27/13	PC	05/02/13	25997	CULLEN, NATHANIEL J	1120	1,316.01
04/27/13	PC	05/02/13	25998	THOM, TRACY S	1121	142.73
04/27/13	PC	05/02/13	25999	CEDARWALL, BRANDEN M	1125	188.58
04/27/13	PC	05/02/13	26000	RUPPRECHT, JOSEPH JAY	1126	1,226.78
04/27/13	PC	05/02/13	26001	SCHLEIF, BRIAN S	1202	693.66
04/27/13	PC	05/02/13	26002	YERGES, GARY A	1203	278.81
04/27/13	PC	05/02/13	26003	ROBBINS, JEFFREY K	1204	995.54
04/27/13	PC	05/02/13	26004	YERGES, CHAD M	1206	890.19
04/27/13	PC	05/02/13	26005	ZIBELL, JOEL R	1251	991.79
04/27/13	PC	05/02/13	26006	WILTZIUS, CECILIA	1252	1,221.22
04/27/13	PC	05/02/13	26007	GRENAWALT, BEVERLY A	1260	337.18
04/27/13	PC	05/02/13	26008	BRUECKNER, AMANDA EF	1261	442.51
04/27/13	PC	05/02/13	26009	GEISE, SANJA KAY	1264	634.88
04/27/13	PC	05/02/13	26010	SOLDNER, JANELLE G	1279	149.77
04/27/13	PC	05/02/13	26011	DATKA, AMBER ELIZABETH	1281	149.77
04/27/13	PC	05/02/13	26012	COOK, VANEESA MARIE	1282	97.06
04/27/13	PC	05/02/13	26013	HENNING, LYLE THOMAS	1332	406.53
04/27/13	PC	05/02/13	26014	ELLIS, RICK	1339	167.15
04/27/13	PC	05/02/13	26015	SCHULTZ, HUNTER PAUL	1342	64.07
04/27/13	PC	05/02/13	26016	BRUNK, TAYLOR A	1344	145.58
04/27/13	PC	05/02/13	26017	NEUPERT, DALE EDWARD	1606	238.76
04/27/13	PC	05/02/13	26018	SCHOENWETTER, LOREN	1607	195.32
04/27/13	PC	05/02/13	26019	BUTZINE, JASON V	1706	1,249.02
04/27/13	PC	05/02/13	26020	CHRISTIAN, TODD MICHAEL	1753	41.56
04/27/13	PC	05/02/13	26021	PETRIE, MATTHEW T	1756	972.12
05/11/13	PC	05/16/13	26022	BUTZINE, RAYNELLE M	1001	600.67
05/11/13	PC	05/16/13	26023	BAIRD, LOIS A.M.	1002	1,009.51
05/11/13	PC	05/16/13	26024	HANSEN JR., MORTON J.	1008	1,377.38
05/11/13	PC	05/16/13	26025	HECHIMOVICH, BRENNON	1034	433.60
05/11/13	PC	05/16/13	26026	BURGOS COLON, JESUS	1043	521.68
05/11/13	PC	05/16/13	26027	GARTNER, FRANCINE A	1101	879.76
05/11/13	PC	05/16/13	26028	LANGE, RANDIE R	1104	1,360.28
05/11/13	PC	05/16/13	26029	SORENSEN, DENIS P	1106	1,495.99
05/11/13	PC	05/16/13	26030	THOMAS, TIMOTHY R	1108	1,534.32
05/11/13	PC	05/16/13	26031	BOLLIG, RANDY P	1113	1,266.21
05/11/13	PC	05/16/13	26032	THOMFORD, SARAH A	1115	1,435.70
05/11/13	PC	05/16/13	26033	VIRCHOW, KYLE J	1116	1,190.10
05/11/13	PC	05/16/13	26034	CULLEN, NATHANIEL J	1120	1,329.54
05/11/13	PC	05/16/13	26035	THOM, TRACY S	1121	200.02
05/11/13	PC	05/16/13	26036	CEDARWALL, BRANDEN M	1125	117.29
05/11/13	PC	05/16/13	26037	RUPPRECHT, JOSEPH JAY	1126	1,226.47
05/11/13	PC	05/16/13	26038	EILENFELDT, WAYNE M	1135	1,059.18
05/11/13	PC	05/16/13	26039	SCHLEIF, BRIAN S	1202	693.67
05/11/13	PC	05/16/13	26040	YERGES, GARY A	1203	292.33
05/11/13	PC	05/16/13	26041	ROBBINS, JEFFREY K	1204	999.04

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
05/11/13	PC	05/16/13	26042	YERGES, CHAD M	1206	890.19
05/11/13	PC	05/16/13	26043	ZIBELL, JOEL R	1251	1,024.59
05/11/13	PC	05/16/13	26044	WILTZIUS, CECILIA	1252	1,221.21
05/11/13	PC	05/16/13	26045	GRENAWALT, BEVERLY A	1260	337.18
05/11/13	PC	05/16/13	26046	BRUECKNER, AMANDA EF	1261	450.43
05/11/13	PC	05/16/13	26047	GEISE, SANJA KAY	1264	634.88
05/11/13	PC	05/16/13	26048	SOLDNER, JANELLE G	1279	24.96
05/11/13	PC	05/16/13	26049	DATKA, AMBER ELIZABETI	1281	124.81
05/11/13	PC	05/16/13	26050	COOK, VANEESA MARIE	1282	97.06
05/11/13	PC	05/16/13	26051	HENNING, LYLE THOMAS	1332	378.22
05/11/13	PC	05/16/13	26052	ELLIS, RICK	1339	326.54
05/11/13	PC	05/16/13	26053	SCHULTZ, HUNTER PAUL	1342	38.45
05/11/13	PC	05/16/13	26054	BRUNK, TAYLOR A	1344	222.20
05/11/13	PC	05/16/13	26055	NEUPERT, DALE EDWARD	1606	174.54
05/11/13	PC	05/16/13	26056	SCHOENWETTER, LOREN	1607	232.56
05/11/13	PC	05/16/13	26057	BUTZINE, JASON V	1706	1,114.70
05/11/13	PC	05/16/13	26058	PETRIE, MATTHEW T	1756	962.92
05/11/13	PC	05/16/13	26059	BENISCH, WESLEY L	1900	860.57
05/11/13	PC	05/16/13	26060	LANGE, TINA MARIE	1903	93.23
05/11/13	PC	05/16/13	26061	BUTZINE, VERN LEROY	1904	9.23
05/11/13	PC	05/16/13	26062	OLSON, DUANE C	1918	83.10
05/11/13	PC	05/16/13	26063	SAYRE, PATRICK MICHAEL	1932	123.42
05/11/13	PC	05/16/13	26064	STROBEL, CRAIG RANDAL	1933	9.23
05/11/13	PC	05/16/13	26065	JOYCE, LINDA MAY	1934	57.26
05/11/13	PC	05/16/13	26066	KUHLOW, JULIE A	1936	627.14
05/11/13	PC	05/16/13	26067	DORNACKER, KURT R	1941	187.73
05/11/13	PC	05/16/13	26068	ANDERSON, TRACEY J.	1944	49.87
05/11/13	PC	05/16/13	26069	RENFORTH, ROBERT L.	1945	350.93
05/11/13	PC	05/16/13	26070	ORCUTT, KURT L	1960	58.44
05/11/13	PC	05/16/13	26071	COTTING, JOHN ERIC	1963	411.88
05/11/13	PC	05/16/13	26072	KNIESEL, RICHARD G	1966	9.23
05/11/13	PC	05/16/13	26073	ZIEROTH, DAVID M	1981	126.15
05/11/13	PC	05/16/13	26074	BOEDEFELD, JON HARALT	1982	9.23
05/11/13	PC	05/16/13	26075	HINTZ, MICHAEL E	1987	141.29
05/11/13	PC	05/16/13	26076	BENISCH, EMILIE K	1990	33.25
05/11/13	PC	05/16/13	26077	FISH, CHRYSAL MARIE	2002	142.22
05/11/13	PC	05/16/13	26078	PEDERSEN IV, JENS AXEL	2003	194.00
05/11/13	PC	05/16/13	26079	SCHMIDT, MARLYS J	2004	97.89
05/11/13	PC	05/16/13	26080	PEDERSEN, EMILY ANNE	2005	343.52
05/11/13	PC	05/16/13	26081	TEUBERT, CAMERON JEA	2008	9.23
05/11/13	PC	05/16/13	26082	FILLMORE, ADAM MICHAEL	2009	81.26
05/11/13	PC	05/16/13	26083	COLLINS, BILLIE LYNN	2011	245.89
05/11/13	PC	05/16/13	26084	HERING, KEENAN BRADLE	2012	27.70
05/11/13	PC	05/16/13	26085	FRITSCH, RYAN MICHAEL	2015	9.23
05/11/13	PC	05/16/13	26086	RUPNOW, MICHELLE KATI	2017	9.23
05/11/13	PC	05/16/13	26087	DRIVER, JODI RAE	2018	27.70
05/11/13	PC	05/16/13	26088	CHRISTIANSON, RUSSELL	2022	9.23
05/25/13	PC	05/30/13	26089	BUTZINE, RAYNELLE M	1001	594.19
05/25/13	PC	05/30/13	26090	BAIRD, LOIS A.M.	1002	1,009.51
05/25/13	PC	05/30/13	26091	HANSEN JR., MORTON J.	1008	1,377.37
05/25/13	PC	05/30/13	26092	HECHIMOVICH, BRENNON	1034	433.60
05/25/13	PC	05/30/13	26093	BUSCHKOPF, MASON RON	1042	18.47
05/25/13	PC	05/30/13	26094	BURGOS COLON, JESUS	1043	620.66
05/25/13	PC	05/30/13	26095	GARTNER, FRANCINE A	1101	927.59
05/25/13	PC	05/30/13	26096	LANGE, RANDIE R	1104	1,468.03
05/25/13	PC	05/30/13	26097	SORENSEN, DENIS P	1106	1,535.02

Pay Per Date	Jrnl	Check Date	Check Number	Payee	Emp No	Amount
05/25/13	PC	05/30/13	26098	THOMAS, TIMOTHY R	1108	1,579.78
05/25/13	PC	05/30/13	26099	BOLLIG, RANDY P	1113	1,282.14
05/25/13	PC	05/30/13	26100	THOMFORD, SARAH A	1115	1,563.73
05/25/13	PC	05/30/13	26101	VIRCHOW, KYLE J	1116	1,229.14
05/25/13	PC	05/30/13	26102	CULLEN, NATHANIEL J	1120	1,332.06
05/25/13	PC	05/30/13	26103	THOM, TRACY S	1121	14.28
05/25/13	PC	05/30/13	26104	RUPPRECHT, JOSEPH JA\	1126	1,247.45
05/25/13	PC	05/30/13	26105	EILENFELDT, WAYNE M	1135	443.95
05/25/13	PC	05/30/13	26106	SCHLEIF, BRIAN S	1202	783.82
05/25/13	PC	05/30/13	26107	YERGES, GARY A	1203	282.31
05/25/13	PC	05/30/13	26108	ROBBINS, JEFFREY K	1204	999.04
05/25/13	PC	05/30/13	26109	YERGES, CHAD M	1206	890.19
05/25/13	PC	05/30/13	26110	ZIBELL, JOEL R	1251	1,042.64
05/25/13	PC	05/30/13	26111	WILTZIUS, CECILIA	1252	1,236.89
05/25/13	PC	05/30/13	26112	GRENAWALT, BEVERLY A	1260	337.18
05/25/13	PC	05/30/13	26113	BRUECKNER, AMANDA EF	1261	752.74
05/25/13	PC	05/30/13	26114	GEISE, SANJA KAY	1264	634.88
05/25/13	PC	05/30/13	26115	PARSONS, MARY MARGAF	1277	76.97
05/25/13	PC	05/30/13	26116	DATKA, AMBER ELIZABETI	1281	189.77
05/25/13	PC	05/30/13	26117	HENNING, LYLE THOMAS	1332	337.62
05/25/13	PC	05/30/13	26118	CLOVER, AMANDA ANN	1337	305.78
05/25/13	PC	05/30/13	26119	SCHOENWETTER, LOREN	1338	133.91
05/25/13	PC	05/30/13	26120	ELLIS, RICK	1339	330.43
05/25/13	PC	05/30/13	26121	BRUNK, TAYLOR A	1344	234.78
05/25/13	PC	05/30/13	26122	THOMPSON, KAREN M	1350	113.52
05/25/13	PC	05/30/13	26123	NEUPERT, DALE EDWARD	1606	304.06
05/25/13	PC	05/30/13	26124	SCHOENWETTER, LOREN	1607	339.16
05/25/13	PC	05/30/13	26125	BUTZINE, JASON V	1706	1,418.64
05/25/13	PC	05/30/13	26126	CHRISTIAN, TODD MICHA	1753	69.26
05/25/13	PC	05/30/13	26127	PETRIE, MATTHEW T	1756	1,018.12
Grand Totals:						86,025.08



**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  Village of Waterloo County of Jefferson  
 City

The undersigned duly authorized officer(s)/members/managers of Katie Creek LLC  
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Bridge Lounge  
(trade name)

located at 134 E Madison St.

appoints Colin Gorder  
(name of appointed agent)

679 Hawthorn Dr. Sun Prairie, WI 53590  
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).  
Katie Creek LLC / Town of Medina

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 28 years

Place of residence last year 679 Hawthorn Dr, Sun Prairie, WI 53590

For: Katie Creek LLC  
(name of corporation/organization/limited liability company)

By: [Signature]  
(signature of Officer/Member/Manager)

And: \_\_\_\_\_  
(signature of Officer/Member/Manager)

**ACCEPTANCE BY AGENT**

I, Colin Gorder, hereby accept this appointment as agent for the  
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 6/3/13 Agent's age 28  
(signature of agent) (date)

679 Hawthorn Dr. Date of birth 05/03/1985  
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY  
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 6-14-2013 by [Signature] Title POLICE CHIEF  
(date) (signature of proper local official) (town chair, village president, police chief)



# ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning June 21 20 13 ;  
ending June 30 20 13 ;

TO THE GOVERNING BODY of the:  Town of }  
 Village of } Watertown  
 City of }

County of Jefferson Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

1. The named  INDIVIDUAL  PARTNERSHIP  LIMITED LIABILITY COMPANY  
 CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Katie Creek LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	<u>President</u>	<u>Colin Gorder</u>	<u>679 Hawthorn Dr</u>	<u>Sun Prairie WI 53589</u>
Vice President/Member				
Secretary/Member				
Treasurer/Member				
Agent		<u>Colin J Gorder</u>		
Directors/Managers				

3. Trade Name Bridge Lounge Business Phone Number 720-253-8921  
4. Address of Premises 134 E Madison St Post Office & Zip Code Watertown WI 53594

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period?  Yes  No  
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant?  Yes  No  
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business?  Yes  No  
8. (a) Corporate/limited liability company applicants only: Insert state WI and date 12-14-2010 of registration.  
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company?  Yes  No  
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin?  Yes  No  
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main Floor Bar Area, Basement

10. Legal description (omit if street address is given above): \_\_\_\_\_  
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year?  Yes  No  
(b) If yes, under what name was license issued? Bridge Lounge - Greg Baker  
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864]  Yes  No  
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776]  Yes  No  
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

**SUBSCRIBED AND SWORN TO BEFORE ME**

this 3rd day of June, 20 13  
Lois Ann Daniel  
(Clerk/Notary Public)  
My commission expires 2/22/2015

\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)  
\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)  
\_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk <u>6/13/13</u>	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	



# RENEWAL ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk. Read instructions on reverse side.

For the license period beginning: 07/01/2013 ending: 06/30/2014  
(MM DD YYYY) (MM DD YYYY)

TO THE GOVERNING BODY of the:  Town of } Waterloo  
 Village of }  
 City of }

County of Jefferson Aldermanic Dist. No. \_\_\_\_\_ (if required by ordinance)

CHECK ONE  Individual  Partnership  Limited Liability Company  
 Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number: <u>456-1023366177-04</u>	
Federal Employer Identification Number (FEIN): <u>274259328</u>	
LICENSE REQUESTED ▶	
TYPE	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>100.00</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input checked="" type="checkbox"/> Class B liquor	\$ <u>500.00</u>
<input type="checkbox"/> Reserve Class B liquor	\$
Publication fee	\$ <u>10.00</u>
<b>TOTAL FEE</b>	\$ <u>610.00</u>

## Complete A or B. All must complete C.

### A. Individual or Partnership:

Full Name(s) (Last, First and Middle Name) Home Address Post Office & Zip Code  
 ▶ Colin James Gardner 679 Hawthorn Dr. 53590  
Sun Prairie

### B. Full Name of Corporation/Nonprofit Organization/Limited Liability Company ▶ Katie Creek LLC Address of Corporation/Limited Liability Company (if different from licensed premises) ▶ 679 Hawthorn Dr, Sun Prairie, WI 53590 All Officer(s) Director(s) and Agent of Corporation and Members/Managers and Agent of Limited Liability Company:

Title	Name (Inc. Middle Name)	Home Address	Post Office & Zip Code
President/Member	<u>Colin J Gardner</u>	<u>679 Hawthorn Dr.</u>	<u>Sun Prairie, WI 53590</u>
Vice President/Member	_____	_____	_____
Secretary/Member	_____	_____	_____
Treasurer/Member	_____	_____	_____
Agent ▶	_____	_____	_____
Directors/Managers	_____	_____	_____

C. 1. Trade Name ▶ Bridge Lounge Business Phone Number 920-253-8921  
 2. Address of Premises ▶ 134 E. Madison St Post Office & Zip Code ▶ Waterloo WI 53594

3. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs?  Yes  No
4. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Main Floor Bar Basement
5. Legal description (omit if street address is given above): \_\_\_\_\_
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, corporation licensee, or nonprofit organization licensee been **convicted** of any offenses (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete reverse side**  Yes  No
- b. Are **charges** for any offenses presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on reverse side**  Yes  No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain.**  Yes  No
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? If not, explain.  Yes  No
9. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown under Section A or B above? [phone (608) 266-2776]  Yes  No
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement?  Yes  No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.)

## SUBSCRIBED AND SWORN TO BEFORE ME

this 3rd day of June, 20 13  
Louis A M David  
(Clerk/Notary Public)  
 My commission expires 2/22/2015

\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner/Individual)

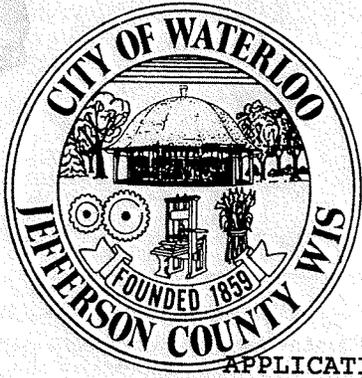
\_\_\_\_\_  
(Officer of Corporation/Member/Manager of Limited Liability Company /Partner)

\_\_\_\_\_  
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

## TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <u>6/3/2013</u>	Date reported to council/board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
E-mail: cityhall@waterloowi.us  
Website: www.waterloowi.us

APPLICATION FOR SODA WATER BEVERAGE LICENSE

To the local governing body of:

City of Waterloo

County of Jefferson

State of Wisconsin

The undersigned hereby makes application for a license for the sale of Soda Water Beverages, on the following described premises within the said City, to wit:

Collin Gorder  
Person in Charge or Agent

Katie Creek LLC  
Business Name

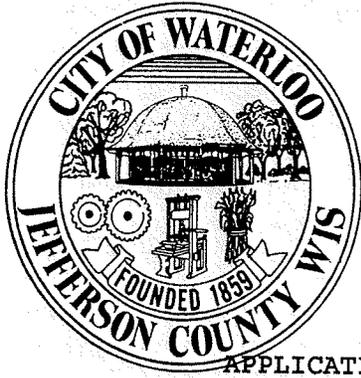
134 E. Madison St.  
~~679 Hawthorn Dr. Ste. 101~~ Waterloo, WI 53594  
Business Address

from the date of granting such license until and including the 30<sup>th</sup> day of June, 20 13 subject to all provisions of the Wisconsin Statutes, and all regulations adopted by said City Common Council.

Dated 6/3/13 Signed [Signature]

""""""""""  
" TO BE COMPLETED BY THE CLERK "  
" "  
" License Fee: \$5.00 "  
" "  
" Date Fee Paid: \_\_\_\_\_ "  
" "  
" Receipt # \_\_\_\_\_ "  
" "  
" License # \_\_\_\_\_ "  
" "  
" License Approved: \_\_\_\_\_ "  
" "  
""""""""""





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
E-mail: cityhall@waterloowi.us  
Website: www.waterloowi.us

APPLICATION FOR SODA WATER BEVERAGE LICENSE

To the local governing body of:

City of Waterloo

County of Jefferson

State of Wisconsin

The undersigned hereby makes application for a license for the sale of Soda Water Beverages, on the following described premises within the said City, to wit:

Colon Garden  
Person in Charge or Agent

Katie Creek LLC  
Business Name

134 E. Madison St. Waterloo, WI 53594  
Business Address

from the date of granting such license until and including the 30<sup>th</sup> day of June, 20 14 subject to all provisions of the Wisconsin Statutes, and all regulations adopted by said City Common Council.

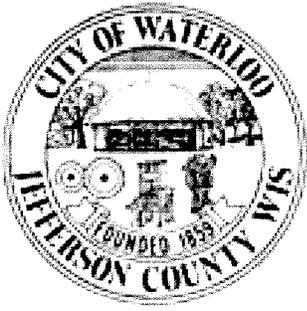
Dated 6/3/13 Signed [Signature]

```

" TO BE COMPLETED BY THE CLERK
"
" License Fee:           $5.00
"
" Date Fee Paid:        _____
"
" Receipt #             _____
"
" License #             _____
"
" License Approved:    _____
"
"
"

```





136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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**RESOLUTION #2013-32**

**Extending an Economic Development Services Agreement with Vierbicher & Associates, Inc for a Six Month Period**

**WHEREAS**, the Council previously adopted a Resolution #2011-20 agreeing to economic development services with Vierbicher & Associates, Inc and;

**WHEREAS**, the Community Development Committee at its December 15, 2011 meeting voted to extend the agreement for an additional six months, and;

**WHEREAS**, Vierbicher has agreed to continue under the existing contract at a rate of \$3,700 per month for the next six months.

**THEREFORE BE IT RESOLVED**, that the City Council agrees to enter into an agreement with Vierbicher Associates, Inc for an extension of services for a six month period at a rate of \$3,700 per month and directs the Clerk/Treasurer to make current all language and execute an updated agreement.

**Passed and adopted** this 20<sup>th</sup> day of June, 2013

**CITY OF WATERLOO**

---

Robert H. Thompson, Mayor

Attest:

---

Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Clerk/Treasurer





136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

---

**RESOLUTION #2013-33**

**Awarding A Contract For A Security System For The Waterloo Regional Trailhead**

**WHEREAS**, the Council previously adopted a Resolution #2013-17 agreeing to a construction contract for the Waterloo Regional Trailhead and;

**WHEREAS**, additional dollars have been sought from the DNR to allow for the build out of additional project items including a security system, and;

**WHEREAS**, a site walk through was held June 18, 2013 and bid were opened on June 20, 2013 for installing a security system at this time.

**THEREFORE BE IT RESOLVED**, that the City Council agrees to agreement a contract to \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for \_\_\_\_\_. The Council directs the Clerk/Treasurer to execute the agreement.

**Passed and adopted** this 20<sup>th</sup> day of June, 2013

**CITY OF WATERLOO**

\_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton J. Hansen, Clerk/Treasurer

SPONSOR(S) – Alderperson Cotting, Clerk/Treasurer





136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

## PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES

May 2, 2013

### 1. Call to Order

Aldersperson Cotting called the Public Safety Committee meeting to order 6:00 p.m.

### 2. Roll Call

Present: Alderspersons Cotting, Van Holten, and Reynolds. Others present: Chief Thomas.

### 3. Approval of The April 4, 2013 Regular Committee Minutes.

Motion by Reynolds and seconded by Van Holten to approve the April 2013 minutes. Motion carried.

### 4. Citizen Input

None

### 5. Unfinished Business

#### - Dance Permit Ordinance.

The Dance ordinance was discussed. Several changes were suggested. Motion by Van Holten and seconded by Reynolds to table to the next committee meeting. Motion carried.

#### - Redefining Temporary Sign Permit

There was discussion concerning temporary sign permits. It was the opinion of the committee to leave the ordinance intact with the exception of section 385-26C. Motion by Cotting and seconded by Reynolds to recommend to the council to create section 385-2C(4) Residential Development signs advertising the sale of lots in a subdivision up to 32 square feet. Motion carried.

### 6. New Business

#### - Parking on Franklin Street.

Complaints were received at the Police Department about vehicle parking on both side of Franklin St. The complaint concerned the street being narrow and reduced to only one lane when vehicles are parked on both sides. The street is a major artery to traffic coming out of the subdivision. This past winter it became necessary to temporarily post the street no parking due to the snow accumulation. Motion by Van Holten and seconded by Reynolds recommend to the council that the south side of Franklin Street be posted No Parking. Motion carried

#### - Parking on Knowlton Street...

Alder Cotting received a complaint from a citizen about vehicles parking on the south side of Knowlton St in the area of Knowlton Wood Apartments. After some discussion it was decided to monitor the number of vehicles parked there and report back to the committee at the next meeting Motion by Van Holten and seconded by Reynolds to table to the next meeting. Motion carried.

### 7. Future Agenda Items and Announcements

### 8. Adjourn

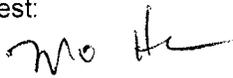
Motion by Aldersperson Reynolds and seconded by Van Holten to adjourn at 7:00 PM. Motion carried..



**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES  
COUNCIL CHAMBERS  
May 2, 2013**

1. **Roll Call And Call To Order.** Alderperson Springer called the meeting to order at 6:30 p.m. Committee members present – Springer, Ziaja and Stinnett. Absent – none. Others present – Public Works Director Gary Yerges, Mayor Thompson, Craig Strobel, Sharon Burbach and Clerk/Treasurer Hansen.
2. **Approval Of Previously Unapproved Meeting Minutes.** **Motion:** Moved by Ziaja, seconded by Springer to approve the April 4, 2013 meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Unfinished Business**
  - a. **Community Development Block Grant EAP Project – Project Update.** **Discussion:** Hansen provided a verbal report saying additional testing would take place. No action taken.
  - b. **2013 Action On Defective Sidewalks.** **Discussion:** Yerges provided a list. He said 42 trees would come out as part of the work. It entailed the southwest quadrant of the City. Yerges said he wouldn't replant many of the trees. Ziaja was split on the notion of removing trees. Springer commented on removing trip hazards by trees. Springer said to prioritize South Monroe, Jackson Street and Van Buren Street. Ziaja said to save trees if it can be done. Ziaja asked for text on this process. **Motion:** Moved by Springer, seconded by Ziaja to notify them this year and to take action in 2014. **Voice Vote:** Motion carried.
5. **New Business.** None.
6. **Future Agenda Items And Announcements.** None.
7. **Adjourn.** **Motion:** Moved by Ziaja, seconded by Stinnett to adjourn. **Voice Vote:** Motion carried. The approximate time was 6:50 p.m.

Attest:



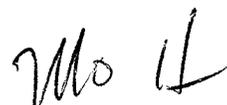
Mo Hansen, Clerk/Treasurer



**CITY OF WATERLOO PLAN COMMISSION MINUTES  
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER  
May 28, 2013**

1. **Call To Order And Roll Call.** Mayor Thompson called the meeting to order at 7:05 p.m. following two public hearings. Members present: Leisses, Crosby, Thompson, Butzine, Lannoy and Reynolds with one vacancy. Others present: Alyssa Skiba of the Courier, Joyce Kovalaske, Richard Kovalaske, Franklin Peot and Clerk/Treasurer Hansen.
2. **Approval Of The Past Meeting Minutes And Public Hearing Minutes.** Moved by Crosby, seconded by Butzine to approve the April 23, 2013 meeting minutes. **Voice vote:** Motion carried.
3. **Citizen Input.** None.
4. **New Business.**
  - a. **Conditional Use Permit, Franklin Peot, Richard And Joyce Kovalaske, Owners Of The Property Located At 163 N. Monroe Street, Requesting A Conditional Use Permit For A Two-Family Dwelling In An R-2, Single-Family Residential District.** **Discussion:** Mayor Thompson noted that no one spoke in opposition to the request at the public hearing. **Motion:** Moved by Reynolds, seconded by Butzine to recommend Council approval of the conditional use permit as presented. **Voice vote:** Motion carried.
  - b. **Land Use Rezoning Request, Community Development Committee, In Regards To The Property Located At 720 W. Madison Street, Requesting A Change In Land Use From Existing M-1, Limited Industrial District To CON, Conservancy District To Be Designated As Maunasha Park.** **Discussion:** Mayor Thompson noted that by consensus the phrase "to be designated as Maunasha Park" would be struck from the title as part of a Council recommendation. He noted that no one attended the public hearing. **Motion:** Moved by Butzine, seconded by Leisses to recommend Council approval of the land use rezoning request as presented. **Voice vote:** Motion carried.
  - c. **Comprehensive Plan Update – Recommendation To Council To Amend The Future Land Use Map To Reflect Agenda Items 4a & 4b.** **Discussion:** Thompson said state law required that the zoning changes match the adopted comprehensive plan. He said the means to do this is to update the adopted comprehensive plan to reflect zoning changes. **Motion:** Moved Crosby, seconded by Reynolds to recommend to Council that it amend the Future Land Use Map in the Comprehensive Plan to reflect proposed changes in items 4a and 4b above. **Voice vote:** Motion carried.
5. **Future Agenda Items And Announcements.** Mayor Thompson instructed the members to expect future meetings.
6. **Adjournment.** **Motion:** Moved by Butzine, seconded by Lannoy to adjourn. **Voice Vote:** Motion passed. Time: 7:12 p.m.

Attest:

  
Morton Hansen  
Clerk/Treasurer

