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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
June 10, 2013
5:00 p.m.**

- 1. Call to Order and Roll Call** Steve Battenberg called meeting to order at 5:00 p.m. CATV board members present: Laura Cotting, Shannon Koele, Bobbi Foutch-Reynolds, Dale Van Holten, Steve Battenberg and Jesus Burgos.
- 2. Approval of Previously Unapproved Meeting Minutes**
Minutes from past meeting were not presented, Van Holten moved to table the minutes, seconded by Cotting.
Voice vote: Approved
- 3. Citizen Input**
None
- 4. Director's Report**
Jesus Burgos reported on the virtual channel on channel 96/991. Work is being done on upgrading the PowerPoint slides, along with background music.
- 5. New Business**
 - a. Upgrading the Municipal Website**
Laura Cotting gave her report on upgrading the Website. The Community Development Authority would pitch in \$5,000 in order to update the map and the CATV board would donate another \$5,000 for a total of \$10,000
 - b. Recommendation To Council To Amend The 2013 Budget**
Jesus presented a proposed budget amendment that included the Salary Coordinator with no change to his current salary of \$1,000. per year; Coordinator Director proposed an adjustment of \$3,500.including health insurance, social security and retirement for a total of \$4,421. Capital Outlay for purchase of new software and video recording equipment \$24,500. \$46,467 was applied from fund balance to cover increases and \$5,000 for update of website map for a grand total of 80,388.
Motion: Foutch-Reynolds moved to accept proposed budget amendment seconded by Koele **Voice vote:** Approved.
- 6. Future Agenda Items and Announcements**
Municipal Website Upgrade
- 7. Adjournment**
Motion: Moved by Van Holten, seconded by Foutch-Reynolds **Voice vote:** Motion carried.

Jesus Burgos
WLOO Coordinator/Director