



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
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**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

COMMITTEE: Public Safety & Health Committee

DATE: Thursday, June 6, 2013

TIME: 6:30 p.m.

LOCATION: Police Training Room, Municipal Building, 136 N. Monroe Street

1. Call To Order & Roll Call
2. Meeting Minutes Approval: May 2, 2013
3. Citizen Input
4. Unfinished Business
 - a. Dance Permit Ordinance
 - b. Redefining Temporary Sign Permits
 - c. Parking on Knowlton Street
 - d. Waterloo Regional Trailhead, Security System Enhancements
5. New Business
 - a. Waterloo Swim Team Special Event License (Waterloo Fit City Triathlon), August 11, 2013
6. Future Agenda Items And Announcements
7. Adjourn


Morton Hansen
Clerk/Treasurer

*** See Council Packet

Committee Members: Cotting, Van Holten, and Reynolds

Printed, Posted, Emailed and Distributed: June 3, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198
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APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submission of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo Swim Team

STATUS: (circle one) unincorporated incorporated individual other _____

CONTACT NAME: Christy Mosher

PHONE NUMBER: 920 478 4922 DAYTIME | 920 478 4150 EVENING | 920 478 4893 FAX

EMAIL ADDRESS: christy@omegamarkeingcompany.com

NAME OF EVENT: Waterloo Fit City Triathlon

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March
 Race Tag Day Other _____

PURPOSE OF EVENT: Encourage fitness to City of Waterloo, bring in people to the city, help sustain Waterloo swim club

DATE OF EVENT: ~~8/11/2013~~ 8/11/2013

EVENT HOURS: 8a.m - 1p.m. SET UP HOURS 5a.m. BREAKDOWN 1-3

DESCRIPTION OF EVENT: Kid through Adult Triathlon

SITE/ADDRESS FOR EVENT (list if multiple locations) Waterloo High School plus area race routes (map attached)

PROJECTED ATTENDANCE: 380 PAST ATTENDANCE: 280

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: ~~200~~ 100

RAIN POLICY: rain or shine

DATE APPLICATION MADE ~~4-29-2013~~ 4-29-2013

Pursuant to Section 12.06 Waterloo Municipal Code
 Application for Special Event or Entertainment License
 Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: _____ Received by: _____

Clerk's Office to complete the section below:

Cc:	<u>Approval date or permit number</u>
_____ Animal Control	_____ Public Works
_____ Fire Department	_____ Utilities
_____ Building & Permits	_____ Public Health Inspector
_____ Police Department	
_____ City Clerk	
_____ Public Property Use	
_____ Building Inspector	
_____ Certificate of Insurance	
_____ Fire Department	
_____ Council Approval	

Fee for Profit Events = \$50.00 per event.

Fee is **WAIVED** for events held or sponsored by educational, charitable, 501 c(3) nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: _____

Date Paid: _____

Received by: _____

Pursuant to Section 12.06 Waterloo Municipal Code
Application for Special Event or Entertainment License

Form created: 03/11/2004

SPECIAL EVENT or ENTERTAINMENT WORKSHEET

NAME OF EVENT: Waterloo Fit City Triathlon

DATE (S) OF EVENT: ~~8-11-2013~~ 8-12-2013 HOURS: 8-1

LOCATION/PROPERTY: Waterloo HS and routes as described in maps

SAFETY PROCEDURES:

1) Will you be providing private on-site security? YES NO

If yes, list security company name: -

Where will security be needed? -

What times will security be needed? -

Will WPD officers be required? requested during road portion YES NO

Municipal estimation of cost: _____ WPD Personnel @ \$ _____ /hour = \$ _____

2) What are your plans for medical assistance? Waterloo EMS notified of event

Municipal estimation of cost: _____ WFD equipment/personnel @ _____ \$ hours = \$ _____

3) Will there be fireworks at your event? YES NO

Date of fireworks _____ Time of Fireworks _____

Name/Address of company supplying fireworks _____

Fire Marshall must be contacted for approval and consultation.

SET UP / CLEAN UP PROCEDURES:

1) Name of person in charge of set up: Christy Musher phone # 920 988 9822

2) What time will set up begin: 5 a.m.

3) Name of clean up contact person: ~~Christy Musher~~ Christy Musher Cell Phone# 608 295 2480

4) Estimated time for clean up after event: 2 hours

FEES AND PROCEEDS:

1) Will admission be charged for this event? YES to race participants NO to spectators

If yes, how much: Adult _____ Seniors _____ Students _____

Children 5 & under _____ Families _____

2) If a participant fee is charged, please indicate the amount: Booth: _____

Concessionaire: _____

Concessions: X _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: High school parking lot

Concessions: _____ amps= _____ lines @ \$20 Cost \$ _____

Equipment being used: _____

Location: _____

Name of company providing service if other than City: _____

3) Will you need fencing installed? YES NO

Purpose of fencing: _____

Location: _____ Amount: _____

Date needed _____ Time needed _____

Estimated costs: _____ locations @ \$100. = \$ _____ Total costs

4) Will parking considerations be needed YES NO

Type(s) no parking

Location: Lum Ave Amount: _____

Date: ~~8-11-13~~ 8-11-13 Time: 6 a.m. - 2 p.m.

5) Will picnic tables be needed? YES NO

Location _____ Amount _____

Date needed: _____ Time needed _____

Estimated cost(s) _____ Picnic tables @ \$5.00 per table = \$ _____

6) Is a street sweeper needed? YES NO

Location _____ Date _____ Time _____

Estimated cost(s) _____ hours @ _____ = \$ _____ total cost

Name of company providing service, if not City: _____

7) Will you need additional trash bins? YES NO

If yes how many requested? Cardboard trash bins _____ Barrels _____

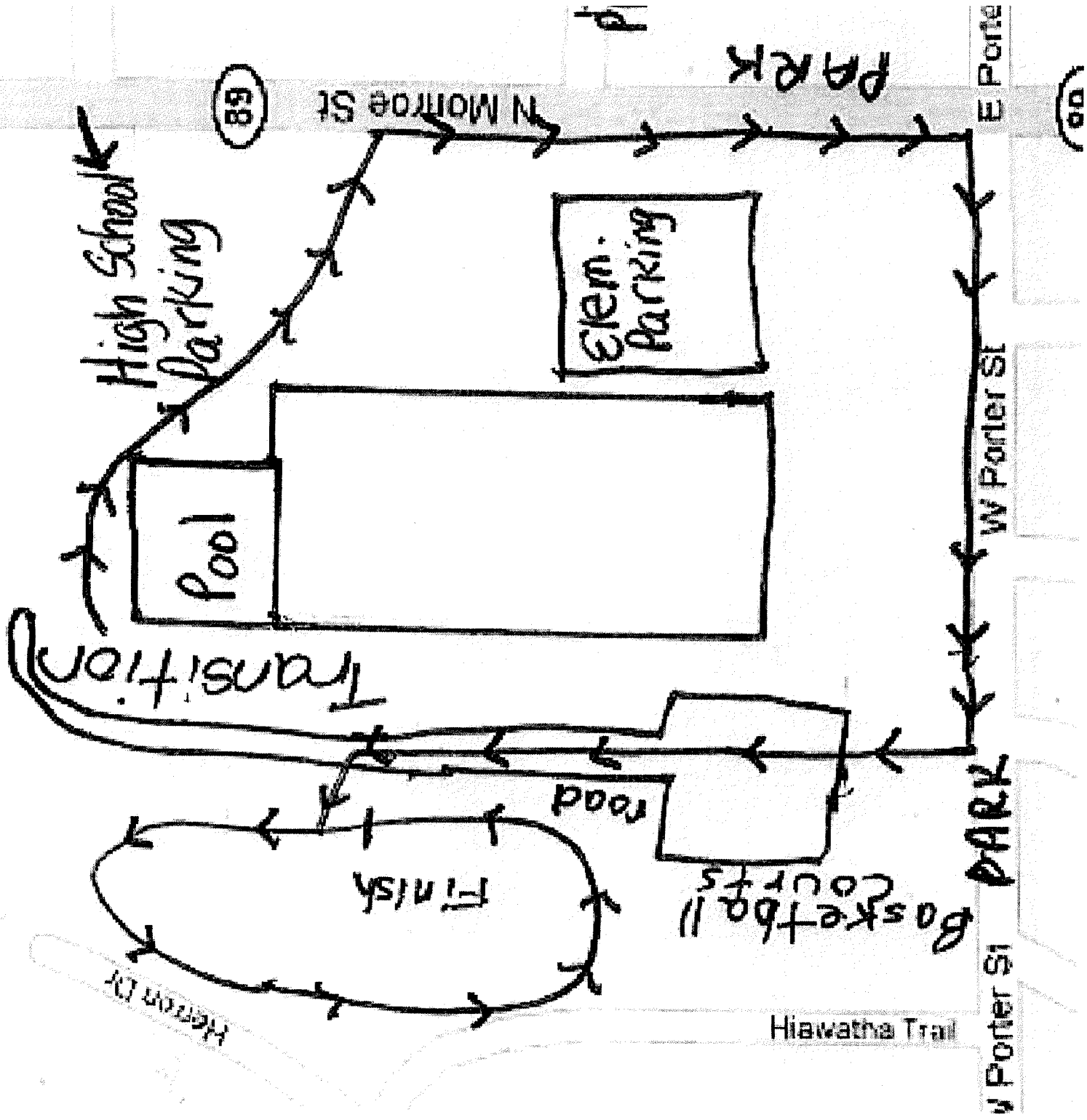
Where do you want them placed? _____

Name of disposal company if other than the City: _____

Where will dumpster be place: _____

Waterloo, WI

1 MILE RUN



3 Mile Run

