



136 N. MONROE STREET, WATERLOO, WI 53594  
PHONE (920) 478-3025  
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**PUBLIC NOTICE OF A COMMITTEE MEETING  
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held.

**COMMITTEE: Public Safety & Health Committee**

**DATE: Thursday, June 6, 2013**

**TIME: 6:30 p.m.**

**LOCATION: Police Training Room, Municipal Building, 136 N. Monroe Street**

1. Call To Order & Roll Call
2. Meeting Minutes Approval: May 2, 2013
3. Citizen Input
4. Unfinished Business
  - a. Dance Permit Ordinance
  - b. Redefining Temporary Sign Permits
  - c. Parking on Knowlton Street
  - d. Waterloo Regional Trailhead, Security System Enhancements
5. New Business
  - a. Waterloo Swim Team Special Event License (Waterloo Fit City Triathlon), August 11, 2013
6. Future Agenda Items And Announcements
7. Adjourn

  
Morton Hansen  
Clerk/Treasurer

\*\*\* See Council Packet

Committee Members: Cotting, Van Holten, and Reynolds

Printed, Posted, Emailed and Distributed: June 3, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
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**APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE**

Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): Waterloo Swim Team

STATUS: (circle one) unincorporated  incorporated individual other \_\_\_\_\_

CONTACT NAME: Christy Mosher

PHONE NUMBER: 920 478 4922 , 920 478 4150 , 920 478 4893  
DAYTIME EVENING FAX

EMAIL ADDRESS: christy@omegamarkeingcompany.com

NAME OF EVENT: Waterloo Fit City Triathlon

TYPE OF EVENT: (circle one) Festival Parade Caravan Rally March  
 Race  Tag  Day  Other \_\_\_\_\_

PURPOSE OF EVENT: Encourage fitness to City of Waterloo, bring in people to the city, help sustain Waterloo swim club

DATE OF EVENT: 8/11/2013

EVENT HOURS: 8a.m - 1p.m. SET UP HOURS 5a.m. BREAKDOWN 1-3

DESCRIPTION OF EVENT: Kid through Adult Triathlon

SITE/ADDRESS FOR EVENT (list if multiple locations) Waterloo High School plus area race routes (map attached)

PROJECTED ATTENDANCE: 380 PAST ATTENDANCE: 280

NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 100

RAIN POLICY: rain or shine

DATE APPLICATION MADE 4-29-2013

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the City Clerk, City of Waterloo, 136 N. Monroe Street, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: \_\_\_\_\_ Received by: \_\_\_\_\_

Clerk's Office to complete the section below:

|                                |                                       |
|--------------------------------|---------------------------------------|
| Cc:                            | <u>Approval date or permit number</u> |
| _____ Animal Control           | _____ Public Works                    |
| _____ Fire Department          | _____ Utilities                       |
| _____ Building & Permits       | _____ Public Health Inspector         |
| _____ Police Department        |                                       |
| _____ City Clerk               |                                       |
| _____ Public Property Use      |                                       |
| _____ Building Inspector       |                                       |
| _____ Certificate of Insurance |                                       |
| _____ Fire Department          |                                       |
| _____ Council Approval         |                                       |

Fee for Profit Events = \$50.00 per event.

Fee is **WAIVED** for events held or sponsored by educational, charitable, 501 c(3) nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.

Fee Paid: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Received by: \_\_\_\_\_

Pursuant to Section 12.06 Waterloo Municipal Code  
Application for Special Event or Entertainment License

Form created: 03/11/2004

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: Waterloo Fit City Triathlon

DATE (S) OF EVENT: ~~8-11-2013~~ 8-12-2013 HOURS: 8-1

LOCATION/PROPERTY: Waterloo HS and routes as described in maps

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security? YES  NO

If yes, list security company name: -

Where will security be needed? -

What times will security be needed? -

Will WPD officers be required? requested during road portion YES  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? Waterloo EMS notified of event

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  NO

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Christy Musher phone # 920 988 9822

2) What time will set up begin: 5 a.m.

3) Name of clean up contact person: ~~Christy Musher~~ Christy Musher Cell Phone# 608 295 2480

4) Estimated time for clean up after event: 2 hours

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES  to race participants NO  to spectators

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

Concessions: X \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: High school parking lot

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s) no parking

Location: Lum Ave Amount: \_\_\_\_\_

Date: ~~8-11-13~~ 8-11-13 Time: 6 a.m. - 2 p.m.

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed? YES  NO

Location \_\_\_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

# 1 MILE RUN



