

**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, June 6, 2013**  
**OPEN SESSION**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Absent – Quimby. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, City Attorney Tim Fenner, Gene Weihert, Aaron Otto, Jay Lang, Craig Ellsworth, Errin Welty, Quinn Straubhaar, Ed Straubhaar and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** Moved by Van Holten, seconded by Ziaja to approve the meeting minutes for May 16, 2013 as presented. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Items 4a & 4b noted.
  - a. **Published Notice: 1) Class “B” Beer And “Class C” Wine License Application, JC Acquisitions, LLC, 410 Portland Road**
  - b. **Federal Emergency Management Agency – Proposed Flood Hazard Determinations**
5. **CONSENT AGENDA ITEMS. Motion:** Moved by Cotting, seconded by Van Holten to approve all consent agenda items. **Voice vote:** Motion carried.
  - a. **Council Confirmation Of Mayoral Appointments**
    - i. **Robert Crosby, 275 N. Monroe Street – Board Of Review, Completing An Unexpired Term Expiring In 2018**
    - ii. **Michael Strasser, 930 Herron Drive – Community Development Authority, Completing An Unexpired Term Expiring In 2015**
    - iii. **Kevin Putzke, 856 Anna Court – Zoning Appeals Board (Alternate), Completing An Unexpired Term Expiring In 2016**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Plan Commission:**
    - i. **Conditional Use Permit, Franklin Peot, Richard And Joyce Kovalaske, Owners Of The Property Located At 163 N. Monroe Street, Requesting A Conditional Use Permit For A Two-Family Dwelling In An R-2, Single-Family Residential District. Motion:** Moved by Reynolds, seconded Van Holten to approve the conditional use permit as presented. **Voice vote:** Motion carried.
    - ii. **Ordinance #2013-03 Land Use Rezoning Request, Community Development Committee, In Regards To The Property Located At 720 W. Madison Street, Requesting A Change In Land Use From Existing M-1, Limited Industrial District To CON, Conservancy District. Motion:** Moved by Cotting, seconded Van Holten to approve Ordinance #2013-03 as presented. **Voice vote:** Motion carried.
    - iii. **Resolution #2013-30 Comprehensive Plan Update To Future Land Use Map To Reflect Zoning Changes At 163 N. Monroe Street And 720 W. Madison Street. Motion:** Moved by Cotting, seconded Van Holten to approve Resolution #2013-30 as presented. **Voice vote:** Motion carried.
  - b. **Public Safety & Health Committee:**
    - i. **Ordinance: #2013-02 An Ordinance Amending Section 350-7 Of The Municipal Code To Regulate Parking Of Vehicles On Franklin Street. Motion:** Moved by Cotting, seconded Van Holten to approve Ordinance #2013-02 as presented. **Voice vote:** Motion carried.
7. **NEW BUSINESS**
  - a. **Approval To Grant Class “B” Beer And “Class C” Wine License To JC Acquisitions, LLC (Jim’s Cheese, LLC), 410 Portland Road For The License Period Beginning June 7, 2013 And ending June 30, 2013. Motion:** Moved by Cotting, seconded Van Holten to approve the granting of the license.

**Voice vote:** Motion carried.

- b. **Approval To Grant Licenses For The License Period Beginning July 1, 2013 And Ending June 30, 2014. Motion:** Moved by Van Holten, seconded by Stinnett to approve the granting of licenses for items (i) and (ii) as stated below and as presented. **Voice vote:** Motion carried.
  - i. **Class A & B Beer & Intoxicating Liquor Licenses, Class C Wine License, Soda Water Licenses, Cigarette Licenses And Dance License**
  - ii. **Retail Soda Water Licenses, Annual Mobile Home Park Licenses, Annual Dance License, And Temporary Sign Permits**
- c. **Approval To Grant Operator's Licenses For The License Period Beginning July 1, 2013 And Ending June 30, 2015. Motion:** Moved by Springer, seconded by Reynolds to deny the granting of an Operator's License to Brittany Flores, 432 ½ Harrison Street. **Voice vote:** Motion carried. **Motion:** Moved by Van Holten, seconded by Cotting to approve the granting of Operator's Licenses presented with the exception of Brittany Flores. **Voice vote:** Motion carried.
- d. **Resolution #2013-27, Wastewater Treatment Plant Compliance Maintenance Report (CMAR). Discussion:** Cotting complemented Weihert on a good report. **Motion:** Moved by Springer, seconded by Reynolds to approve Resolution #2013-27 as presented. **Voice vote:** Motion carried.
- e. **Application For Temporary Sign Permit – Three Locations, Waterloo Farmer's Market In The Park, Linda Whitley, Manager. Discussion:** Cotting questioned why the market was in the park and not at 720 West Madison Street. Stinnett commented that merchants like the shade of the park. Cotting said she was not happy with temporary sign permits in general. Thompson said the matter had been referred to the Public Safety Committee. Van Holten said this permit could be issued and the broader issue then taken up in Committee. **Motion:** Moved by Cotting, seconded by Reynolds to refer the issuance of the sign permit to the Public Safety & Health Committee. **Voice vote:** Motion carried.
- f. **Resolution #2013-26 Entering Into A Tax Incremental Financing Developer's Agreement Between The City Of Waterloo And Hawthorn & Stone Development Inc. And Entering Into A Lease Agreement Between The City Of Waterloo And Hawthorn & Stone Development Inc. Relating To Private Improvements At Or Near 333 West Madison Street, Waterloo, Wisconsin. Motion:** Moved by Springer, seconded by Cotting to approve Resolution #2013-26 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.
- g. **Resolution #2013-28 Pre-Development Agreement Re: 565-629 W. Madison Street, Lang Group LLC. Motion:** Moved by Cotting, seconded by Reynolds to approve Resolution #2013-28 as presented. **Voice vote:** Motion carried.
- h. **565 W. Madison Street, Lang Group LLC – Acceptance Of Submitted Schedule. Motion:** Moved by Cotting, seconded by Reynolds to approve the schedule and associated documents as presented. **Voice vote:** Motion carried.
- i. **275 S. Jackson Street – Offer To Purchase, Quinn Straubhaar And Marketing And Selling Warehouses At 200, 207 and 275 S. Jackson Street. Motion:** Moved by Cotting, seconded by Van Holten to convene in closed session with the statutory exception for the closed session being Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session." **Voice vote:** Motion carried. [Note: Upon conclusion of the closed session the Council reconvened in open session.] **Motion:** Moved by Van Holten, seconded by Cotting to direct the Clerk/Treasurer to conduct an open and public bidding process for all three of the warehouses currently owned by the municipality on South Jackson Street. **Voice vote:** Motion carried.
- j. **Resolution 2013-31 State/Municipal Agreement For A State-Let Highway Project – Revision #1. Motion:** Moved by Springer, seconded by Cotting to approve Resolution #2013-31 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.

k. **Resolution #2013-29 Kunkel Engineering Group -- Engineering Services Proposal, STH 19 Reconstruction.** Moved by Van Holten, seconded by Springer to approve Resolution #2013-29 as presented. **Roll call vote:** Ayes: Ziaja, Springer, Van Holten, Cotting, Stinnett and Reynolds. Noes: none with Quimby absent. Motion carried.

8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.

9. **ADJOURNMENT. Motion:** Moved by Springer, seconded by Reynolds to adjourn. Motion carried. Time was 8:20 p.m.

Attest:

Morton Hansen  
Clerk/Treasurer