

**Karl Junginger Memorial Library
Board of Trustees Meeting
May 21, 2013**

- I. Call to order
Meeting called to order by Strasser at 5:16PM.
Present: Connie Schiestl, Mike Strasser, Lee Fiedorowicz, Ellen Sullivan, Art Biermeier, Cece Wiltzius, Lindsay Reynolds, Deb Battenberg (5:20).
- II. Approval of agenda
Biermeier moved to approve the agenda; Fiedorowicz seconded. Motion passed.
- III. Reading of Minutes
Schiestl moved to approve the April minutes as presented; Sullivan seconded. Motion passed.
- IV. Correspondence, Appearance, Public Comments
Wiltzius presented a thank you note from the Waterloo PTO thanking the Board for the presence at the Wellness Night. The library also received a positive note about the customer service at the library.
- V. Director's Report
-Wiltzius highlighted the continuing changes at the MWFLS (the recently hired IT support person left and Bill Dovi resigned from the board). MWFLS is currently looking to hire.
-The system is paying for a one-year subscription for each library to Zinio, a magazine subscription database.
-Painting has been done except for the doors. Public Works has repaired a drainage problem in the driveway.
-The summer program is completely planned.
-Sarah Schneider's kindergarten class prepared Literacy Bags for the community and is distributing them at the library.
-Adult book clubs will take a break until fall.
- VI. Unfinished Business
 - A. Board of Trustees By-Laws review *Action*
Wiltzius presented the By-Laws with previous changes suggested by the Board. The Board discussed changing Article VI, Section 3, #8, the amount at which the Librarian will recommend purchases to the board, to be larger than the current \$1000.
Battenberg moved to change Article VI, Section 3, #8 to "recommend to the Board any purchases of equipment or furniture exceeding \$5,000." Biermeier seconded. Motion passed.
Sullivan moved to accept the current writing of the By-Laws as presented including the above change to Article VI, Section 3, #8. Schiestl seconded. Motion passed.
 - B. City of Waterloo Employee Handbook Approval *Action*
Schiestl moved to approve the City of Waterloo Employee Handbook. Fiedorowicz seconded. Motion passed.
 - C. SHARE update *Informational*
Wiltzius reported that Lakeshores is meeting on May 21 to discuss continuing involvement with SHARE. It seemed that Lakeshores would probably continue its relationship with SHARE, as SHARE has agreed to sharing the costs of delivery, to resolve the IT issues, and to have a governing body. However, the Lakeshores director has recently resigned, which could change things.
- VII. New Business
 - A. Election of Officers *Action*
The following people expressed interest in offices:
President-Art Biermeier
Vice President- Mike Strasser
Secretary- Deb Battenberg

Finance- Lee Fiedorowicz

Schiestl moved to approved all officers as presented. Sullivan seconded. Motion passed.

B. Selection of 2013 Dates for Board Meetings *Action*

The following dates were selected for meetings for the next year.

August 6, 2013

September 24, 2013

November 12, 2013

January 28, 2014

March 25, 2014

May 20, 2014

VIII. Date, place, and time of next meeting
August 6, 2013, 5:15 PM, Conference Room

IX. Adjournment
Battenberg moved to adjourn at 6:04. Biermeier seconded. Motion passed.