



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, May 16, 2013 at 7:00 p.m.**

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES
3. CITIZEN INPUT
4. COMMUNICATIONS TO THE COUNCIL
 - a. EMS Week Proclamation
 - b. Published Notices: 1) Filed Applications to Sell Intoxicating Liquor And/Or Beer For The License Period Beginning July 1, 2013 And Ending June 30, 2014, 2) Notice Of Public Hearing For A Conditional Use Permit Under Provisions of Chapter §385-10 And §385-21(B) Of The Zoning Code of The City of Waterloo, Wisconsin for 163 N. Monroe Street, 3) Notice Of Public Hearing For Land Use Rezoning Under Provisions Of Chapter §385-19 Con, Conservancy District And §385-31 Changes And Amendments To The Zoning Code of The City Of Waterloo, Wisconsin for 720 W. Madison Street
 - c. Posted Notices: Notice to Destroy Noxious Weeds
 - d. State Financial Report Form C For 2012
5. CONSENT AGENDA ITEMS
 - a. Reports Of City Officials & Contract Service Providers
 - i. Waterloo Active Fire Department For April 2013
 - ii. Building Inspector - Building, Plumbing, And Electrical Permits For April 2013
 - iii. Public Works Director Gary Yerges For April 2013
 - iv. Police Chief Timothy Thomas For April 2013
 - v. Library Director Cecilia Wiltzius For April 2013
 - vi. Waterloo Water & Light Commission For May 7, 2013
 - vii. Watertown Humane Society For April 2013
6. COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS
 - a. Finance, Insurance & Personnel Committee: Reports Of The Clerk/Treasurer
 - i. Payroll For April, 2013 - \$54,827.01
 - ii. Pay Vouchers – April 18, 2013 through May 16, 2013
 - iii. Treasurer's Report & Budget Reports for April 2013
 - iv. Resolution 2013-26 Amending The 2013 Municipal Budget To Increase Longevity Pay Benefits
7. UNFINISHED BUSINESS
 - a. Resolution #2013-10 Entering Into A Development Agreement With Hawthorn & Stone Development Inc. Relating To Redevelopment Of 333 West Madison Street
 - b. 217 North Monroe Street - Option To Purchase, Movin' Out Inc.
8. NEW BUSINESS
 - a. Review Of 2013 Municipal Audit -- Baker/Tilly LLC
 - b. Approval To Grant Licenses
 - i. James P. Kennedy, Agent, JP Kennedy & Associates LCC (Portland Pub) 1212 Main Street
 1. Agent Approval
 2. "Class B" Intoxicating Liquor & Class "B" Beer License For the License Period

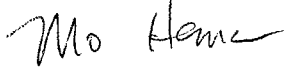
Ending June 30, 2013

3. Soda Water Licenses For the License Period Ending June 30, 2013

c. Application For Special Event License, Waterloo Fit City Triathlon – August 11, 2013

9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10. ADJOURNMENT



Morton Hansen
Clerk/Treasurer

Posted and Emailed: May 10, 2013

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

Minutes of Municipal Committees, Commissions and Boards Attached

- Waterloo Fire Department Board of Trustees Treasurer's Report – April, 2013
- Public Works & Property Committee – April 4, 2013

Office of the Mayor

Waterloo, Wisconsin

Proclamation

TO DESIGNATE THE WEEK OF MAY 19-25, 2013 AS
"EMERGENCY MEDICAL SERVICES WEEK"

- WHEREAS, emergency medical services is a vital public service; and
- WHEREAS, members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
- WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
- WHEREAS, only a third of Americans rate their households as being "very well prepared" for a medical emergency; and
- WHEREAS, emergency medical services providers have traditionally served as the safety net of America's health care system; and
- WHEREAS, the emergency medical services system consists of emergency medical technicians, firefighters, emergency medical responders, paramedics, emergency physicians, emergency nurses, educators, administrators, dispatchers, ambulance drivers and others; and
- WHEREAS, approximately two-thirds of all emergency medical services providers are volunteers, and
- WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
- WHEREAS, Americans benefit daily from the knowledge and skills of these highly trained individuals; and
- WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and
- WHEREAS, injury prevention and the appropriate use of the EMS system will help reduce national health care costs; and

NOW, THEREFORE, I, Robert H. Thompson, Mayor of the City of Waterloo, Wisconsin in recognition of this event do hereby proclaim the week of May 19-25, 2013, as

"EMERGENCY MEDICAL SERVICES WEEK"

and encourage the community to observe this week with appropriate programs and activities.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Mayor Robert H. Thompson

Morton J. Hansen Clerk/Treasurer

May 16, 2013





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OFFICIAL PUBLICATION

CITY OF WATERLOO, JEFFERSON COUNTY, WI

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following individuals, partnerships, corporations or limited liability companies have made application to sell intoxicating liquor and/or beer for the license period beginning July 1, 2013 and ending June 30, 2014. The granting of said licenses are now pending and will be acted upon at the June 6, 2013 regular scheduled Council Meeting.

"CLASS B" INTOXICATING LIQUOR AND CLASS "B" BEER

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Kardenny's, LLC Karen Fredrick, Agent W8178 State Road 16/60, Lowell (The End Zone)	137 N. Monroe Street
Bridge Lounge, LLC Gregory R. Bowers, Agent 134 E. Madison Street, Waterloo (Mr. B's Bridge Lounge)	134 E. Madison Street
J P Kennedy & Associates, LLC James P. Kennedy, Agent 1212 Main Street, Waterloo (Portland Pub)	1212 Main Street
Coaches Alley, LLC Laurie K. Gorder, Agent 204 Anna Street, Apt. 108, Waterloo (Coaches Alley, LLC)	151 N. Monroe Street
The MT Bar, LLC Tammy L. McIntosh, Agent 387 S. Jackson Street, Waterloo (The MT Bar)	120 E. Madison Street
Ruthless, LLC Korby James Holzhueter 59 London Road, Cambridge (Madison Street Pub)	203 W. Madison Street
Blinky's Bowl, Inc./DBA Stubby's Bowl Van Stenberg 1317 Oak Street, Waterloo (Stubby's Bowl)	127 E. Madison Street
Waterloo Fire Department - Board of Trustees Chris J. Abell, Agent 680 Knowlton Street, Apt. F, Waterloo (Waterloo Firemen's Park)	500 Park Ave.

(2)

CLASS "A" BEER ONLY

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Kwik Trip, Inc. Judith A. Bunge, Agent 1323 Colonial Drive, Watertown (Kwik Trip #366)	115 Portland Road
Loeder Oil Co., Inc Daniel Lee Loeder, Agent 4410 Buckley Ridge Circle, Cottage Grove (Loeder BP Waterloo)	300 W. Madison Street
Manuel Ayala Lira 420 E. Madison Street, Waterloo (Ayala's Market)	112 E. Madison Street

"CLASS A" INTOXICATING LIQUOR AND CLASS "A" BEER

NAME AND ADDRESS OF APPLICANT	LOCATION OF PREMISE
Lannoy Foods, Inc. Michael Roger Lannoy, Agent W12126 Longview Circle, Waterloo (Piggly Wiggly)	810 N. Monroe Street
JC Acquisition, LLC Ingegerd Silvis, Agent 829 E. Lake Forest Avenue, Whitefish Bay (Jim's Cheese, LLC)	410 Portland Road

Morton Hansen

Morton J. Hansen
Clerk/Treasurer

Dated: May 2, 2013

PUB: The Courier: May 9, 2013



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NOTICE OF PUBLIC HEARING FOR A CONDITIONAL USE PERMIT UNDER PROVISIONS OF CHAPTER §385-10 AND §385-21(B) OF THE ZONING CODE OF THE CITY OF WATERLOO, WISCONSIN.

Please take notice that the Plan Commission of the City of Waterloo, Wisconsin, acting under provisions of Chapter §385.10, R-2 Single Family Residential District and §385-21(B) Conditional Uses of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application from Franklin Peot, Richard and Joyce Kovalaske, owners of the property located at 163 N. Monroe Street in the City of Waterloo.

- 1) A conditional use permit is required for a two-family dwelling in an R-2, Single-Family Residential District.

The property is described as follows:

Tax Parcel #290-0813-0644-031
S1/2 OF LOT 10, BLK 2, 1st ADD TO WATERLOO
Also known as 163 N. Monroe Street, Waterloo

Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning the recommendation for a conditional use permit at a public hearing to be held at **7:00 p.m., on Tuesday, May 28, 2013 in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.**

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial or conditional approval of the conditional use permit to the Common Council. The Common Council will act on the Plan Commission's recommendation at their regular scheduled June 6, 2013 meeting.

Morton J. Hansen
City Clerk/Treasurer



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NOTICE OF PUBLIC HEARING FOR LAND USE REZONING UNDER PROVISIONS OF CHAPTER §385-19 CON, CONSERVANCY DISTRICT AND §385-31 CHANGES AND AMENDMENTS TO THE ZONING CODE OF THE CITY OF WATERLOO, WISCONSIN

Please take notice that the Plan Commission of the City of Waterloo, Jefferson County, Wisconsin, acting under provisions of Chapter §385-19 and §385-31 of the Zoning Code of the City of Waterloo, shall hold a public hearing on the matter of an application from the Community Development Committee, in regards to the property located at 720 W. Madison Street, Waterloo.

The land use-rezoning request is to allow a change in land use from existing M-1, Limited Industrial District to CON, Conservancy District to be designated as Maunesha Park.

The property is described as follows:

Tax Parcels: 290-0813-0721-005 & 290-0813-0721-006

OUTLOT 111, ASR PLT EX LAND IN STH 19 IN 725-675 & LOT 1, CSM 2733-10-229

Also known as 720 W. Madison Street, Waterloo

Be further notified that the Plan Commission will hear all persons interested or their agents or attorneys concerning the recommendation for a land use zoning change at a public hearing to be held at **7:15 p.m., on Tuesday, May 28, 2013 in the Council Chamber of the Municipal Building, 136 N. Monroe Street, Waterloo.**

Subsequent to the public hearing, the Plan Commission shall recommend approval, denial or conditional approval of the land use rezoning request to the Common Council. The Common Council will act on the Plan Commission's recommendation at their regular scheduled June 6, 2013 meeting.

Morton J. Hansen
City Clerk/Treasurer

PUB: The Courier: May 9 and 16, 2013

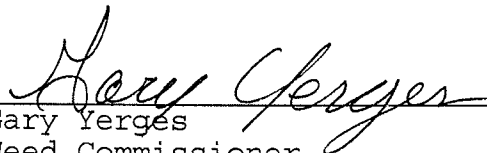


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CITY OF WATERLOO

NOTICE TO CUT OR DESTROY NOXIOUS WEEDS

NOTICE IS HEREBY GIVEN to each and every person who owns, occupies or controls land in the City of Waterloo, Jefferson County, Wisconsin, to cut or destroy all canada thistle, leafy spurge and field bindweed, (creeping jenny) and in addition all other rank growth of vegetation, all weeds, grasses and plants over 12 inches in height on all lands owned, occupied or controlled by you in said City, at such time and in such manner as shall effectively prevent them from bearing seed, or spreading to adjoining property, as required by Section 66.0407 of the Wisconsin Statutes.



Gary Yerges
Weed Commissioner
City of Waterloo

POSTED: MAY 9, 2013



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STATE OF WISCONSIN)
COUNTY OF JEFFERSON) SS.
CITY OF WATERLOO)

Gary Yerges, Weed Commissioner, being first duly sworn, says that on the 9th day of May 2013, he posted the within Notice to Cut or Destroy Noxious Weeds in at least four conspicuous places in the City of Waterloo.

Said notices were posted as follows:

One notice at corner of State Hwy 89 north and Clarkson Road

One notice at the corner of State Hwy 19 west and Canal Road

One notice at County Trunk "O" south and Waterloo Road

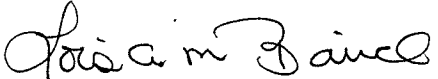
One notice at State Hwy 89 east and Fischer Road

One notice at State Hwy 19 east and Heiman Farmette



Gary Yerges, Weed Commissioner

Subscribed and sworn to before me
this 9th day of May 2013.



Notary Public, Jefferson County, WI
My Commission Expires 2-22-2015

	A	B	C
1	1/17/2013	DOR DATE UPDATED	
2	1/24/2013	BT Updated	
3			
4			
5			
6			
7	STATE FINANCIAL REPORT FORM C		
8	2012 PROGRAM		
9			
10			
11			
12	NAME OF MUNICIPALITY:	City of Waterloo	
13	YEAR ENDED:	2012	
14			
15	Cash (C) or Modified (M):	M	
16			
17	Municipality Code:	290	
18	County Code:	28	
19	Contact Name:	Morton Hansen, Jr.	
20	Contact Email:	cityhall@waterloowi.us	
21	Contact Phone:	920-478-3025	

*Filed
 Clerk/Treasurer's
 Office
 for Review*



Independent Inspections, Ltd
 W241 S4135 Pine Hollow Court
 Waukesha WI 53189

RECEIVED
 MAY 02 2013
 CITY OF WATERLOO

Invoice	307070
Date	4/30/2013
Page	1
Due Date	5/15/2013

Bill To:

ATTN: ACCOUNTS PAYABLE
 CITY OF WATERLOO
 136 N MONROE STREET
 WATERLOO WI 53594-1198

Please Remit To:

Independent Inspections, Ltd
 W241 S4135 Pine Hollow Court
 Waukesha WI 53189

Customer ID	Payment Terms				
WATE10	Net 15				

Description	Gross Fees	Retainage	Amount Due																				
Permits for April 2013	\$3,487.15	\$1,394.86	\$2,092.29																				
<table border="1"> <tr> <td>REC'D 05/06/2013</td> </tr> <tr> <td>RECEIPT #29604</td> </tr> <tr> <td>\$2,720.15</td> </tr> </table>				REC'D 05/06/2013	RECEIPT #29604	\$2,720.15																	
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FEE WAIVED/WATERLOO REGIONAL TRAILHEAD																							
<table border="1"> <tr> <td>BUILDING PERMIT</td> <td>\$ 357.00</td> </tr> <tr> <td>EROSION CONTROL</td> <td>\$ 350.00</td> </tr> <tr> <td>OCCUPANCY PERMIT</td> <td>\$ 60.00</td> </tr> <tr> <td>TOTAL BILLED CITY</td> <td>\$ 767.00</td> </tr> </table>	BUILDING PERMIT	\$ 357.00	EROSION CONTROL	\$ 350.00	OCCUPANCY PERMIT	\$ 60.00	TOTAL BILLED CITY	\$ 767.00															
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Subtotal	\$2,092.29
Misc	\$0.00
Total	\$2,092.29

Independent Inspections, Ltd.

Billing Recap

From: 04/01/2013 To 04/30/2013

City of Waterloo (C)

<i>Permit No.</i>	<i>Permit Type</i>	<i>Project Description</i>	<i>Contractor Name</i>	<i>Owner's Name</i>	<i>Project Address</i>	<i>Permit Fee</i>	<i>WI Seal</i>	<i>Admin Fee</i>	<i>Other Fee</i>	<i>Deposit Fee</i>	<i>Total Fee</i>
0013-13-04-0	HVAC	FURNACE	ENVIRA TECH	SCHMITT, CARY	221 BISHOP CIR	45.00		0.00			45.00
0014-13-04-0	ELEC	FURNACE	ELECT TECH	SCHMITT, CARY	221 BISHOP CIR	45.00		0.00			45.00
0015-13-04-0	BLDG	ALT-SCIENCE DEPT	DANIELS CONST	WATERLOO SCH	813 N MONROE ST	1,448.45		0.00			1,448.45
0015-13-04-0	ELEC	ALT-SCIENCE DEPT	ELECTRIC CONST	WATERLOO SCH	813 N MONROE ST	363.90		0.00			363.90
0015-13-04-0	HVAC	ALT-SCIENCE DEPT	H&H INDUSTRIES	WATERLOO SCH	813 N MONROE ST	363.90		0.00			363.90
0015-13-04-0	PLMB	ALT-SCIENCE DEPT	H&H INDUSTRIES	WATERLOO SCH	813 N MONROE ST	363.90		0.00			363.90
0016-13-04-0	BLDG	NEW WATERLOO TRAILHEAD FACILITY	CAPELLE BROS &	CITY OF WATER	760 MCKAY WAY	767.00		0.00			767.00
0017-13-04-0	BLDG	SHED	OWNER	ELLIS, RICK	1113 LUM AVE	45.00		0.00			45.00
0018-13-04-0	PLMB	WTR HTR	JENSEN PLMB & H	WATERTOWN M	161 GOEHL RD	45.00		0.00			45.00
Total Fees for the City of Waterloo (C):						3,487.15	0.00	0.00	0.00	0.00	3,487.15