

Karl Junginger Memorial Library
Board of Trustees Meeting
April 2, 2013
5:15pm Conference Room

I. Call to order

Meeting called to order by Strasser at 5:15 PM.

Present: Connie Schiestl, Mike Strasser, Lee Fiedorowicz, Ellen Sullivan, Art Biermeier, Cece Wiltzius, Lindsay Reynolds, Debbie Battenberg

II. Approval of agenda

Schiestl moved to approve the agenda; Fiedorowicz seconded. Agenda approved.

III. Reading of Minutes

Fiedorowicz moved to approve the February minutes; Schiestl seconded. Minutes approved.

IV. Correspondence, Appearance, Public Comments

Wiltzius presented a letter from Lakeshores Library System; to be discussed in the Director's report.

V. Director's Report

- Wiltzius described a report she received of a Waterloo resident who was denied use of the Marshall Library restrooms. Wiltzius alerted Walter Burkhalter at the WI Department of Public Instruction, (former MWFLS director). Denise Wright (SCLS) will meet with Sue Cantrell (Director of MWFLS) and Diana Skalitzky (Marshall Library Director) in May or June to discuss the "closed border" situation. This meeting is mandated by WI Statute Chapter 43.17(II)(e).
- Wiltzius discussed developments between Lakeshores and MWFLS about SHARE, detailed in the correspondence from Lakeshores. Over several closed meetings, Lakeshores has decided to work with MWFLS on the following issues of contention:
 1. Shared cost for intersystem delivery of materials between MWFLS and Lakeshore libraries. (Currently MWFLS doesn't pay towards this).
 2. IT issues- Lakeshores provides most of the technical expertise for SIRSI.
 3. Policy making structure- Lakeshores would like a clearer delineation of how decisions will be made about services, delivery, etc.

Lakeshores has set a deadline of May 21, 2013 for working out these issues.

- Discussion on SHARE: What would the costs be for this library if SHARE was dissolved? Currently we pay about \$4000 to be a part of SHARE. If it broke apart, there would be no financial cost to KJML, but the services to patrons would change because we would lose access to some libraries, such as Racine. Patrons would still be able to get books from any library through interlibrary loan, but it would be slower than the current system.
- Wiltzius reported that Strasser and Sullivan will be reappointed for new board terms. The city council approved the employee handbook, and the Library Board will need to approve the handbook in a future meeting.

Battenberg moved to accept the Director's Report. Sullivan seconded. Report approved.

VI. Unfinished Business

- A. Board of Trustees By-Laws review *Action*

Battenberg moved to change wording of Article 4 Section 6. Battenberg rescinded the motion upon further discussion of by-laws.

Various changes in the by-laws were suggested:

- Article III Section 1: Terms of officers of the Board of Trustees to be changed to four consecutive years except by a majority vote of the board .
- Article IV Section 2: no annual meeting will be held. Meetings will be held in January, March, May, August, September, and November.
- Article 4 Section 6: Number required for a quorum to be changed to four board members
- Article IV Section 12: New Business will contain Action and/or Informational items (to reflect current practice)
- Article V Section 3: Delete (current practice is to appoint committees as needed).
- Article VIII Section 4: Examine the by-laws and policies every three years.

Wiltzius will put the changes in writing.

Schiestl moved to take action on the changes to the by-laws at the next meeting. Biermeier seconded. Motion passed.

B. Library Employee Job Descriptions *Action*

Schiestl moved to approve library job descriptions as presented to the board. Biermeier seconded. Motion passed.

VII. New Business

- The board will vote to approve the employee handbook next meeting.
- The board will set dates for the remaining meetings of the year at the next meeting.

VIII. Date, place, and time of next meeting

May 21, 2013 at 5:15.

IX. Adjournment

Fiedorowicz moved to adjourn at 6:32. Battenberg seconded. Motion passed.