

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES**  
**WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER**  
**March 21, 2013**

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Cotting and Quimby. Absent – none. Others present: Police Chief Thomas, Library Director Cecilia Wiltzius and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Cotting to approve the no meeting held minutes of February 21, 2013 and table the remaining minutes. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS**
  - a. **Waterloo-Marshall Food Pantry Door Replacement – Revised Estimate.** No second estimate has been submitted at this time.
  - b. **Waterloo Water & Light – Sanitary Sewer Funding And City Capital Projects Fund.** Clerk/Treasurer Hansen reported that Eugene Weihert has asked for additional time to reply back, but that they are moving forward. No action taken.
5. **NEW BUSINESS**
  - a. **Payroll For February, 2013 - \$56,378.06.** **Motion:** Moved by Quimby, seconded by Cotting to recommend Council approval of payroll in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
  - b. **Pay Vouchers – February 15, 2013 through March 21, 2013.** **Motion:** Moved by Cotting, seconded by Quimby to recommend Council approval of the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer, Cotting and Quimby. Noes: none. Motion carried.
  - c. **Treasurer's Report & Budget Reports For January And February 2013.** **Motion:** Moved by Springer, seconded by Cotting to table approval of the reports listed until such time as they are available. **Voice vote:** Motion carried.
6. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
  - a. **Tax Incremental Finance – Reporting.** Clerk/Treasurer said an update will be in April.
  - b. **Capital Planning.** Clerk/Treasurer said an update will be in April.  
Springer added a future agenda item – an amendment to the budget providing the Employee Handbook is approved. The amendment amount will be \$936, which covers the addition of longevity for the other employees that will be receiving it.
7. **ADJOURN.** **Motion:** Moved by Cotting, seconded by Quimby to adjourn. **Voice Vote:** Motion passed. Time: 6:44 p.m.

Attest:

Mo Hansen, Clerk/Treasurer