

WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

MARCH 19, 2013 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Chairperson Sellnow called the meeting to order at 6:00. Members present: Van Holten, Stinnett, Cole, Ziaja, Wiltzius and Freund. Absent: none. Others attending – Laura Cotting, Daniel Knapton and Clerk/Treasurer Mo Hansen.
- 2) **Approval of Meeting Minutes.** **Motion:** Moved by Wiltzius, seconded by Ziaja to approve the January 15, 2013 meeting minutes and notice the February 19, 2013 no meeting minutes. **Voice vote:** Motion carried.
- 3) **Citizen Input.** The Finance, Insurance & Personnel Committee at its last meeting referred the matter of Alderperson Springer's property at 120 W. Madison Street to the CDA which will appear on the April agenda. Hansen explained the wants and needs of the building. Laura Cotting informed the CDA of the concerns that Sharon Burbach, the adjoining owner, has regarding the razing of the building since the two buildings share a wall. The committee continued discussion extensively as to what the next step was going to be.
- 4) **Recurring Reports**
 - a) **Clerk/Treasurer's Budget Report** – A written report was presented.
 - b) **Maunasha Business Development Program** – Hansen gave a verbal report of Craig Kettleon's work.
 - c) **Find Your Path Here Program** – A written report was presented.
- 5) **Unfinished Business.**
 - a) **Entering Into Negotiations Regarding Redevelopment & Reuse Sites**
 - i. **333 Portland Road, 173 North Monroe Street, 115 North Monroe Street, 123 South Monroe Street.**

Discussion: Clerk/Treasurer Hansen informed the committee that the City has talked with Jim Gauthier indirectly about the properties owned by him. The city is trying to get Gauthier to agree to a price.

Discussion: Clerk/Treasurer Hansen also updated the committee on the Donnelley property. He stated that the city was offered all of the property for \$10.00, which includes the 50,000 square foot glass palace, the 300,000 square foot plant, the two warehouses – about 35,000 square feet each and the warehouse south of the tracks. There is a letter of intent before the city from Hawthorne & Stone Development Inc to demolish the corporate office, the plant and to build an assisted living facility and multi-family residential housing. Hansen went on to inform the committee that the city is in the process of applying for a \$500,000 CDBG grant. Developer 2 is solely interested in the corporate office. More information will be available at the next meeting.
 - b) **Interactive Map Update.** **Discussion:** Laura Cotting updated the committee regarding the Interactive Map. Since there is a personnel change in the process, the update is on hold at the time. The item will be placed on the next agenda under unfinished business.
- 6) **New Business.** None.
- 7) **Future Agenda Items And Announcements.** #Larry Cole thought ideas should be continued to be sought for the Find Your Path Here program.
- 8) **Adjournment.** **Motion:** Moved by Cole, seconded by Van Holten to adjourn at approximately 7:17 pm. **Voice vote:** Motion carried.

Attest:

Mo Hansen, Clerk/Treasurer