

**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, March 7, 2013**  
**Immediately Following A 7:00 p.m. Public Hearing**

1. **CALL TO ORDER AND ROLL CALL.** Council President Quimby called the meeting to order at 7:15 p.m. Alderpersons present – Ziaja, Springer, Quimby, Van Holten, Cotting, Abell and Reynolds. Absent – Ziaja and Mayor Thompson. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, a videographer, Bill Collins, Tama Griffin, Ron Griffin, Maureen Giese, Don Bonack, Mike Neitzel, Errin Welty, Tyler Schneckloth, Jeff Robbins, Agnes Yanke and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES.** Moved by Van Holten, seconded by Cotting to table the previously unapproved meeting minutes. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE COUNCIL.** Noted.
  - a. **2012 Real Estate And Personal Property Taxes Collection**
  - b. **Notice Of Published Notices: (1) Voting By Absentee Ballot For April 2, 2013 Spring Election; (2) Public Notice Of Test Of Voting Equipment, Wednesday, March 27, 2013 At 1:00 PM**
  - c. **FEMA Preliminary Flood Insurance Rate Map Notification And Website Listing**
  - d. **Congressman Sensenbrenner At Municipal Building: March 9<sup>th</sup>, 8 a.m. and Sunday, June 9<sup>th</sup>, 6:30 p.m.**
5. **CONSENT AGENDA ITEMS. Motion:** Moved by Springer, seconded by Cotting to approve the consent agenda items as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - a. **Reports Of City Officials & Contract Service Providers**
    - i. **Waterloo Active Fire Department For January 2013**
    - ii. **Building Inspector - Building, Plumbing, And Electrical Permits For January 2013**
    - iii. **Public Works Director Gary Yerges For January 2013**
    - iv. **Police Chief Timothy Thomas For January 2013**
    - v. **Library Director Cecilia Wiltzius For January 2013 and 2012 Annual Report**
    - vi. **Waterloo Water & Light Commission For February 12, 2013**
    - vii. **Watertown Humane Society For December 2012 and 2012 Totals and January 2013**
  - b. **Confirmation Of Mayoral Appointment - Laurie Freund, 508 North Monroe Street To The Community Development Authority To Fill The Unexpired Term Of Zach Kluck Expiring In 2013**
6. **COMMITTEES, COMMISSIONS & BOARDS – RECOMMENDATIONS AND REPORTS**
  - a. **Finance Insurance & Personnel Committee:**
    1. **Payroll For January, 2013 - \$56,671.08. Motion:** Moved by Springer, seconded by Cotting to approve payroll in the stated amount. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
    2. **Pay Vouchers – January 18, 2013 through February 14, 2013. Motion:** Moved by Springer, seconded by Cotting to approve the pay vouchers in the stated amount. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - b. **Finance Insurance & Personnel Committee: Resolution #2013-08 Establishing A Credit Card Policy And Procedures For The City Of Waterloo. Motion:** Moved by Springer, seconded by Cotting to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - c. **CATV Regulatory Board: Ordinance #2013-01 Recreating Chapter 154 Of The Municipal Code. Motion:** Moved by Cotting, seconded by Van Holten to table consideration until the next meeting. **Voice vote:** Motion carried.
  - d. **Finance Insurance & Personnel Committee: (1) Considering Performance Evaluation Data, WLOO**

**Coordinator/Director; (2) Considering A Employment Separation Agreement, WLOO**

**Coordinator/Director. Motion:** Moved by Cotting, seconded by Van Holten to approve an employment separation agreement with the WLOO Coordinator/Director. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.

**7. NEW BUSINESS**

- a. **Resolution #2013-11 Authorizing The Issuance And Sale Of Up To \$1,466,056 Combined Utility Revenue Bonds, Series 2013, And Providing For Other Details And Covenants With Respect Thereto, And Approval Of Related \$1,835,988 Financial Assistance Agreement. Motion:** Moved by Cotting, seconded by Reynolds to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
- b. **Tax Incremental Finance – Hawthorn & Stone Inc. Redevelopment Of RR Donnelley Leased Properties, Letter Of Intent**
  - i. **Resolution #2013-07 Authorizing The Submittal Of A Community Development Block Grant Application To Facilitate Site Preparation For Redevelopment Of The RR Donnelley Leased Properties. Motion:** Moved by Cotting, seconded by Springer to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.
  - ii. **Resolution #2013-09 Purchase And Sale Agreement Between PRINT (WI) QRS 12-40, INC, a Wisconsin Corporation having office at c/o W.P. Carey Inc., 50 Rockefeller Place, New York, NY And The City of Waterloo. Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
  - iii. **Resolution #2013-10 Entering Into A Development Agreement With Hawthorn & Stone Development Inc. Relating To Redevelopment And Reuses Of Properties Leased By RR Donnelley And Owned By W.P. Carey Represented As PRINT (WI) QRS 12-40 INC. a Wisconsin corporation. (See Letter Of Intent). Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
  - iv. **Resolution #2013-12 Entering Into A Lease Agreement With Trek Bicycle At 200 South Jackson And/Or 207 South Jackson Street. Motion:** Moved by Cotting, seconded by Springer to table the resolution. **Voice vote:** Motion carried.
- c. **Resolution #2013-13 Entering Into A Professional Services Agreement With Montgomery Associates For An Analysis Of Floodplain Issues. Motion:** Moved by Van Holten, seconded by Springer to approve the resolution as presented. **Roll call vote:** Ayes: Springer, Van Holten, Cotting, Abell and Reynolds. Noes: none with Ziaja absent and Quimby serving as chair. Motion carried.

**8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** A Red Cross blood drive was noted.

**9. ADJOURNMENT. Motion:** Moved by Springer, seconded by Cotting to adjourn. Motion carried. Time was 8:20 p.m.

Attest:

Morton Hansen, Clerk/Treasurer