

**Karl Junginger Memorial Library
Board of Trustees Meeting
November 27, 2012
5:15pm Conference Room**

I. Call to order:

Meeting called to order at 5:15 PM by Mike Strasser

Roll: Deb Battenberg, Mike Strasser, Cece Wiltzius, Ellen Sullivan, Connie Schiestl, Lindsay Reynolds, Art Biermeier, Lee Fiedorowicz

II. Approval of agenda

Motion to accept agenda, with a change in order to take action on Jefferson County Meals on Wheels first: Connie Schiestl. Second: Art Biermeier; Motion passed

III. New Business: Jefferson County Meals on Wheels 2013 Contract

Wiltzius to renew contract for 10 hours per week for Sanja Geise for Jefferson County Meals on Wheels program: Deb Battenberg. Second: Ellen Sullivan. Motion passed.

IV. Reading of Minutes

Motion to accept minutes: Biermeier. Second: Schiestl. Motion passed.

V. Correspondence, Appearance, Public Comments

None.

VI. Director's Report

Wiltzius read the current Director's report, highlighting library programs such as Fired up Reading and holiday reading programs. A new director has been hired for MWFLS.

Motion to accept Director's Report: Schiestl. Second: Fiedorowicz. Motion passed.

VII. Unfinished Business

A. Library finances

1. 2013 Library Budget Action

Wiltzius reported that the budget was passed by the City. Full-time employees will have a 2% pay raise. The library also received an \$800 grant from Jefferson County for capital improvements.

Motion to approve budget as passed by Waterloo City Council: Schiestl. Second: Sullivan. Motion passed.

2. Library employee gift cards Action

Wiltzius reported that KJML scored 888 on the Library Journal Public Library Service Index rating, the highest in MWFLS by far.

Battenberg moved to give thank you acknowledgements to the staff in recognition for the library's performance on Public Library Service rankings with a catered lunch celebration and gift cards from Piggly Wiggly. The expenses will be paid from the library donations account as an employee recognition program.

VIII. New Business

A. Library Circulation Policy review Action

Schiestl moved to pilot "Read it Down", a program in which children can pay off their library fines by reading at the library and earning \$1.00 per 15 minutes read. The data from the pilot program will be discussed at the January Board Meeting. Second: Biermeier. Motion passed.

IX. Date, place, and time of next meeting

There will be no December meeting. The next meeting will be January 22 at 5:15.

IX. Adjournment

Motion to adjourn: Beirmeier. Second: Fiedorowicz. Motion passed. Meeting adjourned at 6:03PM.