

Karl Junginger Memorial Library
Board of Trustees Meeting
August 28, 2012
5:15pm
Conference Room

Present: Mike Strasser, Art Biermeier, Connie Schiestl, Lindsay Reynolds, Lee Fiedorowicz, Ellen Sullivan, Cecilia Wiltzius

- I. Call to order
Strasser called the meeting to order at 5:19pm.
- II. Approval of agenda
Biermeier moved approval of the agenda; Sullivan seconded. Motion approved.
- III. Reading of Minutes
Schiestl moved approval of the June 26 meeting minutes; Fiedorowicz seconded. Minutes approved.
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
Wiltzius reported that the MWFLS and Lakeshores Library System boards are considering a merger. The attendance at the 2012 Summer Reading Programs increased by 471 but the circulation for June/July decreased by 1,014 from 2011. The library's TEACH T-1 line was upgraded from 1.5 to 3 mbps. Meals on Wheels will be changing food vendors on September 4. The library will hold a used book sale on September 7 and 8.
Biermeier moved approval of the director's report; Schiestl seconded. The report was approved.
- VI. Unfinished Business
 - A. Library finances
 1. 2013 Library Budget *Informational*
The Finance Committee put the funds for the Youth Center position and programs on hold. The Committee approved the preliminary library budget.
- VII. New Business
Sullivan moved convening to closed session; Biermeier seconded. The motion was approved.

The Library Board will convene to Closed Session on the matter per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the body has jurisdiction or exercises responsibility." The committee will reconvene in open session upon conclusion of the closed session.

- A. Library Director Job Evaluation *Action*
The board members conducted the job evaluation for the library director.

B. Library Employee Job Descriptions *Informational*

Wiltzius will update library employee job descriptions and their approval will be put on the September board meeting agenda.

VIII. Date, place, and time of next meeting

The board will meet on Tuesday, September 25 at 5:15pm in the library conference room.

IX. Adjournment

Sullivan moved to adjourn the meeting; Fiedorowicz seconded. The meeting adjourned at 6:45pm.

Please notify Cecilia at 478-3344 if you are unable to attend the meeting.

Posted and mailed: August 17, 2012