

# WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

AUGUST 21, 2012 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Chairperson Sellnow called the meeting to order at 6:00. Members present: Sellnow, Van Holten, Stinnett, Kluck, Wiltzius, and Cole. Absent: Ziaja. Others attending – Clerk/Treasurer Mo Hansen.
- 2) **Meeting Minutes Approval – May 15, 2012, June 19, 2012 and July 17, 2012.** **Motion:** Moved by Van Holten, seconded by Cole to table the meeting minutes as listed. **Voice vote:** Motion carried.
- 3) **Citizen Input. ##** Hansen submitted a request for \$1,032.30 from Dave Zastrow of the Waterloo/Marshall Food Pantry for a new door to the lower level at 117 East Madison Street. **Action:** By consensus the body referred the matter to the Finance Insurance & Personnel committee for consideration.
- 4) **Miscellaneous Business And Communications**
  - a) **Clerk/Treasurer’s Budget Report (informational).** **Discussion:** Hansen reported that reimbursement from EDA was pending. No action taken.
  - b) **Maunsha Business Development Program – Update.** **Discussion:** Hansen verbally summarized activity to date by Craig Kettleson for the members. No action taken.
- 5) **Unfinished Business**
  - a) **Promoting Waterloo And Promoting Residential Housing Sales – Consideration Of An Implementation Plan.** **Discussion:** Hansen reviewed a proposed plan as outlined in the meeting packet. Cole and others spoke in favor of the plan. **Motion:** Moved by Wiltzius, seconded by Van Holten to approve the Implementation Plan. **Voice vote:** Motion carried.
  - b) **Maunsha Business Center Rental Policy – Completed Draft.** **Motion:** Moved by Kluck, seconded by Van Holten to adopt the rental policy and associated documents as presented. **Voice vote:** Motion carried.
- 6) **New Business.** None.
- 7) **Future Agenda Items And Announcements.** None. .
- 8) **Adjournment.** **Motion:** Moved by Stinnett, seconded by others to adjourn. **Voice vote:** Motion carried. Time was 6:40 p.m.

Attest:

Mo Hansen, Clerk/Treasurer