

**Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
April 24, 2012**

- I. Call to order 5:26 PM
Roll: Deb Battenberg, Art Biermeier, Lee Fiedorowicz, Lindsay Reynolds, Connie Schiestl, Mike Strasser, Ellen Sullivan, Cecilia Wiltzius

- II. Approval of agenda
*Motion to Approve: Biermeier
Second: Battenberg
Motion passed*

- III. Reading of Minutes
*Motion to Approve: Schiestl
Second: Biermeier
Motion passed*

- IV. Correspondence, Appearance, Public Comments *none*

- V. Director's Report
*Wiltzius reported that numbers were up for the Winter Reading Program and drove circulation numbers 17% higher in February.
Motion to Approve: Schiestl
Second: Sullivan
Motion passed*

- VI. Unfinished Business
 - A. Library finances
 1. 2013 Library Budget *Informational*
Finance Committee meeting on May 17 (6:00PM) will discuss budget cuts for 2013.

 - B. City of Waterloo Employee Personnel Manual *Informational*
The Library Board will discuss the following topics in May: drug tests for employees, probationary time,, sick leave caps, retirement, and vacation. The board plans to vote on these in order to be included in the Personnel Manual.

- VII. New Business
The library will be closed one Saturday in July for computer system updating.

- VIII. Date, place, and time of next meeting
May 29 5:15PM

- IX. Adjournment
*Motion to Approve: Biermeier
Second: Battenberg
Motion passed*

Please notify Cecilia at 478-3344 if you are unable to attend the meeting.
Posted and mailed: April 13, 2012