

COMMITTEE: CATV REGULATORY BOARD

DATE: April 17, 2012 TIME: 5pm

**LOCATION: Municipal Building
136 N. Monroe Street**

1. Called to Order by Quimby.
2. Roll Call: Present: Quimby, Koele, Reynolds and Cotting. Others Present: Director Hechimovich and City Clerk Hansen. Absent: Battenberg.
3. Approval of the March 20, 2012 meeting minutes.
Koele pointed out a few errors regarding the minutes and asked Hechimovich to change them. Reynolds moved to approve the March 20, 2012 meeting minutes with the changes as noted. Koele seconded Quimby abstains. Motion carried.
4. Citizen Input
None.
5. Continuing Projects
 - a. RFP Update
 - i. Hechimovich handed the CATV Board a resume and a consulting letter regarding Mary Cardona for hiring Mary to do an RFP for Waterloo Community TV. Hechimovich noted that Battenberg had emailed his recommendation and voted in favor of hiring Mary. Quimby entertains a motion to approve the hiring of Mary Cardona. Cotting moves to approve the motion with Reynolds second. Motion carried.
6. Unfinished Business
None
7. New Business
 - a. Scholarships
 - i. Hechimovich informed the CATV Board that two applications for the Waterloo Community TV scholarships have been sent in to the cable station. Quimby asked Hansen to make copies of the applicant's applications for discussion for the next CATV Board meeting.
8. Report of the Director
 - i. Hechimovich reported spring sports tapings are going well and everything and everyone has been doing a good job at the cable station. Hechimovich also noted that Waterloo TV will be appearing at the Antique Mall April 21st and will be shooting video featuring items in the mall.

9. Consideration of such other matters as authorized by law
 - a. Cotting asked Hechimovich to review the budget items under the scholarship section and see if it was possible that we give away two scholarships.

-Next meeting – Tuesday May 15, 2012 at 5:30 pm

10. Adjourn with a Motion by Keole and a second by Reynolds.

Attest:

Brennon Hechimovich
Director, Waterloo Community Access TV