

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
March 15, 2012

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer and Cotting with Quimby arriving late. Absent – none. Others present: Mayor Thompson, Police Chief Thomas, Lieutenant Sorenson, Library Director Wiltzius, William Morgan, Dorothy Irene Beckett, Bradley Becket and Clerk/Treasurer Hansen.
2. **APPROVAL OF THE PREVIOUSLY UNAPPROVED MEETING MINUTES.** **Motion:** Moved by Cotting, seconded by Springer to table approval of meeting minutes until such time as Cotting and Quimby are both present. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **MISCELLANEOUS BUSINESS AND COMMUNICATIONS**
 - a. **Committee Update.** **Discussion:** Committee members and the Clerk/Treasurer offered a general review of committee activities for newly appointed member Alderperson Springer. No action taken.
5. **UNFINISHED BUSINESS**
 - a. **2013 Budgeting Exercise #2 - Department Head Reduction Ideas.** Noted.
 - b. **2013 Budgeting Exercise #3 - Review of 2013-2017 Capital Improvement Plan.** Noted.
6. **APPROVAL OF CLAIMS**
 - a. **Dorothy Beckett and Bradley/Deborah Beckett, 208 West Porter Street – Loss Date 11/19/11 (EMC Insurance Recommends Formal Denial Of Claim).** **Discussion:** Attorney William Morgan representing the Becketts addressed the committee stating that the sewer back-up was not the fault of the Becketts and that some remedy would be appropriate. He stated that Dorothy Beckett has incurred clean-up bills exceeding \$2,600. Quimby, Cotting and Springer noted that it was an unpleasant situation. Cotting wanted to know how many of these occur? Quimby said it may be important to be consistent in supporting the recommendation of the insurance carrier. **Motion:** Moved by Quimby, seconded by Cotting to recommend Council deny the claim. **Roll call vote:** Ayes: Springer, Quimby and Cotting, Noes: none. Motion carried.
7. **NEW BUSINESS**
 - a. **Payroll For February 2012 - \$56,483.97.** **Motion:** Moved by Quimby, seconded by Cotting to recommend Council approval of payroll in the stated amount. **Voice vote:** Motion carried.
 - b. **Pay Vouchers – February 17, 2012 – March 15, 2012.** **Motion:** Moved by Quimby, seconded by Cotting to recommend Council approval of pay vouchers in the stated amount. **Voice vote:** Motion carried.
 - c. **Treasurer’s Report & Budget Reports For January & February 2012.** **Motion:** Moved by Cotting, seconded by Quimby to table the reports. **Voice vote:** Motion carried.
8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
 - a. **Employee Handbook.** Noted.
 - b. **Audit Services Bid Process.** Noted.
 - c. **Springer requested information about closing out TID #1**
 - d. **Quimby requested additional on TID #3**
 - e. **Quimby requested that “2013 Budget” be a recurring agenda item**
9. **ADJOURN.** **Motion:** Moved by Cotting, seconded by Quimby to adjourn **Voice Vote:** Motion passed. Time: 6:55 p.m.

Attest:

Morton Hansen
Clerk/Treasurer