

**CITY OF WATERLOO COUNCIL MINUTES
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, March 15, 2012**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Absent – none. Others present – Police Chief Tim Thomas, Alyssa Skiba of the Courier, Tammy Krueger of the Watertown Daily Times, Jenni Steiner, Carla Gogin and John Andres each of the Baker/Tilly, Errin Welty of Vierbicher and Associates, a videographer and Clerk/Treasurer Hansen.
2. **APPROVAL OF MINUTES – MARCH 1, 2012. Motion:** Moved by Springer, seconded by Quimby to approve the March 1, 2012 meeting minutes with one correction. **Voice vote:** Motion carried with Van Holten noted as abstaining.
3. **CITIZEN INPUT.** None.
4. **COMMUNICATIONS TO THE MAYOR AND COUNCIL**
 - a. **Senator Fitzgerald – Office Hours at City Hall April 9, 2012 – 5:00 to 6:00 p.m.** Noted.
 - b. **Madison Area Technical College District Board Vacancies.** Noted.
 - c. **Public Notices: 1) Voting By Absentee Ballot For April 3, 2012 Spring Election; and 2) Class A And B Liquor And Fermented Malt Beverage License Applications – Due April 16, 2012.** Noted.
 - d. **Baker Tilly Audit Review. Presentations:** Carla Gogin and John Andres of Baker Tilly reviewed hand-outs and answered questions. Gogin identified a Fund 400 structural deficit as a point of concern. Andres identified cash on hand for the Utility Commission as a concern to watch. No action taken.
5. **COMMITTEES, COMMISSIONS AND COMMUNICATIONS**

AGENDA MODIFICATION: Motion: Moved by Van Holten, seconded by Sievert to amend the agenda to take up all items other than the closed session items in sequence, leaving the closed session items for last. **NOTE:** For purposes of the minutes, the items are documented in the original order.

 - a. **Public Safety & Health Committee – Ordinance #2012-01 Amending Sections 223-11 and 223-12 of the Municipal Code to Allow for a Change in Closing Hours and Sale of Class B Packaged Goods. Discussion:** Springer said the change would enable 6 a.m. sales matching taverns. It was noted that the change came at the request of local business. **Motion:** Moved by Springer, seconded by Cotting to adopt the ordinance as presented. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes: none. Motion carried.
 - b. **Public Works & Property Committee – Resolution #2012-10 Authorizing A Revised Engineering Contract With SAA Design Group For The CDBG-EAP Project. Motion:** Moved by Sievert, seconded by Quimby to adopt the resolution as presented. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes: none. Motion carried.
 - c. **Community Development Committee – Resolution #2012-08 Authorizing The Submittal Of A Wisconsin Department of Natural Resources Recreational Trails Grant Application Providing For Parking And A Trail Connecting The 200 Block Of Madison Street With Firemen’s Park. Discussion:** Errin Welty noted a blighted structure, the parking study and the need to connect the park with the downtown as reasons to submit a grant. It was noted that other grants may be sought. It was noted that the grant required a local match. **Motion:** Moved by Van Holten, seconded by Sievert to adopt the resolution authorizing the grant submittal. **Voice vote:** Motion carried.
 - d. **Community Development Committee – Resolution #2012-09 Authorizing The Submittal Of A Wisconsin Economic Development Corporation Site Assessment Grant Application To Assess The Soil At 333 Portland Road. Discussion:** In reply to the Mayor’s question, Errin Welty estimated the site assessment cost at \$3,000. **Motion:** Moved by Van Holten, seconded by Ziaja to adopt the resolution authorizing the grant submittal. **Voice vote:** Motion carried.

6. NEW BUSINESS

- a. **Approval To Grant An Operator's License For The Period Ending June 30, 2013 To Dannielle M. Smith, 515 Hubbell Street, Marshall. Motion:** Moved by Cotting, seconded by Quimby to approve the granting of the license to Dannielle Smith. **Voice vote:** Motion carried.
- b. **Approval To Grant A Soda Water License To Chip Kubly, Jim's Cheese LLC, 410 Portland Road. Motion:** Moved by Quimby, seconded by Sievert to approve the granting of the soda water license. **Voice vote:** Motion carried.
Motion: Moved by Springer, seconded by Cotting to convene in closed session to take up items 6c, 6d and 6e, the statutory exception for the closed session items being Wis. Statute 19.85(1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons requires a closed session. **Voice vote:** Motion carried.
- c. **Presentation And Review Of Information Relating To The Purchase 120 West Madison Street** Closed session, see above.
- d. **Presentation And Review Of A Draft Developer's Agreement For The Development Of Lots 8 & 9 In The Eastside Industrial Park** Closed session, see above.
- e. **Presentation And Review Of A Strategy Memo Regarding Redeveloping Parcels Owned By The WP Carey Company** Closed session, see above.

7. CITY OFFICIALS & CONTRACT SERVICES PROVIDERS

- a. **Clerk/Treasurer**
 - i. **Payroll For February 2012 - \$56,483.97. Motion:** Moved by Springer, seconded by Cotting to approve the payroll in the stated amount. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes: none. Motion carried.
 - ii. **Pay Vouchers – February 17, 2012 through March 15, 2012. Motion:** Moved by Springer, seconded by Cotting to approve the pay vouchers in the presented amount. **Roll call vote:** Ayes: Ziaja, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes: none. Motion carried.
- b. **Waterloo Active Fire Department For February 2012.** Noted.
- c. **Building Inspector - Building, Plumbing, And Electrical Permits For February 2012.** Noted.
- d. **Public Works Director Gary Yerges For February 2012.** Noted.
- e. **Police Chief Timothy Thomas For February 2012.** Noted.
- f. **Library Director Cecilia Wiltzius For February 2012.** Noted.
- g. **Waterloo Water & Light Commission For March 1, 2012.** Noted.
- h. **Watertown Humane Society For February 2012.** Noted.
- i. **Youth Center Director Kristie Silha.** Noted.
- j. **Waterloo Economic Development Program Update - Errin Welty, February 2012.** Noted.

8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** ## Cotting informed citizens of a USDA residential program opportunity. ## Mayor Thompson invited citizens to volunteer for the Waterloo Fire Department.

9. **ADJOURN. Motion:** Moved by Springer, seconded by Cotting to adjourn. Time was approximately 9:15 p.m.

Attest:

Morton Hansen
Clerk/Treasurer