

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
December 15, 2011**

1. **Roll Call And Call To Order.** Alderperson Forman called the meeting to order at 6:30 p.m. Committee members present – Forman and Abel. Absent – Sievert. Others present – Mayor Thompson, Public Works Director Gary Yerges and Clerk/Treasurer Hansen.
2. **Approval Of The November 3 and December 1, 2011 Meeting Minutes. Motion:** Moved by Forman, seconded by Abell to approve the November 3, 2011 and December 1, 2011 meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Communications And Miscellaneous Business**
 - a. **Community Development Block Grant EAP Project / Budget Update. Discussion:** Hansen noted the letter from Stan Kaitfors regarding an additional request for funding. No action taken.
5. **Unfinished Business**
 - a. **Engineering Services Request For Proposal – Evaluating Engineering Firms. Discussion:** Committee members and those in attendance reviewed and forwarded comments on the various firms. The committee reviewed the scoring sheets provided by Yerges and Hansen. By consensus the body agreed to invite Town & Country, MSA, Kunkel and Synder back for interviews. At the recommendation of Mayor Thompson the committee decided by consensus to push back the interview process to a date to be determined in February.
6. **New Business**
 - a. **Resolution #2011-50 An Agreement Between The City of Waterloo And D & D Cleaning, LLC For Cleaning Of The Municipal Building, Library And Maunasha Business Center. Motion:** Moved by Forman, seconded by Abell to recommend Council adoption of the resolution as presented. **Voice Vote:** Motion carried.
7. **Future Agenda Items And Announcements. ##** A general discussion was held on buying bulk fuel for park and Public Works usage.
8. **Adjourn. Motion:** Moved by Abell, seconded by Forman to adjourn. **Voice Vote:** Motion carried. The approximate time was 6:55 p.m.

Attest:

Morton Hansen
Clerk\Treasurer