

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
November 3, 2011**

1. **Roll Call And Call To Order.** Alderperson Forman called the meeting to order at 6:30 p.m. Committee members present – Forman and Abel. Absent – Sievert. Others present – Mayor Thompson and Clerk/Treasurer Hansen.
2. **Approval Of The October 6, 2011 Meeting Minutes. Motion:** Moved by Forman, seconded by Abell to approve the September 1, 2011 and October 6, 2011 meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Communications And Miscellaneous Business**
 - a. **Community Development Block Grant EAP Project / Budget Update. Discussion:** Hansen provided a budget update. He said a request for additional funds had been sent to the state agency administering the grant. No action taken.
5. **Unfinished Business**
 - a. **Community Development Block Grant EAP Project Review And Approval Of Plan For Public Right-Of-Way Improvements Funded By The Grant. Motion:** Moved by Forman, seconded by Abell to approve the plans contingent upon the demolition and construction bids being combined; and that the area between the substation and the cul-de-sac be called out in the base bid as being asphalt for parking (it is shown as grass) and the alternate should call for an impervious surface suitable for vehicle parking. **Voice Vote:** Motion carried.
 - b. **Engineering Services Request For Proposal Process. Discussion:** Hansen said a request for proposals would be forthcoming.
6. **New Business.** None.
7. **Future Agenda Items And Announcements.** None.
8. **Adjourn. Motion:** Moved by Abell, seconded by Forman to adjourn. **Voice Vote:** Motion carried. The approximate time was 6:55 p.m.

Attest:

Morton Hansen
Clerk\Treasurer