

**CITY OF WATERLOO COMMUNITY DEVELOPMENT COMMITTEE MINUTES
THE MUNICIPAL BUILDING - 136 NORTH MONROE ST
October 20, 2011**

1. **CALL TO ORDER & ROLL CALL.** Alderperson Van Holten called the meeting to order at 6:30 p.m. in the Police Training Room. Alderpersons present – Van Holten and Springer with Sievert arriving late. Absent – none. Others attending – Erin Welty and Keri Sellnow.
2. **APPROVAL OF THE SEPTEMBER 15, 2011 MEETING MINUTES.** **Motion:** Moved by Springer, seconded by Van Holten to approve the September 15, 2011 meeting minutes. **Voice Vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **UNFINISHED BUSINESS**
 - a. **Waterloo Economic Development Program Update 10/10/2011 – Errin Welty, Vierbicher & Associates.** **Discussion:** Welty provided an update. No action taken.
 - b. **Maunsha Business Center – On-going Maintenance And Phone/IT Expenses.** **Discussion:** Sellnow said the CDA wasn't interested in taking on a maintenance responsibility role, saying that it was a City expense. Springer said there should be a shared cost with MATC. Van Holten said Forman had passed the matter back to the CDA. Van Holten asked that the exact dollar amount for maintenance be presented. Sellnow said the CDA was adamant that it wasn't a CDA expense. Springer said the City Band and Food Pantry were not using the phone or internet. Van Holten said utilities could be shared. Van Holten said phone & IT should be a separate expense. Sellnow inquired where rental income dollars would flow. Sellnow inquired about programming use for the building. Springer said it should all be looked at.
5. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.
6. **ADJOURNMENT.** **Motion:** Moved by Sievert, seconded by Springer to adjourn. Motion carried. Approximate time: 7:00 p.m.

Attest:

Mo Hansen
Clerk/Treasurer