



136 North Monroe Street  
Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

**PUBLIC NOTICE OF A COMMITTEE MEETING OF THE  
PARKS COMMISSION OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and to the news media, that the following meeting will be held:

**WATERLOO PARKS COMMISSION**

**DATE:** TUESDAY, OCTOBER 12, 2010 **TIME:** 6:30 P.M.  
**LOCATION:** WATERLOO MUNICIPAL BUILDING, 136 NORTH MONROE STREET

To consider the following:

1. Roll Call And Call To Order
2. Approval Of September 14, 2010 Meeting Minutes
3. Citizen Input
4. Youth Center Director Report (Silha)
5. Unfinished Business
  - a. Dog Park Budget & Concept Layout (Seidl)
  - b. Parks Commission By-Laws – Tabled From Previous Meeting (Quimby)
  - c. Glacial Heritage Area Implementation Team – Update (standing item)
  - d. 2011 Budget Considerations (Seidl)
  - e. Southside Park Planning & Comprehensive Outdoor Recreation Plan (Design Studio etc.)
  - f. Garman/Knowlton Trailhead Facility – Project Update
6. New Business
7. Future Agenda Items, Announcements And Next Meeting Date

8. Adjourn

*Mo Hansen*  
Mo Hansen  
Clerk/Treasurer

**Parks Commissioners:**

**Notify the Clerk/Treasurer's Office (478-3025) if you are unable to attend the meeting.**

Posted, Emailed & Mailed: October 7, 2010

- Committee Members: Seidl, Schultz, Kniesel, Quimby, Strobel, Springer and Cotting. Advisory Member: Yerges

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

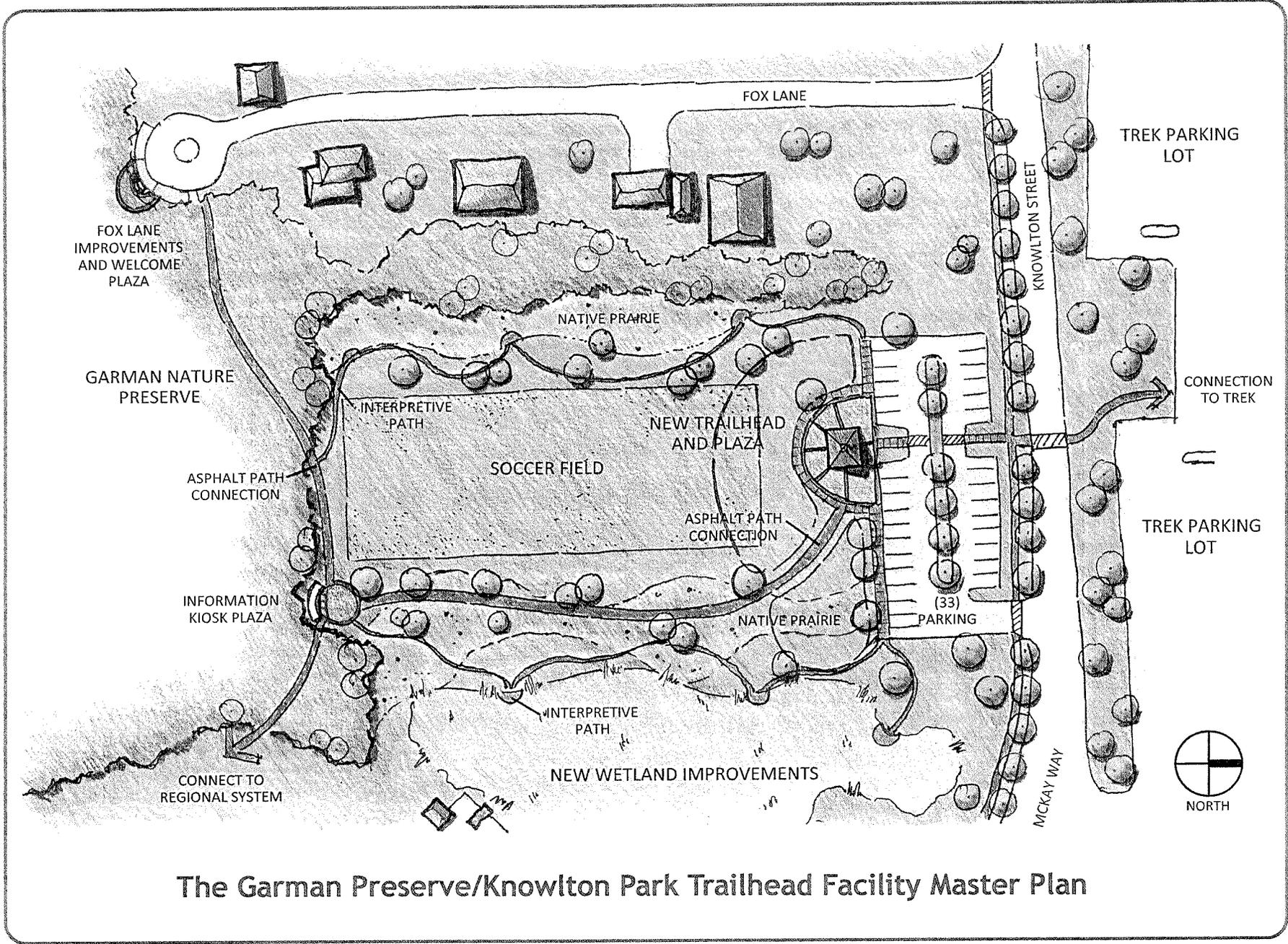


## Public Facilitation Process / Schedule

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- On-Line Survey (October 1 – November 5)
  
- Interview Stakeholders and Business Owners (September 27 – November 5)
  - McKay
  - Van Holten
  - Trek
  - Avestar Bank
  - Farmers and Merchants Bank
  - Piggly Wiggly
  - Do it Best
  - Mode Theater
  - Waterloo Youth Director
  - WYSO Director
  - 2 Council Members
  - Fireman's Park Board
  - Library Director / Library Board
  - Wiener and Kraut Director
  - Antique Mall
  - Little Bears Day Care
  
- Survey to school system (October 1 – November 5)
  - On-Line Survey
  - Parent-Teacher Conference (October 27) (?)
  
- Waterloo Parks Public Open House @ Library (October 28)
  
- Survey Table' at City Hall (Election Day, Nov. 2)
  
- Spreading the Word" - Strategies to direct the community to the survey
  - Link from the City of Waterloo to the survey
  - Posters Plans (12 to be displayed throughout city)
  - Email via City List Serve ( October 1)
  - Reverse 911 Announcement (October 1)
  - Church Announcements (October 1 - ?)
  - Cable Access Announcement (October 1 - ?)





The Garman Preserve/Knowlton Park Trailhead Facility Master Plan

Stewardship Grant Application: City of Waterloo and Jefferson County May 1 2010

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**TO:** PARKS COMMISSIONERS  
**FROM:** MO HANSEN  
**SUBJECT:** A PHASING RECOMMENDATION TO FACILITATE ACCEPTANCE OF THE GARMAN NATURE PRESERVE / KNOWLTON PARK TRAILHEAD FACILITY  
**DATE:** SEPTEMBER 9, 2010

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## PHASING RECOMMENDATION

The purpose of this memo is to make a phasing recommendation to bring about the municipal acceptance of an aid award from the DNR for park development at the Knowlton Soccer Field. At its September 2, 2010 meeting, the Council referred the matter of acceptance of this DNR Stewardship Fund award to the Parks Commission.

To qualify for DNR funding up to \$375,000, the City of Waterloo must assemble funds to match the \$375,000. To date Jefferson County has committed to contribute \$25,000 towards the local match.

I am proposing that the Parks Commission forward to the Council a recommendation for phasing the project in the manner listed below. The project items and estimates are taken from form 8700-014 of the DNR application.

<b><u>PHASE 1 (calendar year 2011)</u></b>	<b><u>ESTIMATE</u></b>
Fox Lane Improvements	\$62,500
Trailhead building	\$250,000
Trailhead plaza	\$24,000
Water service	\$3,600
Sanitary service	\$3,600
Pedestrian/Bike entry plaza	\$13,500
Subtotal	\$357,200

<b><u>PHASE 2 (calendar year 2012)</u></b>	<b><u>ESTIMATE</u></b>
Demolition	\$2,000
Information kiosk	\$5,000
Garman Preserve drop off	\$5,500
Asphalt path	\$23,040
Parking improvements	\$302,400
Interpretive path & signs	\$12,300
Wetland improvements	\$6,999
Native plantings & landscaping	\$36,000
Subtotal	\$393,239

Grand Total \$750,439

**Match Requirements:** 2011 - \$178,600 and 2012 - \$196,620



## City Hall

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**From:** Phil Ristow [PhilR@jeffersoncountywi.gov]  
**Sent:** Thursday, September 30, 2010 12:13 PM  
**To:** 'City Hall'  
**Cc:** Joe Nehmer  
**Subject:** RE: Fox Lane in Waterloo

The west side of Fox Lane, 8.25 feet in width, is owned by Eric and Angela Gangstad, and is subject to a right of way in common with others for ingress and egress. The east side of Fox Lane, 8.25 feet in width is owned by Clarence Spoehr (now deceased?) except for the southerly 65 feet which is titled to Norma Cox, and is also subject to a right of way in common with others for ingress and egress. The County's access to the Garman preserve is by virtue of the right to use the right of way, generally an easement in my opinion. Ownership of the "dirt" is as set forth above, west ½ by Gangstad and the east ½ by Spoehr and Cox, all subject to the rights of the County and each other to use the strip as a right of way to its 16.5 foot width. The deed in Volume 269 at page 510 is the easiest source of the basic information although there are numerous other documents that are consistent with and show the above information.

**From:** City Hall [mailto:cityhall@waterloowi.us]  
**Sent:** Tuesday, September 28, 2010 12:11 PM  
**To:** Phil Ristow  
**Cc:** Joe Nehmer  
**Subject:** Fox Lane in Waterloo

Phil:

Joe Nehmer and I met with several County Board members and local officials this morning. The City of Waterloo, in partnership with Jefferson County, has been awarded DNR Stewardship funding to develop an open space area adjacent to the Garman preserve. A Fox Lane improvement is one of the line items in the funding.

The gravel Fox Lane currently is eroding into the municipal storm sewer system. To remedy the situation it has been suggested that the private lane be paved. To get that discussion moving along, the ownership of Fox Lane needs to be determined.

Do you have any background material available on Garman Preserve and Fox Lane that could shed light on who owns Fox Lane?

Mo Hansen  
Clerk/Treasurer  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594-1198

voice - 920-478-3025 / fax - 920-478-2021

**NOTE: UPDATED WEBSITE & EMAIL ADDRESS**

web - [www.waterloowi.us](http://www.waterloowi.us)

email - [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)

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