



136 N. MONROE STREET, WATERLOO, WI 53594  
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**CITY OF WATERLOO COUNCIL AGENDA  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET  
Thursday, October 7, 2010 – 7:00 p.m.**

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF THE SEPTEMBER 16, 2010 REGULAR MEETING MINUTES
3. CITIZEN INPUT
4. MISCELLANEOUS BUSINESS AND COMMUNICATIONS
  - a. Resignation Of Bill Sullivan From The Board Of Review
  - b. Hiring Of Department Of Public Works Employee: Worker 1 Position – Chad Yerges
5. COMMITTEES, COMMISSIONS & BOARDS - RECOMMENDATIONS AND REPORTS
6. UNFINISHED BUSINESS
  - a. Treasurer's Report & Budget Report For August 2010
  - b. Public Safety & Health Committee
    - i. Approval Of Liquor & Beer License Premises Modification, Korby Holzhueter, Agent (Madison Street Pub, 203 West Madison Street) as tabled from September 2, 2010 Council Meeting
7. NEW BUSINESS
  - a. Approval To Grant An Operators' License For The Period Ending June 30, 2011 To:
    - i. Pandora Theresa Bender, N2078 River Oaks Road, Reeseville
  - b. Resolution #2010-34 Entering Into An Agreement For The Purchase And Installation Of An Educational Solar Array Located At 575 Commercial Avenue
9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Department Head Written Reviews - October 21, 2010

10. ADJOURNMENT

Mo Hansen  
Clerk/Treasurer

Printed, Posted, Emailed and Distributed: October 1, 2010

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

**Minutes of Municipal Committees, Commissions and Boards Attached**

- Waterloo Fire Department Board of Trustees Treasurer's Report – June and July 2010
- Karl Junginger Memorial Library Board of Trustees – July 20, 2010
- CATV Regulatory Board – July 26, 2010
- CATV Regulatory Board – August 9, 2010
- Parks Commission – August 10, 2010
- Community Development Authority – August 17, 2010
- Plan Commission – August 24, 2010
- Karl Junginger Memorial Library Board of Trustees – August 31, 2010
- Community Development Authority – September 21, 2010
- Plan Commission – September 28, 2010



**CITY OF WATERLOO COUNCIL MINUTES**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, September 16, 2010**

1. **CALL TO ORDER AND CALL TO ORDER.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Absent – Springer. Others present – Tyler Lamb of the Courier, Tammy Krueger of the Watertown Daily Times, Police Chief Thomas, Parks Commission Chair Eric Seidl, Rail Task Force Chair Garret Perry, Library Director Cecilia Wiltzius, Gerald Bauman and Clerk/Treasurer Hansen.
2. **APPROVAL OF THE SEPTEMBER 2, 2010 MEETING MINUTES.** **Motion:** Moved by Forman, seconded by Sievert to approve the minutes as presented. **Voice Vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **MISCELLANEOUS BUSINESS AND COMMUNICATIONS.** None.

**MOTION FROM THE FLOOR.** Moved by Cotting, second by Van Holten to take up item 5b ahead of item 5a. **Voice Vote:** Motion carried. Note: For purposes of the minutes, actions are reported in the original agenda sequence.

5. **COMMITTEES, COMMISSIONS & BOARDS - RECOMMENDATIONS AND REPORTS**

a. **Parks Commission**

- i. **Parks Commission Recommendation -- Acceptance Of A DNR Stewardship Grant For The Development Of A Garman/Knowlton Trailhead Facility.** **Discussion:** Seidl said the Parks Commission voted unanimously to recommend to the Council accepting the DNR Stewardship award and completing the project in two phases over a two-year period as presented in a memo by the Clerk/Treasurer. Seidl said tax incremental financing dollars could be used for the project, adding that parks can be an economic driver. Thompson asked what the demolition was for? Perry replied that a small structure was on the site. Thompson expressed concern over using project dollars to benefit Fox Lane, a private road. Cotting said the use of diplomacy, agreeing to a memorandum of understanding and Jefferson County's financial participation in the project, allowed for an opportunity to resolve ongoing stormwater and erosion problems on Fox Lane. Thompson asked where does the money come from for the local match? Cotting suggested using tax incremental financing dollars. Seidl referenced Shorewood Hills as an example of parks being funded by tax incremental finance. Seidl said parks would play a role in attracting families to Waterloo. Thompson asked where a tax increment would originate from with park development? Seidl said it was important to be pro-active suggesting tourism dollars could increase. Cotting said it would be difficult to motivate funding partners to participate if the Council does not stand behind the project. Perry said no fund raising campaigns have taken place yet. **Motion:** Moved by Quimby, seconded by Van Holten to accept the Parks Commission recommendation and accept the award as presented in a memo by the Clerk/Treasurer. **Roll Call Vote:** Ayes: Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Noes: None with Springer absent. Motion carried.

b. **Finance, Insurance & Personnel Committee**

- i. **Resolution #2010-33 Entering Into An Investment Advisory Agreement With BBE Community Investment Partners LLC Of Brookfield.** **Discussion:** Cotting asked if this was a change in operational policy? Hansen replied that is wasn't, that the firm would assist in maximizing return on investment of current dollars available for investment. Quimby asked if the City would control investments. Hansen replied that no change in practice would take occur. He said more opportunity for return on investment gains would be possible. **Motion:** Moved by Forman, seconded by Van Holten to adopt Resolution #2010-33 as presented. **Roll Call Vote:** Ayes: Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Noes: None with Springer absent. Motion carried.

**c. Rail Task Force**

- i. September 8, 2010 Task Force Recommendations Relating To The Rail Corridor And The High Speed Passenger Rail Project. Discussion:** Perry reviewed a set of Task Force recommendations dated September 8, 2010. Hansen clarified that a letter would be drafted and sent to the Federal Railroad Administration regarding train speed. Perry said additional meetings were warranted and that this was an update. He said DOT communication on crossings and overpasses had not yet been finalized. **No action taken.**

**6. UNFINISHED BUSINESS.** None.

**7. NEW BUSINESS**

- a. Approval To Grant Operator's Licenses For The Period Ending June 30, 2011. Note:** Without objection the three applicants below were considered all at once. **Motion:** Moved by Forman, seconded by Quimby to approve the granting of Operator's Licenses for the period ending June 30, 2011 to Jaci Lynn Loeffler, Hannah Marie Alexander and Ronald E. Korte. **Roll Call Vote:** Ayes: Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Noes: None with Springer absent. Motion carried.
- i. Jaci Lynn Loeffler, 914 Jones Street, Watertown**
  - ii. Hannah Marie Alexander, 4674 Raven Way, Cottage Grove**
  - iii. Ronald E. Korte, 438 Water Street, Lake Mills**

**8. REPORTS OF CITY OFFICIALS & CONTRACT SERVICES PROVIDERS**

**a. Clerk/Treasurer**

- i. Payroll For August 2010 - \$56,671.01. Motion:** Moved by Forman, seconded by Quimby to approve payroll in the stated amount. **Roll Call Vote:** Ayes: Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Noes: None with Springer absent. Motion carried.
  - ii. Pay Vouchers – July 16, 2010 – August 19, 2010. Motion:** Moved by Forman, seconded by Quimby to approve payroll in the stated amount. **Roll Call Vote:** Ayes: Forman, Quimby, Van Holten, Cotting, Abell and Sievert. Noes: None with Springer absent. Motion carried.
  - iii. Treasurer's Report & Budget Report For August 2010. Motion:** Moved by Forman, seconded by Quimby to table the approval of the Treasurer's Report & Budget Report to the next meeting **Voice Vote:** Motion carried.
  - iv. Waterloo-Marshall Shared Ride Taxi Service Report For September 2010.** Noted.
- b. Waterloo Active Fire Department For August 2010.** Noted.
  - c. Building Inspector - Building, Plumbing, And Electrical Permits For August 2010.** Noted.
  - d. Public Works Director Gary Yerges For August 2010.** Noted.
  - e. Police Chief Timothy Thomas For August 2010.** Noted.
  - f. Library Director Cecilia Wiltzius For August 2010.** Noted.
  - g. Waterloo Water & Light Commission For September 7, 2010.** Noted.
  - h. Waterloo Youth Center – September 14, 2010.** Noted.
  - i. Humane Society of Jefferson County For August 2010.** Noted.

**9. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ##** Mayor Thompson said Alderperson Springer had an accident on his motorcycle. He wished him a quick recovery. **##** Police Chief Thomas announced a medication drop-off opportunity at the Police Station on September 25<sup>th</sup>.

**10. ADJOURNMENT. Motion:** Moved by Cotting, seconded by Van Holten to adjourn. **Voice Vote:** Motion carried. Time was approximately 7:48 p.m.

Attest:

  
Mo Hansen, Clerk/Treasurer

Bill Sullivan resigns from  
the Board of Review due to  
moving from Waterloo.

Bill J Sullivan

9-7-2010



# City of Waterloo

Mo Hansen  
Clerk/Treasurer      Phone: 920.478.3025  
136 North Monroe Street      Fax: 920.478.2021  
Waterloo, WI 53594  
Email: [cityhall@waterloowis.com](mailto:cityhall@waterloowis.com)

**To:** Mayor Thompson & Council  
**From:** Mo Hansen, Clerk/Treasurer  
Gary Yerges, Public Works Director  
**Date:** September 23, 2010  
**Re:** Hiring of Department of Public Works Employee: Worker 1 Position – Chad Yerges

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This position is funded as part of the 2010 budget. The filled position brings the total number of department employees to four.

### Hiring Process Background

The job announcement was posted on the municipal website, emailed to a Waterloo area contact list, published in the Courier, along with the Watertown newspaper. The job announcement was posted to the Wisconsin Department of Workforce Development's job center website.

Eighty applications were submitted. The Public Works Director and Clerk/Treasurer ranked all applicants and narrowed the field of candidates to five. Interviews were conducted and the candidates were ranked again. Background checks were conducted on two candidates.

Yerges has accepted an offer and has begun work October 4, 2010.

### Chad Yerges

Yerges is a graduate of Waterloo High School and has been employed as a Landscape Foreman and a Meat Cutter Supervisor.



COPY  
FEE \$ \_\_\_\_\_

APPLICATION FOR TRANSFER OF LICENSES FOR SALE OF FERMENTED MALT BEVERAGES  
AND/OR INTOXICATING LIQUOR FROM ONE PREMISES TO ANOTHER

Waterloo, Wisconsin  
August 13, 2010

To the governing body of the  City  Village  Town of Waterloo  
County of Jefferson Wisconsin.

The undersigned hereby applies for a transfer of Class B license from  
Main floor & Basement of 203 W Madison to include a gated in area behind the bar  
on or about 9-2-10  
(present location) (proposed location) (date)

- APPLICANT: (print name and address plainly)
  - Full name of applicant Madison Street Pub (Kurby Holzwater)
  - Address 203 West Madison Street, Waterloo, WI 53594

- LOCATION AND DESCRIPTION OF PREMISES TO WHICH APPLICATION FOR TRANSFER IS MADE:  
Describe building or buildings where alcohol beverages are to be sold, served and stored.
  - Street number 203
  - Trade name of establishment Madison Street Pub
  - Physical description of building, buildings and/or land area comprising licensed premises.  
First floor of building at 203 West Madison Street including the basement

(d) Legal description (omit if street address is given above.) \_\_\_\_\_

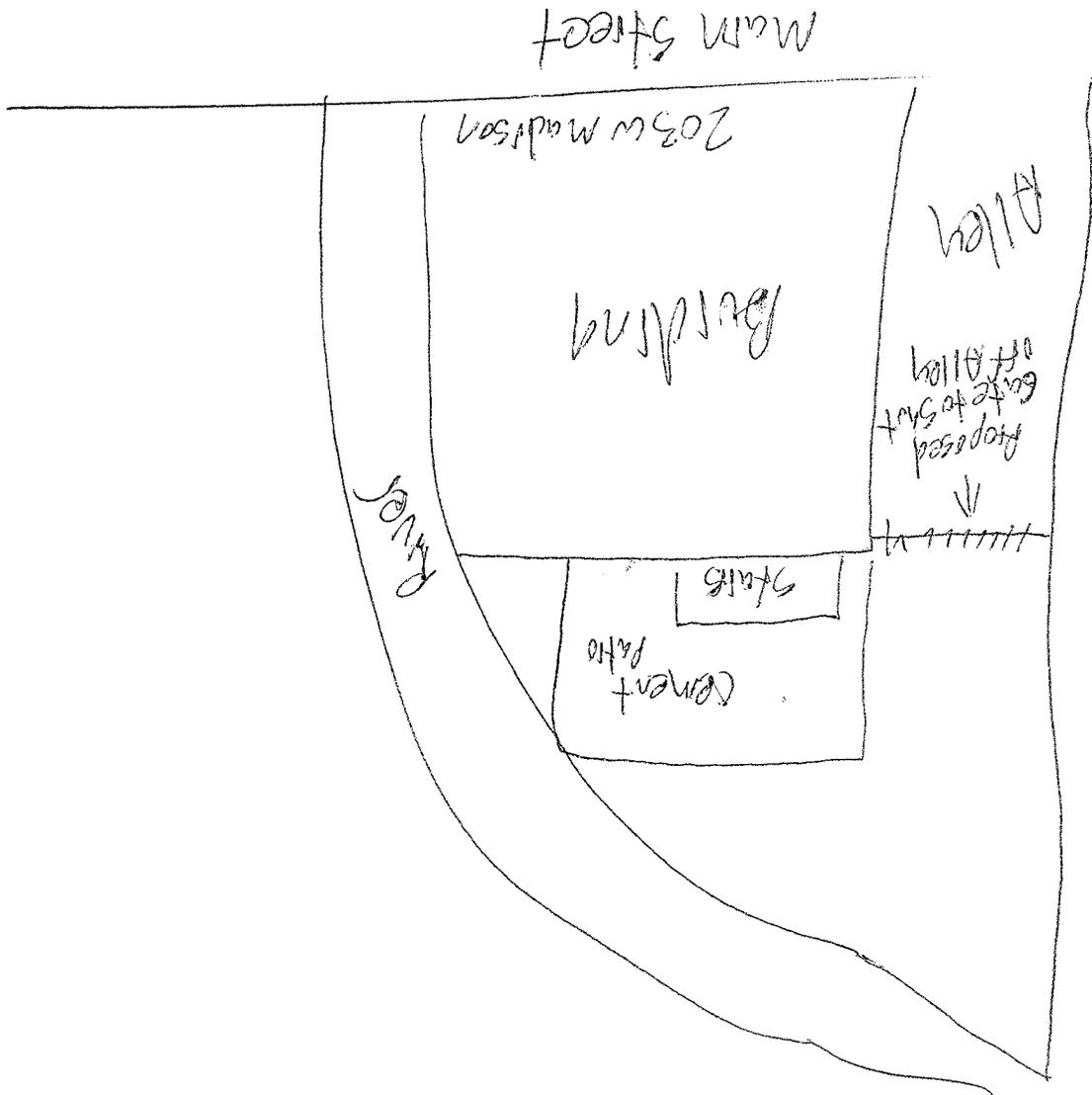
(e) Is any other business conducted on same premises?  Yes  No If so, what? \_\_\_\_\_

(f) Was this location licensed for beer or liquor during the past year?  Yes  No

(g) Give name and address of previous licensee. Same

(h) Will the previous licensee surrender its license?  Yes  No

Kathy Hoexter  
808-712-3970



## City Hall

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**From:** City Hall [cityhall@waterloowi.us]  
**Sent:** Monday, August 30, 2010 12:02 PM  
**To:** bspringr@charter.net; Chris Abell (c.abell@hotmail.com); City of Waterloo, Mayor; cotingel@gmail.com; Dale Van Holten (dvdutchvh1@gmail.com); Erin Sievert (eefsievert@gmail.com); jeni@highenergydj.com; tforman@ci.middleton.wi.us; Waterloo Clerk/Treas Office  
**Subject:** Mad Street Pub Premises Change / comments from neighbor

Mayor Thompson & Council:

This email will be printed and forwarded to the Public Safety & Health Committee.

Mary Hotmar (151 West Madison Street; 478-9730) called and asked that I summarize her comments on the proposed change of premise for the Mad Street Pub tavern across the river from her second story residence.

Mary Hotmar's comments:

- Previously Chief Thomas said the back deck would only be used for smoking. She is concerned that if drinking is allowed on the deck, 10-15 people may be on the deck until the bar closes late in the evenings.
- She is particularly concerned about Friday and Saturday nights.
- She noted air quality on her back deck is lessened due to the smoking on the Mad Street Pub's deck.
- She does not wish to be bitter or nasty and understands that the tavern owner and tavern employees needs to a living, but she is concerned about the expanded premises as ten or twelve households reside on the first and second floors near the tavern.

Mo Hansen  
Clerk/Treasurer  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594-1198

voice - 920-478-3025 / fax - 920-478-2021  
NOTE: UPDATED WEBSITE & EMAIL ADDRESS  
web - [www.waterloowi.us](http://www.waterloowi.us)  
email - [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)

Please consider the environment before printing this email.

9/2/10

**SUBJECT: MADISON ST PUB OUTDOORS DRINKING**

We first want to state that we have never complained in the past  
Regarding any noise that does come from the MSP bar.  
We have 2 upstairs apartments, one with a 87 year old resident, the  
Other is a single mother with a 4year old child.

The late night noise on the street and from the bar is extremely loud and  
Does carry over the river well enough that complete conversations  
Can be heard clearly.

Our concern is that if the outdoor drinking would be allowed that the  
conversations, arguments and music (if allowed)  
Would be very disruptive to the renters and other residents in the  
Neighborhood especially with the late hours of operation.

We understand that the smoking outdoors is now required but  
We do not want to see this turn into a beer garden that will  
Disrupt the neighborhood on a daily basis.

Thanks for the consideration

Residence @151 W Madison Street

A handwritten signature in black ink, appearing to be a stylized name, located below the typed address.

**PART B APPLICATION FOR LICENSE TO SERVE FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS**

I, the undersigned, do hereby make application to the local governing body of the City of Waterloo, for a license to serve Fermented Malt Beverages and Intoxicating Liquor from the date hereof until June 30, 2011, unless revoked or suspended sooner, subject to the limitations imposed by §125.32 (2) and §125.68 (2) of the Wisconsin State Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

**ANSWER ALL QUESTIONS COMPLETELY. PLEASE PRINT CLEARLY USING BLACK INK.** Use the reverse side of paper if you cannot answer any question in the space provided.

**Applicant Information**

Last Name <u>Bender</u>		First Name <u>Pandora</u>		Middle Name <u>Theresa</u>	Maiden Name <u>Jarnado</u>
Address of Residence <u>N2078 River Oaks Rd</u>				Best Contact Phone Number <u>920-927-3405</u>	
City <u>Reeseville</u>		State <u>WI.</u>	Zip Code		Place of Birth <u>Jasper Alabama</u>
How long have you lived in Wisconsin? <u>50 yrs</u>		City and State of Former Residency (if applicable)			Date of Birth <u>9-30-1952</u>
Previous Address <u>5253 N. Milwaukee River Pkwy</u>				Sex: <u>F</u>	Race: <u>BLK</u>
Driver's License Number			State of Issuance		

**Employer Information Pertaining to the Operator's License**

Employer's Name <u>Canopy Bar</u>			Date of Employment <u>When License Approved</u>		
Address of Employer <u>1212 Main</u>			Employer Phone Number <u>920-478-3443</u>		
City <u>Waterloo</u>	State <u>WI</u>	Zip Code <u>53594</u>		Type of Establishment <u>BAR</u>	

**Applicant Questionnaire**

- Do you now hold or have you ever been issued any license or permit associated with the sale of alcoholic beverages and issued in the State of Wisconsin?  Yes  No

If Yes, Type of license or permit.

Dates License Held 6-1-22 to 8-1-84  
 Issuing Municipality Milwaukee

- Have you successfully completed a Responsible Beverage Service Course in Wisconsin within the last two (2) years? (Attach certificate of completion)  Yes  N/A

- Are you currently enrolled in a Responsible Beverage Service Course?  Yes  No

If Yes, Location of Course: \_\_\_\_\_

Date of Course \_\_\_/\_\_\_/\_\_\_ Date of Completion \_\_\_/\_\_\_/\_\_\_  
 (Attach proof of course enrollment)

- Have you EVER been convicted of any felony, misdemeanor, alcohol violation or other ordinance violation other than minor traffic violations?  Yes  No

Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction
Date of Conviction	Violation/Offense	Jurisdiction

- Are there currently any criminal charges presently pending against you?  Yes  No

Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction
Date of Offense	Violation/Offense	Jurisdiction

**PART C TO BE COMPLETED IN THE PRESENCE OF A NOTARY PUBLIC OR CITY CLERK**

**READ CAREFULLY BEFORE SIGNING.** Under penalty provided by law, the undersigned, being duly sworn on oath, says that he/she is the person who made the foregoing application and that the information supplied is true and correct. False, inaccurate or omitted information may be grounds for denial of the application. The signer certifies that he/she is familiar with the laws and regulations pertaining to the sale of alcoholic beverages. Signer agrees to observe the provisions of the City of Waterloo Municipal Code, and the Wisconsin Statutes. The signer agrees that the license, if granted, will not be assigned to another. **YOU MUST CARRY ON YOUR PERSON A VALID PICTURE ID ISSUED BY A GOVERNMENTAL AGENCY (DRIVER'S LICENSE, PASSPORT, ETC.) AT ALL TIMES WHILE WORKING PURSUANT TO THE OPERATOR'S LICENSE. WHILE WORKING PURSUANT TO A PROVISIONAL LICENSE, YOU MUST ALSO KEEP THIS FORM ON YOUR PERSON AT ALL TIMES.**

*Brandon Bender*  
Applicant's Signature

9.29.10  
Date

City of Waterloo  
Jefferson County  
State of Wisconsin

Sworn to and subscribed before me on this 29 day of September, 2010

*Dannelle M. Butzini*  
Notary or Clerk Signature

Notary Public  Municipal Clerk

My commission expires: 5/25/2014 or is permanent.

CITY SEAL/NOTARY SEAL

<b>For Police Department Office Use Only</b>	
Background Check Completed Yes / No	
Officer: _____	
Date Referred to Police Dept:	___/___/___
Date of Background Check:	___/___/___
Date Referred Back to Clerk:	___/___/___
Approval Recommended:	Yes / No
Reason	_____
_____	_____
_____	_____



136 North Monroe Street, Waterloo, Wisconsin 53594-1198  
Phone (920) 478-3025  
Fax (920) 478-2021

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**RESOLUTION #2010-34**

**ENTERING INTO AN AGREEMENT FOR THE PURCHASE AND INSTALLATION OF  
AN EDUCATIONAL SOLAR ARRAY LOCATED AT 575 COMMERCIAL AVENUE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

**WHEREAS**, the six submittals for purchase and installation of an educational solar array were submitted as part of the request for proposal process completed September 28, 2010, and;

**WHEREAS**, WPPI's Greg Hoffmann and Utility Superintendent Eugene Weihert have reviewed and submittals and have put forward a recommendation to enter into an agreement as stated below.

**BE IT RESOLVED**, that the Council awards the work to \_\_\_\_\_ of \_\_\_\_\_ In the amount of \_\_\_\_\_ as presented in its submittal and directs the Clerk/Treasurer to prepare and execute all necessary documents to proceed with the project work.

**PASSED AND ADOPTED** this the 7<sup>th</sup> day of October 2010.

**CITY OF WATERLOO**

Signed: \_\_\_\_\_  
Robert H. Thompson, Mayor

Attest:

\_\_\_\_\_  
Morton Hansen, Clerk/Treasurer

SPONSOR(S) – WPPI Representative, Utility Superintendent, Clerk/Treasurer

FISCAL NOTE – Item budgeted as a municipal capital expense for 2010; additional grants and aid are being sought and are expected to be awarded.



# Register Report-Park Board #102402

6/1/10 Through 6/30/10

7/27/10

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Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 5/31/10</b>							<b>12,151.51</b>
6/1/10	Checking	20742	Spielbauer Fireworks	Down payment 2010	July 4th Exp		-1,000.00
6/1/10	Checking	DEP	Deposit	HTL 05/31/10	Beer & Soda		608.00
6/1/10	Checking	DEP	Deposit	Pop Machine sales	Beer & Soda		602.00
6/1/10	Checking	DEP	Deposit	Orchard wedding	Beer & Soda		516.50
6/1/10	Checking	DEP	Deposit	Orchard wedding	Bartenders		180.00
6/1/10	Checking	DEP	Deposit	Orchard wedding/upper	Park Rental		150.00
6/1/10	Checking	DEP	Deposit	Cindy Lou's Cafe	Ball Diamond Outfield Ads		100.00
6/1/10	Checking	DEP	Deposit	Gomez event	Park Rental		400.00
6/1/10	Checking	DEP	Deposit	Gomez event/prepay soda	Beer & Soda		150.00
6/1/10	Checking	DEP	Deposit	Memorial service 05/31/10	Beer & Soda		127.00
6/1/10	Checking	DEP	Deposit	HTL 05/31/10	Bat Donation		68.00
6/1/10	Checking	DEP	Deposit	Gator rental/Gun Club	Other Inc		50.00
6/1/10	Checking	Deb Card	The Firestore	Badges	Park Admin		-238.95
6/5/10	Checking	DEP	Deposit	HTL 06/04/2010	Beer & Soda		729.50
6/5/10	Checking	DEP	Deposit	HTL 06/04/10	Bat Donation		90.50
6/5/10	Checking	DEP	Deposit	Hoeschele 06/18/2011	Park Rental		1,035.00
6/5/10	Checking	DEP	Deposit	Burger King	Ball Diamond Outfield Ads		50.00
6/5/10	Checking	DEP	Deposit	Teachers event 06/02/10	Beer & Soda		92.00
6/5/10	Checking	DEP	Deposit	Gas burner	City Reimbursement		2,509.83
6/5/10	Checking	DEP	Deposit	2nd half 2010	City Of Waterloo Approp		17,716.00
6/5/10	Checking	20743	Pepsi Cola Company	Invoices 13486919 & 13499448	Beer & Soda Exp		-447.50
6/5/10	Checking	20744	Waupun Equipment Co	Invoice 87262F	Park Maint-Equip		-53.82
6/5/10	Checking	20745	Neitzel Auto Parts & Hardware	Trans B164437-A49908	Park Maint - Supplies		-384.32
6/5/10	Checking	20746	River City Dist. Co.	Invoices 528639-530062	Beer & Soda Exp		-732.10
6/5/10	Checking	20747	Ott Schweitzer Dist. Inc.	Invoice #1965555	Beer & Soda Exp		-393.56
6/5/10	Checking	20748	Ott Schweitzer Dist. Inc.	Invoice #196141	Beer & Soda Exp		-153.00
6/5/10	Checking	20749	Schenk-Huegel Co	Invoice #199382	Uniform Shirts		-47.80
6/5/10	Checking	20750	Badger Liquor-Madison	Invoice #1828051	Liquor Expense		-133.89
6/5/10	Checking	20751	Wirtz Beverage	Invoice 1736177	Liquor Expense		-104.16
6/5/10	Checking	20752	Gene Timm	Sprinkler system repairs	Baseball Field		-498.00
6/5/10	Checking	20753	Deb Wholesale	Invoice #613900	Park Maint - Supplies		-107.43
6/5/10	Checking	20754	Dunneisen Excavating	Ball Lime	Park Maint. - Grounds		-313.44
6/5/10	Checking	20755	City of Waterloo	Invoices #0086-0089/2010	Wages & Ins.		-4,103.66
6/7/10	Checking	DEP	Deposit	Church softball	Donation		235.00
6/7/10	Checking	20756	Ron Klug	Petty Cash reimb	Park Maintenance		-201.44
6/7/10	Checking	20757	Service Insurance Agency	Liquor Liability Ins	Insurance, Bus		-401.00

# Register Report-Park Board #102402

6/1/10 Through 6/30/10

7/27/10

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
6/9/10	Checking	EFT	WE Energies	04/20/10-05/20/10	Utilities:Gas & Electric		-67.63
6/10/10	Checking	DEP	Deposit	HTL 06/06/10	Bat Donation		89.00
6/10/10	Checking	DEP	Deposit	Alaskan Ice - Baseball	Donation		25.00
6/10/10	Checking	DEP	Deposit	Raffle 2010 Alaskan Ice	July 4th Inc.		50.00
6/10/10	Checking	DEP	Deposit	Otte Wedding 06/05/10	Beer & Soda		509.25
6/10/10	Checking	DEP	Deposit	Otte Wedding 06/05/10	Bartenders		180.00
6/10/10	Checking	DEP	Deposit	Otte 06/05/2010	Park Rental		250.00
6/10/10	Checking	DEP	Deposit	HTL 06/06/2010	Beer & Soda		705.00
6/11/10	Checking	20758	Beacon Athletics	Invoice 0404653-in	Park Maint. - Grounds		-535.50
6/15/10	Checking	EFT	Waterloo Utilities	04/19/10-5/19/10 Park	Utilities:Gas & Electric		-616.13
6/15/10	Checking	EFT	Waterloo Utilities	04/19/10-5/19/10 Lift Station	Utilities:Gas & Electric		-17.55
6/19/10	Checking	DEP	Deposit	Event 06/13/2010	Baseball Diamond Rent		85.00
6/19/10	Checking	DEP	Deposit	HTL 06/10/10	Bat Donation	c	37.00
6/19/10	Checking	DEP	Deposit	Raffle 2010 Service Ins.	July 4th Inc.		100.00
6/19/10	Checking	DEP	Deposit	Alaskan Ice	Ball Diamond Outfield Ads		100.00
6/19/10	Checking	DEP	Deposit	Deppe 06/12/2010 Low Pav	Park Rental		350.00
6/22/10	Checking	20759	Blaschka Mill	Lime	Baseball Exp		-141.60
6/22/10	Checking	20760	Broadview Security	June 2010	Park Maint. - Security		-43.99
6/22/10	Checking	20761	BP	05/17/10-06/16/10	Park Maint - Fuel		-295.99
6/22/10	Checking	20762	Deb Wholesale	Invoice #615164 & 615824	Park Maint - Supplies		-112.27
6/22/10	Checking	20763	Craig Strobel	Reimburse flowers/funeral	Miscellaneous, Bus		-48.48
6/22/10	Checking	20764	Piggly Wiggly	Invoice #112048-116036	Groceries		-119.88
6/22/10	Checking	20765	Pepsi Cola Company	Invoices 13535289	Beer & Soda Exp		-385.50
6/22/10	Checking	20766	Ott Schweitzer Dist. Inc.	Invoice #197947	Beer & Soda Exp		-728.08
6/22/10	Checking	20767	Jim's Tap Cleaning	06/09/2010	Park Maint-Equip		-36.00
6/22/10	Checking	20768	River City Dist. Co.	Invoice 531004	Beer & Soda Exp		-377.15
6/22/10	Checking	20769	Alaskan Ice Company	Ice	Beer & Soda Exp		-112.50
6/22/10	Checking	20770	City of Waterloo	Invoice #0097-2010	Wages & Ins.		-4,167.32
6/24/10	Checking	EFT	Verizon	1668402798031331102	Utilities:Telephone		-67.81
6/24/10	Checking	Deb Card	MC Audio	PA system	Park Maint-Equip		-309.90
6/27/10	Checking	EFT	Wisconsin Department Of Revenue	May 2010 Sales & Use Tax	Tax		-255.85
6/28/10	Checking	Deb Card	Mc Audio	PA system	Park Maint-Equip		-65.09
6/30/10	Checking	20772	Mid-State Equipement	Man Lift rental/parts	Park Maint-Equip		-264.90
<b>TOTAL 6/1/10 - 6/30/10</b>							<b>9,806.39</b>

**BALANCE 6/30/10**

**21,957.90**

**TOTAL INFLOWS**

**27,889.58**

Register Report-Park Board #102402

6/1/10 Through 6/30/10

7/27/10

Page 3

Date	Account	Num	Description	Memo	Category	Clr	Amount	
							<b>TOTAL OUTFLOWS</b>	<b>-18,083.19</b>
							<b>NET TOTAL</b>	<b>9,806.39</b>



Register Report-Park Board #3015309

6/1/10 Through 6/30/10

7/27/10

Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 5/31/10</b>							<b>15,519.64</b>
6/30/10	SWIB Savin...DEP		Interest	06/30/2010	Interest Inc		3.07
<b>TOTAL 6/1/10 - 6/30/10</b>							<b>3.07</b>
<b>BALANCE 6/30/10</b>							<b>15,522.71</b>
<b>TOTAL INFLOWS</b>							<b>3.07</b>
<b>TOTAL OUTFLOWS</b>							<b>0.00</b>
<b>NET TOTAL</b>							<b>3.07</b>



# Register Report-Park Board #102402

7/1/10 Through 7/31/10

9/1/10

Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 6/30/10</b>							<b>21,957.90</b>
7/1/10	Checking	20771	Cash	2010 working funds	July 4th Exp		-10,000.00
7/1/10	Checking	DEP	Deposit	Ludeman Wedding	Bartenders		250.00
7/1/10	Checking	DEP	Deposit	Ludeman/Upper Pavilion	Park Rental		250.00
7/1/10	Checking	DEP	Deposit	Ludeman Wedding	Beer & Soda		964.25
7/1/10	Checking	Deb Card	Farm & Fleet	Stock Tanks	July 4th Exp		-234.98
7/2/10	Checking	20773	High Energy Mobile DJ's	HTL 07/02/10	Entertainment		-250.00
7/2/10	Checking	20774	High Energy Mobile DJ's	Speakers	Park Maint-Equip		-150.00
7/2/10	Checking	20775	Augie's Elite Catering	Fish Fry HTL 07/02/10	Meals & Entertrn		-1,158.00
7/4/10	Checking	20776	Wisconsin Horsepullers Assoc	Contract July 4, 2010	July 4th Exp		-1,500.00
7/4/10	Checking	20777	Walter Frey	Grilling	July 4th Exp		-200.00
7/4/10	Checking	20778	Gypsy Road	Band	July 4th Exp		-1,800.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		2,550.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		1,100.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		6,000.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		4,469.16
7/4/10	Checking	DEP	Deposit		July 4th Inc.		6,500.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		2,000.00
7/4/10	Checking	DEP	Deposit		July 4th Inc.		1,878.00
7/4/10	Checking	DEP	Deposit	HTL 07/04/10	Bat Donation		207.67
7/5/10	Checking	20779	Ron KLog	Petty Cash reimb	Park Maintenance		-162.36
7/5/10	Checking	20780	Ron KLog	Reimburse bartendars fees	Licenses and Permits		-85.00
7/6/10	Checking	20781	Mary Yerges	Cash Prize #1	July 4th Raffel Exp		-1,000.00
7/6/10	Checking	20782	William Gruchow	Cash Prize #8	July 4th Raffel Exp		-200.00
7/6/10	Checking	20783	Mike Haberman	Cash Prize #9	July 4th Raffel Exp		-100.00
7/6/10	Checking	20784	Pam Benisch	Cash Prize #10	July 4th Raffel Exp		-100.00
7/6/10	Checking	20785	Steve Weber	Cash Prize #11	July 4th Raffel Exp		-100.00
7/6/10	Checking	20786	Van Stenberg	Cash Prize #12	July 4th Raffel Exp		-100.00
7/6/10	Checking	20787	Marg. Lutschinger	Cash Prize #13	July 4th Raffel Exp		-100.00
7/6/10	Checking	20788	Shelley Kohl	Cash Prize #21	July 4th Raffel Exp		-50.00
7/6/10	Checking	20789	Beth Regan	Cash Prize #22	July 4th Raffel Exp		-50.00
7/6/10	Checking	20790	Rod Meinholz	Cash Prize #25	July 4th Raffel Exp		-50.00
7/7/10	Checking	EFT	We Energies	05/20/10-06/17/10	Utilities:Gas & Electric		-31.45
7/8/10	Checking	DEP	Deposit	Waterloo High Spring Sports	Park Rental		510.00
7/8/10	Checking	DEP	Deposit	Equipment	City Reimbursement		955.42
7/8/10	Checking	DEP	Deposit	Fireworks/Piggly Wiggly	July 4th Inc.		250.00
7/8/10	Checking	DEP	Deposit	Raffle donation/Mr. B's	July 4th Inc.		100.00

# Register Report-Park Board #102402

7/1/10 Through 7/31/10

9/1/10

Page 2

Date	Account	Num	Description	Memo	Category	Clr	Amount
7/8/10	Checking	DEP	Deposit	Raffle donation/Portland Auto	July 4th Inc.		100.00
7/8/10	Checking	DEP	Deposit	Raffle donation/Don's Auto	July 4th Inc.		100.00
7/8/10	Checking	DEP	Deposit	Raffle donation/R&K Thompson	July 4th Inc.		200.00
7/8/10	Checking	DEP	Deposit	Raffle donation/Checki's	July 4th Inc.		100.00
7/8/10	Checking	DEP	Deposit	Pop Machines	Beer & Soda		398.00
7/8/10	Checking	20791	River City Dist. Co.	Invoice 533135 & 533595	Beer & Soda Exp		-705.00
7/8/10	Checking	20792	Frank Beer Distributors Inc	Invoice 26991 & 27480 (net)	Beer & Soda Exp		-137.52
7/8/10	Checking	20793	Beacon Athletics	Invoice 0405192-IN	Park Maint. - Grounds		-438.00
7/8/10	Checking	20794	Ott Schweitzer Dist. Inc.	Invoice #200404 & 201186	Beer & Soda Exp		-1,087.57
7/8/10	Checking	DEP	Deposit	Returned quarters	July 4th Inc.		1,430.00
7/11/10	Checking	20795	Country Plumber Inc.	Invoice #648925	July 4th Exp		-225.00
7/11/10	Checking	20796	Karen Thompson	Reiburse postage	Park Admin		-88.00
7/11/10	Checking	20797	Deb Wholesale	Invoice #617121	Park Maint - Supplies		-228.36
7/11/10	Checking	20798	Mandy Clover	Reimbursement	Park Maint - Supplies		-60.51
7/11/10	Checking	20799	Spielbauer Fireworks	Balance due contract	July 4th Exp		-4,975.00
7/11/10	Checking	20800	Waterloo Building Center	Freezer	July 4th Raffel Exp		-431.20
7/11/10	Checking	20801	Hometown News	Invoice #1167	July 4th Exp		-566.56
7/11/10	Checking	20802	Neitzel Auto Parts & Hardware	Trans B167300-A51059	Park Maint - Supplies		-567.55
7/11/10	Checking	20803	Alaskan Ice Company	Ice	July 4th Exp		-500.00
7/11/10	Checking	20804	The Sign Shop	Signage	Park Maint. - Grounds		-63.00
7/11/10	Checking	20805	Dunneisen Excavating	Recycled blackbtop	Park Maint. - Grounds		-1,088.00
7/11/10	Checking	20806	Country Press Inc	Printing of tickets	July 4th Raffel Exp		-180.00
7/11/10	Checking	20807	Country Press Inc	50/50 ticket printing	Baseball Raffel Exp		-181.65
7/11/10	Checking	20808	Country Meat Cutters	Brats and half pig for raffle	July 4th Exp		-555.19
7/11/10	Checking	20809	Party Train DJ Service/Scott Hazeltine	DJ services	July 4th Exp		-200.00
7/11/10	Checking	20810	Tom's Guns	Guns for 2010 raffle	July 4th Raffel Exp		-784.00
7/11/10	Checking	20811	Piggly Wiggly	Invoice #118274-111215	Groceries		-236.55
7/11/10	Checking	20812	Jefferson Co. Fair Park	stage rental	July 4th Exp		-754.00
7/13/10	Checking	DEP	Deposit	50/50 Raffle	July 4th Inc.		343.00
7/13/10	Checking	DEP	Deposit	07/02/2010	Fish Fry sales		1,604.00
7/13/10	Checking	DEP	Deposit	HTL 07/8/100	Bat Donation		86.00
7/13/10	Checking	DEP	Deposit	HTL 07/02/10	Beer & Soda		866.50
7/14/10	Checking	Deb Card	Software IQ	Quicken software updated	Park Admin		-44.99
7/14/10	Checking	Deb Card	Mc Audio	PA system	Park Maint-Equip		-30.00
7/15/10	Checking	EFT	Waterloo Utilities	05/19/10-06/15/10 Lift Station	Utilities:Gas & Electric		-17.05
7/15/10	Checking	EFT	Waterloo Utilities	05/19/10-06/15/10 Park	Utilities:Gas & Electric		-1,066.57
7/15/10	Checking	DEP	Deposit	Trek/upper pavilion	Park Rental		350.00
7/20/10	Checking	20813	BP	06/17/10-07/16/10	Park Maint - Fuel		-466.59

# Register Report-Park Board #102402

7/1/10 Through 7/31/10

9/1/10

Date	Account	Num	Description	Memo	Category	Clr	Amount
7/21/10	Checking	DEP	Deposit	Girl's softball	July 4th Inc.		2,840.00
7/21/10	Checking	DEP	Deposit	HTL 07/15/10	Beer & Soda		60.00
7/21/10	Checking	DEP	Deposit	HTL 07/18/10	Bat Donation		92.02
7/21/10	Checking	DEP	Deposit	Pop machines	Beer & Soda		346.00
7/21/10	Checking	DEP	Deposit	HTL 07/18/10	Beer & Soda		391.62
7/21/10	Checking	Deb Card	Menards	Dummy Cameras/light repairs	Park Maint - Supplies		-130.27
7/24/10	Checking	EFT	Frontier	166840279803131102	Utilities		-56.96
7/25/10	Checking	Deb Card	Menards	Back stop light repairs	Park Maint - Supplies		-95.92
7/27/10	Checking	EFT	Wisconsin Department Of Revenue	June 2010 Sales & Use Tax	Tax		-224.59
7/28/10	Checking	20814	Broadview Security	July 2010	Park Maint. - Security		-43.99
7/28/10	Checking	20815	Alaskan Ice Company	Ice	Beer & Soda Exp		-307.50
7/28/10	Checking	20816	Alaskan Ice Company	Ice	Beer & Soda Exp		-30.00
7/28/10	Checking	20817	Jensen Plumbing & Heating Inc	Toilets lower pavilion	Park Maint - Bldgs		-810.00
7/28/10	Checking	20818	Southern Wis Foods LLC	Oil and Fries - Girls softball	July 4th Exp		-191.16
7/28/10	Checking	20819	Neitzel Hardware	Grill	July 4th Raffel Exp		-325.00
7/28/10	Checking	20820	River City Dist. Co.	Invoice 535000 (July 4th)	Beer & Soda Exp		-1,635.50
7/28/10	Checking	DEP	Deposit	Karls - Class Reunion	Park Rental		50.00
7/28/10	Checking	DEP	Deposit	Konz - Lower Pavilion	Park Rental		175.00
7/28/10	Checking	DEP	Deposit	Kuss- Beer garden	Park Rental		300.00
7/28/10	Checking	DEP	Deposit	Wolff wedding	Beer & Soda		1,239.25
7/28/10	Checking	DEP	Deposit	Wolff Wedding	Bartenders		250.00
7/29/10	Checking	DEP	Deposit	Trek/upper pavilion	Park Rental		150.00
<b>TOTAL 7/1/10 - 7/31/10</b>							<b>2,505.35</b>
<b>BALANCE 7/31/10</b>							<b>24,463.25</b>

**TOTAL INFLOWS 39,455.89**

**TOTAL OUTFLOWS -36,950.54**

**NET TOTAL 2,505.35**



Register Report-Park Board #3015309

7/1/10 Through 7/31/10

9/1/10

Date	Account	Num	Description	Memo	Category	Clr	Amount
<b>BALANCE 6/30/10</b>							
7/30/10	SWIB Savin... DEP		Interest	07/30/10	Interest Inc		15,522.71
<b>TOTAL 7/1/10 - 7/31/10</b>							
							2.81
<b>BALANCE 7/31/10</b>							2.81
							15,525.52
<b>TOTAL INFLOWS</b>							2.81
<b>TOTAL OUTFLOWS</b>							0.00
<b>NET TOTAL</b>							2.81



**Karl Junginger Memorial Library**  
**Board of Trustees Meeting**  
**July 20, 2010**  
**5:15pm**

**Present:** Art Biermeier, Jennifer Hayes, Mike Strasser, Erin Sievert, Ellen Sullivan, Cece

**Absent:** Connie Schiestl, Keith Von Huben

I. Call to order – 5:17

II. Approval of agenda  
Motioned - Art,  
Seconded – Ellen  
All approved

III. Introduction of new board member: Erin Sievert, Common Council Representative

IV. Reading of Minutes – Motion to amend minutes to strike sentence about Mike Kent  
Motioned to approve with amendments above– Mike  
Seconded – Art  
All approved

V. Correspondence, Appearance, Public Comment  
Follow-up email received from system Librarian – Cece inquired as to whether KJM could opt out of the Library Late Fee Collection by using credit cards system put in place recently.  
The system can not eliminate KJM from the option for payment. So far utilization of the credit card payment method is about 3% of fees.

Discussed possibility of raising library late fees to cover expense of PayPal as each transaction we pay a percentage for.

Cece will discuss at the SHARE meeting on 7.21.10. Will learn more about how other libraries are addressing the credit card fee.

VI. Director's Report  
Review of request for proposals – IT Tech Support - contract signed and approved on July 8<sup>th</sup> with All Communications. All Communications has already begun working on improvements with our network. Cece is very satisfied with the service so far.

Review of request for proposal – Fire Alarm System and Security System – We do not have a system in place that calls automatically to the fire department with smoke or heat detectors go off. Security cameras are being considered because of a noted increase in vandalism to the library. The RFPs were reviewed by the board – next they will be reviewed by the finance committee. At this time there is no recommendation. The board agreed that more information is needed regarding the options for a security system.

RFP went out today for the heating system. Hope to have bidding process completed and work done in September

Library Automation Process: The Library System is considering moving to a new software system....if this happens this will take a long time to do.

Summer Reading Program: Amanda joined the meeting to discuss the great success of the summer library program. Participation by youth and adults has increased significantly this year. Modifications to the program have resulted in reports from participants that the changes are well received. Volunteerism from Teens has also improved – they are now helping with program activity.

Motioned to approve directors Report - Art  
Seconded - Ellen  
Approved – All

VII. Unfinished Business

A. 2011 Library Budget *Informational*

Department heads have all met with the mayor regarding the budget. The mayor has said that he will be writing a budget for the library also.

Aug 1<sup>st</sup> Cece will submit the preliminary budget work sheet. For the Library Board Meeting in August meeting the board will discuss budget priorities.

VIII. New Business

A. Employee work rules policy *Informational* –  
Discussion postponed until September Meeting

B. Updated committee list *Informational*  
Reviewed the Library Board Committee list - made corrections, Cece will bring to next board meeting for action to approve.

IX. Date, place, and time of next meeting  
August 31<sup>st</sup> is date of next meeting-

X. Adjournment – 6:47 PM  
Motioned to approve directors Report - Art  
Seconded - Ellen  
Approved – All

**COMMITTEE: CATV REGULATORY BOARD**

**DATE: July 26, 2010      TIME: 6 pm**

**LOCATION: Municipal Building  
136 N. Monroe Street**

1. Called to Order by Battenberg.

2. Roll Call: Present: Battenberg, Reynolds, and Cotting. Also Present: Director Hechimovich and City Clerk Hansen. Absent: Nelson and Quimby.

3. Approval of April 14, 2010 meeting minutes

Battenberg pointed out some grammatical issues. Reynolds moved approved the April 14, 2010 meeting minutes with Cotting second.

4. Citizen Input None

i. Battenberg mentioned he had a meeting with Mark Hurley following the last CATV meeting. In the meeting Hurley was concerned about the issues he had with the community website. Battenberg asked the CATV Board if it was possible to move the webhosting back to Hurley after the contract was up with Madison Computer Works. Reynolds suggested that once the contract ran out at MCW the CATV Board should draw up a bidding contract and have different vendors that would like to host the community website bid on the project. Hansen was asked to draft up a bidding contract for the community website to be ready to look at during the next CATV meeting.

ii. Hechimovich also mentioned that the main web designer who helped the community website has left the company and the community website now has a new web designer that will be taking over responsibilities for the community website. Additionally, Battenberg asked the board if the old Waterloo website is still a distraction to viewers and Hansen mentioned that he and the Mayor met with Hurley about the situation and Hurley was asked to take the site down immediately. Cotting mentioned about meeting with consultants regarding a feasibility study and the main concern the consultants had was that the old website must be taken down immediately.

iii. Cotting also mentioned a Wisconsin Art Representative will be coming to the Mode Theatre on August 4<sup>th</sup> for discussion on how to apply for different grant opportunities and how to form an Arts Board in your community.

5. Continuing Projects

a. Waterloo Web Site: review status and operation

i. Subscriptions

a. Battenberg asked the CATV Board if everything was paid and caught up to date as far as subscriptions go and Cotting mentioned that the Waterloo Swim Club is the only business that has not paid the subscription fee as of late.

b. Hechimovich updated the board and said once everything is edited and finished, the WYSO and ESYBL games will be put on the community website for viewership enjoyment.

c. The CATV Board looked at and discussed the latest stats for the community website.

6. Unfinished Business

a. CATV Board Members Terms

i. Hechimovich advised the CATV Board on a few board members terms that came up for renewal. Board members included Bobbi Reynolds and Lana Nelson. Additionally Hechimovich asked if Battenberg had any word on selling the High School Sports DVD's to families that requested them and Battenberg informed the CATV Board that it will be done soon.

7. New Business

a. CATV 2011 Budget

i. The CATV Board looked at and discussed the 2011 Budget. In addition to discussing the budget, Hechimovich asked the board, from Bill Wendt, if it would be okay to move Wendt from salary to hourly. The CATV Board discussed and calculated the projected budget for 2011. Hechimovich also mentioned that Waterloo TV went over expenditures on the videographers and therefore the 2010 budget would need to be amended to help going over budget with the videographers. Hechimovich also noted that Waterloo TV had lost a videographer and that Scott Larkin's gave his two week notice and will be planning on leaving Waterloo TV. Battenberg also mentioned that a new line item would be needed in the 2011 Budget for Scholarships.

b. Marketing Consultant

ii. Cotting asked the CATV Board if it would be a good idea to hire a marketing director for Waterloo TV to help with how to generate revenue and also help Waterloo TV become a successful business nondependent on the franchise fees from Charter.

8. Report of the Director

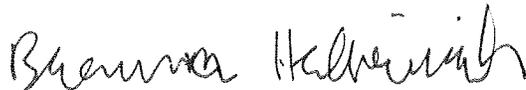
i. Hechimovich reported that the summer league of the ESYBL and Lake Mills Windmill League is over and everyone was very grateful that Waterloo TV took part of it. Hechimovich also noted that necessary steps are being taken for permission for taping Fall Sport of football coming up in September.

9. Consideration of such other matters as authorized by law

-Next meeting – Tuesday August 9, 2010 at 6 pm

10. Adjourn with a Motion by Cotting and a second by Reynolds.

Attest:



Brennon Hechimovich  
Director, Waterloo Community Access TV

**COMMITTEE: CATV REGULATORY BOARD**

**DATE: August 9, 2010      TIME: 6 pm**

**LOCATION: Municipal Building  
136 N. Monroe Street**

1. Called to Order by Battenberg.

2. Roll Call: Present: Battenberg, Quimby, Reynolds, and Cotting. Also Present: Director Hechimovich and City Clerk Hansen. Absent: Nelson

3. Approval of July 26, 2010 meeting minutes

Hechimovich requested that the minutes be tabled until the next meeting. Cotting moved to table the minutes to the next meeting date with Quimby second.

4. Citizen Input

i. Cotting advised the board on a request made by Bill Springer of the City Council that the City Council meetings air more often after the original airing dates.

ii. Hansen reported that the issue with Jim's Cheese Pantry and Charter has been resolved.

5. Continuing Projects

a. Waterloo Web Site: review status and operation

i. The CATV Board looked at and discussed the latest stats for the community website.

ii. The CATV Board looked at and discussed the bidding contract that Hansen drew up for having the community website going up for bid. Cotting also made very clear that the vendor who would be considered for taking the community website would need to have a UNIX based system. Reynolds commented regarding the bidding contract situation and option number one was to wait until confirmation about a UNIX based system was heard from Hurley and option two was if Hurley cannot support the website with a UNIX based system then the CATV Board can drop the bidding contract altogether. After the discussion was over Cotting moved to table the issue of sending out an RFP for web hosting indefinitely with Quimby second.

iii. Cotting pointed out there is some unfinished things on the right front page of the website and that was there was a blank spot in that corner which was left purposely blank for pictures and there are no pictures in that corner yet and it was discussed that pictures should be added to that corner immediately.

6. Unfinished Business

a. CATV 2011 Budget

i. The CATV Board looked at and discussed the 2011 Budget more in depth. Battenberg questioned some specific issues with regard to the 2011 Budget, such as wages, equipment, and videographers. Hechimovich also read aloud some notes that Bill Wendt and Hechimovich drew up as it relates to equipment purchases, etc, for the 2011 Budget. In conclusion, Battenberg entertained a motion to approve the 2011 Budget. Reynolds move to approve the 2011 Budget and Cotting second.

7. New Business

a. New Videographers

i. Hechimovich informed the board that Waterloo TV is seeking new videographers. Hechimovich also asked and gained permission to start the search for new videographers.

8. Report of the Director

i. Hechimovich reported that editing for the summer ESYBL games are going great and that Waterloo TV has sold many copies of the ESYBL National League Championship game DVD's.

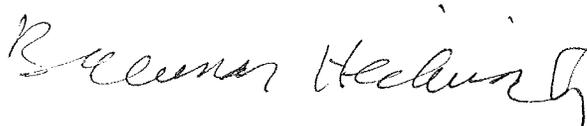
9. Consideration of such other matters as authorized by law

i. Cotting asked the CATV Board that a feasibility study and the CATV's SWIB account investment be put on the CATV Agenda for the next CATV board meeting.

-Next meeting – Tuesday September 21, 2010 at 5:30 pm

10. Adjourn with a Motion by Cotting and a second by Reynolds.

Attest:



Brennon Hechimovich  
Director, Waterloo Community Access TV

## WATERLOO PARKS COMMISSION – Minutes

DATE: TUESDAY, AUGUST 10, 2010

TIME: 6:30 P.M.

LOCATION: WATERLOO MUNICIPAL BUILDING, 136 NORTH MONROE STREET

1. Roll Call And Call To Order – *Seidl called the meeting to order at 6:31, present: Seidl, Quimby, Strobel, Schultz, Cotting, Mo Hansen, Gary Yerges, Kristie Silha, and reps from Crispell-Snyder, Design Studio, and Alta Planning & Design. Absent: Springer & Kniesel.*

2. Approval Of July 13, 2010 Meeting Minutes – *motion by Schultz to approve, seconded by Seidl, motion carried with Cotting abstaining.*

3. Citizen Input - *none*

4. Youth Center Director Report (Silha) – *report on file from Silha, concerned about parking and the speed that people drive down that dead end street, wants to put up some signs or some kind of fencing. Gary has the YoukerPark sign that was on the rock, will put back up when he finds the right bolts.*

6. New Business - *Motion by Cotting to move 6ai up in the agenda and go into closed session, seconded by Quimby, motion carried.*

a. Southside Park Development Plan & Comprehensive Outdoor Recreation Plan (Seidl)

i. Park Planning Consultant Interviews - *Interviews were conducted with Crispell, Alta, then Design Studio. Cotting motioned to end the closed session and reopen the meeting, seconded by Strobel, motion carried.*

ii. Consideration Of A Project Award Recommendation To The Council - *debated after the interviews, motion by Cotting to award the work to Design Studio, seconded by Quimby, motion carried.*

5. Unfinished Business

a. Dog Park Budget & Concept Layout (Seidl) – *(standing item), tabled by Cotting, seconded by Quimby, motion carried.*

b. Parks Commission By-Laws – *Tabled From Previous Meeting (Quimby) – (standing item), tabled Cotting, seconded by Seidl, motion carried.*

c. Glacial Heritage Area Implementation Team – *Update (standing item) – Cotting noted she has attended several meetings, chart of implementation activities is on file, Garman/Knowlton grant was submitted again and awarded. Details still being ironed out.*

d. 2011 Budget Considerations (Seidl) – *budget forms in packet from Mo, Seidl noted this is a standing item until complete*

e. Ice Skating Area – *Implementation Details (Yerges) - Gary sent an itemized budget of approx. \$415 for labor & granite and has put this in his budget*

7. Future Agenda Items, Announcements and Next Meeting Date – *Quimby inquired about the trees on N. Monroe street, Gary said it's pending DPW's work schedule. Seidl will inquire with McKays on their fees to install. Seidl mentioned doing a*

*survey for the ice rink; Schultz would like a link from the school to the city website for (any) surveys. Strobel stated that the trustees are working with people from the Bat Conservation and updating the disc golf at Firemen's park. Next meeting Tuesday September 14, 2010, 6:30.*

*8. Adjourn – motion by Quimby seconded by Cotting to adjourn at 8:35pm, motion carried*

CITY OF WATERLOO  
COMMUNITY DEVELOPMENT AUTHORITY - MEETING MINUTES  
WATERLOO MUNICIPAL BUILDING - 136 NORTH MONROE ST  
Council Chambers  
August 17, 2010

1. **Call To Order & Roll Call.** Chairperson Hurley called the meeting to order at 6:00 p.m. Members present – Hurley, Wiltzius, Sellnow, Forman and Cole. Absent – Van Holten with one vacancy. Others attending – Clerk/Treasurer Hansen.
2. **Approval Of The July 20, 2010 Meeting Minutes. Motion:** Moved by Wiltzius, seconded by Forman to approve the meeting minutes as presented. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Miscellaneous Business And Communications.**
  - a. **Correction Noted On Resolution #2010-28. Discussion:** Hansen noted a corrected math error and said the budget was made up of three pieces: the Maunsha Business Center, a revolving loan fund, and a local business survey.
  - b. **2010 Business Survey Results.** Noted.
  - c. **UW-Extension Basic Economic Development Course (November 8-11).** Noted.
  - d. **Thrive's Best Practice Series: Tax Incremental Financing (September 16 -- 1-6 p.m.).** Noted.
  - e. **Forward Suggestions To Fill CDA Vacancy To Mayor Thompson.** Noted.
  - f. **Maunsha Business Development Program. Discussion:** Hansen asked for direction on this piece of the Maunsha Business Center. Hurley and others said to put the item on the next agenda.
5. **Unfinished Business**
  - a. **Bylaws & Operating Procedures (Hurley).** No action taken.
  - b. **Maunsha Business Center Action Plan**
    - i. **Building Work Group – Action Plan (Sellnow & Forman). Discussion:** Hurley said he would like to see bullet points outlining the action plans. Hansen summarized that he would like to have the remodeling work out for bid by the end of August. Hurley and Forman asked to review the document prior to distribution. No action taken.
    - ii. **Training Work Group – Action Plan (Wiltzius). Discussion:** Wiltzius recommended a focus on hybrid vehicle training pieces as the training could be held at the fire station. She said a key question is identifying who is responsible for marketing. No action taken.
  - c. **Assessing CDA Project Priorities (Cole/Van Holten). Discussion:** Hansen passed along a Van Holten comment: Sub item ii below could be taken off the agenda, and that Van Holten wanted to keep items i and iii – assuming that the Council would take the tax incremental finance item.
    - i. **South Monroe Street & Community Building (Van Holten).** No action.
    - ii. **Consideration of Tax Incremental District #2 (Van Holten). Discussion:** Hurley said if somebody wants it on or off, it could be on or off. Forman said the Mayor's preference was for a second district near the Sheehy property. Forman didn't object to taking it off. By consensus the item was taken off.
    - iii. **Freight Warehousing & Rail Based Economic Development (Van Holten).** No action.
6. **New Business.**
  - a. **Request By Garret Perry, Chair Of Rail Task Force, For The CDA To Provide Specifics To DOT For Freight Rail Siding In Waterloo As Part Of High Speed Rail Project (Hurley). Discussion:** Hurley noted Cole's past comments about not dealing with rail issues until after the election. Hansen forwarded comments from the absent Van Holten that the matter should be referred to John Lichtenheld as it was Lichtenheld who originally suggested the item for the priority list. Wiltzius questioned whether or not the CDA had the expertise to make such a decision. Sellnow said a siding plan should be based on zoning. Hurley asked if it was appropriate to put it before the CDA. Sellnow said planning now is favorable. Forman said he would talk with Perry about the request. No action taken.

7. **Future Agenda Items And Announcements.** ## Cole said representation from Waterloo was lacking in Glacial Heritage Area meetings. He spoke in favor of participation. ## Sellnow asked for information about the CDBG-EAP project. ## Hurley asked for an agenda item consisting of a litmus test for what projects the CDA would involve itself in. Cole added updating the inventories of vacant properties and gathering input from businesses onto Hurley's comment. ## Cole said projects related to high speed rail should be tabled between now and November.

8. **Adjournment. Motion:** Motion by Forman, seconded by Sellnow to adjourn. **Voice Vote:** Motion carried. The time was approximately 7:19 p.m.

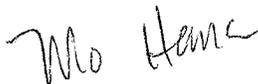
Attest:

Morton Hansen  
Clerk/Treasurer

**CITY OF WATERLOO PLAN COMMISSION MINUTES  
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER  
August 24, 2010**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Members present: Lichtenheld, Crosby, Thompson, Butzine and Sievert. Absent – none with two vacancies. Others present: Tyler Lamb of the Courier and Clerk/Treasurer Hansen.
2. **UNFINISHED BUSINESS. Note:** Mr. Beyer withdrew his application; therefore no action was taken on items 2a & 2b.
  - a. **Land Use Rezoning Request - Michael Beyer, Orchard Storage LLC, The Owner In Regards To The Property Located At 248 And 258 Mill Street, To Allow To Change Lot One Of The Preliminary Certified Survey Map #3928-10 Drawn By Wisconsin Mapping, LLC To R-2, Single-Family Residential District. Lot Two Will Remain Zoned M-1, Limited Industrial District.**
  - b. **Approval Of Preliminary Certified Survey, Michael Beyer, Orchard Storage LLC – Drawing 3948-10 Dated 06/10/2010.**
3. **APPROVAL OF THE JULY 27, 2010 PUBLIC HEARING MINUTES AND MEETING MINUTES. Motion:** Moved by Sievert, seconded by Butzine to approve the July 27, 2010 public hearing minutes and regular meeting minutes. **Voice Vote:** Motion carried.
4. **CITIZEN INPUT.** None.
5. **CORRESPONDENCE & MISCELLANEOUS COMMUNICATIONS.** None.
6. **ADDITIONAL UNFINISHED BUSINESS**
  - a. **Comprehensive Plan Implementation Items – Review**
    - i. **Extraterritorial Land Division Review Authority – Letter To Adjacent Towns. Discussion:** Hansen said letters had been mailed and he was waiting on replies. No action taken.
    - ii. **Revisions To Park Land Dedication Requirements.** No action taken.
    - iii. **Encouraging Conservation Design.** No action taken.
6. **NEW BUSINESS**
  - a. **Request For A Plan Commission Recommendation To The Council On The Creation Of A Dog Park In Firemen's Park – From The Parks Commission. Discussion:** Thompson raised a concern about the cost of maintaining the space. Lichtenheld said the use would be compatible. Thompson questioned the process for clean-up. **Motion:** Moved by Butzine, seconded by Sievert to communicate to the Parks Commission that it supports the creation of a dog park as presented with reservations relating to clean-up, maintenance and financing. **Roll Call Vote:** Ayes: Lichtenheld, Crosby, Butzine and Sievert. Noes: none with two vacancies. Motion carried.
7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS**
  - a. **Rezoning The ~~Northerly~~ Southerly Portion Of The 300 Block Of West East Madison Street From C-1, General Commercial District to R-2, Single-Family Residential District. #** Thompson said this item was improperly named.
8. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.
8. **ADJOURNMENT. Motion:** Moved by Sievert, seconded by Butzine to adjourn. **Voice Vote:** Motion passed. Approximate time: 7:33 p.m.

Attest:



Morton Hansen  
Clerk/Treasurer



Karl Junginger Memorial Library  
Board of Trustees  
Meeting Minutes  
August 31, 2010  
5:15pm  
Pearl Hyer Conference Room

Roll: Cecilia Wiltzius, Jenni Hayes, Mike Strasser, Connie Schiestl, Ellen Sullivan, Art Biermeier and Keith Von Huben.

- I. Mike Strasser called the meeting to order at 5:17pm.
- II. Approval of Agenda – Mike moved and Art seconded to approve the August board meeting agenda. The agenda was approved.
- III. Reading of Minutes – Mike moved and Art seconded to approve the July board meeting minutes. The minutes were approved.
- IV. Correspondence, Appearance, Public Comment. – The library received a letter from the Marshall Public Library president requesting compensation for their circulations attributed to City of Waterloo residents. The request amounts to nearly \$10000 based on approximately 2800 circulations @ \$3.52 each. Cecilia stated that the Village does have the right to request these fees but that we are under no statutory obligation to pay them. The board discussed at length possible reasons why Waterloo residents are utilizing the Marshall Public Library. The board made a motion to respond to the letter requesting payment in the negative. Connie moved and Keith seconded the motion.
- V. Director's Report
  - a. Cecilia reported on a very successful Summer Program with tremendous participation.
  - b. The service desk and public computers underwent significant software upgrades including Office 2010.
  - c. Keith moved and Ellen seconded to approve the Director's Report. Report approved.
- VI. Unfinished Business
  - a. Budget – This is the third year in a row that the library has submitted a status quo budget. The next meeting will be September 13<sup>th</sup>.
  - b. Updated committee list –
    1. Finance – Art and Connie
    2. Personnel – Mike and Keith
    3. Policy – Jenny and Mike
    4. Buildings and Grounds – Keith and Ellen
  - c. Requests for proposal
    1. Furnaces – Two bids were received. Kettle Moraine proposal was recommended by Cecilia as having a very comprehensive bid that was

also within the budget. Mike moved and Connie seconded to approve the bid from Kettle Moraine. Motion approved.

2. Security Cameras - Two bids were received. The board discussed where to place cameras, the equipment needed and the costs. The board acted to table the item until the February meeting. Connie moved and Keith seconded. Motion to table the issue approved.
3. Fire Alarm – Cecilia has collected some information but the board is still undecided. No action taken at this time.

VII. New Business

1. Library Director annual job performance evaluation – Connie moved to go into closed session and Ellen seconded. The board performed the annual review of the Library Director. A motion was made to raise the salary of the position by 3%. Keith moved and Mike seconded. The salary increase was approved. Connie moved to go back into open session and Art seconded. Cecilia read a list of her accomplishments and the board discussed the review and her goals for the coming year.

VIII. Date, place and time of next meeting – Tuesday, September 28, 2010 at 5:15pm in the Pearl Hyer Conference Room at the library.

IX. Adjournment – Keith moved and Art seconded to adjourn the meeting. Meeting adjourned at 7:17pm.

Respectfully submitted,

Keith von Huben, Secretary

**CITY OF WATERLOO  
COMMUNITY DEVELOPMENT AUTHORITY - MEETING MINUTES  
WATERLOO MUNICIPAL BUILDING - 136 NORTH MONROE ST  
Police Training Room  
September 21, 2010**

1. **Call To Order & Roll Call.** Chairperson Hurley called the meeting to order at 6:00 p.m. Members present – Hurley, Wiltzius, Sellnow, Van Holten and Cole. Absent – Forman with one vacancy. Others attending – Clerk/Treasurer Hansen.
2. **Approval Of The August 17, 2010 Meeting Minutes.** **Motion:** Moved by Wiltzius, seconded by Cole to approve the meeting minutes as presented. **Voice Vote:** Motion carried with Van Holten abstaining.
3. **Citizen Input.** None.
4. **Miscellaneous Business And Communications.**
  - a. **Forward Suggestions To Fill CDA Vacancy To Mayor Thompson.** Noted.

5. **Unfinished Business**

- a. **Bylaws & Operating Procedures (Hurley).** No action taken.
- b. **Mauneshia Business Center Action Plan**
  - i. **Building Work Group – Action Plan (Sellnow & Forman).**
    1. **Sought/Received Additional Project Funding – done**
    2. **Addressing Architect's Request For Additional Compensation Given Larger Project – open item for CDA**
    3. **Review Of Bid Documents – on hold [Hurley & Forman]**
    4. **Awarding Contractor Contract – pending bid process**

**Discussion:** Regarding #2 above Hansen summarized by saying that Marty Sell of MSA had requested additional dollars stating that the scope of work had changed. He said Sell had agreed to a split the difference compromise which was put forward at Forman's suggestion. Sellnow said she had a problem with Sell seeking additional dollars and she did not believe the scope of work had changed. Hurley said a figure of approximately \$85,000 had been listed in the original bid document. Cole said Sell was taking advantage of the situation but that options were limited. Hansen said the City Attorney had not been involved. Sellnow said the City had a binding agreement for \$7,800. Cole suggested moving forward and clearly stating that "this is it" no more. Hurley suggested that the sub-group involved in the remodeling – Sellnow and Forman – handle it, saying the CDA would support what they came up with. No action taken.

ii. **Training Work Group – Action Plan (Wiltzius)**

1. **Two MATC Coordinating Meetings – done [Wiltzius]**
2. **Scheduling MATC Meetings With Targeted Employers – calls out [staff]**
3. **Contact School Regarding Student Participation – next week [Wiltzius]**

**Discussion:** Wiltzius reported on meetings with MATC outlining that hybrid vehicle training would take place at the Fire Station and standardized training relating to manufacturing could take place at the Library. Cole suggested updates for the newspaper. It was mentioned that McClain Engineering should participate. No action taken.

iii. **Mauneshia Business Development Program (Hurley & others)**

1. **Establish Recurring Meeting Time With Key Contacts [staff]**
2. **Invite Business Applications – on hold [staff]**
3. **Select Project Participants – on hold [staff]**
4. **Provide Services – on hold [staff]**

**Discussion:** None with no action taken.

c. **Assessing CDA Project Priorities (Cole/Van Holten)**

- i. **South Monroe Street, Community Building & CDBG-EAP Project (Van Holten/Forman)**
- ii. **Freight Warehousing & Rail Based Economic Development (Van Holten).**

**Discussion:** Van Holten said the Council is moving forward with creating a second tax

incremental finance district. He said much has to be decided at this point. Sellnow relayed her experience at a tax incremental finance meeting held by Thrive. She said Middleton offered an example of an organizational structure focused on development with continuity over time. She said Middleton's project management team meets once a week. She expressed interest in talking with businesses in the current Waterloo district to see what they would like to see happen. She said land next to Trek was an example of an opportunity.

- d. **Request By Garret Perry, Chair Of Rail Task Force, For The CDA To Provide Specifics To DOT For Freight Rail Siding In Waterloo As Part Of High Speed Rail Project (Hurley).** **Note:** Hansen to follow up with Forman on his contacts with Perry. No action taken.

**6. New Business**

- a. **Developer Project Criteria (Hurley).** **Discussion:** Sellnow suggested using the Middleton model mentioned earlier. Hansen mentioned past Waterloo examples of Batlar and Briess. Sellnow said she would bring information to the next meeting. No action taken.

**7. Future Agenda Items And Announcements**

- a. Hurley requested that Maunesh Business Center Marketing be added to the next agenda.

8. **Adjournment. Motion:** Motion by Forman, seconded by Sellnow to adjourn. **Voice Vote:** Motion carried. The time was approximately 7:21 p.m.

Attest:

  
Morton Hansen  
Clerk/Treasurer

CITY OF WATERLOO PLAN COMMISSION MINUTES  
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER  
September 28, 2010

1. NOTE: Meeting cancelled by Mayor Thompson due to lack of time sensitive agenda items and the likelihood of the lack of a quorum.

Attest:   
Morton Hansen  
Clerk/Treasurer

