

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
October 6, 2011**

1. **Roll Call And Call To Order.** Alderperson Forman called the meeting to order at 6:30 p.m. Committee members present – Forman, Abell and Sievert. Absent – none. Others present – Mayor Thompson, Marcus Fink of SAA Design Group and Clerk/Treasurer Hansen.
2. **Approval Of The September 1, 2011 Meeting Minutes.** **Motion:** Moved by Forman, seconded by Abell to table the September meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Communications And Miscellaneous Business.** None.
5. **Unfinished Business**
 - a. **Community Development Block Grant EAP Project – Review And Approval Of Concept Plan For Public Right-Of-Way Improvements Funded By The Grant.** **Discussion:** Plans were presented. No action taken.
 - b. **Engineering Services Request For Proposal Process.** **Discussion:** Hansen said the proposal was to be distributed to prospective engineering firms.
 - c. **Resolution #2011-38 Community Development Block Grant EAP Project – Demolition Bid Award.** **Discussion:** Marcus Fink said Stiles Inc had not presented a performance bond. He said SAA Design Group did not feel comfortable with its recommendation as stated in the packet given the lack of the performance bond. Forman suggested that the bids be rejected if a bond isn't forthcoming. Sievert suggest a deadline of October 14th. **Motion:** Moved by Forman, seconded by Sievert to recommend to Council approve of the award to Stiles Inc. contingent upon Stiles Inc. producing a performance bond by the end of business on October 14th. If they failed to produce the bond, the recommendation further stated that all bids should be rejected with the demolition process rolled into the upcoming construction bid. **Voice Vote:** Motion carried.
6. **New Business.** None.
7. **Future Agenda Items And Announcements**
 - a. **Community Development Block Grant EAP Project Review And Approval Of Plan For Public Right-Of-Way Improvements Funded By The Grant.** Noted.
 - b. **Engineering RFP.** Noted.
8. **Adjourn.** **Motion:** Moved by Sievert, seconded by Abell to adjourn. **Voice Vote:** Motion carried. The approximate time was 6:55 p.m.

Attest:

Morton Hansen
Clerk\Treasurer