

**CITY OF WATERLOO PLAN COMMISSION MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
September 27, 2011**

1. **Call To Order And Roll Call.** In the absence of Mayor Thompson, Robert Crosby called the meeting to order at 7:05 p.m. Members present: Crosby, Butzine, Lannoy with Seidl by telephone. Absent – Thompson, Sievert and Lichtenheld. Others present: Alyssa Skiba of the Courier and Clerk/Treasurer Hansen.
2. **Approval Of The Past Meeting Minutes And Public Hearing Minutes.** Moved by Lannoy, seconded by Butzine to approve the May 24, July 26, August 23 and July 14, 2011 meeting minutes and the June 28, 2011 public hearing minutes meeting minutes. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **New Business.**
 - a. **Conditional Use Permit, Todd M. Heiman, 856 Portland Road, Requesting A Permit To Construct An Additional 40' X 63' or 2,520 Square Foot Accessory Building.** **Motion:** Moved by Butzine, seconded by Lannoy to recommend Council approval of a conditional use permit as presented by the applicant. **Voice Vote:** Motion carried.
 - b. **Skalitzky CSM #4062-11.** No action taken.
 - c. **Plan Commission Roles And Responsibilities.** **Discussion:** Hansen recommended a League of Municipalities article to the members. No action taken.
5. **Future Agenda Items And Announcements.**
6. **Adjournment.** **Motion:** Moved by Butzine, seconded by Lannoy to adjourn. **Voice Vote:** Motion passed. Time: 7:15 p.m.

Attest:

Morton Hansen
Clerk/Treasurer