

# WATERLOO COMMUNITY DEVELOPMENT AUTHORITY - Minutes

SEPTEMBER 20, 2011 – POLICE TRAINING ROOM, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Vice Chair Sellnow called the meeting to order at 6:00. Members present: Sellnow, Wiltzius, Stinnett, Cole. Absent: Abell, Van Holten and Hurley (noted as having resigned). Others attending – Craig Kettleon and Mo Hansen. **Notes:** Sellnow said Mark Hurley had resigned from the CDA. She said the Mayor had identified an individual to fill the vacancy. Sellnow asked that the Mayor be contacted to see if Alderperson Abell could be replaced on the CDA as he has not attended meetings.
- 2) **Approval Of The August 16, 2011 Meeting Minutes.** **Motion:** Moved by Cole, seconded by Wiltzius to approve the meeting minutes as presented with a note to confirm that they were completed by Parker Dow. **Voice Vote:** Motion carried.
- 3) **Miscellaneous Business and Communications**
  - a) **Clerk/Treasurer's Budget Report.** Noted.
- 4) **Unfinished Business**
  - a) **Maunsha Business Center Action Plan.** **Discussion:** Sellnow noted that the item was pretty much done. Hansen said warranties sought by the CDA previously were in-hand. Cole prompted Hansen to press for an answer from the Economic Development Authority on the June 20 request for more money from the federal government. Stinnett said a rental fee and other programming questions were undetermined for the building at this time. **By Consensus:** It was determined that the agenda item would be placed under future agenda items for review in January. It was the consensus that foundation problems be fixed perhaps by using CDA monies in the future.
  - b) **Assessing CDA Project Priorities.** **Discussion:** Sellnow said fiber optics could come off the agenda. She requested that Van Holten be asked if façade grants could come off the agenda.
  - c) **CDA Annual Budget.** **Motion:** Moved by Wiltzius, seconded by Cole to submit a 2011 budget as the 2012 budget and address changes at a later date. **Voice Vote:** Motion carried.
- 5) **New Business**
  - a) **Maunsha Business Development Program Report.** **Discussion:** Kettleon briefed the CDA on meetings to date and said more were scheduled.
- 6) **Future Agenda Items And Announcements.** None.
- 7) **Adjourn.** By consensus the group adjourned at approximately 7:00 p.m.

Attest:

Mo Hansen  
Clerk/Treasurer