

CITY OF WATERLOO COUNCIL MINUTES
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, September 15, 2011

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present – Forman, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Absent – none. Others present – Library Director Cecilia Wiltzius, Police Chief Tim Thomas, Tammy Krueger of the Watertown Daily Times, Maureen Giese, Wes Benisch, Tanya Koenig, a videographer and Clerk/Treasurer Hansen.
2. **APPROVAL OF THE SEPTEMBER 1, 2011 REGULAR MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Sievert to approve the meeting minutes as presented. **Voice Vote:** Motion carried
3. **CITIZEN INPUT.** **Discussion:** Tonya Koenig objected to the manner she was treated by the Waterloo Police Department and the \$211 towing charge she had to pay when her car was towed on September 9th at 4:30 a.m. from North Monroe Street prior to vendors setting up for Weiner & Kraut Day. **Motion:** Moved by Van Holten, seconded by Springer to refer the matter to the next Public Safety & Health Committee meeting. **Voice Vote:** Motion carried.
4. **MISCELLANEOUS BUSINESS AND COMMUNICATIONS**
 - a. **Notice Of Official Publications: (a) Advertisement For Bids CDBG-EAP #08-63 Building Demolition Bids; (b) Public Hearing For Conditional Use Permit - 856 Portland Road.** Noted.
 - b. **The Alliance For Regulatory Coordination Commendation For Promoting Public Safety As Part Of The Wisconsin Building Safety Network.** Noted.
5. **COMMITTEES, COMMISSIONS & BOARDS - RECOMMENDATIONS AND REPORTS**
 - a. **Public Works & Property Committee**
 - i. **Resolution #2011-36 Revising The City Of Waterloo Fee Schedule Increasing Public Work Department Fees And Creating A Hearing Officer Fee.** **Discussion:** Thompson noted that the committee had reviewed the increases and voted to recommend adoption. **Motion:** Moved by Forman, seconded by Van Holten to approve the resolution with the amendment that the hearing officer fee be changed to “50% of the municipal expense.” **Roll Call Vote:** Ayes – Forman, Quimby, Springer, Van Holten, Cotting, Abel and Sievert. Noes – none. Motion carried.
 - b. **Parks Commission**
 - i. **Resolution #2011-37 Approval Of A Garman/Knowlton Trailhead Facility Master Plan And The Creation Of An Implementation Team.** **Discussion:** Cotting reviewed the Parks Commission process to date on the topic. **Motion:** Moved by Quimby, seconded by Springer to approve the resolution as presented. **Roll Call Vote:** Ayes – Quimby, Springer, Van Holten, Cotting, Abel and Sievert. Noes – Forman. Motion carried.
6. **NEW BUSINESS**
 - a. **Resolution #2011-34 Requesting Exemption From County Library Tax.** **Motion:** Moved by Van Holten, seconded by Forman to approve the resolution as presented. **Roll Call Vote:** Ayes – Quimby, Springer, Van Holten, Cotting, Abel and Sievert. Noes – Forman. Motion carried.
 - b. **Resolution #2011-35 Establishing An Employee Discipline And Grievance Policy And Procedure.** **Discussion:** Cotting put forward a substitute proposal. Cotting point out several typographical errors which were corrected in the substitute. She said employees should be given ten days to put forward information as stated in the substitute. Thompson said five days was ample time. Cotting said additional provisions for bringing in a hearing officer were in the substitute. **Motion:** Moved by Cotting, seconded by Sievert adopt the Cotting version of the resolution. **Further Discussion:** Van Holten said an adopted substitute should be reviewed by the City Attorney. Thompson spoke in favor of the time requirements as stated in the original resolution. Springer said the ten days was the industry standard. Forman said language under Miscellaneous Matters item (g) did not need changing. The matter of “other issues” was discussed. Cotting agreed to strike her language under (g). The need to have ten days to file a grievance was debated. Springer noted that the ordinance could be changed at a later date. Quimby asked for a friendly amendment changing all the Cotting day changed from five to ten

which would be in line with the language from the original resolution. Cotting did not accept the friendly amendment. **Roll Call Vote:** Ayes – Forman, Quimby, Van Holten, Cotting, Abel and Sievert. Noes – Springer. Motion carried.

- c. **Approval To Grant Operators' Licenses For The License Period Ending June 30, 2013**
 - i. **Carrie M. Rothenbach-Besl, 135 Jefferson Street. Motion:** Moved by Forman, seconded by Quimby to approve the granting of an operator's license to Carrie M. Rothenbach-Besl. **Roll Call Vote:** Ayes – Forman, Quimby, Springer, Van Holten, Cotting, Abel and Sievert. Noes – none. Motion carried.
 - ii. **Sarah Jean Martin, 345 Harrison Street. Discussion:** Springer noted that Martin's application showed an arrest not a conviction. Sievert said she would like to talk with the applicant prior to issuing the license. **Motion:** Moved by Springer, seconded by Van Holten to approve the granting of an operator's license to Sarah Jean Martin. **Roll Call Vote:** Ayes – Quimby, Springer, Van Holten, Cotting, Abel and Sievert. Noes – Forman. Motion carried.
- d. **Mayor Appointment Subject To Council Confirmation Of Tom Bergan To Waterloo Water & Light Commission For A Term Ending In 2016. Motion:** Moved by Forman, seconded by Quimby to confirm the appointment. **Voice Vote:** Motion carried.

7. REPORTS OF CITY OFFICIALS & CONTRACT SERVICES PROVIDERS

- a. **Clerk/Treasurer**
 - i. **Payroll For August 2011 - \$59,451.10. Motion:** Moved by Forman, seconded by Quimby to approve payroll. **Roll Call Vote:** Ayes – Forman, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes – none. Motion carried.
 - ii. **Pay Vouchers – August 19, 2011 – September 15, 2011. Motion:** Moved by Forman, seconded by Cotting to the pay vouchers. **Roll Call Vote:** Ayes – Forman, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes – none. Motion carried.
 - iii. **Treasurer's Report & Budget Report For August 2011. Motion:** Moved by Forman, seconded by Quimby to approve the reports as presented. **Roll Call Vote:** Ayes – Forman, Quimby, Springer, Van Holten, Cotting, Abell and Sievert. Noes – none. Motion carried.
- b. **Waterloo Active Fire Department For August 2011.** Noted.
- c. **Building Inspector - Building, Plumbing, And Electrical Permits For August 2011.** Noted.
- d. **Public Works Director Gary Yerges For August 2011.** Noted.
- e. **Police Chief Timothy Thomas For August 2011.** Noted.
- f. **Library Director Cecilia Wiltzius For August 2011.** Noted.
- g. **Waterloo Water & Light Commission For September 7, 2011.** Noted.
- h. **Youth Center Director Kristie Silha, August 2011.** Noted.

8. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

- 9. **ADJOURN. Motion:** Moved by Forman, seconded by Quimby to adjourn. **Voice Vote:** Motion carried. Time was approximately 7:50 p.m.

Attest:

Morton Hansen
Clerk/Treasurer