

**CITY OF WATERLOO PUBLIC WORKS COMMITTEE MINUTES
COUNCIL CHAMBERS
September 1, 2011**

1. **Roll Call And Call To Order.** In Alderperson Forman's absence, Mayor Thompson called the meeting to order at 6:30 p.m. Committee members present – Forman (arriving late), Abell and Sievert. Absent – Forman. Others present – Mayor Thompson, Public Works Director Gary Yerges and Clerk/Treasurer Hansen.
2. **Approval Of The August 4, 2011 Meeting Minutes.** **Motion:** Moved by Abell, seconded by Sievert to approve the August meeting minutes as presented. **Voice Vote:** Motion carried.
3. **Citizen Input.** None.
4. **Communications And Miscellaneous Business**
5. **Unfinished Business**
 - a. **Community Development Block Grant EAP Project – Review And Approval Of Concept Plan For Public Right-Of-Way Improvements Funded By The Grant.** No action taken.
6. **New Business**
 - a. **Engineering Services Request For Proposal Process.** **Discussion:** Hansen said he was working on a proposal for prospective engineering firms. No action taken.
 - b. **Increasing Public Works Department Fee Schedule Charges.** **Discussion:** Yerges reviewed the fee increases. **Motion:** Moved by Sievert, seconded by Abell to recommend the fee increase to Council. **Voice Vote:** Motion carried.
7. **Future Agenda Items And Announcements**
 - a. **Community Development Block Grant EAP Project – Demolition Bid Recommendation To Council (October 6, 2011).** Noted.
8. **Adjourn.** **Motion:** Moved by Sievert, seconded by Abell to adjourn. **Voice Vote:** Motion carried. The approximate time was 6:45 p.m.

Attest:

Morton Hansen
Clerk\Treasurer