

WATERLOO PARKS COMMISSION - Minutes

AUGUST 16, 2011 -- COUNCIL CHAMBERS, MUNICIPAL BUILDING

- 1) **Roll Call And Call To Order.** Seidl called the meeting to order at approximately 6:30. Commissioners present: Quimby arriving late, Schultz, Seidl, Cotting and Springer. Absent: Strobel, McBride and Yerges. Others attending – Mo Hansen.
- 2) **Approval Of The July 19, 2011 Meeting Minutes.** **Motion:** Moved by Springer, seconded by Schultz to approve the meeting minutes as presented. **Voice Vote:** Motion carried with Cotting abstaining.
- 3) **Citizen Input.** None.
- 4) **Youth Center Director Report (recurring item).** **Discussion:** Seidl said a Hansen/Silha meeting took place with an emphasis on Youth Center Director reporting. No action taken.
- 5) **Garman/Knowlton Trailhead Facility Volunteer Coordinator Update (recurring item).** No action taken.
- 6) **Unfinished Business**
 - a) **Dog Park.** **Discussion:** Seidl reported that a citizen dog park meeting had been held, that another would be scheduled, that Lynne Sullivan is leading the effort by contacting dog owners and follow up on this item would occur. No action taken.
 - b) **Garman/Knowlton Trailhead Facility – Wrap Up.** **Discussion:** Seidl passed out a written cost estimate, a building floor plan and plan view. He reviewed all documents. Exceptions not included in the cost estimates were discussed. Seidl noted how potential construction phasing would occur. Seidl said it was the consensus that a design-build process would take place going forward. Seidl outlined what would be in the final document. He reviewed the contributions of school-age children in the process. Seidl outlined the need for an implementation team to focus on raising dollars to meet the local match. Replying to Springer, Hansen said over \$75,000 had been identified as a local match. Seidl said Cotting had brought the plan to the Public Works Department and received input. Seidl said maintenance considerations should be focused upon. He said active marketing and an endowment would be appropriate. He said following up with Laura at Johnson Creek may be an opportunity. Seidl identified Laura Cotting and Jill Taylor as team members. He suggested that a business owner other than McKay and Trek be involved. He said the team would be charged with overseeing the development of the marketing brochure and making some decisions. He said Hansen would be involved in an administrative capacity. He said the implementation team would involve itself on questions of phasing and fundraising and would report back to the Parks Commission. **Motion:** Moved by Cotting, seconded Quimby to approve the master plan for the Garman/Knowlton Trailhead Facility and approval of the creation of an Implementation Team. **Voice Vote:** Motion carried.
 - c) **Comprehensive Outdoor Recreation Plan.** **Discussion:** Seidl said he would seek to have a final plan before the Parks Commission at its next meeting. No action taken.
 - d) **Youker Park -- Follow-up On Private Parcel On South End Of Youker Park.** **Discussion:** Hansen reported that the property owner in question was not a party to a maintenance agreement. No action taken.
- 7) **Future Agenda Items, Announcements And Next Meeting Date.** ## The next meeting date was set for September 20, 2011 at 6:30 p.m. at the Library.
- 8) **Adjourn.** By consensus the body adjourned.

Attest:

Mo Hansen, Clerk/Treasurer