

Karl Junginger Memorial Library
Board of Trustees Meeting
May 31, 2011
5:15pm

- I. Call to order : 5:18
Roll: Cecilia Wiltzius, Art Biermeier, Mike Strasser, Connie Schiestl, Lee Fiedorowicz, Deb Battenberg, Erin Sievert (arrived late)
Absent: Ellen Sullivan

- II. Approval of agenda
Motion to Approve: Connie
Second: Art
Approved

- III. Reading of Minutes
Motion to Approve: Art
Second: Lee
Approved

- IV. Correspondence, Appearance, Public Comment
Cece received another email from a patron who had a confrontation in Marshall. Cece forwarded it to Walter Burkhalter. Cece is wondering if the Marshall records accurately reflect Waterloo city patrons that use the Marshall library, or if they also are including people with a Waterloo address but actually reside outside the city limits.

- V. Director's Report
Motion to Approve: Deb
Second: Art
Approved

- VI. Unfinished Business
 - A. Library finances *Informational*
As of yet, there is no final state budget, and no discussion of city budget. If Maintenance of Effort is not continued, this would mean taxing the city residents for library services. For now, Cece will begin preliminary budget calculations assuming MOE will continue. County aids will go up this year. We should know the Clark Trust amount by mid-June. Although there are some challenges, KJML has carryover money that hasn't been spent from the Junginger foundation and the county that can be drawn on.
 - B. Election of officers *Action*
Motion to approve the Elections of Officers motion that was carried through last month.
Mike - President
Connie-Vice President
Art- Finance officer
Deb-Secretary
Motion: Art

*Second: Lee
Motion passed.*

- C. Committee assignments *Action*
The following committees were assigned:
Finance: Connie and Art
Personnel: Mike, Deb, Lee
Policy- Mike, Art
Build and grounds- Lee, Ellen

VII. New Business

- A. Review of library employee job descriptions *Informational*

Cece asked the board to review the job descriptions in advance of Ken Hall speaking at the next meeting. Look at job descriptions that are current with future in mind. These were last updated 6 years ago. We are not looking to re-do these at this time.

Thinking of job descriptions of the future, Cece stressed that flexibility is important. Part time employees might be best, as when needs change, skills some employees possess do not always translate to the new needs. SIRSI is incredibly complex; future employees must have good technological skills.

VIII. Date, place, and time of next meeting: June 28, 2011

Ken Hall from Fond de Lac is coming to give a presentation on the future of public libraries. The meeting will be held in the meeting room. Light supper will be provided. (5:15 start). The mayor and Mo Hansen have also been invited. Library staff can come too.

IX. Adjournment

Motion: Art
Second: Connie
Adjourned at 6:00PM.