

**CITY OF WATERLOO PLAN COMMISSION MINUTES
WATERLOO MUNICIPAL BUILDING - COUNCIL CHAMBER
April 26, 2011**

1. **CALL TO ORDER AND ROLL CALL.** Mayor Thompson called the meeting to order at 7:05 p.m. Members present: Lichtenheld, Crosby and Lannoy with Mayor Thompson counting as the fourth member making a quorum. Absent – Butzine, Sievert and Seidl. Others present: Edward Yerges, Amber Gerber of the Courier and Clerk/Treasurer Hansen.
2. **APPROVAL OF THE FEBRUARY 22, 2011 AND MARCH 22, 2011 PLAN COMMISSION MEETING MINUTES.** Motion: Moved by Lannoy, seconded by Crosby to approve the meeting minutes as listed and as presented. **Voice Vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **CORRESPONDENCE & MISCELLANEOUS COMMUNICATIONS**
 - a. **St. Johns Church Parsonage – Letter On Future Intended Use, 365 East Madison Street.** Noted.

Motion From The Floor: Moved by Crosby, seconded by Lichtenheld to take up item 6a at this time. **Voice vote:** Motion carried. **Note:** For purposes of recording the minutes the items are kept in the original sequence.
5. **UNFINISHED BUSINESS**
 - a. **Comprehensive Plan Implementation Review Items**
 - i. **Extraterritorial Land Division Review Authority, Replies From Towns To Information Requests.** Discussion: Previously presented material was reviewed. Crosby noted that there was not much to do on the topic. No action taken.
 - ii. **Revisions To Park Land Dedication Requirements.** No action taken.
 - iii. **Encouraging Conservation Design.** No action taken.
 - b. **Follow Up On January Discussion Of 2011 Goals**
 - i. **Water Star Community – Input From Public Works Director & Utility Superintendent.** Discussion: Hansen said Yerges and Weihert had forwarded comments. He said Yerges stated a preference for focusing on existing equipment and services, given budgetary constraints, and not adding tasks. Hansen reported that Weihert had identified all Water Star tasks already being carried out. Hansen added that both were lukewarm about taking on new Water Star Community tasks. No action taken.
 - ii. **Dog Park – Follow Up On Request For Public Input.** Discussion: Mayor Thompson noted Parker Dow's objections. Crosby said some type of license surcharge to fund capital costs of a dog park should, if put in place, be applied to all dog licenses. Lannoy said the project should be self-funded; that those in favor of the idea should raise the money to fund a dog park; and that taxpayer dollars should not be used. Thompson noted on-going expenses would be incurred along with one-time capital expenses. Crosby described parking options and said more publicity should be given to the dog park. No action taken.
6. **NEW BUSINESS**
 - a. **Conditional Use Permit, Edward F. & Alice M. Yerges, 1231 Chestnut Street, Requesting A Permit To Construct An Additional 16' x 24' Accessory Building.** Motion: Moved by Crosby, seconded by Lannoy to recommend Council approval of a Conditional Use Permit as presented and requested by Edward & Alice Yerges. **Voice vote:** Motion carried.
 - b. **Motion To Call For June 28, 2011 Public Hearings For The Creation Of Tax Incremental Finance District No. 1 And For Amending Tax Incremental Finance District No. 2.** Discussion: Hansen reviewed the timeline presented and provided an overview of tax incremental finance activity to date. Motion: Moved by Crosby, seconded by Lichtenheld to hold a public hearing on the topic of creating a TID #2 and amending TID #1 on June 28th. **Voice vote:** Motion carried.
7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. ##** Mayor Thompson said he would not be present at meetings held on June 28th. ## By consensus it was determined that the topic of Extraterritorial Land Division Review Authority be placed back on the Plan Commission agenda every six months for a cursory review.
8. **ADJOURNMENT.** Motion: Moved by Lannoy, seconded by Crosby to adjourn. **Voice Vote:** Motion passed. Time: 7:32 p.m.

Attest:


Morton Hansen
Clerk/Treasurer