

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
THE MUNICIPAL BUILDING COUNCIL CHAMBERS - 136 NORTH MONROE ST
April 21, 2011

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Forman called the meeting to order at 6:25 p.m. Alderpersons present – Forman, Quimby and Cotting. Absent – none. Others present – Mayor Thompson and Clerk/Treasurer Hansen.
2. **APPROVAL OF THE PREVIOUS UNAPPROVED REGULAR MEETING MINUTES.** **Motion:** Moved by Quimby, seconded by Forman to approve all previously unapproved meeting minutes as presented with the correction noted that February 17, 2011 “as needed” is changed to “as deemed necessary” and attributed to Forman. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **MISCELLANEOUS BUSINESS AND COMMUNICATIONS**
 - a. **Liability, Property and Other Insurance Premium Increases.** **Discussion:** Hansen described cost increases comparing 2010 and 2011 packet information. No action taken.
5. **UNFINISHED BUSINESS**
 - a. **Resolution #2011-15 An Agreement Regarding Appointment, Service And Compensation For The Office Of Clerk/Treasurer.** **Discussion:** It was noted that two years ago the resolution mentioned web site responsibility and cross training. Hansen said those responsibilities would continue. It was suggested that contract text specifying salary be struck as salary was stated in the resolution’s fiscal note. **Motion:** Moved by Forman, seconded by Cotting to recommend Council adoption of Resolution #2011-15 with the reference to a specific salary amount struck from the agreement. **Roll call vote:** Ayes: Forman, Quimby and Cotting. Noes: none. Motion carried.
6. **NEW BUSINESS**
 - a. **Resolution #2011-16 An Agreement With Ehler’s & Associates For Services Relating To Tax Incremental Finance.** **Discussion:** Replying to Cotting questions, Hansen said if the approval process terminates Ehler’s would be paid only for work completed. Hansen said expenses would also be incurred for map preparation and legal services. **Motion:** Moved by Cotting, seconded by Quimby to recommend Council adoption of Resolution #2011-16 as presented. **Voice Vote:** Motion carried.
 - b. **Payroll For March 2011 - \$60,402.08.** **Motion:** Moved by Forman, seconded by Quimby to recommend Council approval. **Voice Vote:** Motion carried.
 - c. **Pay Vouchers – March 18, 2011 – April 21, 2011.** **Motion:** Moved by Forman, seconded by Quimby to recommend Council approval. **Voice Vote:** Motion carried.
 - d. **Treasurer’s Report & Budget Report For January-March 2011.** **Motion:** Moved by Forman, seconded by Quimby to recommend Council approval. **Voice Vote:** Motion carried.
7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.
8. **ADJOURNMENT.** **Motion:** Moved by Quimby, seconded by Cotting to adjourn. Motion carried. Time of adjournment was approximately 6:55 p.m.

Attest:

Mo Hansen, Clerk/Treasurer