

Karl Junginger Memorial Library
Board of Trustees
Meeting Minutes
March 22, 2010
5:15pm
Pearl Hyer Conference Room

Roll: Cecilia Wiltzius, Jenni Hayes, Ellen Sullivan, Art Biermeier, Keith Von Huben, Erin Sievert, Mike Strasser

- I. Jenni Hayes called the meeting to order at 5:17pm.

Approval of Agenda – Mike moved and Art seconded to approve the March Board meeting agenda. The agenda was approved.

- II. Reading of Minutes – Keith moved and Art seconded to approve the February Board meeting minutes. The minutes were approved.
- III. Correspondence, Appearance, Public Comment. – No correspondence, appearance or public comment.
- IV. Director's Report
 - a. Cecilia has put out an RFP for painting. Several painters have already reviewed the job. The scope of this current job is limited to the outside doors, staff entrance walls, and staff workroom walls.
 - b. A new color laser printer has been installed.
 - c. All bathroom faucets have now been replaced.
 - d. We will most likely receive a broadband upgrade through the TEACH program that will match the speed of fiber optic.
 - e. The directors of the libraries in Mid-Wisconsin Federated Library System voted to allow 2 renewals per check-out.
 - f. The proposed state budget would cut library system aid by 10%. Some of the cuts may be offset if Fond du Lac County becomes a member of MWFLS. That will be decided by July 1.
 - g. Mary Parsons is coordinating two film series at the library, a travel film series and a Civil War series.
 - h. Wellness Wednesdays have re-started.

Art moved and Jenni seconded to approve the Director's Report. Report approved.

- V. Unfinished Business
 - a. Employee Personnel Handbook: Work rule changes presented to the Finance, Insurance and Personnel Committee. They approved the changes. They will submit it to the full council on April 7th.
 - b. Pre-overdue notices. The SIRSI system can send out notices to patrons that items are about to become due. Emailing can be setup easily.
 - c. Pre-overdue notices and/or hold pick up notices can also be via text messages. The difference from emailing these notices is that the patron must opt in to the service. Text messaging will also require a little more setup. Cecilia estimates that perhaps 5%-10% would want this service. Mike motioned to approve a system where pre-overdue and hold pick up notices are sent via email and/or text from the SIRSI system. Ellen 2nd. The motion was approved. Mike mentioned that it would be good to see how much postage savings this could result in.

VI. New Business

- a. The Budget Repair Bill. Mo sent out a letter discussing the effects. For certain library personnel, there would be a 5.8% decrease in income due to increase in contribution to the Retirement System. The city has tentatively offered to offset this decrease through Merit Pay. Health insurance changes do not start until January of 2012. Collective bargaining. The library staff does not belong to a union.
- b. The Biennium Budget seeks to remove the requirement of Maintenance of Effort for municipalities for library budgets.
- c. Library Finances. Cecilia wanted to reiterate that we are well funded and have a number of revenue sources. City, County Aids, Library system, Clark Fund and Junginger fund. County Aid funds will probably not be touched by the State budget. In addition, the library has significant savings and unspent trust fund and carryover money.

VII. Date, place and time of next meeting – Tuesday, April 26, 2011 at 5:15pm in the Pearl Hyer Conference Room at the library.

VIII. Adjournment – Keith moved and Art seconded to adjourn the meeting. Meeting adjourned at 6:25pm.

Respectfully submitted,

Keith von Huben, Secretary