

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE MINUTES
THE MUNICIPAL BUILDING COUNCIL CHAMBERS - 136 NORTH MONROE ST
March 17, 2011
**** Open Session ****

1. **CALL TO ORDER AND ROLL CALL.** Alderperson Forman called the meeting to order at 6:00 p.m. Alderpersons present – Forman, Quimby and Cotting. Absent – none. Others present – Raynelle Butzine and Clerk/Treasurer Hansen.
2. **APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES. Motion:** Moved by Cotting, seconded by Forman to table the previously unapproved meeting minutes. **Voice vote:** Motion carried.
3. **CITIZEN INPUT.** None.
4. **MISCELLANEOUS BUSINESS AND COMMUNICATIONS**
 - a. **2011 Budget Watch List.** No items.
 - b. **GASB 54 Update. Discussion:** Hansen said work was progressing slowly on the item. No action taken.
 - c. **Notification Of The Close Out And Combining Of Municipal Bank Accounts. Discussion:** Hansen notified the Committee of activities to close out and consolidate bank accounts. No action taken.
 - d. **2011 Swimming Lesson Municipal Subsidy. Discussion:** Hansen informed the committee of action by the School District to use municipal subsidy dollars in a general manner rather than for specific Waterloo resident discounts. No action taken.
5. **UNFINISHED BUSINESS.** None.
6. **NEW BUSINESS**
 - a. **Response To Act 10 (The State Budget Repair Bill)**

The Finance Committee met in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over the governmental body has jurisdiction or exercises responsibility.” The committee reconvened in open session upon conclusion of the closed session. **Motion:** Moved by Quimby, seconded by Cotting to go into closed session to address both items 6a and 6b. **Voice vote:** Motion carried. **Note:** The committee reconvened to open session at approximately 6:35 p.m. **Motion:** Moved by Forman, seconded by Cotting to recommend to Council extending supplementary compensation to employees affected by the implementation of Act 10 for calendar year 2011 with 2012 not known. **Roll call vote:** Ayes: Forman, Quimby and Cotting. Noes: none. Motion carried.
 - b. **Municipal Contract With Clerk/Treasurer - Temporary Extension And Renewal**

The Finance Committee met in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over the governmental body has jurisdiction or exercises responsibility.” The committee reconvened in open session upon conclusion of the closed session. [Note: See action above regarding closed session]. **Motion:** Moved by Forman, seconded by Cotting to extend the Clerk/Treasurer’s contract for 30-days. **Voice vote:** Motion carried.
 - c. **Library Board Approved Work Rules Explanations. Discussion:** Wiltzius reviewed the Library Board’s work with the Committee noting that there are glaring differences between departments. She said the explanations bring the Library Director into the process. **Motion:** Moved by Forman, seconded by Cotting to recommend Council approval. **Voice vote:** Motion carried.
 - d. **Payroll For February 2011 - \$56,941.53. Motion:** Moved by Forman, seconded by Cotting to recommend Council approval. **Voice Vote:** Motion carried.
 - e. **Pay Vouchers – February 18, 2011 – March 17, 2011. Motion:** Moved by Forman, seconded by Cotting to recommend Council approval. **Voice vote:** Motion carried.

f. **Treasurer's Report & Budget Report For January & February 2011.** **Motion:** Moved by Forman, seconded by Quimby to table approval of all reports. **Voice vote:** Motion carried.

7. **FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.** None.

8. **ADJOURNMENT.** **Motion:** Moved by Cotting, seconded by Forman to adjourn. Motion carried. Time of adjournment was approximately 6:50 p.m.

Attest:

Mo Hansen, Clerk/Treasurer