



136 North Monroe Street
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www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING
OF THE COMMON COUNCIL OF THE CITY OF WATERLOO**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: November 1, 2018
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

***** agenda revised 10/31/2018 9:06 AM *****

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES: June 21, 2018 and October 4, 2018
3. PUBLIC COMMENTS
4. 2018/2019 PROJECT/PROGRAM UPDATES
5. UNFINISHED BUSINESS
 - a. Discussion/Recommendation - 2019 Street & Utilities Reconstruction Of Edison Street / Franklin Street – Review Of Cost Estimates And Preliminary Design Overview
6. NEW BUSINESS
 - a. Discussion/Recommendation - Revising The Special Assessment Policy
 - b. Discussion/Recommendation - Considering A Sidewalk Special Assessment For The 2019 Street & Utilities Reconstruction of Edison Street / Franklin Street
 - i. Engineer's Draft
 - c. Discussion – Review of Scope Of Work And Revised Cost Estimates, Adams Street Reconstruction
 - d. Discussion – Updating 2016-2023 Street & Utility Project Schedule
 - e. Discussion/Recommendation – Mill Street & Cleveland Street Parking Arrangement
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships

8. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

*** Also on Council Agenda. See Council materials for documentation.

Committee Members: Springer, Stinnett and Osborn **revised posted 10/31/2018 9:06 AM** posted, e-mailed & distributed: 10/26/2018

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: June 21, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:05 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson; Larry Waldo; Tom Yohn; Herb Lenius; Barry Sorenson; Mitch Leisses of Kunkel Engineering Group; Ron Griffin, Jeff Robbins; Paula & Dave Lenius; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: June 7, 2018. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES. Noted.
 - a. 2018 Clerk/Treasurer Project Updates. DISCUSSION: Robbins said 2018 slurry seal work is done. He described the necessary work on Jackson Street along the rail corridor.
5. UNFINISHED BUSINESS
 - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street And The Adjacent Public Right-Of-Way. DISCUSSION: Current and former property owners reviewed the certified survey maps to attempt to distinguish what is public property and what is private property. Hansen said driveway segments previously identified as producing run-off were private property. Ziaja suggested property owners pool money and pay for improvements to remedy. No action taken.
6. NEW BUSINESS
 - a. Considering An Annual Committee Calendar. MOTION: Moved by Stinnett, seconded by Ziaja to table the matter to a future month. Voice Vote: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:25 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: October 4, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. in the Council Chambers. Committee members present: Springer, Stinnett and Osborn. Absent: none. Others attending: Public Works Director Chad Yerges; Mitch Leisses of Kunkel Engineering Group; Library Director Kelli Mountford; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 2, 2018 (No Quorum September 6, 2018). MOTION: Moved by Stinnett, seconded by Osborn to approve the August 2, 2018 meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES. Yerges gave an update on the Mill Street – Cleveland Street project.
5. UNFINISHED BUSINESS
 - a. Recommendation To Amend The 2018 General Fund Budget Contingency Line Items To Fund Repairs Of A Collapsed Storm Sewer Adjacent To 548 Pierce Street – Proposed New Expense \$9,887. MOTION: Moved by Stinnett, seconded by Osborn to recommend Council approval to address the collapsed storm sewer by approving the low estimate presented by the Public Works Director and to use budget contingency dollars to cover the expense. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. 2019 Street & Utilities Reconstruction Of Edison Street / Franklin Street – Review Of Cost Estimates And Possible Preliminary Design Overview. DISCUSSION: Leisses said sidewalk could be spot repaired or completely replaced. He recommended the latter to ensure a longer sidewalk lifecycle. On special assessments Hansen said application has been inconsistent over time. He said Porter Street did not have a special assessment back to property owners, but the installation of walk on Anna Street did. Stinnett said reviewing the ordinances would be helpful. Leisses said he would prepare a draft special assessment report for the next meeting. He said he would present ordinances options from other communities.
 - b. Recommendation To Amend The 2018 Capital Budget To Allow For The Purchase Of KAGE Plow For Snow Clearing – Proposed New Expense \$6,250 or \$6,800 (based upon product availability). DISCUSSION: Yerges said the plow for the skid steer would make downtown snow removal easier. MOTION: Moved by Stinnett seconded by Osborn to recommend the purchase to the City Council. VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships. Noted.
 - b. Considering An Annual Committee Calendar. Noted.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Osborn to adjourn. The time was approximately 6:52 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer

Waterloo 2018 Project Tracking

Sorted by Oversight Entity

10/29/2018 1:03 PM

by Clerk/Treas.

_Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Community Development Authority	203 E Madison St (phase 4)	Complete site work per CDA adopted concept plan	Econ. Dev. TID#2	Clerk/Treas.	Seeking funding for parking area and other items	Address walk-off safety issue	last action 11/2017
Community Development Authority	333 Portland Rd Demolition	Removal of blighted buildings preparing for future reuse of property	Econ. Dev. TID#3	Clerk/Treas.	Demolition wrapping up; testing under former foundation taking place; marketing parcel	Make sure tires and oil filters are disposed; pivot to site marketing focus	Hire a broker for site?
Council	333 West Madison Street	Hawthorn & Stone build-out of assisted living facility	Econ. Dev. TID#2	Clerk/Treas.	waiting on developer to have financing in-hand	Monitor	Council action reduced fee in lieu of taxes amount for 2019 and 2020
Council	Clerk/Treasurer's Office Computer Server & Accounting Software Update	Purchase of replacement office server and upgrading accounting software	Equipment	Clerk/Treas.	Purchased web hosted services for accounting package	WPPI training for web hosting services reducing server costs	need to get existing server through 2019
Council	Commercial Ave Extension	extend road 345 ft north for AB E Discovery access per agreement	Econ. Dev. TID#3	Kunkel Eng. Group; Chad & Barry	Near completion	Parcel off pond for future city maintenance	The WisDOT funding is not in-hand.
Council	Ordinance update	2018 update of digital and printed ordinances	Administrative	Clerk/Treas.	Completed	Pushed to 2019	
Library Bd	Repair Library Parking Lot	Parking lot grate; drainage system improvements	Library	Library Director	requires 2019 budget approval	unknown	Deferred to 2020 per Finance Comm. recommendation
Park Comm	Repair Sanitary Sewer line leaks in Firemen's Park	2016 repairs did not remedy inflow of water to lift station at river	Parks	Parks Director & DPW Director	Estimates came in a approx. 37k	Trustees not willing to use Shoe Factor dollars to fund	Waterloo Utilities has committed 25k to project
Public Safety & Health Comm	2021 Police Department mobile data computers	2021 Mobile data computers	Equipment	Police Chief	requires 2021 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Safety & Health Comm	Police Department squad car replacement	2019 purchase through bid process of new replacement vehicle with existing traded-in	Equipment	Police Chief	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Works & Property Comm	2018 Pavement Micro Surfacing	Peschel, S. Monroe, Polk Streets with Pierce Street recommended as alternate	Road & Utility improve Capital Fund	DPW Director	Completed		
Public Works & Property Comm	2019 Edison & Franklin Reconstruct	Full street and utility reconstruction	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	Design	Public Works Committee briefed 11/1/2018	

Waterloo 2018 Project Tracking

Sorted by Oversight Entity

10/29/2018 1:03 PM

by Clerk/Treas.

_Oversight	Project	Description	Type	Lead(s)	Status	Next Action	Notes
Public Works & Property Comm	2019 Pavement Micro Surfacing Program	to be determined by Public Works Director	Road & Utility improve Capital Fund	DPW Director	requires 2019 budget approval	unknown	Proposed as part of 2019 budget submittal
Public Works & Property Comm	Cleveland / Mill	full reconstruct of Mill & Cleveland	Road & Utility improve Capital Fund	Kunkel Engineering Group; Chad & Barry	Final concrete and asphalt this week	Weekly project communication to affected parties	project change order with sidewalk added at Cleveland & Hendricks
Public Works & Property Comm	DNR Private Lead Service Line Program	Operate program to assist private home owners to remove lead water pipes	Public Health	Clerk/Treas. & Utility Super	weekly process of applications	3rd community wide outreach leading to third and final year of award	More public lead sections than previously known to CT, coordination with Utility for public lead sections required
Public Works & Property Comm	Kage Snow Plow	Purchase of Kage snow plow. Fits on bobcat for snow removal. Mult-use plow or box pusher	Equipment	DPW Director	Completed		Proposed as part of 2019 budget submittal
Public Works & Property Comm	Lease Bobcat	Budget amendment #1 shifted this to 3-year lease to own rather than buy	Equipment	DPW Director	Year 2 lease amount before Finance Committee	Council budget approval	
Public Works & Property Comm	Replace 2004 Patrol truck	Purchase replacement truck	Equipment	DPW Director	requires 2019 budget approval	Council action	Included in Finance Comm. recommendation
Public Works & Property Comm	STH 19 Reconstruct	Spring review of rework items and incomplete items	Road & Utility improve TID#1	DPW Director	Completed		
Public Works & Property Comm	Street name sign replacement	replacing faded street name signs under warranty	Road & Utility improve Capital Fund	DPW Director	Completed		
Utility Comm	Electric work add-on from STH 19 project	Final electric line work in coordination with contractor	Electric Utility	Utility Super	unknown	Barry to schedule	

City of Waterloo, Wisconsin

Capital Improvement Plan

2019 thru 2023

PROJECTS BY DEPARTMENT

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Assessor								
Citywide Property Full Revaluation	as-02	n/a			44,000			44,000
Assessor Total					44,000			44,000
Clerk/Treasurer								
Multi Building LED Lighting Optimization	cl-04	2	26,033					26,033
Computer Server Update	cl-4	3		6,000				6,000
Clerk/Treasurer Total			26,033	6,000				32,033
Emergency Government								
Emergency Govt Sirens Capital Reserve Contribution	EMG - 02	n/a		1,000	1,000	1,000	1,000	4,000
Emergency Government Total				1,000	1,000	1,000	1,000	4,000
Fire								
Resurface Parking Lot - Fire Department	f-10	3		45,000				45,000
Fire Department - Heat/Air	f-11	n/a		40,000				40,000
Fire Department - Grass Truck	f-12	3			100,000			100,000
Fire Department - Over Head Doors	f-13	n/a			30,000			30,000
Fire Department - Roof	f-14	n/a				120,000		120,000
Fire Total				85,000	130,000	120,000		335,000
Library								
Library Parking Lot Resurfacing	Lib-01	2		120,000				120,000
Library Total				120,000				120,000
Parks								
Baseball Field Resurfacing - Firemen's Park	p-6	3		75,000				75,000
Firemen's Park Sanitary Sewer Repairs	p-7	2	50,000					50,000
Parks Total			50,000	75,000				125,000
Police								
Contribution To Squad Car Reserve Fund	PD 02	4		30,000	30,000	30,000		90,000
Mobile Data Computers	PD-7	n/a			12,000			12,000
Police Total				30,000	42,000	30,000		102,000
Public Works								
Micro Seal Street Resurfacing	229	3		40,000				40,000
DPW PATROL TRUCK	235	2	130,000					130,000
Equipment carry over reserve, Public Works Dept.	dpu-01	3	130,000					130,000
Bobcat Lease Payments - Public Works Dept.	dpu-02	2	15,000	15,000				30,000

Department	Project #	Priority	2019	2020	2021	2022	2023	Total
Edison Street & Franklin Street Reconstruction	<i>dpw-03</i>	1	687,665					687,665
Adams St Reconstruct	<i>dpw-04</i>	1			577,784			577,784
2022 Road Project TBD	<i>dpw-05</i>	1				650,000		650,000
2023 Road Project TBD	<i>dpw-06</i>	1					650,000	650,000
Public Works Total			962,665	55,000	577,784	650,000	650,000	2,895,449
GRAND TOTAL			1,038,698	372,000	794,784	801,000	651,000	3,657,482

Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Thursday, October 18, 2018 9:51 AM
To: Barry Sorenson
Cc: mkawula@waterloowi.us
Subject: Waterloo lead service replace / program update
Attachments: 20181018090739.pdf

Barry,
[BCC: Mayor, City Council and Utility Commissioners]

After your AM visit, Mike generated the attached list of lead water service replacement awards paid to date.

LEAD WATER SERVICE LINE REPLACEMENT PROGRAM SUMMARY.

- Seventy-two properties have completed the replacement of lead water services on their private property, and have received an award to fund the work.
- \$132,074.99 has been awarded.
- I am estimating we have another 30 grants awarded, in the pipeline, waiting for contractor completion and/or property owner payment in full to that contractor.

We were awarded \$300,000 from the DNR. We have a little more than \$167,000 remaining to disburse to improve residential water quality. 2019 is year 3 of this three year program. As you know, it is important to use the upcoming winter months to make a big push to motivate the remaining private property owners to contract with qualifying plumbers to have their private lead water services changes out. I am estimating another 75 have not applied for an award at this time.

Using the estimate of 75, if all 75 received the maximum dollar amount of \$2,300, we will have \$172,500 in program expenses. We can only fund \$167,000. We did apply for a second round of DNR funding, but were not awarded second round funding. Many communities are seeking funding from the DNR. We got ours in round 1.

Our Waterloo residential property owners must receive an award notice to ensure the receipt of public funding. Snooze and they might lose out on public funding for this private improvement. Please encourage all to apply and act now. All can be directed to the municipal website [LEAD WATER SERVICE LINE REPLACEMENT PROGRAM](#), or direct them to just click on the water glass on the municipal website.



I ask all on this email to reach out to City of Waterloo property owners with homes build before 1970, or thereabouts, encouraging them to take action if they have a lead water line service running to the water meter.

Mo Hansen | Clerk/Treasurer | [City of Waterloo](#) | 920.478.3025

Chapter 12. Assessments

§ 12-2. Special assessment procedure.

- A. Alternate method selected. As provided in § 66.0701, Wis. Stats., in addition to other methods provided by law, special assessments for any public work or improvement may be levied by alternate methods. The Council hereby elects to levy such special assessments as provided in this section.
- B. Preliminary resolution. Whenever the Council shall determine that any public work or improvement shall be financed in whole or in part by special assessments levied under this section, it shall adopt a preliminary resolution setting forth the following:
- (1) Its intent to exercise its police powers for the purpose of levying special assessments for the stated municipal purpose.
 - (2) The limits of the proposed assessment district.
 - (3) The time, either before or after completion of the work or improvement, when the amount of such assessments shall be determined and levied.
 - (4) The number of installments in which the special assessments may be paid or that the number of installments shall be determined after the public hearing required by Subsection **D** below and shall be included in the final resolution.
 - (5) The rate of interest to be charged on the unpaid installments or that the rate of interest will be determined after the public hearing required by Subsection **D** below and shall be included in the final resolution.
 - (6) The terms on which any of such assessments may be deferred while no use of the improvement is made in connection with the property or that such terms will be determined after the public hearing required by Subsection **D** below and will be included in the final resolution.
 - (7) The Director of Public Works shall prepare a report as required by Subsection **C** below.
- C. Report of Director of Public Works.
- (1) Whenever the Council, by preliminary resolution, directs the Director of Public Works to prepare a report, the Director of Public Works shall prepare a report consisting of the following:
 - (a) Preliminary or final plans and specifications for the public work.
 - (b) An estimate of the entire cost of the proposed work or improvement, except that when the Council determines by preliminary resolution that the hearing on such assessments shall be held subsequent to the completion of the work or improvement, the report shall contain a statement of the final cost of the work, service or improvement in lieu of an estimate of such costs.
 - (c) A schedule of the proposed assessments.
 - (d) A statement that each property against which the assessments are proposed has been inspected and is benefited, setting forth the basis for such benefit.

- (2) Upon completion of the report, the Director of Public Works shall file a copy of the report with the Clerk-Treasurer.

- D. Incorporation of statutory provisions. The provisions of § 66.0703, Wis. Stats., including those related to notice, hearing and the adoption of a final resolution, shall, to the extent not inconsistent with this section, apply to special assessments levied under this section.

- E. Lien. Every special assessment levied under this section shall be a lien against the property assessed from the date of the final resolution of the Council determining the amount of such levy.

**City of Waterloo, Wisconsin
2019 Street and Utility Reconstruction
Preliminary Assessment Roll**



Basis for Assessments

Sidewalk Replacement

Properties will be assessed per square foot of five-foot wide concrete sidewalk installed. Cost includes installation of base course material, sidewalk, landscape restoration, construction inspection and engineering services.

	<u>4-Inch Sidewalk</u>	<u>6-Inch Sidewalk</u>
Unit Price per SF	\$6.25	\$7.00
Engineering and Inspection Fees (16%)	\$1.00	\$1.12
Total per SF	\$7.25	\$8.12

Parcel Number	Owner Address	4-Inch Sidewalk, SF	4-Inch Sidewalk Assessment	6-Inch Sidewalk, SF	6-Inch Sidewalk Assessment	Total Preliminary Assessment
290-0813-0641-009	Lois E Helberg Trust 35 Sleepy Hollow Lane Marshall, WI 53559	350	\$2,537.50	55	\$446.60	\$2,984.10
290-0813-0641-010	Linda M Rector 410 Edison Street Waterloo, WI 53594	333	\$2,410.63	53	\$426.30	\$2,836.93
290-0813-0641-011	Kacie P Punzel and Katie J Bemis 426 Edison Street Waterloo, WI 53594	293	\$2,120.63	93	\$751.10	\$2,871.73
290-0813-0641-012	Christopher W and Cynthia L Karls 442 Edison Street Waterloo, WI 53594	320	\$2,320.00	60	\$487.20	\$2,807.20
290-0813-0641-014	Timothy B Duessler 518 Edison Street Waterloo, WI 53594	525	\$3,806.25	55	\$446.60	\$4,252.85
290-0813-0641-015	David C and Theresa M Roderick 536 Edison Street Waterloo, WI 53594	390	\$2,827.50	45	\$365.40	\$3,192.90
290-0813-0641-016	Steven and Lauren Harrison 550 Edison Street Waterloo, WI 53594	385	\$2,791.25	65	\$527.80	\$3,319.05
290-0813-0641-018	Garry D and Cassandra R Whitebird 152 West Porter Street Waterloo, WI 53594	360	\$2,610.00	125	\$1,015.00	\$3,625.00
290-0813-0641-019	Scott and Jenifer Quimby Trust 208 West Porter Street Waterloo, WI 53594	435	\$3,153.75	0 No Existing	\$0.00	\$3,153.75
290-0813-0641-020	Amanda Weihert 555 Edison Street Waterloo, WI 53594	380	\$2,755.00	70	\$568.40	\$3,323.40
290-0813-0641-021	Kasey M Bickett 535 Edison Street Waterloo, WI 53594	400	\$2,900.00	45	\$365.40	\$3,265.40
290-0813-0641-022	William C and Beth L Pedersen 509 Edison Street Waterloo, WI 53594	225	\$1,631.25	0 No Existing	\$0.00	\$1,631.25
290-0813-0641-023	William C and Beth L Pedersen 509 Edison Street Waterloo, WI 53594	345	\$2,501.25	0 No Existing	\$0.00	\$2,501.25
290-0813-0641-024	Robert L and Kathleen A Wollin 443 Edison Street Waterloo, WI 53594	345	\$2,501.25	0 No Existing	\$0.00	\$2,501.25

**City of Waterloo, Wisconsin
2019 Street and Utility Reconstruction
Preliminary Assessment Roll**



Basis for Assessments

Sidewalk Replacement

Properties will be assessed per square foot of five-foot wide concrete sidewalk installed. Cost includes installation of base course material, sidewalk, landscape restoration, construction inspection and engineering services.

	<u>4-Inch Sidewalk</u>	<u>6-Inch Sidewalk</u>
Unit Price per SF	\$6.25	\$7.00
Engineering and Inspection Fees (16%)	\$1.00	\$1.12
Total per SF	\$7.25	\$8.12

Parcel Number	Owner Address	4-Inch Sidewalk, SF	4-Inch Sidewalk Assessment	6-Inch Sidewalk, SF	6-Inch Sidewalk Assessment	Total Preliminary Assessment
290-0813-0641-025	Rick E and Brenda K Hansen 425 Edison Street Waterloo, WI 53594	300	\$2,175.00	50	\$406.00	\$2,581.00
290-0813-0641-026	James A Kannenberg 415 Edison Street Waterloo, WI 53594	288	\$2,084.38	58	\$466.90	\$2,551.28
290-0813-0641-027	Rachel R Snow and Darin R Meyer 407 Edison Street Waterloo, WI 53594	290	\$2,102.50	55	\$446.60	\$2,549.10
290-0813-0641-028	Thomas L Hotmar 403 Edison Street Waterloo, WI 53594	335	\$2,428.75	0 No Existing	\$0.00	\$2,428.75
290-0813-0644-006	John and Better Miescher 265 North Monroe Street Waterloo, WI 53594	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00
290-0813-0644-007	Rachel Geise 125 Franklin Street Waterloo, WI 53594	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00
290-0813-0644-008	James T and Mary L Janzen 137 Franklin Street Waterloo, WI 53594	450	\$3,262.50	105	\$852.60	\$4,115.10
290-0813-0644-009	Douglas C Battist Trust 1114 Amsterdam Avenue Madison, WI 53716	505	\$3,661.25	50	\$406.00	\$4,067.25
290-0813-0644-010	Joseph P and Anne M Haberman Trust 314 Edison Street Waterloo, WI 53594	400	\$2,900.00	60	\$487.20	\$3,387.20
290-0813-0644-011	Orchard Storage LLC 717 Lum Avenue Waterloo, WI 53594	438	\$3,171.88	58	\$466.90	\$3,638.78
290-0813-0644-012	Rory and Kelly Thurnbauer 352 Edison Street Waterloo, WI 53594	353	\$2,555.63	60	\$487.20	\$3,042.83
290-0813-0644-013	John E and Marlene R Eggert W8170 Younker Lane Waterloo, WI 53594	405	\$2,936.25	0 No Existing	\$0.00	\$2,936.25
290-0813-0644-014	Joanne I Zimmermann and Michael R Kohls 315 Edison Street Waterloo, WI 53594	245	\$1,776.25	70	\$568.40	\$2,344.65
290-0813-0644-015	Ryan J and Sarah B Wittlinger 305 Edison Street Waterloo, WI 53594	323	\$2,338.13	35	\$284.20	\$2,622.33

**City of Waterloo, Wisconsin
2019 Street and Utility Reconstruction
Preliminary Assessment Roll**



Basis for Assessments

Sidewalk Replacement

Properties will be assessed per square foot of five-foot wide concrete sidewalk installed. Cost includes installation of base course material, sidewalk, landscape restoration, construction inspection and engineering services.

	<u>4-Inch Sidewalk</u>	<u>6-Inch Sidewalk</u>
Unit Price per SF	\$6.25	\$7.00
Engineering and Inspection Fees (16%)	\$1.00	\$1.12
Total per SF	\$7.25	\$8.12

Parcel Number	Owner Address	4-Inch Sidewalk, SF	4-Inch Sidewalk Assessment	6-Inch Sidewalk, SF	6-Inch Sidewalk Assessment	Total Preliminary Assessment
290-0813-0644-016	James L and Jolene K Schwoerer W11339 Elba Street Columbus, WI 53925	215	\$1,558.75	63	\$507.50	\$2,066.25
290-0813-0644-017	Sandra L Berndt 273 Edison Street Waterloo, WI 53594	225	\$1,631.25	53	\$426.30	\$2,057.55
290-0813-0644-018	Cory W Calvert 265 Edison Street Waterloo, WI 53594	228	\$1,649.38	50	\$406.00	\$2,055.38
290-0813-0644-019	Dan W and Sigrid L Dralle-Allen 255 Edison Street Waterloo, WI 53594	190	\$1,377.50	60	\$487.20	\$1,864.70
290-0813-0644-020	Denise M Meier 1937 Shelley Lane Madison, WI 53704	700	\$5,075.00	60	\$487.20	\$5,562.20
290-0813-0644-021	City of Waterloo 136 North Monroe Street Waterloo, WI 53594	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00
290-0813-0644-022	Daniel Simarron Tecalero and Paola Rodriguez Perez 244 Edison Street Waterloo, WI 53594	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00
290-0813-0644-023	Joyce H Lemke 120 West Franklin Street Waterloo, WI 53594	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00
290-0813-0644-024	Diversified Dental Holding Co LLC 1501 Park Avenue Columbus, WI 53925	0 No Existing	\$0.00	0 No Existing	\$0.00	\$0.00

Total Cost \$92,136.63

City of Waterloo, Wisconsin
PRELIMINARY ESTIMATE OF COST
Adams Street Improvements
 October 10, 2018



Reconstruction from East Madison Street to East Polk Street. To include installation 8-inch sanitary sewer main, structures and laterals; 8-inch water main, appurtances and services; storm sewer main, structures and laterals; replacement of concrete curb and gutter, sidewalk, driveway approaches, curb ramps; placement of road base and asphalt pavement; restoration of distrubed areas.

Estimated Sanitary Sewer Quantities

Quantity	Unit	Item	Unit Cost	Item Cost
900	LF	Sanitary Sewer Main, 8-Inch PVC	\$58.00	\$52,200.00
4	EA	Sanitary Sewer Manhole	\$3,900.00	\$15,600.00
1,500	LF	Sanitary Sewer Underdrain and Lateral, 6-Inch PVC	\$46.00	\$69,000.00
1,200	LF	Granular Backfill, Sanitary Sewer	\$14.00	\$16,800.00
0.33	LS	Traffic Control and Access	\$5,000.00	\$1,650.00
0.33	LS	Erosion Control	\$5,000.00	\$1,650.00
Engineering and Contingencies				\$25,104.00
Total Sanitary Sewer Construction Cost				\$182,004.00

Estimated Water Quantities

Quantity	Unit	Item	Unit Cost	Item Cost
1,150	LF	Water Main, 8-Inch DI	\$68.00	\$78,200.00
5	EA	Gate Valve and Box, 8-Inch	\$1,850.00	\$9,250.00
3	EA	Hydrant Assembly and Lead	\$5,500.00	\$16,500.00
500	LF	Water Service Pipe, 1-Inch Copper	\$52.00	\$26,000.00
4	EA	Connect to Existing Water Main	\$1,200.00	\$4,800.00
1,500	LF	Granular Backfill, Water Main	\$12.00	\$18,000.00
0.33	LS	Traffic Control and Access	\$5,000.00	\$1,650.00
0.33	LS	Erosion Control	\$5,000.00	\$1,650.00
Engineering and Contingencies				\$24,968.00
Total Water Construction Cost				\$181,018.00

City of Waterloo, Wisconsin
PRELIMINARY ESTIMATE OF COST
Adams Street Improvements
 October 10, 2018



Reconstruction from East Madison Street to East Polk Street. To include installation 8-inch sanitary sewer main, structures and laterals; 8-inch water main, appurtances and services; storm sewer main, structures and laterals; replacement of concrete curb and gutter, sidewalk, driveway approaches, curb ramps; placement of road base and asphalt pavement; restoration of distrubed areas.

Estimated Storm Sewer and Roadway Quantities

Quantity	Unit	Item	Unit Cost	Item Cost
600	LF	Storm Sewer Main, 15-Inch RCP	\$72.00	\$43,200.00
400	LF	Storm Sewer Main and Leads, 12-Inch RCP	\$68.00	\$27,200.00
300	LF	Storm Sewer Lateral, 6-Inch PVC	\$35.00	\$10,500.00
9	EA	Storm Sewer Catch Basin	\$1,750.00	\$15,750.00
4	EA	Storm Sewer Manhole	\$2,500.00	\$10,000.00
1300	LF	Granular Backfill, Storm Sewer	\$10.00	\$13,000.00
2000	LF	Concrete Curb and Gutter, 30-Inch	\$12.50	\$25,000.00
2500	SF	Concrete Driveway Approach, 6-Inch	\$6.25	\$15,625.00
6500	SF	Concrete Sidewalk, 4-Inch	\$5.50	\$35,750.00
8	EA	Detectable Warning Field	\$300.00	\$2,400.00
1	LS	Unclassified Excavation	\$25,000.00	\$25,000.00
750	CY	Undercutting and Base Course Material	\$28.50	\$21,375.00
275	TN	Aggregate Base Dense, 1-1/4-Inch	\$16.00	\$4,400.00
2000	SY	Geotextile Fabric	\$1.50	\$3,000.00
900	TN	Hot Mix Asphalt Pavement, 3LT58-28S and 4LT58-28S	\$65.00	\$58,500.00
3200	SY	Topsoil, Seed, Fertilizer and Mulch	\$8.00	\$25,600.00
0.33	LS	Traffic Control and Access	\$5,000.00	\$1,650.00
0.33	LS	Erosion Control	\$5,000.00	\$1,650.00
Engineering & Contingencies				\$54,336.00
Total Storm Sewer and Roadway Construction Cost				\$393,936.00

Summary of Cost

Estimated Construction Cost	\$652,550.00
Engineering and Contingencies	\$104,408.00
Total Estimated Project Cost	\$756,958.00

As outlined by Public Works & Property Committee - July 2017

Year	Location	Description	Funding	Notes	Estimate
2016	Canal Rd (STH 19 to municipal line)	Road resurface, partial utilities	COMPLETED	COMPLETED	
2017	STH 19 (eastern most bridge west to rail bridge)	Reconstruct street, sidewalk & utilities	IN PROGRESS	IN PROGRESS	12/16 municipal costs only \$1,979,231
2017	W Porter St (STH 89 west to Minnetonka)	Reconstruct street, sidewalk & utilities	COMPLETED	COMPLETED	3/16 \$705,152
2018	Mill St & Cleveland Street	Reconstruct street, sidewalk & utilities	Kunkel recalculating 8/17 estimate	Kunkel recalculating 8/17 estimate	8/17 \$1,584,470
2019	Edison (Franklin north to Dickinson)	Reconstruct street, sidewalk & utilities			3/16 \$638,764
2020	Adams St (Leschinger north to STH 89)	Reconstruct street, sidewalk & utilities	no sidewalk	no sidewalk	7/12 \$577,784
2021	tbd by City Council				tbd
2022	tbd by City Council				tbd
2023	tbd by City Council				tbd

Chapter 368. Streets and Sidewalks

§ 368-8. Sidewalk construction and repair.

- A. Permit not required; compliance with section. No permit is required for the construction or repair of sidewalks. However, any sidewalk installed or repaired must comply with this section. The property owner is required to return to the Director of Public Works a Notice of Owner's Intent Form indicating the method of repair or replacement desired within 20 days of receiving said notice from the Director of Public Works. The form shall advise the property owner of the options which the City has available in accordance with the established sidewalk policy.
- B. Specifications for sidewalks.
- (1) Placement of sidewalks.
- (a) All sidewalks shall be laid within the street right-of-way, shall be laid one foot from the property line and shall be four feet in width unless otherwise specified in this section.
- (b) The requirements of Subsection **B(1)(a)** above shall not apply to:
- [1] Main Street, from the intersection of Dayton Street on the north to the intersection of Horicon Street on the south.
- [2] Bridge Street, from the intersection of Main Street on the east to the intersection of School Street on the west.
- [3] Any other street specified by the Council.
- (c) All sidewalks built or relaid on the described portions of these streets shall run from the line of the property to the curb.
- (2) Materials.
- (a) All sidewalks shall be constructed and repaired with portland cement concrete.
- (b) The concrete used shall meet the following requirements:
- [1] The minimum compressive strength of the concrete must not be less than 3,000 pounds per square inch at 28 days.
- [2] The cement content of the concrete shall not be less than 5 1/2 bags per cubic yard.
- [3] The concrete shall be air entrained.
- [4] The water content shall not be more than 5 1/2 gallons per bag of cement.
- [5] The sand and gravel aggregate shall be separate and shall be washed material.
- [6] The concrete shall be consolidated and spaded sufficiently to bring the mortar to the surface and to prevent honeycombing.

- [7] All concrete work done after November 1 and before March 1 shall be protected against freezing with a four-inch layer of hay covered and anchored in place for 72 hours.
- [8] During cold weather, a maximum of two pounds of calcium chloride per sack of cement may be added to accelerate the setting of the concrete.
- [9] The concrete shall be cured for a minimum of three days using impervious plastic or paper, wet fabric or a liquid impervious membrane.
- [10] All sidewalk shall be sealed per the sealer manufacturer's recommendation.

(3) Preparation of subgrade.

- (a) All sidewalk shall be placed on a minimum of three-inch compacted granular subgrade material. Obstructions such as rocks, stumps or sod shall be removed. Voids caused by the removal of obstructions shall be filled with gravel and thoroughly compacted to prevent future settlement.
- (b) After forms are in place, the subgrade shall be tamped in its entirety to assure a solid and even surface.
- (c) The subgrade shall be wetted down immediately prior to the placement of the concrete.
- (d) The subgrade shall be accurately graded to assure a uniform thickness of concrete.
- (e) Lot stakes are not to be disturbed during sidewalk construction or repair. One who disturbs a lot stake during sidewalk construction or repair shall be responsible for having the disturbed lot stake replaced by a surveyor and shall be subject to the penalty under § 236.32, Wis. Stats.

(4) Form work and finishing.

- (a) The elevation measured at the edge of the sidewalk nearest the property line shall not be less than 2% nor more than 5% above the top of the adjacent curb. For all practical purposes, the sidewalk shall be located at a higher elevation than the curb, as stipulated above, and shall follow the uniformity of the curb and not the fluctuating lot elevations.
- (b) Forms shall be set to obtain a minimum of a four-foot-wide sidewalk at a minimum thickness of four inches. Sidewalks across driveways shall be a minimum of six inches in thickness.
- (c) Forms shall be securely staked and braced to prevent movement during the placement of concrete. Form rails shall be rigid and straight and, if wood, must be a minimum size of two inches by four inches, nominal. Forms shall be oiled and cleaned before each use.
- (d) The transverse slope of the sidewalk shall not be less than 1/4 inch per foot or more than one inch per foot, sloping toward the public street.
- (e) Dummy joints shall be installed either by sawing or grooving at approximately four-foot intervals constructed at right angles to the center line. Expansion joints shall be installed at a maximum of ninety-six-foot intervals and at property lines.
- (f) The edges of the sidewalk shall be rounded with an edger having a radius of 1/4 inch.
- (g) Form removal should be carefully done without damage to green concrete and shall not be done within 24 hours after the placing of the concrete.
- (h) After forms are removed, the sidewalk edges shall be properly backfilled and graded.
- (i) The seeding of the backfilled and graded areas shall be the responsibility of the property owner.

- (5) Ramping required. The requirements of § 66.0909, Wis. Stats., are adopted by reference. The curb ramping requirements of § 66.0909 shall apply to all new curb and sidewalk construction and to all replacement curbs and sidewalks constructed at locations considered to be legal crosswalks.
- (6) Specifications. Unless otherwise herein specified, all sidewalks shall be constructed in accordance with applicable provisions of the State Standard Specifications for Road and Bridge Construction, 1981 edition.

C. Sidewalk repair and replacement.

- (1) The Director of Public Works shall order any sidewalk which is unsafe, defective or insufficient to be repaired or replaced so that said sidewalk meets the specifications set forth in Subsection D below.
- (2) Whenever the following sidewalk defects are found to exist by the Director of Public Works, an appropriate order for the repair or replacement of the sidewalk shall be made:
 - (a) When a sidewalk has a three-fourths-inch or greater height difference between blocks, it shall be required that the entire block which is out of alignment be replaced and realigned. Topping the lower slab with concrete and/or using concrete to ramp from the lower slab to the higher slab is not permitted.
 - (b) When a horizontal alignment variance of one inch per foot or greater exists, the entire block which is out of alignment shall be required to be replaced or realigned.
 - (c) When one or more cracks exist in a block with openings which are of 3/4 inch or larger, it shall be required that the entire block be replaced.
 - (d) When the scaling or cracking of a block makes the block unsafe, the entire block shall be required to be replaced.
 - (e) When a block has a corner missing and the size of the missing corner is less than six inches by six inches, the block may be repaired by patching unless the condition is repetitive on three or more blocks, in which case the blocks shall be replaced.
 - (f) When the height of a block causes isolated ponding of water, the entire block shall be required to be replaced or adjusted in elevation so that the ponding of water is eliminated.
 - (g) When the sidewalk has not been set to the required grade or line or does not comply with other specifications of this section, it shall be required to be repaired or replaced.
- (3) When a portion of an old sidewalk is repaired or replaced and the original width of said sidewalk was less than or greater than four feet, the original width of the sidewalk shall prevail, provided that the original width is uniform within the entire block and also that less than all of the sidewalk on the entire block will be replaced. In all other circumstances, the four-foot width regulation shall be applicable.
- (4) Although minor streets are not required to install new sidewalk where none has previously existed, they are required to maintain existing walk. There are no provisions which allow removal of sidewalk unless a variance is granted by the Council.

D. New sidewalk construction.

- (1) Sidewalk shall be required on all major and collector streets with the following exceptions:
 - (a) Sidewalk will not be required:
 - [1] When the nature of the terrain creates insurmountable engineering problems.
 - [2] Where there is insufficient right-of-way.

- [3] If the installation would generate a safety hazard by encouraging pedestrian traffic in dangerous areas.
 - [4] Along cemeteries, along vacant land which extends to the City limits which is not situated between areas generating pedestrian traffic, and on streets on which curb and gutter have not been installed.
- (b) Elimination of sidewalks.
[Added by Ord. No. 873-99]
- [1] Sidewalks may not be required on both sides of the street in areas which have an approved design incorporated which specifically and safely addresses pedestrian traffic needs for normal access as well as recreational and physical exercise purposes.
 - [2] Upon recommendation by the Plan Commission, the Council may, under these circumstances, approve a development which eliminates sidewalks. Examples of criteria which may be considered are topography, lighting, types of uses in the area, vehicular traffic in the area, pedestrian traffic volumes, and adjacent walking areas which generate traffic. It is not the intent to limit review to just these items.
 - [3] It is the intent for this subsection to apply to areas such as planned unit developments, industrial parks, and recreational parks which typically could be designed to accommodate pedestrian traffic needs in alternative ways.
- (2) Streets classified as minor streets with curb and gutter, but without sidewalks, will not be required to have new sidewalks constructed unless more than 50% of the property owners along a given street sign a petition requesting that new sidewalk be installed on their street.
- (3) Sidewalks may be required on minor streets if it is determined that a severe pedestrian and/or traffic hazard exists.
- (4) The classification of streets is as follows:
- (a) Major streets.
 - [1] Main Street.
 - [2] Horicon Street.
 - (b) Collector streets.
 - [1] Kekoskee Street.
 - [2] Breckenridge Street (Main Street West).
 - [3] Dayton Street.
 - [4] Bridge Street.
 - [5] Ruedebusch Avenue.
 - [6] Fourth Street.
 - [7] Clark Street.
 - [8] Henninger Street.
 - [9] Walnut Street.

- [10] John Street (Horicon Street South).
- [11] German Street.
- [12] River Drive (German Street to Green Bay Drive).
- [13] Green Bay Drive (River Drive to Dunn Road).
- [14] Metalcraft Drive.
- [15] Easy Street.
- [16] Mountain Drive.
- [17] Brookside Drive.
[Added by Ord. No. 857-97; Ord. No. 873-99]
- [18] River Knoll Drive.
[Added by Ord. No. 873-99]
- [19] Hilltop Drive.
[Added by Ord. No. 873-99]
- [20] Mallard Drive.
[Added by Ord. No. 873-99]

E. Owner responsibility; noncompliance.

- (1) Whenever the Director of Public Works determines that the provisions of this section require the construction of new sidewalk or the repair or replacement of existing sidewalk, he shall so report to the Board of Public Works. Upon the direction of the Board, the Director shall prepare an order requiring that new sidewalk be constructed or that existing sidewalk be repaired or replaced. A copy of the order directing such construction, replacement or repairs shall be served upon the owner of each lot or parcel of land. The Director shall serve such notice. Service of the notice may be made by personal delivery, by certified or registered mail or by publication in the Mayville News as a Class 1 notice under Ch. 985, Wis. Stats., together with mailing by first-class mail if the name and mailing address of the owner can be readily ascertained.
- (2) Whenever any such property owner who has been notified shall neglect, for a period of 30 days after such notification, to lay, remove or replace, or repair any such sidewalk, the City may cause such work to be done at the expense of such owner. All work for the construction of new sidewalks and the replacement or repairing of existing sidewalks shall annually be let by competitive bidding to the lowest responsible bidder or done by Department of Public Works personnel presently employed by the City.
- (3) The Director of Public Works shall serve the order, which is set forth in Subsection **E(1)** above, along with a Notice of Owner's Intent Form. Said form shall state the options for the property owner. The property owner shall return the Notice of Owner's Intent Form to the Director within 20 days of receiving the notice and shall indicate on the notice the method of repair or replacement desired.
- (4) Whenever a property owner elects to have the City personnel or contractor install, repair or replace his sidewalk, the property owner shall be required to sign a release form. The form shall be similar to the following:

City of Mayville

Sidewalk Construction Release Form

Owner:

Other description if required

Address:

Parcel No.

The undersigned, in electing to utilize the City of Mayville personnel and/or its contractor for required sidewalk repair or installation, hereby release the City of Mayville from any obligation for repair of sidewalk due to minor cracking or other minor problems which frequently occur with concrete construction.

Work done by the City of Mayville personnel or its contractor will be done according to ordinance specifications. The phrase "minor problems" above is intended to mean problems which do not affect the sidewalk's performance.

Property Owner(s) Signature

F. Variance procedure.

- (1) No sidewalk shall be installed in such a manner so as to include a tree, utility pole or any other structure within the area of actual sidewalk construction unless a variance has been granted by the Council to permit such an intrusion into the sidewalk area.
- (2) When the owners of more than 50% of the tax parcels along a given street sign a petition requesting a variance or an exception from the requirement of having sidewalk installed on their street, the Director of Public Works shall submit said petition to the Council. Petitioners will be required to show just cause why sidewalks are not necessary above and beyond merely not wanting said sidewalk.
 - (a) In calculating the percentage of property owners who have signed the petition, only one signature shall be counted per tax parcel. Individuals or entities owning more than one tax parcel may sign separately for each tax parcel owned. The signature of all record owners of a tax parcel shall be required for the vote of that tax parcel to be counted.
 - (b) Those submitting said petition must do so within 30 days after receiving notification that sidewalk is required on their street.
- (3) Individual property owners, upon receipt of an order from the Director of Public Works, shall have the right to petition the Council for a variance or exception from this section. Variances may not be requested by individual property owners by reason of merely not wanting sidewalk.
- (4) All exceptions or variances from this section shall require a two-thirds vote of the Council.

8.07 SIDEWALKS. (Rep. & Recr. Ord. #2352 - 12/6/99) (1) INITIAL CONSTRUCTION. Upon a determination by the Common Council that sidewalk shall be constructed in a designated area, the City Engineer shall notify the abutting property owners that they may install such sidewalk within 20 days as provided in sec. 66.0907, Wis. Stats., in accordance with the grade, location and specifications established by the City. In the event the sidewalk is not so installed within 20 days by the property owner, the City shall install the sidewalk and the total cost thereof shall be charged against the property as a special tax as provided in sec. 66.0907, Stats.

(2) SIDEWALK REPLACEMENT. When, in the opinion of the City Engineer, it becomes necessary to replace defective sidewalk: (a) Owner Responsible. The sidewalk shall be removed and replaced, without cost to the City, as provided in sec. 66.0907, Wis. Stats., if:

1. The sidewalk was damaged by the owner or occupant of the property or by anyone acting with the permission of the owner or occupant of the property or by anyone acting under a contract with the owner or occupant of the property; or

2. The sidewalk was last constructed without a permit being issued before such construction; or

3. The sidewalk was not constructed by the City and, in the opinion of the City Engineer, the defect was caused by defective construction.

(b) City Responsible. If the sidewalk was last constructed less than five years before the determination by the City Engineer that replacement is necessary, and if none of the conditions set forth in (a) apply, then the City shall replace the sidewalk at its expense.

(c) Shared Responsibility. If neither (a) nor (b) applies, then:

1. The City shall construct the sidewalk and one-half of the cost shall be charged against the abutting property as provided in sec. 66.0907, Wis. Stats.; or

2. The abutting property owner may obtain a permit and perform the work as provided in sec. 8.09 in which case the City shall reimburse the property owner one-half of the reasonable construction cost as determined by the City Engineer.

8.08 DRIVEWAYS. (Rep. & Recr. Ord. #2352 - 12/6/99) (1) REQUIREMENTS. In addition to any other requirements of this Code, any portion of a driveway within a street right-of-way shall meet the following requirements: (a) It shall be constructed in accordance with specifications as provided in section 8.03 of this chapter;

(b) It shall be in accordance with the width and location standards set forth in chapter 17 of this Code; and

(c) (Amend. Ord. #2798 – 8/21/17) (Amend. Ord. # 2494 – 9/8/03) It shall be paved with Portland cement concrete, except that asphalt may be used if approved by the city engineer or in accordance with an approved site plan in the following areas:

*On the building side of the sidewalk

*On the street side of the sidewalk in rural cross-sections where there is no curb and gutter to meet the street edge of the apron.

(2) NONCONFORMING DRIVEWAYS A NUISANCE. Any driveway not conforming with the requirements of this section is hereby declared to be a public nuisance and such nuisance may be abated pursuant to sec. 10.06 of this Code.

8.09 SIDEWALK AND DRIVEWAY PERMITS. (Rep. & Recr. Ord. #2096 – 1/25/93; Rep. & Recr. Ord. #2352 - 12/6/99; Am. Ord. #2585 - 2/13/06). (1) PERMIT REQUIRED. No sidewalk or driveway within street right-of-way shall be removed, replaced, altered or installed until the property owner has obtained a permit therefor from the City Engineer. Application for a permit shall be made in writing on a form furnished by the City Engineer.

(2) FEE. (Am. Ord. #2608 - 3/12/07). (a) The permit fee shall be \$25 for replacement of up to 25 square feet of sidewalk if the replacement is pursuant to sec. 8.07(2)(c). If replacement is pursuant to sec. 8.07(2)(a), the permit fee for replacement of up to 25 square feet of sidewalk shall be \$50.

(b) (Am. Ord. #2608 - 3/12/07). The permit fee shall be \$50 for the replacement of more than 25 square feet of sidewalk if the replacement is pursuant to sec. 8.07(2)(c). If replacement is pursuant to sec. 8.07(2)(a), the permit fee for replacement of more than 25 square feet of sidewalk shall be \$100.

(c) (Am. Ord. #2608 - 3/12/07). The permit fee shall be \$100 for the initial installation of a driveway approach, with or without a curb cut, or for installation or replacement of a driveway approach and any amount of sidewalk. No permits will be issued for just the curb cut for a driveway.

(d) The permit fee shall be \$100 for initial construction of any amount of sidewalk.

(e) (Am. Ord. #2608 - 3/12/07). The permit fee shall be \$65 for replacement or widening of an existing driveway approach in its current location. If sidewalk is damaged during the course of replacing or widening the driveway approach, the damaged sidewalk shall be replaced pursuant to sec. 8.07(2)(a)1 and the permit fee will increase to a total of \$100 which will cover the replacement of the sidewalk and the driveway approach.

(f) (Cr. Ord. #2608 - 3/12/07). There shall be no permit fee for replacement of sidewalk if the replacement is pursuant to sec. 8.07(2)(b).

(g) (Cr. Ord. #2679 – Effective January 1, 2011). There shall be a \$25 re-inspection fee charged to the property owner anytime an appointment is made with the City Engineer’s Office for inspection of sidewalk or driveway approach work and the property owner or the property owner’s contractor is not ready for the inspection at the scheduled appointment time requiring the Engineering Department inspector to return at another time. No re-inspection fee shall be charged if the scheduled appointment with the Engineering Department inspector is cancelled at least one hour prior to the scheduled appointment time.

(3) **WAIVER AND CONSENT TO ASSESSMENT.** At the time of application for the aforesaid permit, the owner shall file with the City Engineer a consent and waiver for the removal of said sidewalk or driveway and the replacing of the same which shall provide that in the event the City Engineer shall determine that said sidewalk or driveway does not conform with the materials, locations, grades, or other specifications of this Code or the permit, and upon notice being given that the sidewalk or driveway does not conform, the City may immediately remove the same and replace it, and the expense so incurred shall be entered by the City Clerk on the tax roll as a special tax or special charge against the property and the same shall be collected in all respects like other taxes upon real estate.

(4) **FAILURE TO OBTAIN PERMIT.** In the event any work on a sidewalk or driveway within the right-of-way is started prior to a permit being issued therefor: (a) Each day from the commencement of the construction until a permit is issued shall be a separate violation under secs. 8.25 and 25.04; and

(b) The property owner shall pay double the permit fee; and

(c) The City Engineer may require the property owner to remove any work completed.

(5) **INSPECTION.** At appropriate times designated by the City Engineer during work permitted under this section and promptly upon completion of the work, the permittee shall notify the City Engineer so that the work may be inspected to determine that it conforms with the permit and the requirements of this Code.

8.10 (Rep. Ord. #2352 – 12/6/99).

8.11 SANITARY SEWERS. (1) & (2) (Rep. Ord. #2224 – 9/25/95).

(3) **SEWER LATERALS.** Sewer laterals shall be installed by the property owner upon obtaining a plumbing permit as provided in ch. 15 of this Code and an excavation permit as provided in sec. 8.04 of this chapter. No excavation permit is required for installing laterals in a new subdivision.

8.12 WATER MAINS. (1) **EIGHT INCH MAINS.** The full cost of installing 8 inch water mains, or an 8 inch equivalent if oversized mains are installed, shall be assessed against the property directly benefited thereby.

(2) (Rep. Ord. #2095 – 1/25/93).

Sec. 54-8. - Assessments.

- (a) *Curb and gutter.* The abutting property owner shall be assessed the entire cost of curb and gutter.
- (b) *Corner exemption.* When curb and gutter and/or pavement is placed on the long side of a corner property (the second side, if the frontages on both sides are equal), a free exemption of one-third of the long side shall be allowed. The maximum corner exemption shall be 60 feet. Only property residentially zoned or used shall receive a corner exemption.
- (c) *When special consideration is to be given.* Lots or parcels with unusual shapes or multiple frontages shall be given special consideration by the operations committee. The assessments for such parcels shall be set by the committee as close to the provisions of this section as possible.
- (d) *Intersection construction.* The entire cost of intersection construction shall be paid for by the city.
- (e) *Reconstruction and resurfacing.*
 - (1) Within the useful life of the pavement, any reconstruction shall be assumed by the city.
 - (2) After the useful life of the pavement, any reconstruction costs shall be assessed according to the policy for new street improvement, except that deteriorated or structurally insufficient concrete curb and/or gutter requiring replacement shall not be assessed.
 - (3) The cost of hot mix bituminous resurfacing of any permanently improved street shall be assumed by the city. To administer this section, the term "permanently improved streets" means streets with proper base, concrete pavement or minimum three-inch hot mix bituminous pavement or streets with previously assessed pavements all in conjunction with abutting concrete curb and gutter.
- (f) *Widening.*
 - (1) *Residential property.* For residentially zoned property, all widening of existing improved streets, with curb and gutter, beyond a width of 41 feet, back to back of curb, shall be assumed by the city. The costs of widening up to 41 feet back to back of curb, shall be assessed to the abutting property owners as follows:
 - a. Full cost of the pavement, one-half of the cost of curb and gutter shall be assumed by the city and one-half of the cost of curb and gutter assessed to the abutting property owners on each side of the street.
 - b. Widening costs shall not be assessable unless the existing improved street shall have exceeded its expected useful life.
 - (2) *Other property.* For all other than residential property all widening costs shall be assessed to the property owners according to the policy for new street construction,

including the costs of replacing the curb and gutter regardless of age.

- (g) *Expected useful life.*
 - (1) Concrete pavement 30: years.
 - (2) Hot laid bituminous pavement: 15 years.
 - (3) Cold laid bituminous pavement: seven years.
 - (4) Turnover and seal coat: five years.
 - (5) Curb and gutter.
 - a. With concrete pavement: 30 years.
 - b. All others: 15 years.
- (h) *Concrete pavement assessment.* Full cost of the pavement shall be assumed by the city.
- (i) *Bituminous pavement assessment.* Full cost of the bituminous pavements shall be assumed by the city.
- (j) *City ornamental street lighting.* One-half of the total cost of the ornamental street lighting project shall be assumed by the city, and one-fourth of the cost of the project shall be assessed to the abutting property owners on each side of the street. No corner exemptions shall be applied in computing the assessment. When an ornamental street lighting project is partially federally funded, the assessment procedure shall apply to the nonaided portion of the total project cost.
- (k) *Payment of assessments.*
 - (1) Assessments may be paid in full or in five or ten annual installments.
 - (2) Interest rates shall be one percent per annum over the cost of funds to the city.
 - (3) If the total assessment for any single improvement is \$200.00 or less for a residential parcel, the payment may be made in full without interest at the finance office within 30 days of receiving your final notice of special assessment or the total amount may be added to your real estate tax bill, including interest. If the total assessment for any single improvement exceeds \$500.00 for a residential parcel, the payment may be made in ten annual installments.
 - (4) Any assessment not paid within the time provided in this subsection (d), or 30 days if no time is provided, shall, in addition to the interest provided by Wis. Stats. § 74.49(2), be subject to an additional penalty from the date such assessment was levied at the rate of 0.5 percent per month or any part thereof.
- (l) *Street openings.*
 - (1) The full cost of opening new streets or extending existing streets, including engineering costs, whether done by city forces or by contract, shall be assessed to the abutting property owners. Streets shall be graded to full right-of-way width and the roadway graded to subgrade and surfaced with eight-inch minimum thickness of crushed stone

or gravel approved by the operations committee and in conformance with the requirements of chapter 58 of this Code relative to design standards and engineering plans.

- (2) Any petitioner for any street opening shall provide the following:
 - a. To dedicate by deed and registered survey the entire right-of-way at a width approved by the operations committee.
 - b. To perform complete clearing and grubbing of all trees, stumps and other plant growth and remove structures or obstructions within the dedicated right-of-way to be opened for street purposes.
- (3) The duties and obligations of the petitioner as set forth in subsection (1)(2) of this section shall be complied with by such petitioner within such time as may be established by the operations committee subsequent to the committee's receiving the petition from the council. Should the petitioner not meet the duties and obligations set forth in this section, the operations committee may, after due deliberation, dishonor such petition.
- (4) Costs assessed for opening new streets or extending existing streets shall be paid in full within 30 days of billing following completion of work.

(Code 2001, § 8.07; Ord. No. 1-2007, § I, 2-5-2007; Ord. No. 7-2009, § I, 6-1-2009; Ord. No. 21-2010, § I, 10-4-2010)



2017 Roadway Ratings

Monday, July 31, 2017

PASER RATING LEGEND

	10 Excellent		5 Fair
	9 Excellent		4 Fair
	8 Very Good		3 Poor
	7 Good		2 Very Poor
	6 Good		1 Failed

