



136 North Monroe Street
Waterloo, WI 53594
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www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, September 6, 2018 – 7:00 p.m.

*** Revised 8/30/2018 3:10 PM ***

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. MEETING MINUTES APPROVAL: August 16, 2018
3. PUBLIC COMMENT
 - a. A Letter To The Waterloo Community On Expanding Composting Opportunities, Bethany Frandle
4. NEW BUSINESS
 - a. Operator's Licenses (4) To Expire June 30, 2019
 - i. Tammara M. Dowling, 527 Pierce Street, Waterloo
 - ii. Jordyn C. Kovacs, 366 West Polk Street, Waterloo
 - iii. James R. Myers, 449 Waterloo Road, Marshall
 - iv. Karen M. Smart, 204 Anna Street #102, Waterloo
 - b. Council Confirmation Of Mayoral Re-appointment Of Timothy Thomas To The Waterloo Water & Light Commission For A Five Year Term Ending In 2023
5. REPORTS OF BOARDS, COMMISSION & COMMITTEES
 - a. **Plan Commission**
 - i. **Ordinance #2018-06 To Rezone 217 Maple Drive In The City Of Waterloo, Jefferson County, Wisconsin From Con – Conservancy District To R-2 - Single Family Residential District**
 - ii. **Certified Survey Map, 123 South Monroe Street, Community Hall 1926 LLC, Considering Certified Survey Map Approval Contingent Upon The City Engineer's Final Approval Based Upon The Preliminary Map Presented**
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
7. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

Posted and Emailed: 08/28/2018; Revised: 8/30/2018 2:47 PM

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO COMMON COUNCIL
MEETING MINUTES: August 16, 2018

Digital audio files are archived with these written minutes additionally serving as the official record.
Minutes, audio & meeting packet are accessible at www.waterloowi.us

CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Thompson called the meeting to order at 7:00 p.m. Alderpersons present: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Absent: none. Others present: Tammy Krueger, Watertown Daily Times; Diane Graff, the Courier; Police Lt. Thom; WLOO videographers; Deputy Clerk/Treasurer Kawula; Library Director Mountford and Clerk/Treasurer Hansen. The pledge of allegiance was recited.

MEETING MINUTES APPROVAL: August 2, 2018. MOTION: Moved by Petts, seconded by Thomas to approve the minutes. VOICE VOTE: Motion carried.

CITIZEN INPUT / PUBLIC COMMENT

- a. A Letter To The Waterloo Community On Light Pollution, Jori Skalitzky. Noted.

CONSENT AGENDA ITEMS. MOTION: Moved by Springer, seconded by Quimby to approve all items. VOICE VOTE: Motion carried.

- a. July Reports Of City Officials And Contract Service Providers.
 - i. Parks Coordinator
 - ii. Fire & EMS
 - iii. Building Inspection - Building, Plumbing, & Electrical Permits
 - iv. Public Works
 - v. Police
 - vi. Karl Junginger Memorial Library
 - vii. Waterloo Water & Light Commission Minutes
 - viii. Watertown Humane Society
- b. Granting New Operator's Licenses For the License Period Ending June 30, 2019 (1)

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

- a. Finance, Insurance & Personnel Committee
 - i. General Disbursements, July 2018 - \$423,873.79. MOTION: Moved by Springer, seconded by Quimby to approve disbursements. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - ii. Payroll, July 2018 - \$68,993.20. MOTION: Moved by Springer, seconded by Quimby to approve payroll. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.
 - iii. Treasurer's Report & Budget Reports, July. MOTION: Moved by Springer, seconded by Quimby to approve the reports. VOICE VOTE: Motion carried.
 - iv. Resolution #2018-32 Amending The 2018 Municipal Budget. MOTION: Moved by Springer, seconded by Quimby to approve the resolution. ROLL CALL VOTE: Ayes: Osborn, Quimby, Springer, Griffin, Thomas, Stinnett and Petts. Noes: none. Motion carried.

NEW BUSINESS

- a. Council Confirmation Of The Mayoral Appointment Of Alderperson Cliff Osborn To: (a) The Public Works And Property Committee; (b) the Community Development Authority; and (c) the Community Development Committee. MOTION: Moved by Springer, seconded by Quimby to confirm the appointments. VOICE VOTE: Motion carried.
- b. Council Confirmation Of Mayoral Appointment Of Jeanette Petts As Chair Of The Community Development Committee. MOTION: Moved by Springer, seconded by Griffin to confirm the appointment. VOICE VOTE: Motion carried.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.

ADJOURNMENT. Moved by Thomas, seconded by Quimby to adjourn. Motion carried. Approximate time: 7:10 p.m.

Mo Hansen

Attest:
Mo Hansen, Clerk/Treasurer

Bethany Frandle
681 McKay Way APT G
Waterloo, WI 53594

19 July 2018

Mo Hansen
136 North Monroe Street
Waterloo, WI 53594-1198

Mr. Hansen,

My name is Bethany Frandle. I am a 2018 graduate of Waterloo High School and have lived in Waterloo my whole life. Until a few years ago, I lived in a house with a yard. If I wanted to compost something it was easy enough to just throw it in a pile in my backyard. Now that I live in an apartment, composting food waste isn't as easy, and I realized that if I'm having issues, other people might be as well.

I have always been passionate about environmental issues, but recently they have become even more important in my daily life. I'm actually writing this in a UW class called *Rise Up and Write*, which focuses on writing to encourage change. For this session, my focus has been on reducing, reusing, recycling and, of course, composting.

According to the City of Waterloo Comprehensive Plan, which was adopted August 7, 2008, "the City of Waterloo intends to become a green and healthy community" through initiatives that promote environmental, economic, social, and personal health. With this intention in mind, I would like to encourage the City of Waterloo to promote a citywide compost area that is available to everyone.

I understand that the City of Waterloo already has a compost area in Fireman's Park, but that it is little-known, and exclusively used for brush. In order to create a greener and healthier community, I believe it would be beneficial for the city to expand upon this compost area or start a new one which accepts food waste alongside brush.

By creating a citywide compost area and encouraging citizens to use it, the City of Waterloo could significantly reduce the amount of waste that enters landfills and leave a positive impact on the environment. In addition, the end product of composting could be given away or sold for use as a natural fertilizer—helping to prevent the overuse of artificial fertilizer that can be harmful to the environment.

Promoting a community wide compost area would reduce waste and encourage environmental consciousness. In addition, it would support our goals of becoming a greener and healthier community. By being one of the first small towns to enact a program like this, we would set an example for others and lead our community towards a more sustainable future.

Thank you for considering my letter,

Bethany Frandle

From: Bethany

To: The Waterloo Community

Picture this: You're standing in your kitchen, knife in hand, chopping up some veggies on a cutting board. You're in your pajamas, and your second cup of coffee is sitting on the counter an arms reach away. Once peeled, cleaned, and chopped, the veggies you're handling will go in a crockpot, where they will cook all day long. When you return home later from a grueling day of work, you will have a nice meal ready and waiting for you with minimal effort.

You put the last of the veggies in the crockpot, turn it on, and place the lid. Now that the veggies are safely in their home, you turn back to your kitchen to clean up the aftermath. You collect all the peels, scraps, and butts, and what do you do? Like most people, you probably throw it in the trash, but what if there was another option?

According to the EPA, "more than 38 million tons of food" was thrown away in 2014 and "about 95 percent" of it ended up in a landfill. Things like "food scraps and yard waste currently make up 20 to 30 percent of what we throw away, and should be composted instead." Practicing sustainability, reducing food waste, and composting can save individuals and businesses money and conserve important resources.

For some, composting doesn't seem like an option; maybe they live in an apartment or don't know where to start. But what if there was a community wide compost area accessible to all? Living in the small town of Waterloo, we are presented with the perfect opportunity to have one that is available to everybody, regardless of their living situation.

For a properly functioning compost area, all sorts of materials can be collected. As illustrated above, fruits and veggies would benefit the compost, but so would things like coffee grounds, eggshells and tea bags (without staples). These products provide the compost with nitrogen, and are considered "greens."

The other type of materials are called "browns" and they provide the compost with carbon. Browns are things like twigs, leaves, branches, and other yard clippings. Every compost requires both green and browns in about equal parts. The last thing a compost needs is water, which allows the organic matter to break down.

There are two ways that a compost area could receive its materials: the city could enact curbside pickup of compostables, and/or compostable goods could be dropped off at the location. Either way, the first step needed to make this a reality is community support. Without participation, a compost area would be unavailing.

Now, why is a community compost area a necessity? Well, for one thing, it reduces the amount of waste sent to landfills. As mentioned above, 36 million tons of food went into landfills in 2014 - that's a lot of food. Instead of wasting away in a landfill, composting would allow much of this "garbage" to be turned into something useful again, as the product of composting can be used as a natural fertilizer.

You're probably wondering "What's the issue with throwing food in the trash? Wouldn't it decompose anyways?"

Unfortunately, it doesn't really. Landfills are designed to store waste, not break it down. The ground of landfills are lined with clay and covered with a flexible plastic. Once full, the landfill is then covered with more clay, another plastic sheet, and several feet of dirt, soil, and plants. This creates a very dark, anaerobic environment, which slows or completely prevents decomposition, meaning that you can find food at the bottom of landfills from years ago that is still perfectly intact.

Food is organic matter, which means it requires bacteria, fungi, water, and oxygen to decompose. Most garbage arrives to landfills in plastic bags. Inside those bags, covered by many other plastic bags, most decomposers don't receive enough oxygen to break down the food waste. Since the environment is oxygen free, the bacteria that breaks the food waste down must be able to function without oxygen.

This bacteria uses a process called anaerobic decomposition to get the job done, which usually results in methane gas production. Methane is a greenhouse gas that contributes enormously to global warming, and its effect on the atmosphere is 21 times greater than carbon dioxide. It is also highly flammable, and becomes very dangerous when trapped underground. Some landfills release the gas into the air, or collect it to sell or burn for energy, but none of these solutions are good, environmentally speaking.

Another reason to support a community compost area is due to the simplicity of it. All you have to do is throw your food waste in a bucket and drop it off at the location or have it collected. Then, a few months later, there is rich, nutritious compost ready to be used by gardeners or anyone else with a use for it. For as little work as compost requires, it brings about a lot of good. As some would say, it's "all gain, no pain."

How often are you presented with an opportunity to make a significant difference with minimal effort? Not often, but this is one of those rare moments. With support from the community, a citywide compost area would be beneficial and fruitful. Not only would we be

reducing the waste sent to landfills together, we would be promoting environmental conscience, a skill that will be very important for generations to come. If you are interested in supporting this endeavor, contact your alderperson on city council to express your support.

2018-09-06 COUNCIL APPROVAL 2017-2019 OPERATOR'S LICENSES

LAST NAME	FIRST NAME	MI	HOUSE #	STREET NAME	CITY	VIOLATIONS	NEW/RENE	LICENSE #	EMPLOYER
DOWLING	TAMMARA	M	527	PIERCE ST	WATERLOO	2001-SEXUAL BATTERY	NEW	119"OP"2017/2019	WATERLOO PIGGLY WIGGLY
KOVACS	JORDYN	C	366	W POLK ST	WATERLOO		NEW	120"OP"2017/2019	DOLLAR GENERAL
MYERS	JAMES	R	449	WATERLOO RD	MARSHALL		NEW	121"OP"2017/2019	DOLLAR GENERAL
SMART	KAREN	M	204	ANNA ST #102	WATERLOO		NEW	122"OP"2017/2019	DOLLAR GENERAL



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ORDINANCE #2018-06

**AN ORDINANCE TO REZONE 217 MAPLE DRIVE
IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN
FROM
CON – CONSERVANCY DISTRICT
TO
R-2 - SINGLE FAMILY RESIDENTIAL DISTRICT**

Following a public hearing held on August 28, 2018 and upon the recommendation of the Plan Commission, the Common Council of the City of Waterloo does hereby ordain as follows:

The following parcel of land is hereby rezoned from existing CON – Conservancy District to R-2, Single Family Residential District in accordance with provisions of Chapter §385 of the Zoning Code of the City of Waterloo:

Tax Parcel #290-0813-0544-089

Legal Description: Beg at NE/C Lot 742, 1st Add to Sunset Gardens, N33DG37'E 100FT, S56DG20'E 139.94Ft, S33DG42'W 100FT to SE/C Lot 42, NW to POB

Also known as 217 Maple Drive.

This ordinance shall be in full force and effect from and after its passage and publication.

Adopted at a regular meeting of the Common Council on _____.

CITY OF WATERLOO

Signed: _____
Robert H. Thompson, Mayor

Attest:

Morton Hansen, City Clerk/Treasurer

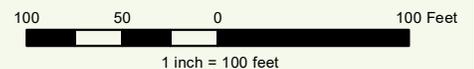
Date Adopted: _____

Date Published: The Courier, _____

217 Maple (wet site check)



- | | | | |
|-----------------------|-------------------------|----------------------------------|---|
| Municipal Boundaries | Section Lines | FIRM Panel Index 2/4/2015 | Wetlands < 2 Ac & Ponds DNR Official |
| Parcel Lines | Surface Water | Floodplain 2/4/2015 | Wetlands < 2 Ac & Ponds 2008 |
| Property Boundary | Map Hooks | ZONE A NO BSE 1%(100 YR) | Jefferson_County_Wide_Mosaic.sid |
| Old Lot/Meander Lines | Tax Parcels | ZONE AE BSE 1% (100YR) | Red: Band_1 |
| Rail Right of Ways | Streams and Ditches | 0.2% FLD HAZ (500 YR) | Green: Band_2 |
| Road Right of Ways | Environmental Corridors | Flood Storage Districts 2/4/2015 | Blue: Band_3 |



PRELIMINARY CSM

PN 290-0813-0711-010

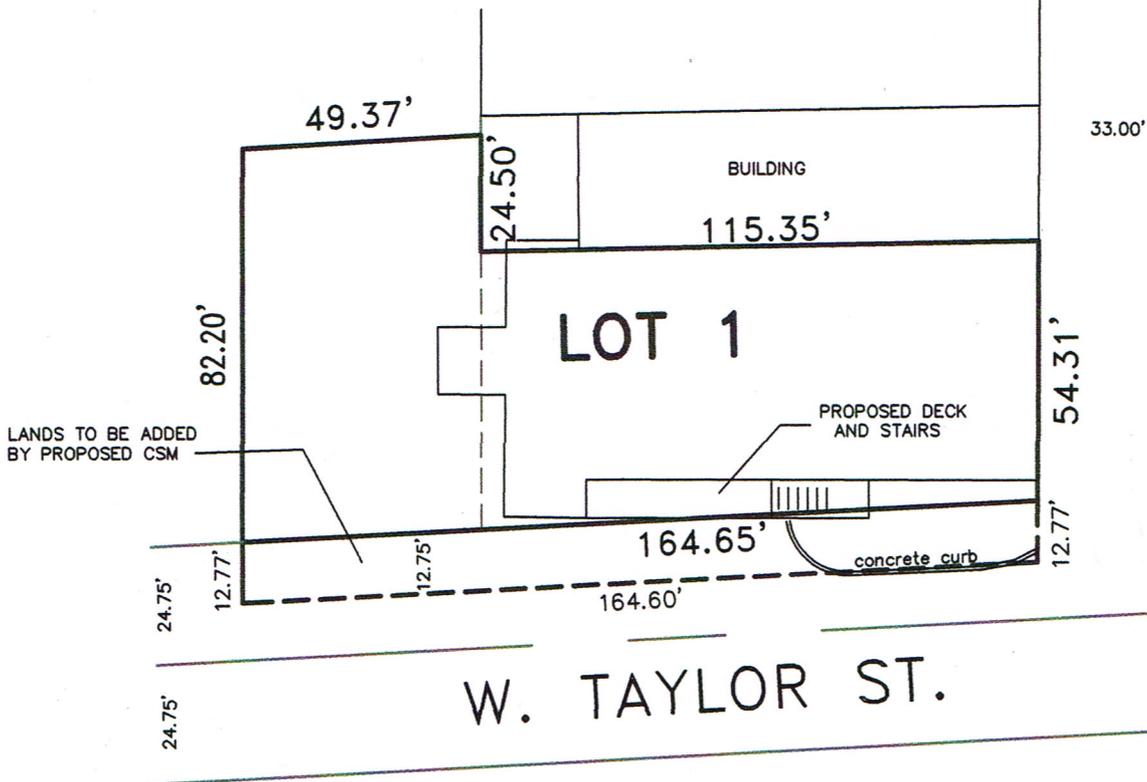
ADDRESS: 123 S. MONROE ST.



W MADISON ST.

S. MONROE ST.

SCALE 1" = 40'



Mo Hansen

From: Mo Hansen <cityhall@waterloowi.us>
Sent: Monday, August 20, 2018 3:29 PM
To: Leisses, Mitchell; dpsorenson@waterloowi.us; Barry Sorenson (bsorenson@wppienergy.org); dpw@waterloowi.us; Vern Butzine; Micheal D Hahn (mhahn@axley.com); Chris Butschke
Subject: FW: preliminary CSM
Attachments: 180704 columbus csm prelim.pdf; 180704 columbus inv.pdf; Mitchell Leisses.vcf

Please review the attached preliminary certified survey map and route comments to Mitch Leisses for a single staff review document in advance of 8/28 Plan Commission consideration. The property owner seeks to make additional building improvements including stairs and deck. The existing encroaches. Thank you.

Questions.

- Is the public road width as proposed sufficient? What is the future intent of the ingress/egress? Will future 100-200 person events mean this is a well-used route to parking to the south?
- Do we need a written understand relating to future road surface maintenance, recurring snow removal, etc.
- Is buried water & sewer, or overhead electric affected?
- Is there a need to design ground level safety into this proposal? This would be the opportunity to do so.
- Lee Columbus is a leader in downtown private investment. How do we ensure his experience is positive and translates into others also investing downtown?

Mo Hansen | Clerk/Treasurer | City of Waterloo | 920.478.3025



From: Lee Columbus [mailto:leecolumbus@frontier.com]
Sent: Saturday, August 18, 2018 12:24 PM
To: 'Mo Hansen' <cityhall@waterloowi.us>
Cc: Brandon Columbus <brandon1227c@hotmail.com>
Subject: FW: preliminary CSM

Mo,
Here is the CSM for 123 S Monroe Street. Please let me know what I need to do next.
Thanks, Lee.

Lee Columbus
7600 Suffolk Down
Sun Prairie, WI 53590
608-839-7093
leecolumbus@frontier.com