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PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: May 17, 2018
TIME: 6:00 pm
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

1. CALL TO ORDER AND ROLL CALL
2. MEETING MINUTES APPROVAL: Previously unapproved meeting minutes
3. PUBLIC COMMENT
4. NEW BUSINESS
 - a. General Disbursements, April 2018 - \$202,397.86 ***
 - b. Payroll, April 2018 - \$64,896.79 ***
 - c. Treasurer's Report & Budget Reports For April 2018 ***
 - d. Amending The Fee Waterloo Fee Schedule – Park Rental Amounts As Recommended By The Parks Commission.
 - e. Parks Commission Referral Of Existing Parks Fund Deficit
 - f. Aflac Presentation – Employee Benefit Products
 - g. Revising The City Of Waterloo Fee Schedule
 - i. Assessing A \$15 Charge For Finger Printing Services To Be Charged At The Discretion Of The Police Chief Or His Designee
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 2018 Formal Budget Amendment To Include:
 - i. Capital Fund Fix Due To No Wheel Tax Revenue
 - ii. Library Parking Lot
 - iii. 333 Portland Road
 - iv. Fix Debt Service Deficit (Fund 300)
 - v. Fix Over Projected Fee In Lieu Of Tax Amount
6. ADJOURNMENT

Mo Hansen
Clerk/Treasurer

***See Council Packet; Digital Version As Stand Alone Document On Webpage

Committee Members: Springer, Quimby and Griffin

Posted, Emailed & Distributed: 05/11/2018

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
April 19, 2018

1. CALL TO ORDER AND ROLL CALL. Mayor Thompson called the meeting to order at 6:00 p.m. Members present: Quimby & Griffin. Absent: Springer. Also attending: Mayor Thompson; Tim Thomas; Police Chief Denis Sorenson; Dawn Gunderson of Ehlers & Associates and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Considering The Closure Of Tax Incremental District No. 1. DISCUSSION: Dawn Gunderson reviewed handout details relating to consideration of closing District #1 saying: a resolution needs to be adopted in advance of April 15, 2019; revenue would then be collected up to 2020. She was checking on the definitive answer to the question of if or how computer aid would be split. No action taken.
 - b. Considering Hiring A Police Officer. DISCUSSION: Springer's meeting memo was noted. Thompson asked, how much it will cost to fill the Lieutenant (Lt) position. Sorenson said the Department was short two positions; core hours are covered; sufficient time was needed to plan for vacations special events and case load; additional overtime may be generated. He said additional action would need to be taken if a person was lost due to injury or illness. Thompson suggested filling the Lt position but not the Sergeant position. Alternatively he suggested adding another patrol position and not filling the Lt position. Tim Thomas said the Lt and Sergeant are not union positions; he added only the Lt has access to the Chief's files. In response to a Quimby question, Thompson said the City is responsible for determining force strength. Sorenson said a Lt does not receive overtime. Quimby asked about filling hours with more part-time officers. Sorenson said part-time officers are only kept a short-time. Thomas said the Lt position is more important than other positions due to supervisory responsibilities. The Mayor suggested lifting the moratorium on part-time officers with consideration of 4th quarter Lt hire, with the matter sent to Council. Thomas questioned putting the question to Council. Quimby asked Sorenson if he was comfortable with items suggested. MOTION: Moved by Quimby, seconded by Griffin to direct the Police Chief to start Lieutenant and part-time officer searches with hires not to occur prior to July 1 VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. General Disbursements, March 2018 - \$271,058.46. MOTION: Moved by Quimby, seconded by Griffin to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby and Griffin. Noes: none, with Springer absent. MOTION CARRIED.
 - b. Payroll, March 2018 - \$96,683.87. MOTION: Moved by Quimby, seconded by Griffin to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby and Griffin. Noes: none, with Springer absent. MOTION CARRIED.
 - c. Treasurer's Report & Budget Reports For March 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend Council report approval. ROLL CALL VOTE: Ayes: Quimby and Griffin. Noes: none, with Springer absent. MOTION CARRIED.
 - d. Public Works Department - Request To Establish 4 Day Work Week With Mon – Thurs Coverage. DISCUSSION: It was noted that the employee handbook calls for department heads to present work hours to this committee for final consideration. Hansen addressed a Quimby question by saying the request meant no DPW staff would be available on Fridays unless called in. Springer's request that the period be defined as the "first pay period of April, to the last pay period of October" was noted. MOTION: Moved by Quimby, seconded by Griffin to approve the request using the Springer definition for the period. ROLL CALL VOTE: Ayes: Quimby and Griffin. Noes: none, with Springer absent. MOTION CARRIED.
 - e. Clerk/Treasurer's Office - Request To Establish A Flexible 4 Day / 10 Hour Work Week With Mon – Fri Coverage. DISCUSSION: Hansen referred to the handout, noting 4 ten-hour days would be the regular shift. He said the 8-4:30 M-F office hours would not change. MOTION: Moved by Quimby, seconded by Griffin to approve the request. ROLL CALL VOTE: Ayes: Quimby and Griffin. Noes: none, with Springer absent. MOTION CARRIED.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None

7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:35 p.m.

Attest:

A handwritten signature in black ink that reads "Mo Hansen". The signature is written in a cursive, slightly slanted style.

Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
March 15, 2018

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Quimby and Griffin. Absent: none. Also attending: Mayor Thompson; Police Chief Sorenson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously unapproved meeting minutes. MOTION: Moved by Quimby, seconded by Springer to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. General Disbursements, February 2018 - \$636,727.03. MOTION: Moved by Quimby, seconded by Springer to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. Payroll, February 2018 - \$62,573.80. MOTION: Moved by Quimby, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For February 2018. MOTION: Moved by Quimby, seconded by Springer to recommend Council report approval. VOICE VOTE: Motion carried.
 - d. Considering An Increase In Parking Violation Fines. MOTION: Moved by Quimby, seconded by Griffin to recommend to Council raising the fine from \$10 to \$20; and to create a fine for illegally parking in a handicapped spot. VOICE VOTE: Motion carried.
 - e. Considering The Closure Of Tax Incremental District No. 1. DISCUSSION: Hansen said Dawn Gunderson was not in attendance. He summarized the process adding no action would be taken prior to an April 15, 2018 deadline. He said Gunderson could be invited to the next month. MOTION: Moved by Springer, seconded by Griffin to table the matter until April. VOICE VOTE: Motion carried.
 - f. Considering The Purchase Of A Skid Steer Cage Plow. DISCUSSION: Mayor Thompson said the item should be submitted and considered as part the next budget. No action taken.
 - g. Resolution #2018-11 Approving Fiscal Year 2017 Assignments, Or Carryovers, To 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend resolution approval to Council. VOICE VOTE: Motion carried.
 - h. Reaffirming The October 25, 2002 Definition Of Allowable Employee Uniform Allowance Purchases. DISCUSSION: Hansen asked for clarification on whether or not to reimburse employees for certain purchases. The Committee learned DPW was now purchasing uniform cleaning services. Springer said reimbursements should be provided for workplace specific clothing. No action taken.
 - i. Resolution #2018-12 Authorizing A Local Government Investment Pool (LGIP) Account With the Wisconsin Department Of Administration. MOTION: Moved by Quimby, seconded by Griffin to recommend resolution approval to the City Council.
 - j. Considering Hiring A Police Officer. DISCUSSION: Springer asked that the matter be taken up at the next meeting. By consensus the matter was tabled.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:55 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
February 15, 2018

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:30 p.m. Members present: Springer, Quimby and Griffin. Absent: none. Also attending: Police Chief Sorenson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to approve the February 1, 2018 and the November 16, 2017 minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. General Disbursements, January 2018 - \$ 2,300,943.27. MOTION: Moved by Quimby, seconded by Griffin to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - b. Payroll, January 2018 - \$ 70,900.23 MOTION: Moved by Quimby, seconded by Griffin to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For January 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend Council report approval. VOICE VOTE: Motion carried.
 - d. Considering An Increase In Parking Violation Fines. MOTION: Moved by Quimby, seconded by Springer to recommend to Council raising the fine from \$10 to \$20; and to create a fine for illegally parking in a handicapped spot with the presentation of an ordinance draft at the next meeting. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
February 1, 2018

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:45 p.m. Members present: Springer & Quimby. Absent: Griffin. Also attending: Mayor Thompson, a scattering of other switching between meetings and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously unapproved meeting minutes. MOTION: Moved by Quimby, seconded by Springer to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. General Disbursements – December 2017 - \$250,159.90. MOTION: Moved by Quimby, seconded by Springer to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none, with Griffin absent. MOTION CARRIED.
 - b. Payroll For December 2017 - \$82,580.61. MOTION: Moved by Quimby, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none, with Griffin absent. MOTION CARRIED.
 - c. Treasurer's Report & Budget Reports For December 2017. MOTION: Moved by Quimby, seconded by Springer to recommend Council report approval. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none, with Griffin absent. MOTION CARRIED.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENT. None.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
December 21, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:30 p.m. Members present: Springer, Quimby and Griffin. Absent: none. Also attending: Mayor Thompson; Alder Thomas; Diane Graff; Denis Sorenson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to approve meeting minutes from October 19, 2017 and December 4, 2017. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Treasurer's Report & Budget Reports For November 2017. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the reports. VOICE VOTE: Motion carried.
 - b. General Disbursements – November 2017 - \$631,970.66. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of disbursements. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: None. Motion carried.
 - c. Payroll For November 2017 - \$64,563.40. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of payroll. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: None. Motion carried.
 - d. Resolution #2017-46 Amending The 2017 Budget. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the resolution. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: None. Motion carried.
 - e. Amending The 2018 Budget – Amendment #2, Waterloo Humane Society. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the resolution. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: None. Motion carried.
 - f. Resolution #2017-47 Amending The Debt Repayment Schedule Approved In Res. #2017-33 Allowing For Principle And Interest Payments To Begin In 2019 Rather Than 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval of the resolution. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: None. Motion carried.
 - g. Municipal Building Copier Contracts. Noted.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. None.
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:57 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
November 16, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:45 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Alder Stinnett; Police Chief Sorenson and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Previously unapproved meeting minutes. MOTION: Moved by Griffin, seconded by Quimby to table meeting minute approvals. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Payroll For October 2017 - \$66,387.43. MOTION: Moved by Quimby, seconded by Griffin to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: None. Motion carried.
 - b. General Disbursements – October 2017 - \$1,832,096.75. MOTION: Moved by Quimby, seconded by Griffin to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: None. Motion carried.
 - c. Treasurer's Report & Budget Reports For October 2017. MOTION: Moved by Quimby, seconded by Griffin to recommend Council report approval. ROLL CALL VOTE: Ayes: Quimby, Springer and Griffin. Noes: None. Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.
 - a. Action Items From Audit. Noted.
 - b. Renewal Of Property & Liability Insurance. Noted.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Quimby to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
October 19, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:45 p.m. Members present: Springer & Quimby. Absent: Griffin. Also attending: Tim Thomas; Angie Stinnett; Diane Graff; Denis and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: Regular meetings - July 20, 2017, August 17, 2017 and September 21, 2017; Budget meetings - August 24, 2017, September 14, 2017 and October 12, 2017. MOTION: Moved by Springer, seconded by Quimby to approve the July 20, August 17, August 24 and September 14 meeting minutes. VOICE VOTE: Motion carried.
- 3.
4. PUBLIC COMMENT. None.
5. UNFINISHED BUSINESSES. None.
6. NEW BUSINESS
 - a. Payroll For September 2017 - \$72,923.88. MOTION: Moved by Quimby seconded by Springer to recommend Council approval as stated and presented. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none with Griffin absent. Motion carried.
 - b. General Disbursements – September 2017 - \$406,592.72. MOTION: Moved by Quimby seconded by Springer to recommend Council approval as stated and presented. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none with Griffin absent. Motion carried.
 - c. Treasurer's Report & Budget Reports For September 2017. MOTION: Moved by Quimby seconded by Springer to recommend Council approval as stated and presented. ROLL CALL VOTE: Ayes: Quimby and Springer. Noes: none with Griffin absent. Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Action Items From Audit. Noted.
 - b. Renewal Of Property & Liability Insurance. Noted.
8. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:57 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

Open Session
October 12, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 5:30 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Randie Lange, Chad Yerges, Jeff Robbins, Vern Butzine, Marlys Schmidt, Raynelle Butzine, Kelli Mountford, Amanda Brueckner and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: July 20, 2017; August 17, 2017 Regular/Budget Meeting; August 24, 2017 and September 7, 2017 Budget Meetings; and August 30, 2017 Police Union Grievance Meeting. MOTION: Moved by Quimby, seconded by Griffin to table approvals. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. Collective Bargaining Items Per State Statute 19.85(1)(e). MOTION: Moved by Quimby, seconded by Griffin to meet in closed session. VOICE VOTE: Motion carried. The body met in closed session to prepare for future contract negotiations. Upon conclusion of the closed session the committee reconvened in open session.
 - b. 2018 Budget Deliberations - All Departments and Funds. NOTE: Documents presented are available for viewing at www.waterloowi.us. DISCUSSION: The committee reviewed detail and summary documents submitted by the Police Chief and Clerk/Treasurer. Hansen presented balanced debt service and capital budgets based upon department submittals. He said the capital budget balanced after cutting \$20,000 from the Mill/Cleveland Street project. Springer said \$30,000 for a squad car, recently pulled by Police Chief should not be removed. Springer said expenses for Mill & Cleveland Street reconstruction should be pulled from the capital budget and borrowing should take place to cover the expense. Hansen described a proposal to initiate a wheel tax at \$30 per vehicle. He said dollars would be dedicated to road repairs each year. Kelli Mountford said she did not ask for more City dollars to fund library parking lot repairs. She said she should have. Vern Butzine provided details for concrete slab work at the Fire Station. Springer said both the library parking lot and fire department capital items should be rolled into the Mill & Cleveland project as was done with sidewalks and Porter Street. MOTION: Moved by Quimby, seconded by Griffin to finalize the Committee's budget recommendation by recommending a wheel tax at \$30 per vehicle and items 3 – 6 from Hansen's October 4th policy recommendation. Hansen asked for clarification of the motion indicating that the Committee previously reviewed Library and Fire Department. Implied in the motion is that the WFD budget is recommended without the request for an extra staff person and other funds are recommended as as submitted. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENT. None.
6. ADJOURNMENT. The Committee concluded its 2018 budget deliberations. MOTION: Moved by Griffin, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 7:25 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
September 21, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 5:00 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Kurt Dornacker Denis Sorenson, Gabe Haberkorn, Chad Yerges, Jeff Robbins, Vern Butzine, Marlys Schmidt, Chad Butzine and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: July 20 and August 17, 2017 regular meetings, August 24 and September 14, 2017 Budget meetings and August 30, 2017 Union Grievance meeting. MOTION: Moved by Springer, seconded by Griffin to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESSES
 - a. Stairway to Heroin community event at Waterloo High School on October 24, 2017 – 6:00 – 8:30 p.m. MOTION: Moved by Springer, seconded by Griffin to recommend to Council donating \$250 from the contingency line item for this event. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
5. NEW BUSINESS
 - a. Payroll For August 2017 - \$105,146.99. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - b. General Disbursements – August 2017 - \$825,900.25. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For August 2017. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
 - d. 2017 Current Year Budget Amendment – Public Works Department Request To Modify Capital Purchases. DISCUSSION: Yerges reviewed items noting savings from a prior vehicle purchase. MOTION: Moved by Quimby, seconded by Griffin to recommend authorizing the purchases as part of a 2017 budget amendment. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
6. 2018 BUDGET SESSION #3 2018 Budget Deliberations – Review & Action On Department Submittals Municipal budget information is available for viewing online at: [Budget & Financials page](#)
 - a. Parks Department. DISCUSSION: Gabe Haberkorn addressed questions including the need for internet service at Firemen's Park.
 - b. Fire Department. DISCUSSION: Chief Butzine reviewed his budget noting that capital dollars would allow for the purchase of a new fire apparatus. He said he had older bids for slab work at the station. He discussed costs related to repairing door openers. Springer indicated the request for a new person would not be funded.
 - c. Remainder Of General Fund. Noted.
 - d. CATV Regulatory Board. Presented but not reviewed.
 - e. Springer said copier savings could be obtained.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Action Items From Audit. Noted.
8. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:36 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
August 24, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 4:00 p.m. Members present: Springer & Griffin. Absent: Quimby. Also attending: Kelli Mountford; Amanda; Brueckner; Chad Yerges; Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: August 17, 2017. MOTION: Moved by Griffin, seconded by Springer to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESS
 - a. General Fund (100) – Karl Junginger Memorial Library. DISCUSSION: Kelli Mountford presented Library budget details. She requested parking lot replacement funding. It was suggested to roll the bid for the library in with 2018 municipal capital projects. No action taken.
 - b. General Fund (100) – Department of Public Works. DISCUSSION: Chad Yerges requested a 5% raise for Jeff Robbins. Springer said there was a 64% increase in mower expense. Other items were reviewed. Chad said self-propelled blower was not a priority. Griffin asked if the bobcat would replace anything. It was noted that a tractor would be sold. No action taken.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENT. Next meeting dial-in numbers and wages.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 5:15 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
August 17, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 6:00 p.m. Members present: Quimby, Springer & Griffin. Absent: None. Also attending: Vern Butzine; Wes Benisch; Marlys Schmidt; Jeff Robbins; Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: July 20, 2017. MOTION: Moved by Quimby, seconded by Springer to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Payroll For July 2017 - \$74,681.71. MOTION: Moved by Quimby, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer & Griffin. Noes: none. Motion carried.
 - b. General Disbursements – July 2017, \$245,846.73. MOTION: Moved by Quimby, seconded by Springer to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer & Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For July 2017. MOTION: Moved by Quimby, seconded by Springer to recommend Council report approval. VOICE VOTE: Motion carried.
 - d. Waterloo School District Event Sponsorship Request, Stairway To Heroin Event. By Consensus: The committee asked for a dollar amount and said the matter should be on the next agenda.
 - e. Resolution #2017-33 Authorizing The Issuance Of Municipal Debt, Borrowing \$1,094,327 In The Form Of A Bank Note To Acquire Property, Extend Of Commercial Avenue And To Incentivize The Construction Of A \$3.5 Million Facility By AB E Discovery (HIEP LLC) Within Tax Incremental District #3. MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval. VOICE VOTE: Motion carried.
 - f. 2018 Budget Deliberations – Review And Action On Department Submittals. A brief budget review occurred. No formal action taken.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Action Items From Audit
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 2018 Budget Deliberation Meeting Schedule. Noted.
 - b. Action Items From 2016 Audit. Noted.
7. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:14 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
July 20, 2017

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called to order at 6:00 p.m. Members present: Quimby, Springer & Griffin. Absent: None. Also attending: Angie Stinnett, Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: June 15, 2017. MOTION: Moved by Griffin, seconded by Quimby to approve the June 15, 2017 minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
 - a. Payroll For June 2017 - \$81,344.15. MOTION: Moved by Quimby, seconded by Springer to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Quimby, Springer & Griffin. Noes: none. Motion carried.
 - b. General Disbursements – June 2017, \$332,635.59. MOTION: Moved by Quimby, seconded by Griffin to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Quimby, Springer & Griffin. Noes: none. Motion carried.
 - c. Treasurer's Report & Budget Reports For May 2017. MOTION: Moved by Griffin, seconded by Springer to recommend Council report approval. ROLL CALL VOTE: Ayes: Quimby, Springer & Griffin. Noes: none. Motion carried.
 - d. Recommending Council Approval - A Revised Public Works Director Job Description (referred by Public Works & Property Comm.). MOTION: Moved by Quimby, seconded by Griffin to recommend Council approval. VOICE VOTE: Motion carried.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. 2018 Budget Deliberation Meeting Schedule. Noted.
 - b. Action Items From 2016 Audit. Noted.
6. ADJOURNMENT. MOTION: Moved by Griffin, seconded by Springer to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:14 p.m.

Attest:



Mo Hansen
Clerk/Treasurer

WATERLOO FIREMEN'S PARK NEW FEE SCHEDULE - #2 2016

OLD - Current

BUILDINGS & GROUNDS FEES

<u>Alcohol Served Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>	RESIDENT <u>PUBLIC</u>	NON-RESIDENT <u>PUBLIC</u>
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION	\$1,000	\$1,100	\$600	\$700
UPPER PAVILION	\$750	\$850	\$400	\$500
LOWER PAVILION	\$650	\$750	\$300	\$400
BINGO HALL	\$200	\$300	\$150	\$200
REUNION HALL	\$150	\$250	\$125	\$175
WATERLOO REGIONAL TRAILHEAD	\$150 Full Day - \$85 Less than 4 hours		**\$50 Deposit Required**	
BASEBALL DIAMOND (billed every 3 hours)	\$85	\$85	\$85	\$85
HAMBURGER/CONCESSION STAND	\$50	\$50	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50	\$50	\$50
BANDSTAND/OPEN SHELTERS	\$25	\$25	\$25	\$25
TOURNAMENT FEE	\$100	\$100	\$100	\$100

<u>Non Alcohol Events</u>	RESIDENT <u>PRIVATE</u>	NON-RESIDENT <u>PRIVATE</u>
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS	
ENTIRE PAVILION	\$700	\$800
UPPER PAVILION	\$450	\$550
LOWER PAVILION	\$350	\$450
BINGO HALL	\$175	\$275
REUNION HALL	\$150	\$250
WATERLOO REGIONAL TRAILHEAD	Please See Above For Rental Cost	
BASEBALL DIAMOND (billed every 3 hours)	\$85	\$85
HAMBURGER/CONCESSION STAND	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50
BANDSTAND/OPEN SHELTERS	\$25	\$25
TOURNAMENT FEE	\$100	\$100

All Charitable Non-Profits will receive a 50% discount on building rentals with proof of exempt status.

<u>Miscellaneous Fees</u>				
BASEBALL FIELD LIGHTS (per Hour)	\$25	OUTDOOR CHAIRS	\$100	Additional charges may be applied for any use of city resources
PARK LABORER	\$12	OUTDOOR CHAIRS W/SETUP	\$150	
BARTENDER (per hour/each)	\$12	PREP OF BASEBALL FIELD (each time)	\$25	

WATERLOO FIREMEN'S PARK PROPOSED FEE SCHEDULE - #1 2018

New Proposed

BUILDINGS & GROUNDS FEES

<u>Alcohol Served Events</u>	<u>RESIDENT PRIVATE</u>	<u>NON-RESIDENT PRIVATE</u>	<u>RESIDENT PUBLIC</u>	<u>NON-RESIDENT PUBLIC</u>
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS			
ENTIRE PAVILION	\$1,500	\$1,700	\$800	\$1,000
UPPER PAVILION	\$1,000	\$1,100	\$650	\$750
LOWER PAVILION	\$650	\$750	\$300	\$400
BINGO HALL	\$200	\$300	\$150	\$200
REUNION HALL	\$150	\$250	\$125	\$175
WATERLOO REGIONAL TRAILHEAD	\$150 Full Day - \$100 Less than 4 hours			
MAUNESHA BUILDING CENTER	\$200 Full Day - \$150 Less than 4 hours			
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100	\$100	\$100
HAMBURGER/CONCESSION STAND	\$50	\$50	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50	\$50	\$50
BANDSTAND/OPEN SHELTERS	\$25	\$25	\$25	\$25
TOURNAMENT FEE	\$100	\$100	\$100	\$100

<u>Non Alcohol Events</u>	<u>RESIDENT PRIVATE</u>	<u>NON-RESIDENT PRIVATE</u>
ENTIRE PARK	SEE PARKS COORDINATOR FOR SPECIAL EVENTS	
ENTIRE PAVILION	\$900	\$1,100
UPPER PAVILION	\$700	\$800
LOWER PAVILION	\$350	\$450
BINGO HALL	\$175	\$275
REUNION HALL	\$150	\$250
WATERLOO REGIONAL TRAILHEAD	Please See Above For Rental Cost	
MAUNESHA BUILDING CENTER	Please See Above For Rental Cost	
BASEBALL DIAMOND (billed every 3 hours)	\$100	\$100
HAMBURGER/CONCESSION STAND	\$50	\$50
SOFTBALL DIAMOND (billed every 3 hours)	\$50	\$50
BANDSTAND/OPEN SHELTERS	\$25	\$25
TOURNAMENT FEE	\$100	\$100

All Charitable Non-Profits will receive a 50% discount on building rentals with proof of exempt status.

All Rentals are required to have a deposit for key exchange. All Deposits are refundable at the conclusion of event, facility cleared by Waterloo Parks Department and keys returned with cleaning checklist.
**Pavilion Rentals - \$500*
**Waterloo Regional Trailhead Rentals - \$100*
**Maunesh Business Center Rentals - \$100*

<u>Miscellaneous Fees</u>			
BASEBALL FIELD LIGHTS (per Hour)	\$25	OUTDOOR CHAIRS	\$200
PARK LABORER	\$12	OUTDOOR CHAIRS W/SETUP	\$300
BARTENDER (per hour/each)	\$12	PREP OF BASEBALL FIELD (each time)	\$25

Additional charges may be applied for any use of city resources

CITY OF WATERLOO

BALANCE SHEET

APRIL 30, 2018

FUND 225 - SPECIAL REVENUE PARKS

ASSETS

225-11100	TREASURER'S CASH	(57,001.69)	
225-11400	PARKS ATM CHECKING ACCOUNT	7,357.13	
225-11800	PETTY CASH	1,000.00	
225-11850	PETTY CASH PARKS ATM	.00	
225-11900	PETTY CASH CAROUSEL	50.00	
225-13101	ACCOUNTS RECEIVABLE PRIOR YEAR	.00	
225-15800	DUE FROM AGENCY FUND TAXES	12,288.08	
	TOTAL ASSETS		(36,306.48)

LIABILITIES AND EQUITY

LIABILITIES

225-21100	VOUCHERS PAYABLE	.00	
225-21102	WAGES PAYABLE	.00	
225-24301	SECURITY DEPOSITS	50.00	
225-26100	DEFERRED REVENUE	12,288.08	
225-26200	DEFERRED REVENUE GRANTS	.00	
	TOTAL LIABILITIES		12,338.08

FUND EQUITY

225-32600	FUND BALANCE	(96,018.67)	
225-32601	TRAILHEAD-WRT	.00	
225-32602	FIREMEN'S PARK	5,000.00	
225-32603	YOUTH PROGRAMS	.00	
225-32604	DONATIONS NOT SPECIFIC	.00	
225-32605	JULY 4TH CELEBRATION	.00	
225-32625	PARK EQUIPMENT CARRYOVER	.00	
225-32627	PLAYGROUND EQUIPMENT CARRYOVER	.00	
225-32629	MAUNESHA RIVER DOG PARK	.00	
225-32632	VET'S PARK 720 W MADISON ST	.00	
225-34105	FUND BALANCE SHOE FACTORY	19,780.39	
225-39999	FUND BALANCE-CAROUSEL	25,186.91	
	REVENUE OVER EXPENDITURES - YTD	(2,593.19)	
	TOTAL FUND EQUITY		(48,644.56)
	TOTAL LIABILITIES AND EQUITY		(36,306.48)

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 225 - SPECIAL REVENUE PARKS

		PERIOD		BUDGET		% OF
		ACTUAL	YTD ACTUAL	AMOUNT	VARIANCE	BUDGET
<u>REVENUES</u>						
<u>TAXES</u>						
225-41-4111-000	LOCAL TAX-GENERAL FUND	.00	40,461.92	52,750.00	(12,288.08)	76.71
	TOTAL TAXES	.00	40,461.92	52,750.00	(12,288.08)	76.71
<u>TAXES</u>						
225-43-4360-000	STATE GRANTS PARKS	.00	.00	2,246.00	(2,246.00)	.00
	TOTAL TAXES	.00	.00	2,246.00	(2,246.00)	.00
<u>LICENSES & PERMITS</u>						
225-44-4421-000	DOG PARK LICENSE	180.00	490.00	1,100.00	(610.00)	44.55
	TOTAL LICENSES & PERMITS	180.00	490.00	1,100.00	(610.00)	44.55
<u>PUBLIC CHARGES FOR SERVICE</u>						
225-46-4611-000	CAROUSEL RIDE FEES	.00	.00	750.00	(750.00)	.00
225-46-4620-000	FACILITY RENTAL TRAILHEAD	150.00	535.00	4,500.00	(3,965.00)	11.89
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	3,672.50	6,272.50	30,000.00	(23,727.50)	20.91
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU	.00	.00	2,500.00	(2,500.00)	.00
225-46-4630-000	PARKS CONCESSIONS	199.00	199.00	5,000.00	(4,801.00)	3.98
225-46-4632-000	PARKS ALCOHOL	2,393.00	3,940.00	45,000.00	(41,060.00)	8.76
225-46-4638-000	PARKS BARTENDERS	384.00	552.00	1,250.00	(698.00)	44.16
225-46-4674-000	CAROUSEL RENTAL	.00	175.00	1,000.00	(825.00)	17.50
	TOTAL PUBLIC CHARGES FOR SERVICE	6,798.50	11,673.50	90,000.00	(78,326.50)	12.97
<u>MISCELLANEOUS REVENUES</u>						
225-48-4800-000	MISC REVENUES	.00	2.50	.00	2.50	.00
225-48-4830-000	SALE OF CITY PROPERTY	.00	295.96	.00	295.96	.00
225-48-4850-000	DONATIONS TRAILHEAD	.00	.00	200.00	(200.00)	.00
225-48-4852-000	DONATIONS FIREMEN'S PARK	550.00	1,615.20	25,000.00	(23,384.80)	6.46
225-48-4854-000	DONATIONS CAROUSEL	20.00	320.00	1,500.00	(1,180.00)	21.33
225-48-4856-000	DONATIONS DOG PARK	.00	4.00	750.00	(746.00)	.53
225-48-4862-000	DONATIONS JULY 4TH	.00	.00	12,000.00	(12,000.00)	.00
	TOTAL MISCELLANEOUS REVENUES	570.00	2,237.66	39,450.00	(37,212.34)	5.67

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND REVENUE	7,548.50	54,863.08	185,546.00	(130,682.92)	29.57
 <u>EXPENDITURES</u>					
<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390 LEGIS SUPPORT SALES TAX	240.96	240.96	4,000.00	3,759.04	6.02
TOTAL LEGISLATIVE SUPPORT	240.96	240.96	4,000.00	3,759.04	6.02
 <u>MISCELLANEOUS GENERAL GOVT</u>					
225-51-5190-906 MISC GEN GOVT UNEMPLOYMENT ST	.00	.00	3,012.00	3,012.00	.00
TOTAL MISCELLANEOUS GENERAL GOVT	.00	.00	3,012.00	3,012.00	.00
 <u>MACHINERY & EQUIPMENT</u>					
225-53-5324-340 MACH & EQUIP SUPPLY GROUNDS	.00	34.15	3,000.00	2,965.85	1.14
225-53-5324-342 MACH & EQUIP GAS & OIL	8.58	274.69	1,750.00	1,475.31	15.70
225-53-5324-354 MACH & EQUIP REP EQUIP GROUN	124.33	396.40	1,750.00	1,353.60	22.65
TOTAL MACHINERY & EQUIPMENT	132.91	705.24	6,500.00	5,794.76	10.85
 <u>PARKS ADMIN</u>					
225-55-5505-292 PARKS ADMIN MARKETING	61.40	295.50	3,000.00	2,704.50	9.85
225-55-5505-320 PARKS ADMIN DUES & MEMBERSHIP	.00	.00	750.00	750.00	.00
225-55-5505-350 PARKS ADMIN OFFICE SUPPLIES	.00	16.98	125.00	108.02	13.58
225-55-5505-380 PARKS ADMIN COMPUTER MAINT/SUP	.00	.00	500.00	500.00	.00
225-55-5505-399 PARKS ADMIN MISC	.00	.00	100.00	100.00	.00
TOTAL PARKS ADMIN	61.40	312.48	4,475.00	4,162.52	6.98

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221 FIREMEN'S PARK ELECTRIC	946.90	2,861.44	12,500.00	9,638.56	22.89
225-55-5510-222 FIREMEN'S PARK HEAT	.00	1,571.73	3,500.00	1,928.27	44.91
225-55-5510-223 FIREMEN'S PARK WATER/SEWER	328.06	971.74	3,500.00	2,528.26	27.76
225-55-5510-341 FIREMEN'S PARK COMMUNICATION	.00	285.02	900.00	614.98	31.67
225-55-5510-350 FIREMEN'S PARK FACILITY SUPPLY	87.03	293.87	2,500.00	2,206.13	11.75
225-55-5510-351 FIREMEN'S PARK FACILITY MAINT	10,827.73	12,318.01	2,000.00	(10,318.01)	615.90
225-55-5510-354 FIREMEN'S PARK ALCOHOL	2,925.61	3,879.71	20,000.00	16,120.29	19.40
225-55-5510-356 FIREMEN'S PARK CONCESSIONS	377.20	464.70	2,000.00	1,535.30	23.23
225-55-5510-357 FIREMEN'S PARK DOG PARK	.00	.00	500.00	500.00	.00
225-55-5510-358 FIREMEN'S PARK JULY 4TH EVENT	.00	.00	12,000.00	12,000.00	.00
225-55-5510-359 FIREMEN'S PARK ENTERTAINMENT	.00	138.11	5,000.00	4,861.89	2.76
225-55-5510-360 FIREMEN'S PARK CAROUSEL	408.97	463.97	2,000.00	1,536.03	23.20
TOTAL PARKS - FIREMEN'S PARK	15,901.50	23,248.30	66,400.00	43,151.70	35.01
<u>PARKS - TRAILHEAD</u>					
225-55-5520-221 TRAILHEAD-WRT ELECTRIC	105.04	384.16	1,500.00	1,115.84	25.61
225-55-5520-222 TRAILHEAD-WRT HEAT	.00	837.91	1,750.00	912.09	47.88
225-55-5520-223 TRAILHEAD-WRT WATER/SEWER	75.63	275.59	800.00	524.41	34.45
225-55-5520-240 TRAILHEAD- WRT BLDG MAINT	5.99	5.99	250.00	244.01	2.40
225-55-5520-290 TRAILHEAD-WRT CLEAN CONTRACT	.00	1,600.00	450.00	(1,150.00)	355.56
225-55-5520-291 TRAILHEAD-WRT SECURITY CONTR	.00	1,105.20	2,000.00	894.80	55.26
225-55-5520-341 TRAILHEAD-WRT COMMUNICATION	75.00	375.00	1,750.00	1,375.00	21.43
225-55-5520-350 TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	300.00	300.00	.00
TOTAL PARKS - TRAILHEAD	261.66	4,583.85	8,800.00	4,216.15	52.09
<u>PARKS WAGES</u>					
225-55-5522-110 PARKS SALARY COORDINATOR	3,653.84	14,615.36	47,500.00	32,884.64	30.77
225-55-5522-124 PARKS SEASONAL GROUNDS	566.50	751.50	10,000.00	9,248.50	7.52
225-55-5522-125 PARKS WAGES PART-TIME	535.00	845.00	5,000.00	4,155.00	16.90
225-55-5522-151 PARKS SOC SEC	358.55	1,359.15	4,782.00	3,422.85	28.42
225-55-5522-152 PARKS RETIREMENT	244.80	1,101.60	3,500.00	2,398.40	31.47
225-55-5522-153 PARKS HEALTH INS	1,561.22	6,244.88	20,457.00	14,212.12	30.53
225-55-5522-154 PARKS INCOME & LIFE INS	7.94	31.76	100.00	68.24	31.76
TOTAL PARKS WAGES	6,927.85	24,949.25	91,339.00	66,389.75	27.32

CITY OF WATERLOO
 DETAIL REVENUES /EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 4 MONTHS ENDING APRIL 30, 2018

FUND 225 - SPECIAL REVENUE PARKS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>PARKS - OTHER</u>						
225-55-5530-221	PARKS OTHER ELECTRIC	12.36	37.68	100.00	62.32	37.68
225-55-5530-223	PARKS OTHER WATER & SEWER	29.17	87.51	300.00	212.49	29.17
225-55-5530-310	PARKS OTHER SUPPLIES	.00	.00	500.00	500.00	.00
225-55-5530-510	PROPERTY INSURANCE	.00	307.00	360.00	53.00	85.28
225-55-5530-511	WORKER'S COMPENSATION	.00	1,922.00	1,884.00	(38.00)	102.02
225-55-5530-512	LIABILITY INSURANCE	.00	1,062.00	1,022.00	(40.00)	103.91
	TOTAL PARKS - OTHER	<u>41.53</u>	<u>3,416.19</u>	<u>4,166.00</u>	<u>749.81</u>	<u>82.00</u>
	TOTAL FUND EXPENDITURES	<u>23,567.81</u>	<u>57,456.27</u>	<u>188,692.00</u>	<u>131,235.73</u>	<u>30.45</u>
	NET REVENUES OVER EXPENDITURES	<u>(16,019.31)</u>	<u>(2,593.19)</u>	<u>(3,146.00)</u>	<u>552.81</u>	<u>(82.43)</u>